



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda City Commission Regular Meeting

CITY COMMISSIONERS

Barbara Langdon, Mayor
Alice White, Vice Mayor
Pete Emrich, Commissioner
Debbie McDowell, Commissioner
Phil Stokes, Commissioner

APPOINTED OFFICIALS

Jerome Fletcher, City Manager
Amber L. Slayton, City Attorney
Heather Faust, City Clerk

Tuesday, June 27, 2023

6:00 PM

City Commission Chambers

Amended to Add Item 23-1050 & 23-1045, Remove 23-0912

PUBLIC COMMENT: Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04. Any comment received that does not meet the public comment timing and requirements will be rejected and will not be included in the official record of the meeting. **PLEASE NOTE:** Those wishing to provide public comment on quasi-judicial agenda items must appear before the City Commission to give testimony under oath.

Public comment may be submitted in the following ways:

In Person Attendance: Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. When recognized by the Mayor, the Commenter will approach the podium. Public Comment is limited to three (3) minutes per person.

Online: Submit a written eComment using the eComment link at cityofnorthport.legistar.com/Calendar. The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters. **PLEASE NOTE:** Online public comment cannot be considered as the basis for a quasi-judicial decision and will be read into the record under general public comment.

Voice Mail Message: Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds. Voice messages will be forwarded to Commission and played into the record. **PLEASE NOTE:** Comments provided via voice mail cannot be considered as the basis for a quasi-judicial decision and will be played into the record under general public comment.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE**1. APPROVAL OF AGENDA****2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

3. ANNOUNCEMENTS

- A. [23-0441](#) Current Vacancies and Upcoming Expirations for Advisory Boards and Committees

Attachments: [Announcements](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [23-0247](#) Ratification of City Manager's Use of Emergency Authorization to Enter Into a Contract With Dade Paper & Bag LLC for Janitorial Supplies Under Purchase Order No. 049529 in an Amount Not to Exceed \$30,000.00.

Attachments: [Emergency Term Forms](#)
[Emergency Procurement Request](#)
[Procurement Summary Memorandum](#)
[Purchase Order](#)
[Florida Division of Corporations Document](#)

- B. [23-0248](#) Ratification of City Manager's Use of Emergency Authorization to Enter into a Contract with DeJonge Excavating Contractors, Inc. for Emergency Road Repairs on Hillsborough Boulevard Under Purchase Order No. 49568 in an Amount Not to Exceed \$48,870.00.

Attachments: [Emergency Term Forms](#)
[Purchase Order](#)
[Emergency Procurement Request](#)
[Florida Division of Corporations Document](#)

- C. [23-0250](#) Ratification of City Manager's Use of Emergency Authorization to Enter into a Contract with DeJonge Excavating Contractors, Inc. for Emergency Bridge Repairs at Price Boulevard and Blue Ridge Waterway Under Purchase Order No. 49569 in an Amount Not to Exceed \$437,191.25.

Attachments: [Emergency Term Forms](#)
[Purchase Order](#)
[Emergency Procurement Request](#)
[Florida Division of Corporations Document](#)

- D. [23-0251](#) Ratification of City Manager's Use of Emergency Authorization to Enter into a Contract with DeJonge Excavating Contractors, Inc. for Emergency Repairs to Three Bridges on Price Boulevard Located at McCaughey Waterway, Lagoon Waterway, and Creighton Waterway Under Purchase Order No. 49570 in an Amount Not to Exceed \$655,730.50.

Attachments: [Emergency Term Forms](#)
[Purchase Order](#)
[Emergency Procurement Request](#)
[Florida Division of Corporations Document](#)

- E. [23-0252](#) Ratification of City Manager's Use of Emergency Authorization to Enter into a Contract with DeJonge Excavating Contractors, Inc. for Emergency Road Repair to Chancellor Boulevard Under Purchase Order No. 49604 in an Amount Not to Exceed \$101,762.00.

Attachments: [Emergency Term Forms](#)
[Emergency Procurement Request](#)
[Purchase Order](#)
[Florida Division of Corporations Document](#)

- F. [23-0256](#) Ratification of City Manager's Use of Emergency Authorization to Enter Into a Contract With Sutter Roofing Company of Florida for Emergency Roofing Repairs to City Hall Under Purchase Order No. 49575 in an Amount Not to Exceed \$16,100.00.

Attachments: [Emergency Term Forms](#)
[Emergency Procurement Request](#)
[Non-Competitive Procurement Summary Memorandum](#)
[Non-Competitive Procurement Justification](#)
[Purchase Order](#)
[Florida Division of Corporations Document](#)

- G. [23-0257](#) Ratification of City Manager's Use of Emergency Authorization to Enter Into a Contract With United Rentals, Inc. for Rental of Message Boards Under Purchase Order No. 49576 in an Amount Not to Exceed \$33,800.00.

Attachments: [Emergency Term Forms](#)
[Emergency Procurement Request](#)
[Procurement Summary Memorandum](#)
[Purchase Order](#)
[Florida Division of Corporations Document](#)

- H. [23-0317](#) Ratification of City Manager's Use of Emergency Authorization to Enter Into a Contract With ZEP Construction, Inc. for Repair Services of Water Control Structure No. 106 Under Purchase Order No. 49577 in an Amount Not to Exceed \$524,790.00.

Attachments: [Emergency Term Forms](#)
[Non-Competitive Procurement Justification - Phase 1](#)
[Non-Competitive Procurement Justification - Phase 2](#)
[Procurement Summary Memorandum - Phase 1](#)
[Procurement Summary Memorandum - Phase 2](#)
[Purchase Order](#)
[Emergency Procurement Request](#)
[Florida Division of Corporations Document](#)

- I. [23-0323](#) Ratification of City Manager's Use of Emergency Authorization to Enter into a Contract with Wharton-Smith, Inc. for Temporary Fencing to Secure Damaged Buildings at Dallas White Park Under Purchase Order No. 49751 in an Amount Not to Exceed \$10,160.00.

Attachments: [Emergency Term Forms](#)
[Exigency Procurement Request](#)
[Procurement Summary Memorandum](#)
[Purchase Order](#)
[Florida Division of Corporations Document](#)

- J. [23-0325](#) Ratification of City Manager's Use of Emergency Authorization to Enter into a Contract with Nichols Contracting Inc. for Temporary Trailer Facility Hook Up Under Purchase Order No. 49819 in an Amount Not to Exceed \$212,064.36, to Provide Workstations for Displaced Road and Drainage Facility Maintenance Staff.

Attachments: [Emergency Term Forms](#)
[Exigency Procurement Request](#)
[Non-Competitive Procurement Justification](#)
[Non-Competitive Procurement Summary Memorandum](#)
[Purchase Order](#)
[Requisition](#)
[Florida Division of Corporations Document](#)

- K. [23-0898](#) Ratification of City Manager's Use of Emergency Authorization to Enter into a Contract with HighSpans Engineering, Inc. for Bridge Inspections Under Purchase Order No. 49572 in an Amount Not to Exceed \$500,000.
- Attachments:** [Emergency Term Forms](#)
[Exigency Procurement Request](#)
[Procurement Summary Memorandum](#)
[Purchase Order](#)
[Florida Division of Corporations Document](#)
- L. [23-0971](#) Approve the Electronic Surveillance Support Team Multi-Agency Voluntary Cooperation Mutual Aid Agreement Between the Florida Department of Law Enforcement and the City of North Port for the Sharing of Technical Resources and Personnel in Criminal Investigations.
- Attachments:** [Multi-Agency MAA - Electronic Surveillance Support Team](#)
- M. [23-0975](#) Approve the Appointment of Jessica Eik as a Regular Member of the Environmental Advisory Board, to Serve a Term from June 27, 2023, to June 27, 2026.
- Attachments:** [Application and Backup](#)
[Florida Statutes 112.3143](#)
- N. [23-0979](#) Approval of Minutes for the May 23, 2023 Commission Regular Meeting
- Attachments:** [Minutes](#)
- O. [23-0983](#) Approval of Minutes for the June 1, 2023 Commission Regular Meeting
- Attachments:** [Minutes](#)
- P. [23-0985](#) Approve the Requested Operational and Voluntary Cooperation Agreement for Mutual Aid Between the City of North Port Police Department and the City of Punta Gorda Police Department for the Parties to Cross Jurisdictional Lines to Assist and Protect Citizens in Both Jurisdictions.
- Attachments:** [Requested Operational and Voluntary Cooperation Agreement](#)
[Requested Operational and Voluntary Cooperation Agreement - 2019](#)
- Q. [23-0990](#) Approve the Memorandum of Understanding Public Safety Bomb Squad Response Between the City of Sarasota, Florida and the City of North Port, Florida for Public Safety Bomb Squad Response Services.
- Attachments:** [MOU - Public Safety Bomb Squad Response](#)
[Operational Assistance and Voluntary Cooperation Agreement](#)
- R. [23-0991](#) Approve the Memorandum of Understanding Between City of Sarasota and City of North Port for Police Canine Handler Training and Deployment of Explosive Detection Canines.

Attachments: [MOU - Training and Deployment of Explosive Detection Canines](#)

- S. [23-1029](#) Approve the Program Letter of Agreement Between the Florida State University College of Medicine EMS Fellowship Program, Located at Sarasota Memorial Hospital, and the City of North Port, Florida, to Provide for First Year Medical Students to be Utilized for Pre-Hospital Medical Treatment, Protocol Development and Review, and Departmental Training at No Additional Cost to the City of North Port.

Attachments: [Florida State University College of Medicine EMS Fellowship Program Agreeeme](#)

5. PRESENTATIONS: TIME LIMIT OF 15 MINUTES

- A. [23-0977](#) Presentation by Executive Director Heather Todd Regarding Teen Court.

6. PUBLIC HEARINGS:

ORDINANCE - Second Reading:

- A. [ORD. NO. 2023-17](#) An Ordinance of the City of North Port, Florida; Amending the Code of the City of North Port, Florida Section 4-3(e)(2) Providing for Six (6) Absences for Planning and Zoning Advisory Board Members; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance](#)
[March 14, 2023 Commission Meeting Minutes](#)
[PZAB Action Report](#)
[April 6, 2023 PZAB Minutes](#)

RESOLUTION:

- B. [RES. NO. 2023-R-45](#) A Resolution of The City of North Port, Florida, Adopting the 2023 Revisions to The City of North Port, Florida Comprehensive Emergency Management Plan as the Formal Guide of The City of North Port's Emergency Management Activities; Incorporating Recitals; Providing for Conflicts; Providing for Severability; and Providing for an Effective Date.

Attachments: [Resolution No. 2023-R-45](#)
[Exhibit A to Resolution 2023-R-45 Comprehensive Emergency Management Pl](#)

- C. [RES. NO. 2023-R-46](#) A Resolution of the City Commission of the City of North Port, Florida, Adopting the 2023 Continuity of Government Plan as the Formal Guide of the City of North Port's Emergency Continuance of Government Activities; Providing for Incorporation of Recitals; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Resolution No. 2023-R-46](#)
[Exhibit A- 2023 Continuity of Government Plan](#)

7. GENERAL BUSINESS:

A. [23-0940](#) Discussion and Possible Action Regarding Appointing a Commissioner to Sit on the Florida League of Cities Legislative Policy Committees and the Legislative Advocacy Committee.

B. [23-1050](#) Discussion and Possible Action Regarding the Processing and Distribution of Letters of Support Received by the City Commission

Attachments: [Sample Letter](#)

C. [23-1045](#) Discussion and Possible Action Regarding the Approval of Proposed North Port Projects for Sarasota County Resilient SRQ Program Funding

Attachments: [CDBG Disaster Recovery 5-24-23 County presentation](#)
[Resilient SRQ Example Activities](#)

8. PUBLIC COMMENT:

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9. COMMISSION COMMUNICATIONS:

A. [23-0424](#) Commissioner Emrich's Communications

B. [23-0423](#) Vice Mayor White's Communications

Attachments: [Vice Mayor White's Report](#)

C. [23-0422](#) Mayor Langdon's Communications

D. [23-0426](#) Commissioner Stokes' Communications

E. [23-0425](#) Commissioner McDowell's Communications

10. ADMINISTRATIVE AND LEGAL REPORTS:

A. [23-0431](#) City Clerk Report

Attachments: [Closed Status Chart](#)
[Open Request Chart](#)
[FY Request Log](#)
[Commission Update](#)

B. [23-1025](#) City Attorney's Monthly Report

Attachments: [Commission Directives to the City Attorney](#)
[Matter List \(redacted\)](#)

C. [23-1037](#) City Manager Report

Attachments: [City Manager Report June 2023](#)

11. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.