



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Minutes Parks & Recreation Advisory Board

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Thursday, November 20, 2025

6:30 PM

City Hall Room 244

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### 1. Call to Order

Chair Jackomin called the meeting to order at 6:30 p.m.

### 2. Roll Call

**Present** 7 - Chair Jackomin, Vice Chair Morgan, Board Member Stevens, Board Member File, Board Member Gray, Board Member Patel and Board Member Chavis

### Also Present

Staff Liaison Sturgess and Board Specialist Lindner.

### 3. Pledge of Allegiance

The Pledge of Allegiance was led by the Board.

### 4. Public Comment

There was no public comment.

### 5. Approval of Minutes

A. [26-0192](#) Approve the November 20, 2025 Parks and Recreation Advisory Board Minutes.

[25-2979](#) Approve the October 16, 2025 Parks and Recreation Advisory Board Meeting Minutes.

Board Member Gray arrived at 6:32 p.m.

### 6. New Business

A. [25-2973](#) Discussion and Possible Action Regarding Election of Chair and Vice Chair

Chair Jackomin announced the item and requested a motion.

***A motion was made by Vice Chair Morgan, seconded by Board Member Patel, to continue this item to the January 15, 2026 meeting. The motion carried on the following vote:***

**Yes:** 7 - Chair Jackomin, Vice Chair Morgan, Board Member Stevens, Board Member File, Board Member Gray, Board Member Patel and Board Member Chavis

**B. [25-3067](#)** Discussion and Possible Action Regarding the Recruitment of Volunteer Judges for the Annual Poinsettia Parade

Chair Jackomin announced the item.

Ms. Sturgess introduced the item.

Discussion took place regarding the need for volunteer judges, judging process, availability, and volunteer selections.

No action was taken on this item.

**C. [25-2811](#)** Discussion and Possible Action Regarding Review and Endorsement of the Parks & Recreation Master Plan to the City Commission

Chair Jackomin announced the item.

Ms. Sturgess introduced the item.

Project Director Kristin Caborn and Parks and Planning Manager Amy Zengotita with GAI Consultants, Inc. provided a presentation including agenda, plan purpose, Parks and Recreation Department evolution, City strategy, plan process, park system overview, park measurement, neighborhood and community park levels of service, visioning, public engagement findings, programming needs and opportunities, youth-sports demand analysis, eco-tourism opportunities, additional recommendations, guiding principles, land-acquisition strategy, Wellen Park Master Plan, park-type standards, Italy Avenue Park, Community Center conceptual footprint and program statement, the Capital Improvement Plan, short-term (1-2 years), mid-term (2-5 years), long term (5+ years), funding sources and opportunities recommendations, and grant stacking.

Discussion took place regarding public private partnerships (P3), Citizen's Oversight Committee (COC) growth, school underutilization, equitable assets, impact fees, Winchester Ranch funding, grant-stacking allocation and outreach, Commissioner response and approval process, and staff appreciation.

Chair Jackomin requested a motion.

***A motion was made by Vice Chair Morgan, seconded by Board Member File, to endorse the Parks and Recreation Master Plan and recommend approval to the City Commission. The motion carried on the following vote:***

**Yes:** 7 - Chair Jackomin, Vice Chair Morgan, Board Member Stevens, Board Member File, Board Member Gray, Board Member Patel and Board Member Chavis

**D. [25-3010](#)** Discussion and Possible Action Regarding Approving the Amended 2026 Annual Meeting Schedule

Chair Jackomin announced the item.

Ms. Sturgess introduced the item.

Discussion took place regarding monthly, bi-monthly, and special meeting options.

Chair Jackomin requested a motion.

***A motion was made by Board Member File, seconded by Board Member Gavin, to change the January 22, 2026 meeting to January 15, 2026. The motion carried on the following vote:***

**Yes:** 7 - Chair Jackomin, Vice Chair Morgan, Board Member Stevens, Board Member File, Board Member Gray, Board Member Patel and Board Member Chavis

Chair Jackomin requested a motion.

***A motion was made by Vice Chair Morgan, seconded by Board Member File, to approve the bi-monthly meeting schedule with the opportunity to request a special meeting if necessary. The motion carried on the following vote:***

**Yes:** 7 - Chair Jackomin, Vice Chair Morgan, Board Member Stevens, Board Member File, Board Member Gray, Board Member Patel and Board Member Chavis

**7. Updates**

**A. [25-3013](#) Review and Discussion of Recent and Upcoming Parks & Recreation Department Events**

Chair Jackomin announced the item.

Ms. Sturgess introduced the item and spoke to the Boca Chica Groundbreaking, Pumpkin Plunge, resurfacing North Port Aquatics Center Relaxahatchee Lazy River, Trick or Treat at City Center, North Port Parks & Recreation Adult Basketball League, Go Green with Parks new Turf Robotics' SWOZI painter, Garden of Five Senses Park tribute tree planting to honor former employee, cleanup of park signs and entrances, Poinsettia Parade & Festival, and the 8th Annual Rockin' Run & Roll.

**B. [25-3014](#) Review and Discussion of Parks & Recreation Department Agenda Items for Recent and Upcoming City Commission Meetings**

Chair Jackomin announced the item.

Ms. Sturgess introduced the item and spoke to the Parks and Recreation Master Plan, Red Cross Aquatic Examiner Service Agreement, Trick-or-Treat People's Choice Award, and Cardiopulmonary Resuscitation (CPR) training.

**8. Future Agenda Items**

Chair Jackomin announced the item and queried Board Members regarding items to be placed on a future agenda.

Discussion took place regarding welcoming new Board Member Chavis, Drug-Free Youth Program (D-Fy) expansion, advisory board absence limits, request for more student membership approval, request for police assistance regarding e-bike concerns, and request for the Environmental Advisory Board (EAB) correspondence update.

**9. Public Comment**

There was no public comment.

**10. Adjournment**

Chair Jackomin adjourned the meeting at 7:53 p.m.

By: \_\_\_\_\_  
Paul Jackomin, Chair