



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Pete Emrich, Mayor

Barbara Langdon, Vice Mayor

Jill Luke, Commissioner

Debbie McDowell, Commissioner

Alice White, Commissioner

APPOINTED OFFICIALS

Jerome Fletcher, City Manager

Amber L. Slayton, City Attorney

Heather Taylor, City Clerk

Tuesday, November 23, 2021

6:00 PM

City Commission Chambers

PUBLIC COMMENT: Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04. Any comment received that does not meet the public comment timing and requirements will be rejected and will not be included in the official record of the meeting.

Public comment may be submitted in the following ways:

In Person Attendance: Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. When recognized by the Mayor, the Commenter will approach the podium. Public Comment is limited to three (3) minutes per person.

Online: Submit a written eComment using the eComment link at cityofnorthport.legistar.com/Calendar. The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters.

Voice Mail Message: Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds. Voice messages will be forwarded to Commission and played into the record.

Those wishing to provide public comment on quasi-judicial agenda items must appear before the City Commission to give testimony under oath.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

3. ANNOUNCEMENTS

- A. [21-1913](#) Current Vacancies and Upcoming Expiration Dates for Board and Committees

Attachments: [Announcements](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [21-1579](#) Approve the Second Amendment to the City of North Port, Florida, and North Port Health Investors, LLC Water and Wastewater System Developer's Agreement.

Attachments: [Second Amendment to Standard Developer's Agreement](#)
[First Amendment to Standard Developer's Agreement](#)
[Standard Developer's Agreement](#)

- B. [21-1584](#) Approve the Purchase of One (1) New International MV Ambulance from REV RTC, Inc. for the North Port Fire-Rescue District for an Estimated Cost of \$298,890 and, Due to Current Nationwide Logistical and Manufacturing Issues Causing Significant Delays and Availability, Authorize the City Manager to Approve the Sourcing and Purchase of an Equivalent Asset, if Necessary.

Attachments: [Executed Agreement with the City of North Port](#)
[Letter of Intent to Purchase](#)
[Vehicle Overview](#)
[Florida Division of Corporations](#)

- C. [21-1682](#) Approve the Application for Funding Assistance to the Federal Fiscal Year (FFY) 2020 Edward Byrne Memorial Justice Assistance Grant (JAG) Program-Florida JAG Direct in the amount of \$7,930 and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

Attachments: [Grant Applications](#)
[Subaward Management and Capabilities and Compliance Questionnaire](#)
[Lobbying, Debarment and Drug Free Workplace Certification](#)
[FY 2020 JAGD Allocations](#)
[Memo to Commission Police JAG Grant](#)

- D. [21-1688](#) Approve Sole Source Procurement of Annual Maintenance from Central Square Technologies, LLC in the Estimated Cost Amount of \$180,750.76 with a Contingency Amount of \$10,000.00.

Attachments: [Sole Source Request Form](#)
[Central Square Technologies, LLC Hosting Services NaviLine](#)
[Central Square Technologies, LLC \(formally known as Superior, LLC\) Amendm](#)
[Florida Division of Corporations Document - Central Square Technologies, LLC](#)

- E. [21-1720](#) Approve the Utilization of the Florida Sheriffs Association Contract FSA20-VEL28.0 and FSA20-VEH18.0 to Purchase One (1) 2022 Ford E-350; Two (2) 2022 Ford F-350 and One (1) 2022 Ford F-350F From Duval Ford, LLC, in the Estimated Amount of \$241,149.20 and, Due to Current Nationwide Logistical and Manufacturing Issues Causing Significant Delays and Availability Authorize the City Manager to Approve the Sourcing and Purchase of an Equivalent Asset, if Necessary.

Attachments: [Competitive Exemptions](#)
[Duval Ford, LLC Quotes](#)
[Florida Sheriffs Association Contract Terms and Conditions](#)
[Letter of Intent to Procure](#)
[Vehicle Overview](#)
[Equipment & Fleet Vehicle Replacement Scoresheet](#)
[Vehicle Repair History](#)
[Florida Division of Corporations Document](#)

- F. [21-1723](#) Approve the Application to the U.S. Department of Health & Human Services CARES Act Provider Relief Fund: Phase 4 General Distribution and any future phases and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

Attachments: [Grant Application - For reference purposes](#)

- G. [21-1739](#) Approve the Equitable Sharing Agreement and Certification between the U.S. Department of Justice, the U.S. Department of Treasury and the City of North Port Related to the Use of Federally Forfeited Funds

Attachments: [Equitable Sharing Agreement and Certification 2020](#)

- H. [21-1754](#) Approve the Utilization of the U.S. General Services Administration (GSA) Contract No. GS-07F-0031 for Equipment and Construction Services of a

Real Time Crime Center from Millenium Products, Inc. in the Amount of \$365,626.85 with an Additional Contingency Amount of \$20,000.00

Attachments: [Competitive Exemptions Procurement Form](#)
[GSA Quote and Contract](#)
[Florida Division of Corporations](#)

- I. [21-1771](#) Appointment of Robert C. Dyer as a Regular Member of the Zoning Board of Appeals, to Serve a Three-Year Term from November 23, 2021 to November 23, 2024.

Attachments: [Application and Backup](#)

- J. [21-1772](#) Approve the Award of Funds in the Amount of \$74.55 From the Special Event Assistance Program to Brandi Bond to Cover the Costs of City Fees and Resources Associated with the October 30, 2021, Trunk or Treat Event.

Attachments: [Application for Assistance](#)
[Facility Rental Receipt](#)
[Resolution 2018-R-17](#)

- K. [21-1773](#) Appointment of Larry McNellis as a Regular Member of the Citizens' Tax Oversight Committee, to Serve a Two-Year Term From November 23, 2021, to November 23, 2023.

Attachments: [Application and Backup](#)

- L. [21-1774](#) Approval of Minutes for the October 12, 2021 Commission Regular Meeting, October 27, 2021 Commission Workshop Meeting, and November 1, 2021 Commission Joint Meeting with Planning and Zoning Advisory Board

Attachments: [10/12/21 Regular Minutes](#)
[10/27/21 Workshop Minutes](#)
[11/1/21 Joint Minutes w/PZAB](#)

- M. [21-1785](#) Approve Consent to Deemed Assignment of Investment Advisory Agreement(s) With PFM Asset Management LLC to U.S Bancorp Asset Management, Inc., and Ratify all the City's Prior Consents to Assignment Related to the Investment Advisory Agreement.

Attachments: [Consent to Deemed Assignment of Investment Advisory Agreement\(s\)](#)
[PFM Investment Advisory Agreement and First Amendment](#)
[Frequently Asked Questions about PFM Asset Management Client Consent](#)

5. PUBLIC HEARINGS:

RESOLUTION:

- A. [RES. NO. 2021-R-47](#) A Resolution of The City Of North Port, Florida, Vacating Utility and Drainage Easements for Lots 12 And 13, Block 691, Seventeenth Addition to Port Charlotte Subdivision; Providing for Findings; Providing for Filing of Approved Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date. (QUASI-JUDICIAL).

Attachments: [Resolution with Exhibits](#)
[Staff Report with Exhibits](#)
[Planning and Zoning Advisory Board Action Report](#)
[Revised Notice of Intent](#)
[Florida Power and Light Approval](#)

- B. [RES. NO. 2021-R-55](#) A Resolution of the City Commission of the City of North Port, Florida Authorizing Settlement of a Forfeiture Action in Sarasota County Circuit Court Case No. 2020-CA-4734, Regarding Seizure of 1867 Clarinet Avenue, North Port, Florida; Accepting Ownership of Real Property Located at 1867 Clarinet Avenue, North Port, Florida, and Described as Lots 11 and 16, Block 1644, 33rd Addition to Port Charlotte Subdivision, Sarasota County Property Appraiser Parcel Identification Number 1137164411; Authorizing Sale of the Property; Incorporating Recitals; Providing for Filing of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Resolution No. 2021-R-55](#)
[Mortgage Lien](#)
[Property Appraiser's Property Page](#)

ORDINANCE - Second Reading:

- C. [ORD. NO. 2021-42](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Section 74-151, Related to the Operation of Golf Carts in Cedar Grove Phase 1A; Providing for Findings; Providing or Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance - Second Reading](#)
[Ordinance - First Reading](#)
[Ordinance No. 2020-44](#)

- D. [ORD. NO. 2021-43](#) An Ordinance of the City of North Port, Florida, Establishing a Schedule and Location of City Commission Regular Meetings and Workshops for the 2022 Calendar Year; Providing for Findings; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Ordinance - Second Reading](#)
[Ordinance - First Reading](#)

ORDINANCE - First Reading:

- E. [ORD. NO. 2021-44](#) An Ordinance of the City of North Port, Florida, Adopting the FY 2021- FY 2025 Five-Year Schedule of Capital Improvements of the Capital Improvements Element of the North Port Comprehensive Plan; Providing for Findings; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Ordinance 2021-44](#)
[FY 2021 – FY 2025 Capital Improvement Program](#)
[School District 2020-2021 Five-Year Capital Improvement Plan](#)

6. GENERAL BUSINESS:

- A. [21-1753](#) Discussion and Possible Action Regarding the Commission Board and Committee Assignments for 2021-2022.

Attachments: [Current Committee Assignment](#)

- B. [21-1799](#) Discussion and Possible Action Regarding Support of House Bill 207 and Senate Bill 378 Adopting the Florida Scrub Jay as the Official Bird of the State of Florida.

Attachments: [Florida Scrub Jay Statistics](#)
[Reasons to Support](#)
[HB 207](#)
[SB 378](#)
[Draft Resolution](#)

- C. [21-1800](#) Discussion and Possible Direction From City Commission Regarding the Process of Informing Staff of Scrivener's Errors Prior to Ordinance First Readings for Both Quasi-Judicial and Regular Hearings.

7. PUBLIC COMMENT:

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8. COMMISSION COMMUNICATIONS:**9. ADMINISTRATIVE AND LEGAL REPORTS:**

- A. [21-1792](#) City Attorney Report

Attachments: [Commission Directives to the City Attorney](#)
[Matter List \(Redacted\) for Commission](#)

B. [21-1911](#) City Manager Report on Commission Directives

Attachments: [City Manager Report 11.23.21](#)

C. [21-1916](#) City Clerk Report

Attachments: [Commission Update](#)
[Public Records Reques FY Log](#)
[Closed FY Records Chart](#)
[Open Status FY Records Chart](#)

10. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.