



# CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



Please indicate:  Visa Purchase  Purchase Order

Single Purchase (For current FY)  Blanket Purchase (Ongoing purchases for current FY)  Change Order  Amendment

DEPARTMENT/DIVISION: PW - Fleet Management

NAME OF REQUESTOR: Ken Rappuhn

If Applicable: COMMISSION MEETING DATE: 02/04/2021 AGENDA ITEM NUMBER: 21-0086

*Section 2-403 - Exemptions of the City of North Port Procurement Code states that certain procurements shall not be subject to competitive requirements in the judgment of the Purchasing Agent.*

**A. Please describe all products and/or services to be procured under this exemption:**

(If additional space is needed, please attach a separate memo)

Purchase one (1) replacement 2021 Ford Transit Van for the Infrastructure & Facilities Operations & Maintenance Division.

**B. Briefly explain why it is in the best interest of the City to procure under this exemption:**

(If additional space is needed, please attach a separate memo)

Vendor quoted from the Florida State Contract which was competitively bid. Other contracts were researched for price and availability but Garber had the lowest cost.

**C. Vendor Information**

Vendor Name: Garber Ford, Inc Vendor Number: 6651

Address: 3380 Highway 17, Green Cove Springs, Florida 32043

Contact: Ryan Davis Phone: (904) 264-2442 Email: rdavis@garberautomall.com



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D. Please select one of the following:

**Piggyback** (Departments may utilize another municipality, county, or other governmental agency contract). The requesting department must provide the following documentation: copy of the solicitation and addendum, tabsheet/price-sheet, vendor submittal, entity approval (either stated in the solicitation or letter from vendor) agenda approval and contract as back-up documentation. Purchasing may request additional information if needed.

Name of Entity: \_\_\_\_\_ Contract Number: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Is a fee required to utilize this contract?  Yes  No      If yes, how much? \_\_\_\_\_  
 Vendor-Paid     City-Paid

**State of Florida Contract:** The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract *\*\*Further price negotiations may be conducted with state-awarded vendor per F.S. 287.056(2) \*\**

Number: 25100000-19-1 Name/Category: Motor Vehicles

Start Date: 11/17/2019 End Date: 11/16/2021

**Florida Sheriff's Association Bid:** The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract

Number: \_\_\_\_\_ Name/Category: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**Joint Cooperative:** The requesting department must provide the following documentation: copy of the solicitation and addendum, tab sheet/price sheet, vendor submittal, agenda approval and contract

Lead Entity: \_\_\_\_\_ Contract Number: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**Code Exemption\* (Specify):**

\*For list of exemptions, see page 3



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## Sec. 2-403. - Exemptions.

- (a) (2) Procurement contracts between the city and nonprofit organizations, other governments or other public entities.
- (3) Procurement of:
- a. Dues and memberships in trade and professional organizations.
  - b. Subscriptions for periodicals, books, maps or training videos.
  - c. Real property, real estate brokering, or appraising.
  - d. Abstract of titles for real property; title insurance.
  - e. Works of art for public display or artistic services.
  - f. Advertising.
  - g. Medical, dental and other medically related services performed by a health care professional.
  - h. Room or board for social service clients.
  - i. Room and board for employees on city business.
  - j. Funeral related services.
  - k. Water, sewer, electrical, cable television or other utility services.
  - l. Personnel, including but not limited to part-time or temporary services.
  - m. Academic program reviews or lectures by individuals.
  - n. Auditing services and financial services.
  - o. Legal services.
  - p. Social services.
  - q. Lobbying services.
  - r. Goods, materials and equipment whose cost has been incorporated as part of a competitively bid project.

### Vendor Tracking:

Check if Vendor Documents Current

YTD Dept Exp. (Inclusive): \$ \_\_\_\_\_

### To be completed by Purchasing:

YTD City Wide Exp. (Inclusive): \$ \_\_\_\_\_



# CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



## PURCHASE DETAILS

Please provide the amount of the purchase for this product or service: \$ 38,590.85

Account # 001-0760-519.64-00 Project # FM21TV Subtotal \$ 38,590.85  
 Account # \_\_\_\_\_ Project # \_\_\_\_\_ Subtotal \$ \_\_\_\_\_  
 Account # \_\_\_\_\_ Project # \_\_\_\_\_ Subtotal \$ \_\_\_\_\_  
 Account # \_\_\_\_\_ Project # \_\_\_\_\_ Subtotal \$ \_\_\_\_\_

Line Item No.	Description	Unit of Measure	Quantity	Unit Price	Extended Price
1	Ford 2021 Ford Transit Van	EA	1	\$38,590.85	\$38,590.85
Shipping (FOB Destination)					
<b>Total</b>					<b>\$38,590.85</b>

**\*Attach Additional Pages if Necessary\*** Approval of Procurement is subject to Commission approval of budget amendment on 1-26-21,

*I approve the competitive exemption procurement(s) as requested herein:*

Requesting Department Director: Monica Bramble Digitally signed by Monica Bramble  
DN: cn=Monica Bramble, o=City of North Port,  
ou=Public Works,  
email=mbramble@cityofnorthport.com, c=US  
Date: 2021.01.20 11:09:47 -05'00' Date: \_\_\_\_\_

Budget Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

Purchasing: Ginny Duyn Digitally signed by Ginny Duyn  
Date: 2021.01.20 11:23:08 -05'00' Date: \_\_\_\_\_

Finance Director (If applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Assistant City Manager (If applicable): \_\_\_\_\_ Date: \_\_\_\_\_

City Manager (If applicable): \_\_\_\_\_ Date: \_\_\_\_\_

**Print Form**    **Clear All Fields**