



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Agenda City Commission Regular Meeting

### *CITY COMMISSIONERS*

*Phil Stokes, Mayor*  
*Pete Emrich, Vice Mayor*  
*Barbara Langdon, Commissioner*  
*David Duval, Commissioner*  
*Demetrius Petrow, Commissioner*

### *APPOINTED OFFICIALS*

*Jerome Fletcher, City Manager*  
*Michael Golen, Interim City Attorney*  
*Heather Faust, City Clerk*

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Tuesday, September 23, 2025

6:00 PM

City Commission Chambers

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**Amended to add Item Nos. 25-2808 and 25-2838, and reorder the agenda moving Item No. 25-2449 to general business.**

**PUBLIC COMMENT:** Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04.

Public comment may be submitted in the following ways:

**In Person Attendance:** Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. Public comment is limited to three minutes per person.

**Online:** Submit a written eComment using the eComment link at [cityofnorthport.legistar.com/Calendar](http://cityofnorthport.legistar.com/Calendar). The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters.

**Voice Mail Message:** Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds.

## **CALL TO ORDER**

## **ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

## **1. APPROVAL OF AGENDA**

## **2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items.)

**3. CONSENT AGENDA:**

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A.**     [25-1720](#)     Approve Contract No. 2024-20 - Advanced Water Meter System with Ferguson Enterprises Based on Budgeted Amounts, and Authorize the City Manager to Approve Renewals in Accordance with the Terms and Conditions in the Solicitation

**Attachments:**     [Contract No. 2024-20](#)  
                          [Notice of Intent to Award](#)  
                          [Recommendation to Negotiate](#)  
                          [Evaluation and Ranking](#)  
                          [Submittal by Ferguson Enterprises](#)  
                          [RFP No. 2024-20 and Addenda](#)  
                          [Florida Division of Corporations Documents](#)

- B.**     [25-1959](#)     Approve Agreement No. 2025-SS25-64, Recyclable Materials Processing and Marketing Services By and Between the City of North Port, Florida, and Single Stream Recyclers, LLC.

**Attachments:**     [Agreement](#)  
                          [Procurement Documents](#)  
                          [Single Source Letter](#)  
                          [Florida Division of Corporations](#)

- C.**     [25-2581](#)     Approve Renewal of Property and Casualty, Accidental Death & Dismemberment (AD & D) Insurance With Risk Strategies Company, for Fiscal Year 2025-2026 Through The Gehring Group in the Amount of \$2,322,317.

**Attachments:** [Property & Casualty Renewal Evaluation](#)  
[AmWins - Property Quote](#)  
[AmWins Fraud Warning Disclosure](#)  
[AmWins Quote Authorization](#)  
[AmWins Terrorism Risk Insurance Act TRIA Disclosure Notice](#)  
[Chubb Illinois Union Insurance Co. Pollution Terrorism Risk Insurance Act TRIA](#)  
[Chubb Westchester Surplus Terrorism Risk Insurance Act TRIA Disclosure Noti](#)  
[Commercial Application Accord-Signature](#)  
[Evenston Terrorism Risk Insurance Act TRIA Disclosure Notice](#)  
[Everest Terrorism Risk Insurance Act TRIA Disclosure Notice](#)  
[Florida Division of Corporation Documentation](#)  
[National Fire & Marine Terrorism Risk Insurance Act TRIA Disclosure Notice](#)  
[Nautilus Insurance Co. Terrorism Risk Insurance Act TRIA Disclosure Notice](#)  
[Policyholder Terrorism Risk Insurance Act TRIA Disclosure Notice](#)  
[Preferred Government Insurance Trust Renewal Application for Liability & Work](#)  
[Preferred Government Insurance Trust-Signature Page](#)  
[Preferred Government Insurance Trust-SIR Signatures](#)  
[Preferred Government Insurance Trust-Uninsured Motorist Form Signature](#)  
[Property, Inland Marine Accords Signatures](#)  
[Sompo Terrorism Risk Insurance Act TRIA Disclosure Notice](#)  
[Starstone Terrorism Risk Insurance Act TRIA Disclosure Notice](#)

- D. [25-2585](#) Approve Award of Request for Bid 2025-33 Outsourced Mowing Services to NDL LLC, dba Natural Designs Landscaping in an Amount Not to Exceed \$127,132 and Authorize the City Manager to Approve the Future Renewal Terms.

**Attachments:** [RFB No. 2025-33 Notice of Intent to Award](#)  
[RFB No. 2025-33 Award Recommendation](#)  
[RFB No. 2025-33 with all Addendum](#)  
[RFB No. 2025-33 Bid Comparison Tab sheet](#)  
[RFB No. 2025-33 NDL LLC Submittal](#)  
[Florida Division of Corporations - NDL LLC](#)

- E. [25-2611](#) Approve the Appointment of Ryan Persaud as a Regular Member to Serve on the Citizen Tax Oversight Committee From September 23, 2025, Through September 23, 2028.

**Attachments:** [Application- Redacted](#)  
[Resume - Redacted](#)

- F. [25-2613](#) Approve the Appointment of Donald R. Chavis as a Regular Member to Serve on the Parks & Recreation Advisory Board From September 23,

2025, Through September 23, 2028.

**Attachments:**     [Application](#)  
                              [Resume](#)

- G.     [25-2614](#)     Approve the Appointment of Donald R. Chavis as an Alternate II to Serve on the Veterans Park Advisory Committee From September 23, 2025, Through September 23, 2028.

**Attachments:**     [Application](#)  
                              [Resume](#)

- H.     [25-2617](#)     Approve the Appointment of Carl J. Goodrich as a Regular Member to Serve on the Charter Review Advisory Board From September 23, 2025, Through September 23, 2028.

**Attachments:**     [Application](#)  
                              [Resume](#)

- I.     [25-2641](#)     Approve Renewal of Florida Firefighter Cancer and Death Benefits Insurance With United Badges Insurance Services, LLC and the City of North Port - North Port Fire Rescue District for Fiscal Year 2025-2026 in the Amount of \$22,936.50.

**Attachments:**     [FloridaCancerProposalBinder - City of North Port - North Port FRD - UPDATED](#)  
                              [FloridaCancerProposalBinder - City of North Port - North Port FRD - UPDATED](#)  
                              [RFQ #2023-01 Fire Fighter Cancer Policy.pdf](#)

- J.     [25-2642](#)     Interlocal Agreement between the Cities of Venice, North Port, Sarasota, and Punta Gorda; the Counties of Charlotte, and Sarasota; and the Town of Longboat Key for Reciprocal use of Building Code Department Personnel

**Attachments:**     [Interlocal Agreement](#)

- K.     [25-2714](#)     Approve the Public Emergency Medical Transportation (PEMT) Letter of Agreement By and Between the City of North Port on Behalf of North Port Fire Rescue and the State of Florida, Agency for Healthcare Administration (AHCA) in the Amount of \$292,763.45.

**Attachments:**     [PEMT Letter of Agreement State Fiscal Year 25-26](#)

- L.     [25-2724](#)     Approve the Water and Wastewater Developer's Agreement By and Between the City of North Port, Florida and North Port RV, LLC.

**Attachments:**     [Developers Agreement](#)

- M.     [25-2729](#)     Approve the August 29, 2025, City Commission Special Meeting Minutes, the September 4, 2025 City Commission Regular Meeting Minutes, the September 4, 2025 City Commission Special Meeting Minutes, September 8, 2025 Commission Workshop Minutes, May 1, 2025 Commission Regular Minutes, September 9, 2025 Commission Regular

## Meeting Minutes

**Attachments:** [8-29-25 Minutes](#)  
[9-4-25 Reg Minutes](#)  
[9-4-25 Special Minutes](#)  
[9-8-25 Minutes](#)  
[5-1-25 Minutes](#)  
[9-9-25 Minutes](#)

- N. [25-2838](#) Approve the City of North Port's Participation in the New National Opioids Secondary Manufacturers Settlements and Authorize the City Manager to Execute the Secondary Manufacturers' Combined Subdivision Participation and Release Form.

**Attachments:** [Combined Participation Form](#)

**4. GENERAL BUSINESS:**

- A. [25-2449](#) Discussion and Possible Action Regarding Approval of the Agreement By and Between the City of North Port, Florida, and RedSpeed Florida, LLC for Speed Detection Camera System for School Zones.

**Attachments:** [RedSpeed Agreement](#)  
[Division of Corporations - RedSpeed Florida, LLC](#)  
[Presentation](#)

**5. PRESENTATIONS: TIME LIMIT OF 15 MINUTES**

- A. [25-2738](#) Utilities Rate Analysis Presentation

**Attachments:** [Presentation](#)

**6. PUBLIC HEARINGS:****RESOLUTION:**

- A. [RES NO 2025-R-66](#) A Resolution of the City Commission of the City of North Port, Florida, Adopting the Annual Utility Rate Schedule for Private Fire Protection Services, the Annual Utility Rate Schedule for Water and Wastewater Guaranteed Revenue Charges, the Utility Rate Schedule for Reclaimed Water, the Water and Wastewater System Base Facility Charges, the Water System Rate Schedule for Water Usage Volume, the Water System Rate Schedule for Bulk Water, the Wastewater System Rate Schedule for Usage, the Wastewater System Flat Rate Schedule, the Water and Wastewater System Deposit Fee Schedule; Adopting Automatic Rate Increases; Providing for Incorporation of Recitals; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

**Attachments:**      [Resolution No. 2025-R-66](#)

**ORDINANCE - First Reading:**

- B.      [ORD. NO. 2025-30](#)      An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Appendix A – City Fee Schedule; Amending City-Wide Fees; Utilities Fees; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

**Attachments:**      [Ordinance No. 2025-30](#)  
                                 [Business Impact Estimate](#)

**RESOLUTION - Continued:**

- C.      [RES. NO. 2025-R-68](#)      A Resolution of the City Commission of the City of North Port, Florida, Vacating a Portion of the Side and Rear Drainage Maintenance Easements on Lot 1, Block 1478, 30th Addition to Port Charlotte Subdivision; Providing for Findings; Providing for Filing of Approved Documents; Providing for Severability; Providing for Conflicts; and Providing an Effective Date. (QUASI-JUDICIAL).

**Attachments:**      [Staff Report with Exhibits](#)  
                                 [Resolution No. 2025-R-68 with Exhibits](#)  
                                 [Staff Presentation](#)

- D.      [RES. NO. 2025-R-69](#)      A Resolution of the City Commission of the City of North Port, Florida, Vacating the Utility and Drainage Easement Lying Adjacent to the Westerly Line of Lot 20, Block 1159, 25th Addition to Port Charlotte Subdivision; Providing for Findings; Providing for Recording; Providing for Conflicts; Providing for Severability; and Providing an Effective Date. (QUASI-JUDICIAL).

**Attachments:**      [Staff Report with Exhibits](#)  
                                 [Resolution No. 2025-R-69 with Exhibits](#)  
                                 [Staff Presentation](#)

**ORDINANCE - Second Reading:**

- E.      [ORD. NO. 2025-22](#)      An Ordinance of the City of North Port, Florida, Amending the Future Land Use Designation From Conservation to Agricultural Estates for ± 3.30 Acres of Land Generally Located West of Jennings Boulevard in Section 24, Township 40 South, Range 20 East of Sarasota County and Further Described in Instrument No. 2022010157 in Official Records of Sarasota County; Amending the City of North Port Comprehensive Plan Chapter 2, Future Land Use Map 2-7; Providing for Findings; Providing for Adoption; Providing for Transmittal of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

**Attachments:** [Ordinance No. 2025-22 - Second Reading](#)  
[Ordinance No. 2025-22](#)  
[Staff Report with Exhibits](#)  
[Presentation](#)  
[PZAB Action Report](#)

- F. [ORD. NO. 2025-21](#) An Ordinance of the City of North Port, Florida, Rezoning ± 3.30 Acres of Land Located West of Jennings Boulevard in Section 24, Township 40 South, Range 20 East of Sarasota County and Further Described in Instrument No. 2022010157 in Official Records of Sarasota County, From Environmental Conservation Classification (EC) to Agriculture (AG) Classification; Amending the Official Zoning Map; Providing for Findings; Providing for Filing of Approved Documents; Providing for Severability; Providing for Conflicts; and Providing an Effective Date. (QUASI-JUDICIAL).

**Attachments:** [Ordinance No. 2025-21 - Second Reading](#)  
[Ordinance No. 2025-21](#)  
[Staff Report with Exhibits](#)  
[Presentation](#)  
[PZAB Action Report](#)

- G. [ORD. NO. 2025-20](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Section 2-510 Regarding Subpoena Procedures Related to Code Enforcement Hearings; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

**Attachments:** [Ordinance - First Reading](#)  
[Business Impact Estimate](#)

- H. [ORD. NO. 2025-19](#) An Ordinance of the City of North Port, Florida, Providing for Use of Speed Detection Systems in School Zones, Designating Local Hearing Officers to Conduct Hearings on Contested Violations and Determining School Zones Where Speed Detection Systems Will be Placed; Amending the Code of the City of North Port, Florida, by Adding Section 74-31; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

**Attachments:** [Ordinance No. 2025-19](#)  
[House Bill 657 \(2023\)](#)

- I. [ORD. NO. 2025-23](#) An Ordinance of the City Commission of the City of North Port, Florida, Relating to Fines and Liens; Amending the Code of the City of North Port, Florida, Section 2-511 to Expand and Clarify the Lien Reduction Program for Code Enforcement Fines; Providing for Conflicts, Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Ordinance No. 2025-23 \(Adoption, no line numbers\)](#)  
[Ordinance No. 2025-23](#)

- J.      [ORD. NO. 2025-29](#)      An Ordinance of the City of North Port, Florida, Regarding Quasi-Judicial Proceedings; Amending the Code of the City of North Port, Florida, Section 2-79 through 2-84; Providing for Conflicts, Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Ordinance No. 2025-29](#)

**GENERAL BUSINESS - Continued:**

- B.      [25-2557](#)      Discussion and Possible Action Regarding the Fourth Amendment to the Lease Agreement By and Between the City of North Port, Florida, and the North Port Senior Center, Inc. for Space at the Community Education Center Located at 4940 Pan American Boulevard, North Port, Florida.

**Attachments:**      [Fourth Amendment to Lease Agreement - North Port Senior Center.pdf](#)  
[Executed Third Amendment to Lease Agreement - North Port Senior Center.pdf](#)  
[Executed Second Amendment to Lease Agreement - North Port Senior Center.pdf](#)  
[Executed First Amendment to Lease Agreement - North Port Senior Center.pdf](#)  
[Executed Original Lease Agreement - North Port Senior Center.pdf](#)  
[North Port Senior Center, Inc. Memo.pdf](#)

- C.      [25-2654](#)      Discussion and Possible Action Regarding Bestowing a Key to the City and/or Other Ceremonial Item to Bill Gunnin at a Future Commission Meeting (Requested by Mayor Stokes).

**Attachments:**      [Request](#)  
[Ceremonial Items Policy](#)

- D.      [25-2712](#)      Discussion and Possible Action Regarding Reconsideration of Commission Board - Committee Assignments. (Requested By Commissioner Langdon).

**Attachments:**      [Current Committee Assignment](#)

- E.      [25-2732](#)      Discussion and Possible Action Regarding Cancelling or Rescheduling the December 4, 2025, City Commission Regular Meeting (Ceremonial Meeting) Due to Conflict With the Florida League of Cities Legislative Conference/Policy Committee Meetings.

- F.      [25-2735](#)      Discussion and Possible Action Regarding the City Manager's Annual Evaluation.

**Attachments:**      [Evaluation Summary](#)  
[Mayor Stokes Evaluation](#)  
[Vice Mayor Emrich Evaluation](#)  
[Commissioner Langdon Evaluation](#)  
[Commissioner Duval Evaluation](#)  
[Commissioner Petrow Evaluation](#)  
[City Manager Self Evaluation](#)  
[City Manager Employment Agreement](#)

- G.      [25-2808](#)      Discussion and Possible Action Regarding the City Attorney Employment Agreement With Michael Fuino.

**Attachments:**      [City Attorney Employment Agreement](#)

## **7. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items.)

## **8. COMMISSION COMMUNICATIONS:**

- A.      [25-2800](#)      Commissioner Petrow's Communications
- B.      [25-2801](#)      Vice Mayor Emrich's Communications
- C.      [25-2802](#)      Mayor Stokes' Communications
- D.      [25-2803](#)      Commissioner Langdon's Communications
- E.      [25-2804](#)      Commissioner Duval's Communications

## **9. ADMINISTRATIVE AND LEGAL REPORTS:**

- A.      [25-2565](#)      City Attorney's Monthly Report

**Attachments:**      [Commission Directives to the City Attorney](#)  
[Matter List \(Redacted\)](#)

- B.      [25-2733](#)      City Manager's Monthly Report

**Attachments:**      [City Manger Report September 2025](#)  
[City Manager Contingency Report September 2025](#)

- C.      [25-2819](#)      City Clerk's Monthly Report

**Attachments:**      [Open Requests by Status Chart](#)  
[Fiscal Year to Date Requests-Closed Status](#)  
[Public Records Request Log](#)

## **10. ADJOURNMENT:**

**NOTICE OF AVAILABILITY OF REPORTS** - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**AMERICAN WITH DISABILITIES ACT OF 1990** - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

**NONDISCRIMINATION:** The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.