



# City of North Port

## City Clerk

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TO: City Commission  
FROM: Heather Taylor, City Clerk *HT*  
SUBJECT: Charter Review Advisory Board  
DATE: June 11, 2021

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During the January 12, 2021 Commission Regular Meeting there was the following direction from the Commission:

A motion (as amended) was made by Commissioner Langdon, seconded by Vice Mayor Emrich, to refer to the Charter Review Advisory Board a recommendation on removing the requirement that all contracts go to the City Commission for review and interlocal agreements requiring Mayor signature, to include a detailed summary of how the Charter Review Advisory Board arrived at their recommendations with pros and cons of those items. The motion as amended carried unanimously on a voice vote.

On March 31, 2021 the Charter Review Advisory Board discussed the Commission direction and the below action was taken.

A motion was made by Board Member Bilski, seconded by Vice Chair Pool, to recommend to City Commission that Section 9.01(l) be amended and verbiage be added relative to providing the City Manager permission to sign any contracts, agreements, or applications that have been approved in the annual budget or that have no financial impact and are in the best interest of the City and that the City Manager shall notify Commission of contracts, agreements, or applications that he/she approved. The motion carried on voice vote.

Pros of this recommendation included less administrative work for Commission and quicker processing time of documents. Cons of this recommendation included potential use for abuse.

A motion was made by Board Member Bilski, seconded by Vice Chair Pool, to recommend removing the language in Section 5.03(d) relative to the requirement for the Mayor to sign all interlocal agreements and to add language giving the City Manager the responsibility to sign all interlocal agreements. The motion carried on voice vote.

Pros of this recommendation included consistency and procedures, streamline of the process, and it is a defined role of the City Manager. There were no cons noted at this time.

On May 19, 2021 the Charter Review Advisory Board further discussed the Pros and Cons of the City Manager signing agreements and the below action was taken.

A motion was made by Vice Chair Pool, seconded by Board Member Gibson, to add the verbiage, "budget vote may not be reflective of the new Board if there is an election" and "lack of transparency to the public if the items are not on the consent agenda" to the con of the City Manager signing agreements. The motion carried with Board Members Loverdi and Bartolotta dissenting.

HLT

CC: City Manager's Office  
City Attorney  
Charter Review Advisory Board Members