



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes Charter Review Advisory Board

Wednesday, December 18, 2024

6:00 PM

City Hall Room 244

1. Call to Order

Chair Justice called the meeting to order at 6:00 p.m.

2. Roll Call

Present 5 - Vice Chair Justice, Vice Chair Garren, Board Member Joseph, Chair Boddy and Board Member James

Absent 1 - Board Member Guerin-Staples

Also Present:

Staff Liaison Matthew Powell, Deputy City Attorney Katlyn Coughlin, and Board Specialist Melanie Price

3. Pledge of Allegiance

The Pledge of Allegiance was led by the Board.

4. Public Comment

There was no public comment.

5. Approval of Minutes

[24-0894](#)

Approval of the June 12, 2024 Charter Review Advisory Board Minutes

Chair Justice announced the item and requested a motion.

A motion was made by Vice Chair Garren, seconded by Board Member Bilski, to approve the minutes as presented. The motion carried on the following vote:

Yes: 4 - Vice Chair Justice, Vice Chair Garren, Board Member Joseph and Chair Boddy

Not Present: 1 - Board Member James

Absent: 1 - Board Member Guerin-Staples

6. New Business

[24-0892](#)

Discussion and Possible Action Regarding Adding a Section to the City Charter Regarding Public Comment Policy

Chair Justice announced the item.

Discussion took place regarding intent and Commission input.

A motion was made by Vice Chair Garren, seconded by Board Member Boddy, to take no action on this item. The motion carried on the following vote:

Yes: 3 - Vice Chair Justice, Vice Chair Garren and Chair Boddy

No: 1 - Board Member Joseph

Not Present: 1 - Board Member James

Absent: 1 - Board Member Guerin-Staples

[24-0893](#)

Discussion and Possible Action Regarding Approval of the 2025 Annual Meeting Schedule

Chair Justice announced the item.

Discussion took place regarding special meeting process and schedule amendments.

A motion was made by Board Member Boddy, seconded by Board Member Bilski, to approve the meeting schedule as presented. The motion carried on the following vote:

Yes: 4 - Vice Chair Justice, Vice Chair Garren, Board Member Joseph and Chair Boddy

Not Present: 1 - Board Member James

Absent: 1 - Board Member Guerin-Staples

[24-1703](#)

Discussion and Possible Action Regarding Recommendation to City Commission to Place a Referendum Question on the May 13, 2025 Special Election to Remove Residency Requirements for the City Attorney and City Clerk from the City Charter via Ordinance No. 2024-49

Chair Justice announced the item.

Board Member James arrived to the meeting at approximately 6:15 p.m.

Discussion took place regarding requirements, geographic limitations, impact on recruitment, financial impact, incentives, and allotted time to move into the City.

A motion was made by Board Member Bilski to recommend no change to the existing residency requirements. The motion failed due to lack of a second.

A motion was made by Board Member Boddy, seconded by Vice Chair Garren, to recommend amending the Charter to require the City Clerk and City Attorney establish residency in the City of North Port within two years of being hired, and keeping the remaining residency requirements as is. The motion carried on the following vote:

Yes: 4 - Vice Chair Justice, Vice Chair Garren, Chair Boddy and Board Member James

No: 1 - Board Member Joseph

Absent: 1 - Board Member Guerin-Staples

7. Updates

Board Member James made introductions.

8. Future Agenda Items

Future agenda items include annual training.

9. Public Comment

There was no public comment.

10. Adjournment

Chair Justice adjourned the meeting at 6:34 p.m.

By: _____
Joseph Justice, Chair