



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Agenda City Commission Regular Meeting

### **CITY COMMISSIONERS**

*Rhonda Y. DiFranco, Mayor*  
*Jacqueline Moore, Vice-Mayor*  
*Cheryl Cook, Commissioner*  
*Tom Jones, Commissioner*  
*Linda M. Yates, Commissioner*

### **APPOINTED OFFICIALS**

*Jonathan R. Lewis, City Manager*  
*Mark Moriarty, City Attorney*  
*Helen Raimbeau, MMC, City Clerk*  
*Patsy Adkins, CMC, Deputy City Clerk*

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Monday, April 13, 2015

1:00 PM

CITY COMMISSION CHAMBERS

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**MEETING PROCEDURE:** By submitting a "Request to Speak" card to the City Clerk, the Public may comment during the course of the meeting: (1) Comments on items not scheduled on the Agenda will be heard under Public Comments; (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by the Staff or Petitioner. Please wait until you are recognized by the Presiding Officer, state your name and address so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

### **CALL TO ORDER/ROLL CALL – RHONDA Y. DIFRANCO, MAYOR**

### **MOMENT OF SILENCE**

### **PLEDGE OF ALLEGIANCE – LED BY THE COMMISSION**

### **APPROVAL OF AGENDA – COMMISSION**

### **1. ANNOUNCEMENTS –CITY CLERK RAIMBEAU**

A. [14-0908](#) Current Vacancies for Boards and Committees.

**Attachments:** [Current Vacancies for Boards and Committees](#)

B. [14-0909](#) Upcoming Expirations for Board Members.

**Attachments:** [Upcoming Expiration Dates for Board Members](#)

### **2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject not scheduled on the Agenda. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

### **3. CONSENT AGENDA:**

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda, and Public input will be allowed on the withdrawn items only.)

- A.**     [14-0907](#)     Approval of Minutes for the February 23, 2015 Commission Regular Meeting; the March 3, 2015 Commission Workshop (Strategic Planning); March 23, 2015 Commission Regular Meeting; March 27, 2015 Commission Workshop and April 2, 2015 Commission Special Meeting.
- Attachments:**     [02-23-2015 Commission Regular Meeting Minutes](#)  
                          [03-03-2015 Commission Strategic Planning Workshop Meeting Minutes](#)  
                          [03-23-2015 Commission Regular Meeting Minutes](#)  
                          [03-27-2015 Commission Workshop Meeting Minutes](#)  
                          [04-02-15 Commission Special Meeting Minutes](#)
- B.**     [14-0897](#)     Appointment of Howard Henriksen as the fifth Trustee chosen by a majority vote of the other four trustees to serve an additional two-year term on the North Port Police Officer's Pension Board.
- Attachments:**     [Application Member Roster Minutes and Ordinance 91-7 for Police Pension Board](#)
- C.**     [14-0848](#)     Cash Receipts Summary – February 2015.
- Attachments:**     [Cash Receipts Summary 022815](#)
- D.**     [14-0895](#)     Request for a temporary over hire in Property Standards Division with no increase to the budget.
- Attachments:**     [Lien Specialist retirement letter](#)
- E.**     [14-0876](#)     Approval of Amendment No. 1 to Contract No. 2013-52 with Ajax Paving Industries of Florida, LLC in the amount of \$407,339.99 and approve additional funds of \$41,600 for contingencies.
- Attachments:**     [Contract No. 2013-52, Amendment No.1](#)  
                          [Contract No. 2013-52](#)  
                          [Florida Division of Corporations Document](#)
- F.**     [14-0871](#)     Approve Amendment No. 1 to Agreement No. 2014-13 for Design Engineering Services at Butler Park in the amount of \$10,500; for a contract total of \$78,000 with an original Agreement contingency not to exceed \$6,750.

**Attachments:**      [Amendment No. 1 to Agreement No. 2014-13](#)  
[Agreement 2014-13](#)  
[Florida Division of Corporations Document](#)

- G.      [14-0873](#)      Award Construction Contract 2015-17 to J.E.Charlotte Construction, Inc. for George Mullen Activity Center Site Improvements Phase II, in the amount of \$243,520.65 and authorize use of contingency up to \$17,000.

**Attachments:**      [2015-17 Partially executed contract](#)  
[2015-17 Award Recommendation](#)  
[2015-17 Notice of Intent to Award](#)  
[2015-17 Bid Comparison](#)  
[2015-17 J.E. Charlotte Bid Submittal](#)  
[2015-17 RFB GMAC Phase II](#)  
[2015-17 J.E. Charlotte Florida Division of Corporations document](#)

- H.      [14-0877](#)      Acceptance of FEMA Phase 32 Emergency Food and Shelter Grant in the amount of \$7,908.

**Attachments:**      [EFS Award Notice](#)  
[FEMA Phase 32 Grant Award Letter](#)  
[2015 EFS Phase 32 Grant Recipient Certification](#)  
[2013 EFS Phase 32 Grant Recipient Certification](#)  
[LRO Packet of Information](#)

- I.      [14-0887](#)      Approval of Warm Mineral Springs Miscellaneous Purchases not to exceed \$10,000.

**Attachments:**      [Sample photos of Adirondak style chairs](#)  
[Sample photos of picnic tables](#)

#### **4. PUBLIC HEARINGS:**

- A.      [14-0884](#)      Ordinance No. 2014-42, second reading, Petition No. TXT-14-127, Amending Chapter 29, Sign Regulations, Section 29-10I. and adding provisions for changeable copy/electronic signs on billboards within the incorporated City limits.

**Attachments:**      [Ordinance 2014-42](#)  
[Staff report with exhibits](#)

- B.      [14-0885](#)      Ordinance No. 2015-10, second reading, Petition No. GEN-15-019, Amending the North Port City Code Article II, Florida Building Code, Section 14-20. Adoption of standards by reference, repealing in its entirety North Port City code Chapter 14 Building and Construction Regulations, Article III, Contractor Certification and Examination

**Attachments:**      [Ordinance No. 2015-10](#)  
[CHAPTER 1 - Administrative Code for the Florida Building Code](#)

- C.      [14-0886](#)      Ordinance No. 2015-14, second reading amending the Fiscal Year 2014-2015 Non-District Budget and Capital Improvement Budget and Program.

**Attachments:**      [Ordinance No. 2015-14](#)

- D.      [14-0906](#)      Ordinance No. 2015-17, first reading, repealing Ordinance 2014-05, dissolving the Sister City Advisory Committee.

**Attachments:**      [Ordinance 2015 17 Sister City Dissolution](#)  
[Ordinance 2014-05 Establishing Sister City Advisory Committee](#)

## **5. RESOLUTIONS**

- A.      [14-0905](#)      Resolution No. 2015-R-08, requesting a Joint Meeting with the City of Venice, the City of Sarasota and the Town of Long Boat Key.

**Attachments:**      [Resolution 2015-R-08](#)

## **6. GENERAL BUSINESS:**

- A.      [14-0722](#)      Consider approval of Tribute Program - Tree, Bench and Paver Donations in City owned property managed by the General Services Department.

**Attachments:**      [Tribute Program Guidelines](#)  
[Tribute Program Brochure](#)  
[Minutes of the 6-15-2011 City Commission Joint Meeting with the Beautification](#)  
[Minutes of the 11-19-14 Beautification & Tree - Scenic Highway Committee](#)  
[Minutes of the 01-15-15 Parks & Recreation Advisory Board Meeting](#)

- B.      [14-0899](#)      Consideration of Letter of Support for Sarasota County's Primary Care Partnership

**Attachments:**      [Draft - Sarasota County Primary Care Partnership Letter](#)

- C.      [14-0863](#)      Appointment of James E Toale, Esquire as Zoning Hearing Officer of the Unified Land Development Code.

**Attachments:**      [Ordinance No 2014-29](#)  
[Response from James Toale](#)  
[Response from Jed Schneck](#)  
[Responses Firms Not Submitting](#)  
[The Florida Bar - MemberProfile Toale](#)  
[Evaluation Forms](#)

- D.      [14-0898](#)      Consider appointment of three (3) Regular Members to the Charter

Review Advisory Board.

**Attachments:** [Member Roster Resignation Applications Board Ordinance No. 2014-08 for Cha](#)

## **7. PUBLIC COMMENT:**

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## **8. SCHEDULING OF WORKSHOPS:**

## **9. COMMISSION REPORTS:**

## **10. ADMINISTRATIVE AND LEGAL REPORTS:**

## **11. ADJOURNMENT:**

**NOTICE OF AVAILABILITY OF REPORTS** - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration. These materials include staff reports, which explain in detail the item before the Commission and the reason for the recommendation. The materials may also include resolutions or ordinances, which are proposed for adoption. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**AMERICAN WITH DISABILITIES ACT OF 1990** - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

**NONDISCRIMINATION:** The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.