



Meeting Minutes
Veterans Park Ad Hoc Committee

Wednesday, March 26, 2025

10:00 AM

City Hall Room 244

1. Call to Order

Chair English called the meeting to order at 10:00 a.m.

2. Roll Call

Present 5 - Board Member Rambo, Board Member Wilson, Vice Chair Burris, Alternate I Hadovski and Chair English

Absent 2 - Board Member Stephens and Board Member Bailey

Also Present

Staff Liaison Nelson, and Board Specialist Lane.

3. Pledge of Allegiance

The Pledge of Allegiance was led by the Board Members.

4. Public Comment

There was no public comment.

5. Approval of Minutes

- A. [25-1850](#) Approve the Jan 22, 2025 Veterans Park Ad Hoc Committee Meeting Minutes.

Chair English announced the item and requested a motion.

A motion was made by Vice Chair Burris, seconded by Board Member Rambo, to approve the minutes as presented. The motion carried on the following vote:

Yes: 5 - Board Member Rambo, Board Member Wilson, Vice Chair Burris, Alternate I Hadovski and Chair English

Absent: 2 - Board Member Stephens and Board Member Bailey

6. Presentations

- A. [25-1862](#) Sunshine Law Training (Presented by the Office of the City Attorney)

Chair English announced the item.

Ms. Coughlin provided a presentation including public meetings definitions, open meeting requirements, penalties for violations, and examples, public records definitions, email and

text messages, public record requests, retention, and penalty examples, Commission on Ethics prohibited conduct, prohibited relationships, voting, conflicts of interest, relatives, and penalties, meeting procedures quorums and motions, discussion, alternate members, and requesting information that is not a public record.

7. New Business

A. [25-1875](#) Discussion and Possible Action Regarding Election of Chair and Vice Chair

Chair English announced the item and requested a motion to continue Item 25-1875 to the next meeting.

A motion was made by Board Member Rambo, seconded by Vice Chairs Burris, to continue Item 25-1875 to the May 28, 2025 meeting. The motion carried on the following vote:

Yes: 5 - Board Member Rambo, Board Member Wilson, Vice Chair Burris, Alternate I Hadovski and Chair English

Absent: 2 - Board Member Stephens and Board Member Bailey

B. [25-2074](#) Discussion and Possible Action Regarding the 2024 Annual Report

Chair English announced the item.

Discussion took place regarding finalizing the park's design, optimizing costs, secured a contract manager, advocated for on-site wildlife preservation, developed a Tribute Program, expand fundraising efforts, and funding.

A motion was made by Vice Chair Burris, seconded by Board Member Rambo, to approve the 2024 Annual Report as presented. The motion carried on the following vote:

Yes: 5 - Board Member Rambo, Board Member Wilson, Vice Chair Burris, Alternate I Hadovski and Chair English

Absent: 2 - Board Member Stephens and Board Member Bailey

8. Updates

A. [25-2075](#) Updates Regarding the Circle of Honor Project

Chair English announced the item.

Mr. Nelson spoke regarding May 13, 2025 Commission meeting, and award for the Circle of Honor Project.

9. Future Agenda Items

Chair English announced the item.

Discussion took place regarding update to the list of amenities seeking donations, and seeking marketing for donations.

10. Public Comment

There was no public comment.

11. Adjournment

Chair English adjourned the meeting at 10:28 a.m.

By: _____
William English, Chair