



CITY OF NORTH PORT  
 FINANCE DEPARTMENT/PURCHASING DIVISION  
 4970 CITY HALL BLVD, STE 337  
 NORTH PORT, FLORIDA 34286  
 Office: 941.429.7170  
 Fax: 941.429.7173  
 Email: [purchasing@cityofnorthport.com](mailto:purchasing@cityofnorthport.com)



**AWARD RECOMMENDATION**

To: Nancy Gallinaro, Utilities Director  
 Thru: Michael Acosta, Utilities Engineering Manager AND Jennifer Fehrs, PE  
 From: Alla V. Skipper, Senior Contract Administrator *Alla Skipper*  
 Date: 5/8/23  
 Subject: RFB 2023-35 SOUTHWEST WATER RECLAMATION FACILITY SLUDGE DRYING BED

**Section I:**

Bid opening was held on May 8, 2023, and two (2) bids were received as follows:

<b>COMPANY NAME/TOTAL BID</b>	
C&T CONTRACTING SERVICES	\$567,163.09
DOUGLAS N. HIGGINS	\$966,570.00

Please review the submittals, provided to **Michael Acosta and Jennifer Fehrs**. Purchasing has reviewed the submittals and has determined all to be responsive (see attached due diligence). A responsive submittal is in accordance with the specifications and addenda (see attached tabulation). A responsive submittal is one which conforms in all material respects to the solicitation. Refers to a bid that contains no exceptions or deviations from the terms, conditions, and specifications.

**Utilities shall review the submittals to determine if the bidder is responsible.** A responsible person, company or entity is determined to have the capability in all respects to fully perform the contract requirements and has the integrity and reliability which will assure good faith performance and the capacity and capability to perform in accordance with the specifications. Additionally,  **verify** the references and make sure the qualifications which were specified in the solicitation have been met. Please **complete section II & III below**, electronically sign this form and attach this recommendation along with any other recommendation of Project Manager/Consultant for Finance Director’s approval. **Upon receipt of this form**, I will post Notice of Intent (NOI) to award.

**Section II:**

	APPARENT LOW BIDDERS SUBMITTAL: C&T CONTRACTING SERVICES Tampa, Florida	APPARENT LOW BIDDER SUBMITTAL		
		YES	NO	N/A or OTHER
1	Procurement reviewed and determined the apparent low bidder to be responsive: <b>C&amp;T CONTRACTING SERVICES</b>	✓		
2	Project Manager/Engineer reviewed and determined the apparent low bidder to be responsible bidder meeting or exceeding specifications: <b>C&amp;T CONTRACTING SERVICES</b>	✓		
3	Department Director recommendation: to the lowest responsive, responsible bidder meeting or exceeding specifications: <b>C&amp;T CONTRACTING SERVICES</b>	✓		

**Section III:**

RFB Award to be approved by Commission at the:

Regular or  District meeting on 6/13/2023.

<b>TOTAL BID PRICE</b>	\$ 567,163.09
<b>CONTINGENCY AMOUNT</b>	\$ 56,716.00

**Account Number**  
420-6062-535.63-00

**Project**  
U22WDB

**Available Amount**  
\$1,000,004.00

**Electronic Signatures:**

Departmental and Project Manager Acknowledgement (as it relates to my specific area of responsibility):

Jennifer Fehrs Digitally signed by Jennifer Fehrs  
Date: 2023.05.16 06:35:16 -04'00'

\_\_\_\_\_  
**Nancy Gallinaro, Utilities Director**

\_\_\_\_\_  
**Michael Acosta, Utilities Eng. Manager/Jennifer Fehrs, PE**

**Finance Acknowledgement (as it relates to my specific area of responsibility):**

\_\_\_\_\_  
**Alla Skipper, Senior Purchasing Administrator**

\_\_\_\_\_  
**Lisa Herrmann, Budget Administrator**

\_\_\_\_\_  
**Finance Director**