

Professional Custodial Service Proposal

Prepared For:

City of North Port



Solicitation No: 2022-07 Citywide Park Facility Debris Removal and Restroom Cleaning

Submitted By:

Marcel Mueller



Address:

729 N. Lime Ave. Sarasota, FL 34237

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941-360-0315

E-Mail:

billing@ayscleaninggroup.com

Website:

www.ayscleaninggroup.com

Professional Full Service Janitorial ♦ Natural Stone and Floor Restoration/Cleaning
Pressure Washing ♦ Carpet Cleaning ♦ Tile and Grout Cleaning ♦ Window Cleaning



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Qualifications and History of Company

AYS is pleased to present for review and consideration our proposal for the custodial services for The City of North Port.

AYS has been providing quality custodial services in Florida since 1999. We are a Sarasota, FL based company, not a franchise, and we understand the complexity involved in managing custodial operations. AYS operates from our local office warehouse which is located at 729 N. Lime Ave. Sarasota, FL 34237. Our facility is approx. 2,000 sq. ft. and all functions of the business are handled from this location. Since we are not a franchise, we can offer lower pricing that many of our competitors cannot offer because they have to cover their franchise fees which are in turn passed on to you.



You may find a cheaper, short-term solution from one of our competitors, but in the long run, “cheap” and “short-term” can cost more money than doing it the *RIGHT* way. We don’t believe in shortcuts when it comes to safety, proper procedure, compliance and environmental concerns.

Our substantial base of long-term clients demonstrates the importance that we place on building enduring relationships. As a client of AYS, you have the advantage of obtaining multiple services under one contract with a single point of contact, making it easy for you to outsource these functions without administrative headaches. In everything we do, you’ll see how we’ve earned a reputation for integrity and high levels of performance.

We are fully licensed and insured. We will request a certificate of insurance listing your company as the certificate holder upon request.

We maintain several buildings with high levels of security such as sheriffs/police departments, court administration buildings and federal buildings as well as public parks located in the Sarasota, Manatee and Charlotte County areas.

Our company has been progressive in maintaining the latest in environmental protection and has only conducted business with the most reputable vendors providing green products.



Currently AYS provides quality and dependable service to several county/government and private sector accounts in Sarasota, Manatee, Collier, Lee and Charlotte County. We have over 50 highly trained custodial cleaners, 8 full time onsite supervisors and 2 full time managers. Many of our key personal has been certified in Hazmat Clean up, Blood Bourne Pathogen, OSHA, Natural Stone Restoration, Floor Care Programs, Green Cleaning and Carpet Cleaning just to name a few. AYS partners with our current group

of vendors and suppliers to consistently stay up to date on the ever-changing needs of current and potentially new customers. This partnership allows AYS to remain ahead of our competitors and exceed the expectations of our customers.

AYS provides competitive pricing as well as exceptional and dependable service. The service we provide will ensure that county employees are not wasting their time or county money on managing the custodial services for their buildings. Our management staff constantly monitors the cleaning crews through site visits, inspections and feedback from our customers and will communicate directly with county staff to resolve issues in a timely manner.

AYS currently provides services to several other Florida counties with similar scopes of work. AYS has proven through our history that we excel in multiple-site contracts. With the dedication of our management team, office staff and quality control modules AYS ensures that all contract specifications, at a minimum, will be accomplished.



Current References



Address: Various park locations throughout Charlotte County

Contact: Randy Cole ♦ Randy.Cole@charlottecountyfl.gov ♦ 941.743.1315

We provide commercial janitorial services to approx. 38 public park restrooms. This is a 3 years contract which started January 1, 2019. We also held this contract back in 2013 and successfully completed all 3 contract terms.

Contract Amount: \$171,000 per year

General Manager: Ray Ojeda – Oversees George Perez.

Operations Manager: George Perez – Oversees all aspect of the cleaning contract and communicates daily with cleaners and county staff.

Our staffing for these facilities consists of 4 full-time employees.



Address: One Sarasota Tower 2 North Tamiami Tr. Suite 210 Sarasota, FL 34236

Contact: Angel Ortiz ♦ aortiz@icorr.com ♦ 941-954-2300

We currently provide commercial janitorial services, strip & wax floor care, marble/granite care and restoration, carpet cleaning and pressure washing. This facility is approx. 125,000 sq. ft. We have held this contract since 2008.

Contract Amount: \$139,800.00 per year

General Manager: Ray Ojeda – Oversees Juan Quispe

Onsite Supervisor – Juan Quispe – Oversees 7 employees and reports to Ray Ojeda.

Our staffing for these facilities consists of 2 full time employees and 5 part time employees. Floor tech are sent on an as needed basis to clean carpets, strip and wax vct and polish/maintain all marble and granite

Current References Continued



Address: Various Locations in Sarasota

Contact: James Byington ♦ James.Byington@sarasotaFL.gov ♦ 941-894-4833

We currently provide commercial janitorial and restroom cleaning RFP15-66BK for the City of Sarasota.

Contract Amount: \$208,000.00 per year

General Manager: Ray Ojeda – Oversees all staff

Our staffing for these facilities consists of 3 full time day porters and 5 part time employees



Address: Various Locations in North Port

Contact: Jeff Nelson ♦ jnelson@cityofnorthport.com ♦ 941-302-3210

We currently provide commercial janitorial trash removal, recycling and restroom cleaning to 25 public park locations. This is a 3 years contract which started December 15, 2020. We held the prior contract which started January 2018 and successfully completed all 3 contract terms.

Contract Amount: \$74, 358.48 per year

General Manager: Ray Ojeda – Oversees George Perez

Operations Manager: George Perez – Oversees all aspect of the cleaning contract and communicates daily with onsite supervisor and county staff.

Our staffing for these facilities consists of 2 full time employees

Current References Continued



Address: Various Locations in Marco Island

Contact: Lina Upham ♦ lupham@cityofmarcoisland.com ♦ 239-389-5011

We currently provide commercial janitorial to 7 government buildings. This is a 3 years contract which started October 1, 2019. During COVID we began supplying 2 full time day porters.

Contract Amount: \$27, 096.72 per year PLUS \$115,000 per year for day porters

General Manager: Ray Ojeda – Oversees George Perez

Operations Manager: George Perez – Oversees all aspect of the cleaning contract and communicates daily with onsite supervisor and county staff.

Our staffing for these facilities consists of 2 full time employees

Past References



Address: Various locations throughout Sarasota County

Contact: Bill Deller •bdeller@scgov.net •941-716-1500

We provided commercial janitorial services in approx. 56 county buildings ranging from 3,000 sq. ft to 190,000 sq. ft. This is was a 3 years contract which started October 2013. We held the previous 3 year contract as well. All employees received criminal background checks in order to receive clearance.

Contract Amount: \$986,950 per year however some locations were added and this amount increased

General Manager: Ray Ojeda – Oversaw Jan Underwood as well as onsite supervisor.

Government Project Manager: Jan Underwood – Oversaw all aspect of the cleaning contract and communicated daily with onsite supervisor.

Onsite Supervisor – Ernesto Fontaine – Oversaw 32+ employees and reports to Jan Underwood.

Our staffing for these facilities consists of approx. 40 full/part-time employees as well as 8 full time day porters that remain onsite daily.



Address: Various locations throughout Manatee County

Contact: Liza 941-447-0410

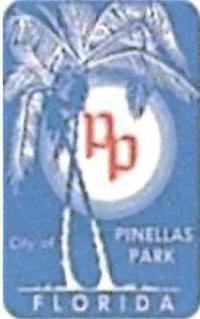
We provided commercial janitorial services at 9 county beach public restrooms, GT Bray building which is approx. 100,000 sq. ft. and the Bradenton Convention Center which services large functions up to 400,000 seated people. This was a 3 years contract which started October 2011.

Operations Manager: Ray Ojeda – Oversaw Jan Underwood as well as onsite supervisor.

Government Project Manager: Jan Underwood – Oversaw all aspect of the cleaning contract and communicated daily with onsite supervisor.

Our staffing for these facilities consists of approx. 8 full/part-time employees.

Past References - Continued



Address: Various locations throughout Pinellas County

Contact: Steve Majko♦smajko@pinellas-park.com♦727-804-5402

We provided commercial janitorial services in approx. 30 county buildings ranging from 3,000 sq. ft to 100,000 sq. ft. This was a 3 years contract which started August 2013 and ended in April 2017. All employees received criminal background checks in order to receive clearance.

Contract Amount: \$350,000 per year

General Manager: Ray Ojeda – Oversaw Jan Underwood as well as onsite supervisor.

Government Project Manager: Jan Underwood – Oversaw all aspect of the cleaning contract and communicated daily with onsite supervisor.

Onsite Supervisor – Pedro Morales – Oversaw 10 employees and reported to Jan Underwood.

Our staffing for these facilities consists of approx. 11 full/part-time employees.



Address: Various locations throughout Charlotte County

Contact: Randy Cole♦Randy.Cole@charlottecountyfl.gov♦941.743.1315

We currently provide commercial janitorial services at approx. 26 government buildings ranging from 800 sq. ft. to over 100,000 sq. ft. This was a 3 years contract which started October 2016.

Contract Amount: \$465,936 per year

General Manager: Ray Ojeda – Oversaw Rancell Gonzalez as well as onsite supervisor.

Operations Manager: George Perez – Oversaw all aspect of the cleaning contract and communicated daily with cleaners.

Our staffing for these facilities consists of 22 full & part-time employees.

Past References - Continued



Address: 6300 University Parkway Sarasota, FL

Contact: Bruce Ludke • BLudke@fcci-group.com • 941-907-7568

We provided commercial janitorial services, strip & wax floor care, marble/granite care and restoration, carpet cleaning and pressure washing. This facility is approx. 250,000 sq. ft. We held this contract since October 2014 however we had it for over 6 years prior.

Contract Amount: \$364,437 per year

General Manager: Ray Ojeda – Oversaw Pedro Morales as well as onsite supervisor.

Operations Manager: Pedro Morales – Oversaw all aspect of the cleaning contract and communicates daily with onsite supervisor.

Our staffing for this facility consists of 12 part-time employees and 2 full time employees.

Key Personnel

At Your Service Cleaning Group, Inc. will furnish all labor and equipment necessary to complete tasks as specified in the scope of work section of bid number 21-19-00ITB.

The following is a list of the key management that will be involved with your project.



President: Marcel Mueller is the President of At Your Service Cleaning Group, Inc. Mr. Mueller has over 20 years of experience managing companies in the service industry. Mr. Mueller's leadership and vision are the barometer for which all AYS management follow. As President he is the deciding voice on the direction of the company and sets the goals for AYS Cleaning Group.

E-Mail: swfl@ayscleaninggroup.com

Phone: 941-360-6796



CFO: Heather Miller has over 20 years of experience in financial accounting and bookkeeping. Mrs. Miller handles all aspects of financial accounting, HR/Payroll and purchasing for AYS. Prior to joining AYS Mrs. Miller worked for a large local aluminum company for 10 years, where she held many positions ranging from bookkeeper/office manager to purchasing manager. Mrs. Miller attended the State College of Florida for Business. Mrs. Miller ensures that AYS is compliant with all tax and statutory laws and can make financial decisions for the company. Mrs. Miller is born and raised in Florida and enjoys being a mother to her five children.

E-Mail: billing@ayscleaninggroup.com

Phone: 941-360-6796



General Manager: Ray Ojeda has over 30 years of experience in the cleaning/janitorial and floor care business. He handles the set up and oversees all of our commercial and private sector accounts. He has strong leadership skills with a proven record in sales, marketing, team development, leadership and business development along with project management skills. He enforces all safety training programs to ensure that staff is properly trained.

E-Mail: ray@ayscleaninggroup.com

Phone: 941-360-6796 or 941-952-8781



South Operations Manager: George Perez has over 30 years' experience in the custodial and floor care business. He has a vast knowledge of the cleaning industry including hazmat/bio cleaning, green cleaning and floor care. He will be involved in all daily aspects of the account including but not limited to staffing, inspections, customer service, scheduling, payroll and other duties.

E-Mail: ops-2@ayscleaninggroup.com

Phone: 941-360-6796 or 941-952-8810



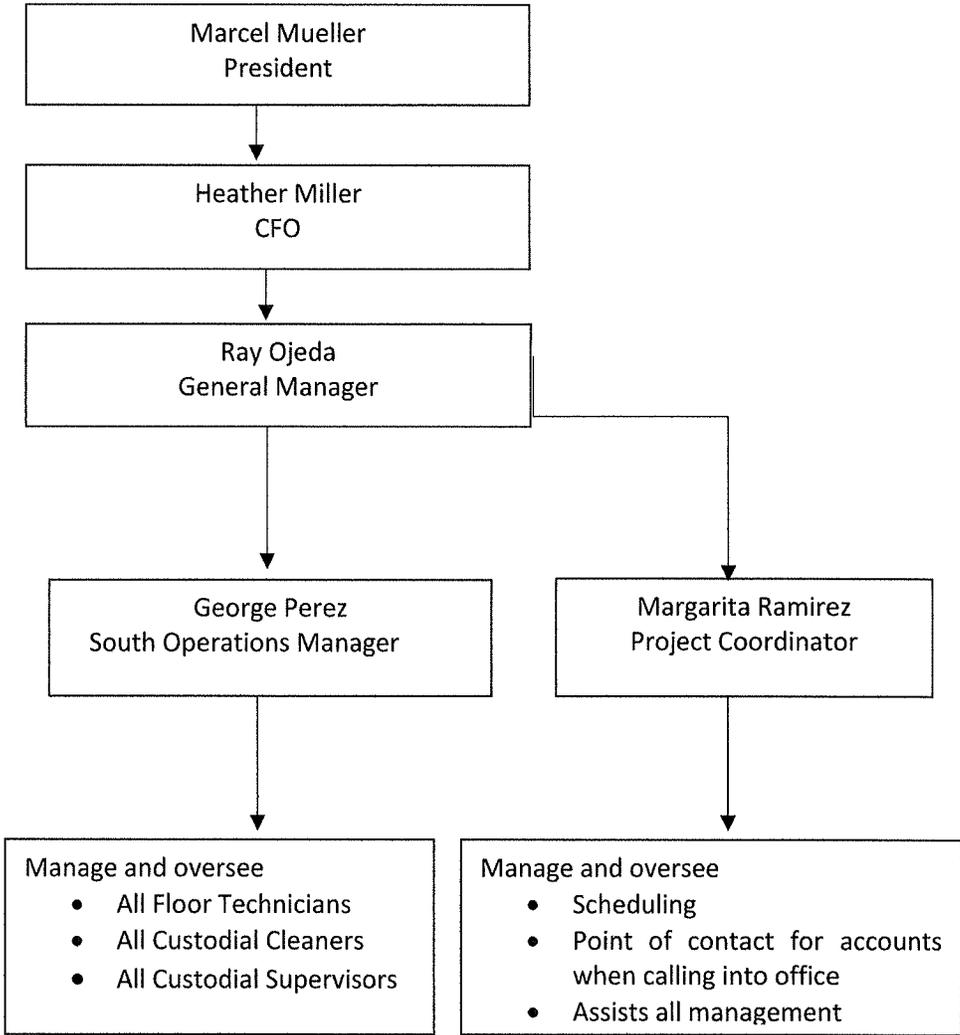
Project/Scheduling Coordinator: Margarita Ramirez assists all above listed management on an as needed basis. She coordinates the scheduling for all projects. She answers the phone and most likely will be your first point of contact when calling our office.

E-Mail: sales@ayscleaninggroup.com

Phone: 941-360-6796

Key Personnel – Organizational Chart

Our management team is comprised of individuals with decades of experience, dedicated to delivering the highest levels of service to our clients. Below is our organizational structure:



Proposed Equipment



What is a CRI rating? Under the Seal of Approval vacuum program, manufacturers must meet higher performance standards and are rewarded with Bronze, Silver or Gold ratings. This program tests two general categories of vacuums:

- General-purpose vacuums approved for use on all conventional carpet styles
- Vacuums specifically approved for use on carpet with low pile, or surface texture measuring approximately a quarter inch or less

Vacuum your way to cleaner carpet and cleaner air. High-performance vacuum cleaners have a significant impact on improved indoor air quality (IAQ). At the same time, vacuums that effectively remove and contain soil while keeping the carpet looking good will help carpet last longer. Ultimately, better performing vacuums provide a greater return on your investment and ensure a healthier indoor environment.

Use of the CRI Seal of Approval program assures proper and easy carpet maintenance. This important testing program has raised the performance bar for all vacuum cleaners on the market, resulting in cleaner, longer-lasting carpet and improved indoor air quality.

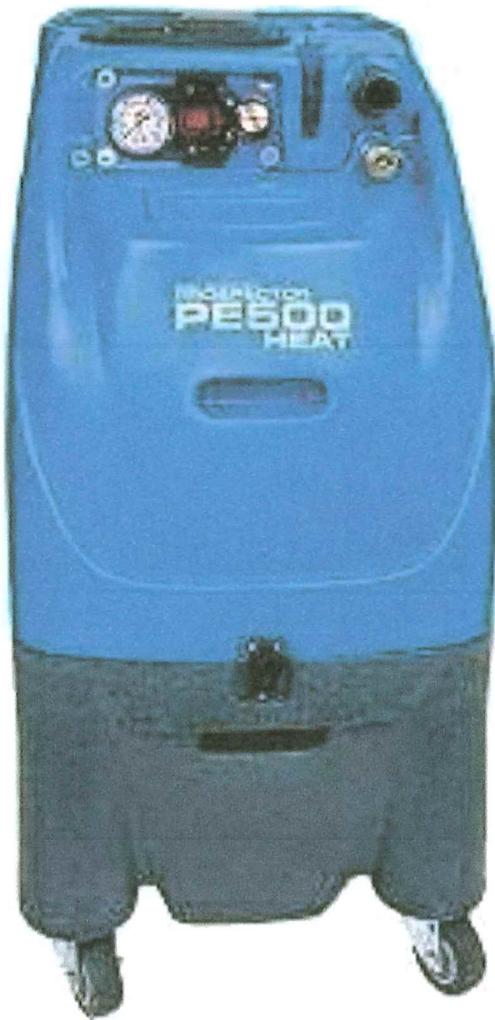
All equipment is commercial grade and if applicable CRI rated either GOLD or BRONZE star. Below is a list of equipment we have available and may provide in order to facility your account:



Prospector® PE1200 Carpet & Hard Surface Extractor 1,200 PSI

The PE1200 Prospector Extractor produces 1,200 PSI—maximum power for superior hard surface cleaning. Plus, with auto fill and auto dump capability, you get constant working pressure from start to finish.

- 400–1,200 adjustable PSI pump
- 170 inches of water lift
- 99 CFM
- 12-gallon solution and recovery tanks
- Auto-dump and auto-fill for continuous operation



Prospector® PE500 Carpet Extractor with Heat, 500 PSI, Dual 2-Stage

The Prospector PE500 is designed to handle more aggressive cleaning tasks, such as heavily soiled carpet and minor hard surface cleaning. With an adjustable 0–500 PSI pump and 1,750 watt inline heater, you get plenty of power and heat for blasting away tough dirt and grime.

- 0–500 PSI pump
- 205 inches of water lift
- 12-gallon solution and recovery tanks
- 2,000-watt inline heater



EZ Spot® Portable Spotting Extractor with Heat

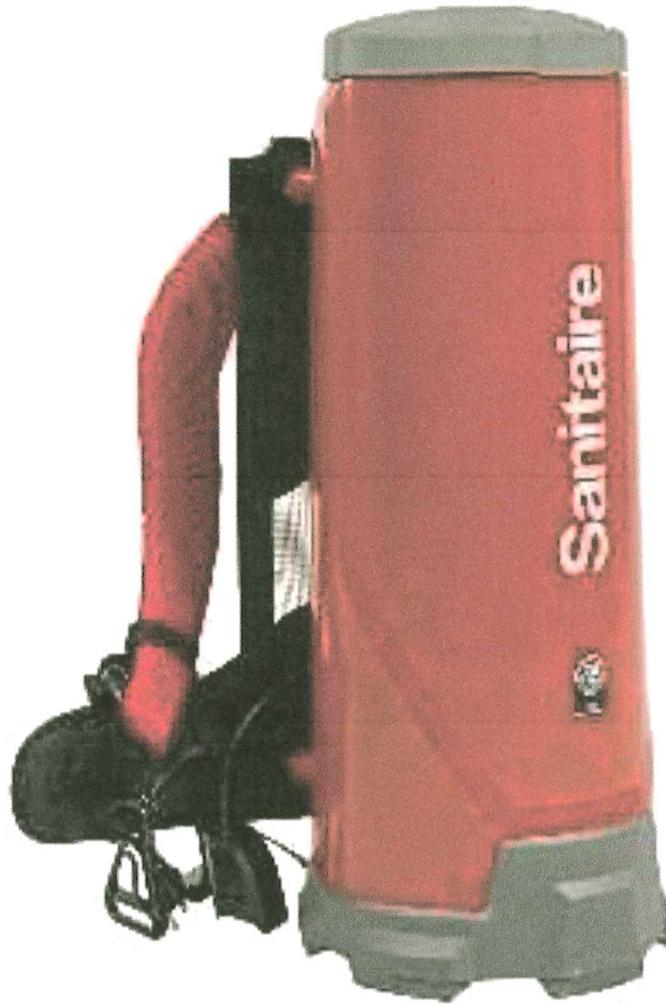
The EZ Spot Portable Spotting Extractor is ideal for spot removal or quick touch-ups between regular carpet cleanings in homes or offices. Plus, this model includes a 600-watt heater to really help you power through tough spots. If you perform auto detailing, this is a must-have tool!

- Ideal for carpet spot removal or quick touch-ups
- 55-PSI pump
- Powerful 600-watt heater heats water up to 200°F
- 3-gallon solution and recovery tanks
- 16-foot vacuum and solution hoses



Sanitaire SC688A Upright Vacuum

TRADITION™ upright is certified CRI Silver by the Carpet and Rug Institute for a consistent, exceptional clean. Extend your cost of ownership with a 2,000 hour motor, chrome brushroll with replaceable bristle strips and a 50-foot cord for less downtime.



Sanitaire SC530B Backpack Vacuum

Increase productivity with the versatile TRANSPORT™ backpack with large 10-qt. capacity bag, 50-foot pigtail cord and included tools for carpet, bare floor, upholstery, stairs and more. Clean during the day at only 62.5 dBA with this LEED Qualified and CRI Silver certified backpack. Cushioned harness designed with load dispersion technology for added user comfort.



Nacecare RSV200 Backpack Vacuum

The new design of the RSV series has led to significant advances in energy consumption as well as overall vacuum performance. They consume 40% less energy than previous models while improving performance by 20%. This is all thanks to the new 680 watt vacuum motor with a 2000+ hour life.



Unipro Floor Machine, 20 Inch, 1.5 HP

The Unipro Floor Machine is perfect for hard floor applications in office buildings, schools, educational facilities, retail store, and healthcare environments. With a 1.5 HP motor and a 20" cleaning path, this workhorse has power to spare

- Great for most hard floor applications
- 1.5 HP motor; 175 brush RPM
- 20-inch cleaning path
- 50-foot, heavy-duty power cord
- Pad driver and clutch plate included



17" Surface Pro Swing Machine

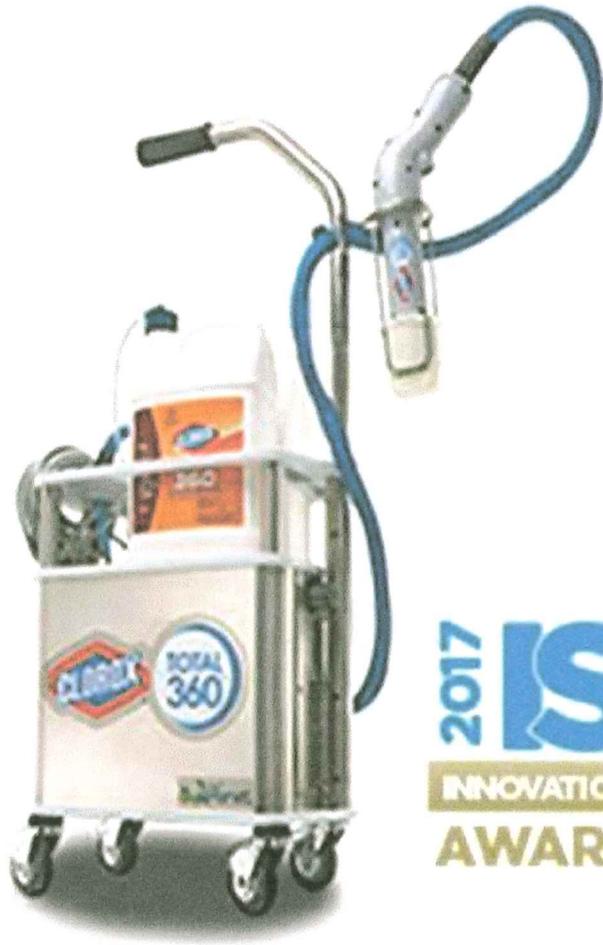
Totally enclosed motor units are ideal for the harshest conditions including; dust, moisture, chemicals. Specifically designed for severe duty stone care and concrete work.

- 17" Severe Duty Floor Machine
- 180 Frame, 1-1/2 HP TEFC Dual Capacitor AC Motor (165 RPM)
- 55' 2-Part 12-3 SJTO Hard Service Cord with Twist-Lok Plug
- Triple Planetary Case Hardened Gears 11:1 with Steel Coupler
- 125# Standard Weight with Two 25# Removable Weights
- 4 Gallon Solution Tank with Internal & External Shut-off Valves



20" Viper High Speed Burnisher

This 1500 RPM floor polishing burnisher is powered by a 1.5 HP DC rectified electric motor with handle mounted circuit breaker and is well-balanced for ease of handling. The large, non-marking transport wheels help get the machine from storage to job site without difficulty. Storage is also a piece of cake with the fold up handle, with the release being right on the handle. It conveniently folds away for your tighter storage spots.



2017 ISSA[®]
INNOVATION OF THE YEAR
AWARD WINNER

Clorox Total 360 Electrostatic Sprayer

The Clorox[®] Total 360™ System is an electrostatic sprayer paired with Clorox[®] trusted solutions. It provides superior coverage through proven electrostatic technology and delivers Clorox[®] disinfectants and sanitizers onto hard to reach surfaces. The Clorox[®] Total 360[®] System helps keep facilities healthier while saving time, money, and labor.



ProTeam 107360 ProGuard 20 w/ Kit and Front Mount Squeegee

The ProGuard 20 Wet/Dry Vacuum delivers high power, performance and durability and include thoughtful features that make it easier and more convenient to use. This unit can help cleaning professionals respond quickly to any challenge big or small.



Rubbermaid Cleaning Cart with Zippered Yellow Vinyl Bag

Collect waste and transport tools for efficient cleaning.

- Smooth, easy-to-clean surface.
- Zippered bag for easy trash removal.
- Non-marking 8" (20.3 cm) wheels and 4" (10.2 cm) casters.

Optional locking compartment to keep cleaning chemicals out of reach.



Rubbermaid WaveBrake 35 Qt. Plastic Mop Bucket with Wringer

- 3 in. wheels are non-marking and non-rusting for less touch-ups
- Bucket features markings to measure accurate cleaning solutions
- Features a smooth, easy-to clean surface for less maintenance



RFB 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL
 BID OPENING DATE: NOVEMBER 10, 2021

DEPARTMENT: PARKS and RECREATION

FIRM NAME: AT YOUR SERVICE CLEANING GROUP, INC.

Location	Clean Restroom (s)	Restroom Square Footage	Restroom Fixtures	Trash Removal	# of Trash Bins	Recycling Bins	Service completed by	Location of Dumpster for Trash Disposal	UOM	QTY	Monthly Cost	Annual Cost
Atwater Park- Splash Pad 4475 Skyway Drive	7 days per week	186	Toilets=4 Urinals=2 Sinks=4	Mon, Wed, Fri, Sat, Sun	3	0	11:00 AM	On Site	MONTH	12	\$476.91	\$5,722.92
Atwater Park - Front Pavilion 4475 Skyway Ave	N/A	N/A	N/A	Monday, Friday	3 in front Pavilions	0	11:00 AM	On Site	MONTH	12	69.91	\$838.92
Atwater Park-Large Concession 4475 Skyway Drive	7 days per week	422	Toilets=7 Urinals=2 Sinks=7	Sat, Sun & Mon	4	0	11:00 AM	On Site	MONTH	12	\$737.69	\$8,852.28
Blue Ridge Park 2255 Ridgewood Drive	7 days per week	126	Toilets= 2 Urinals=0 Sinks=2	Sat, Sun & Mon	6	1	11:00 AM	On Site	MONTH	12	\$499.58	\$5,994.96
Butler Park 6207 W Price	n/a	n/a	n/a	Friday, Saturday, Monday	4	1	11:00 AM	On Site	MONTH	12	\$141.75	\$1,701.00
Butler Park Restroom 1 6203 West Price Blvd	7 days per week	216	Toilets=3 Urinals=1 Sinks=2	Monday, Friday	2 In bathrooms and 4 around the restroom building	0	11:00 AM	On Site	MONTH	12	395.82	\$4,749.84
Butler Park Restroom 2 6203 West Price Blvd	7 days per week	35	Toilets=2 Urinals=0 Sinks=2	Monday, Friday	2 In bathrooms and 2 around the restroom building	0	11:00 AM	On Site	MONTH	12	363.9	\$4,366.80
Canine Club 6700 Appomattox Blvd	7 days per week	46	Toilets=1 Urinals=0 Sinks=1	Mon, Wednesday, Sat, Sun	1 In bathroom only	0	11:00 AM	On Site	MONTH	12	\$331.97	\$3,983.64
City Hall 4970 City Hall Blvd	n/a	n/a	n/a	Saturday	6 front/sides	0	Noon	On Site	MONTH	12	\$69.91	\$838.92
Dallas White Park 5900 Greenwood Ave	7 days per week	150	Toilets=4 Urinals=0 Sinks=4	Wed, & Fri, Sat, Sun & Mon	20	1	11:00 AM	On Site	MONTH	12	\$1,107.02	\$13,284.24
Family Service Center 6919 Outreach Way	n/a	n/a	n/a	Sunday	4	0	Noon	On Site	MONTH	12	\$53.95	\$647.40
Garden of the 5 Senses 4025 Pan American Blvd	7 days per week	94	Toilets=2 Urinals=0 Sinks=2	Sat, Sun & Mon	10	0	11:00 AM	On Site	MONTH	12	\$571.41	\$6,856.92
George Mullen Center 1602 Kramer Way	n/a	n/a	n/a	Saturday & Sunday	15 trash - Does not include 2 on goal entrance or far side of fields	6	Noon	On Site	MONTH	12	\$357.24	\$4,286.88
George Mullen Center 1602 Kramer Way Concession Stand	7 days per week	270	Toilets=3 Urinals=1 Sinks=4	Mon, Wed, Sat, Sun	4	0	11:00 AM	On Site	MONTH	12	\$459.67	\$5,516.04
Highland Ridge Park 6225 Kenwood Drive	7 days per week	213	Toilets=4 Urinals=1 Sinks=4	Mon, Wed, Sat, Sun	9	1	11:00 AM	On Site	MONTH	12	\$651.23	\$7,814.76
Hope Park 8161 Lombra Ave	n/a	n/a	n/a	Sunday	2	0	1:00 PM	Highland Ridge Park	MONTH	12	\$40.00	\$480.00
Kirk Park 8305 Trionfo	n/a	n/a	n/a	Sunday	3	0	1:00 PM	Highland Ridge Park	MONTH	12	\$45.97	\$551.64
LaBrea Park 6340 LaBrea	n/a	n/a	n/a	Saturday	3	0	1:00 PM	Highland Ridge Park	MONTH	12	\$45.97	\$551.64

FIRM NAME: AT YOUR SERVICE CLEANING GROUP, INC.

Location	Clean Restroom (s)	Restroom Square Footage	Restroom Fixtures	Trash Removal	# of Trash Bins	Recycling Bins	Service completed by	Location of Dumpster for Trash Disposal	UOM	QTY	Monthly Cost	Annual Cost
Marina Park 7030 Chancellor Blvd	n/a	n/a	n/a	Saturday, Monday	3		Noon		MONTH	12	\$69.91	\$838.92
Marius Park 6890 Marius Road	n/a	n/a	n/a	Saturday	1	0	1:00 PM	Highland Ridge Park	MONTH	12	\$43.21	\$518.52
McKibben Park 5500 Trekeil Street	7 days per week	126	Toilets=2 Urinals=0 Sinks=2	Mon, Wed, Sat, Sun	8	1	11:00 AM	On Site	MONTH	12	\$619.30	\$7,431.60
Morgan Family Center 6207 W. Price Blvd	n/a	n/a	n/a	Monday, Friday, Saturday & Sunday	17	1	11:00 AM	On Site	MONTH	12	\$596.69	\$7,160.28
Myakkahatchee Creek Environmental Park 6968 Reisterstown Rd	Wed, Friday and Sunday	49	Toilets=1 Urinals=0 Sinks=1	Wed, Friday and Sunday	10	0	10:00 AM	On Site	MONTH	12	\$394.30	\$4,731.60
Narramore Soccer 7508 Glenallen Blvd	7 days per week	240	Toilets=3 Urinals=2 Sinks=4	Wednesday, Friday	4	0	11:00 AM	On Site	MONTH	12	\$395.82	\$4,749.84
Narramore Softball 7508 Glenallen Blvd	7 days per week	280	Toilets=2 Urinals=0 Sinks=2	Wednesday, Friday	4	0	11:00 AM	On Site	MONTH	12	\$395.82	\$4,749.84
Narramore Maintenance Building 7508 Glenallen Blvd	1 day per week	48	Toilet = 1 Sink = 1	Monday	1 In bathroom only	0	2:00 PM	On Site	MONTH	12	\$66.30	\$795.60
North Port Skate Park 5651 North Port Blvd	7 days per week	186	Toilets=2 Urinals=1 Sinks=2	Mon, Wed, Sat, Sun	3	0	11:00 AM	Dallas White Park	MONTH	12	\$427.75	\$5,133.00
NPPD-Clock Tower 5651 North Port Blvd	n/a	n/a	n/a	Sunday	1	0	1:00 PM	Dallas White Park	MONTH	12	\$40.61	\$487.32
Oaks Park 5430 Mandrake Terrace	n/a	n/a	n/a	Sunday	2	0	1:00 PM	George Mullen Activity Center	MONTH	12	\$40.61	\$487.32
Pine Park 4556 McKibben Drive	n/a	n/a	n/a	Sunday	7	0	1:00 PM	McKibben Park	MONTH	12	\$77.90	\$934.80
Police Dept 4980 City Hall Blvd	n/a	n/a	n/a	Saturday	2 front only	0	1:00 PM	On Site	MONTH	12	\$37.99	\$455.88
Scat Bus Stop 4970 City Hall Blvd	n/a	n/a	n/a	Saturday	1	0	1:00 PM	On Site	MONTH	12	\$40.61	\$487.32
Scout House 5845 Greenwood Ave	7 days per week	Full Building 2,911	Toilets=4 Urinals=2 Sinks=4	Mon, Wed, Fri, Sat, Sun	9	0	9:00 AM	On Site	MONTH	12	\$1,311.03	\$15,732.36
Veteran's Park 13750 Tamiami Trail	n/a	n/a	n/a	Saturday	3	0	1:00 PM	Highland Ridge Park	MONTH	12	\$45.97	\$551.64
TOTAL QUOTE PRICE (1st YEAR)											\$132,284.64	

Signature of Agent with Binding Authority

Marcel Mueller - Owner/President

RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

**BIDDER CHECKLIST (INCLUDE THIS LIST W/SUBMITTAL)
ATTACHMENTS TO BE COMPLETED AND RETURNED WITH BID**

p 24

SEALED RFB ENVELOPE LABEL

p 25

Check (✓)

ATTACHMENT 1: Excel Tabulation Price Sheet (must complete and Submit in excel format on USB DRIVE). DO NOT RECREATE THIS FORM.	<u> X </u>
ATTACHMENT 2: Insurance Requirements and Acknowledgement (page 30 acknowledgement to be submitted)	<u> X </u>
ATTACHMENT 3: Bid Form	<u> X </u>
ATTACHMENT 4: Statement of Organization	<u> X </u>
ATTACHMENT 5: Addenda	<u> X </u>
ATTACHMENT 6: Equipment and Source of Supply/Subcontractor List	<u> X </u>
ATTACHMENT 7: Qualifications and References	<u> X </u>
ATTACHMENT 8: Non-Collusive Affidavit	<u> X </u>
ATTACHMENT 9: Conflict of Interest	<u> X </u>
ATTACHMENT 10: Public Entity Crime Information	<u> X </u>
ATTACHMENT 11: Drug-Free Workplace Form	<u> X </u>
ATTACHMENT 12: Affidavit Claiming Status as a Local Business or North Port Local Business Status (If not claiming, state N/A)	<u> X </u>
ATTACHMENT 13: Scrutinized Company Certification Form	<u> X </u>
ATTACHMENT 14: Lobbying Certification	<u> X </u>
ATTACHMENT 15: Vendor's Certification For E-Verify System	<u> X </u>

PACKAGES MUST BE MARKED

"SEALED BID ENVELOPE/PACKAGE LABEL BELOW (NEXT PAGE)".

PLEASE NOTE: Courier Packages (Fedex, UPS, etc.) shall be clearly marked.

If not using label provided on the next page, please include the following on the outside envelope: COMPANY NAME, RFB #, RFB TITLE, DATE DUE, TIME DUE, SUBMITTED BY, NAME OF COMPANY, E-MAIL ADDRESS, TELEPHONE.

Date: **11/9/21**

Signed (Person authorized to bind the company): 

Name (printed): **Marcel Mueller** Title: **President/Owner**

ATTACHMENT 1:

BID SCHEDULE IN EXCEL FORMAT

SEPARATE ATTACHMENT

- DO NOT RECREATE
- SUBMIT AN (1) ORIGINAL AND (1) HARD COPY
- DO NOT PDF EXCEL SPREADSHEET SAVE IN EXCEL FORMAT ON USB DRIVE

It is understood that the estimated summary of pay item quantities are approximate only and are solely for the purpose of facilitating the comparison of bids, and that the Contractor's compensation shall be computed upon the basis of the actual quantities in the completed work, whether they be more or less than those shown.

Preparation of Bid Schedules: Contractor MUST use the City provided excel spreadsheet. DO NOT RECREATE FORM. All GREEN spaces in the Bid Form to be filled. Bidder should not reference the words "No Charge, N/A, included, dash, etc." in any of the spaces. Bidder must identify a monetary amount for each UNIT COST (unless the unit price is "x" out by the City). UNIT COST prevails over EXTENDED COST. Failure to identify a monetary amount in any of the UNIT COST line items shall cause Bidder to be deemed non-responsive and bid response be rejected. In case of discrepancy between unit price and extended price, the unit price will govern. Apparent errors in extension will be corrected.

ATTACHMENT 2:

INSURANCE REQUIREMENTS

Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The City in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this Contract by the Contractor, his agents, representatives, employees, or subcontractors. Contractor is free to purchase such additional insurance as may be determined necessary.

LIMITS OF INSURANCE - Contractor shall provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a "following form" basis.

Requirements:

1. Commercial General Liability – Occurrence Form (CG 00 01)

Policy shall include bodily injury, property damage, broad form contractual liability and Explosion, Collapse and Underground (XCU) coverage. The general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

The Contractor shall procure and maintain, and require all subcontractors to procure and maintain a comprehensive general liability policy, including, but not limited to

- General Aggregate \$600,000
- Each Occurrence \$300,000
- products and completed ops \$600,000
- damage to rented premises \$100,000
- fire damage \$100,000

- a) The policy shall be endorsed to include the following additional insured language: "City of North Port and its officers, employees, agents and volunteers" shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor.
- b) Contractor's subcontractors shall be subject to the same minimum requirements identified above.
- c) Policy shall be endorsed for a waiver of subrogation against the City of North Port.

2. Automobile Liability (proof of current Commercial auto or Personal Auto coverage required)

Bodily injury and property damage for any owned, hired, and non-owned vehicles used in the performance of this Contract. Automobile liability must be written on a standard ISO form (CA 00 01) covering any auto (Code 1), or if Contractor has no owned autos, hired (Code 8) and non-owned (Code 9) autos.

- Combined Single Limit (CSL) (Ea Accident) \$200,000
- Bodily Injury (per person) \$100,000
- Bodily Injury (per accident) \$200,000
- Property Damage (per accident) \$100,000

- a. The policy shall be endorsed to include the following additional insured language: "City of North Port and its officers, employees, agents and volunteers" shall be named as an additional insured with

RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

respect to liability arising out of the activities performed by, or on behalf of the Contractor, including automobiles owned, leased, hired or borrowed by the Contractor".

- b. Contractor's sub-contractors shall be subject to the same minimum requirements identified in this section.
- c. Policy shall contain a waiver of subrogation against the City of North Port.

3. Worker's Compensation and Employers' Liability (PER CHAPTER 440. FLORIDA STATUTES)

The Contractor shall procure and maintain Worker's Compensation insurance for all his employees to be engaged in work on the project under this Contract and, in case any such work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation insurance for all of the latter's employees to be engaged in such work unless such employees are covered by protection afforded by the Contractor's Workers Compensation insurance. For additional information contact the Department of financial Services, Workers' Compensation Division at 850.413.1601 or on the web at www.fldfs.com. In case any class of employees engaged in hazardous work on the project under this Contract is not protected under the Worker's Compensation Statute, the Contractor shall provide, and shall cause each subcontractor to provide, Employer's Liability Insurance for the protection of such of his employees not otherwise protected under such provisions. The minimum liability limits of such insurance shall not be less than herein specified or in that amount specified by law for that type of damage claim.

Proof of such insurance shall be filed by the Contractor with the City within ten (10) days after the execution of this Contract.

Workers' Compensation Employers' Liability

- Each Accident, each employee, bodily injury or disease \$500,000
 - a. Policy shall contain a waiver of subrogation against the City of North Port.
 - b. Contractor's sub-contractors shall be subject to the same minimum requirements identified in this section.
 - c. If the contractor has no employees, the contractor must submit to the City the Workers Compensation Exemption from the State of Florida.

GENERAL REQUIREMENTS:

A. The City of North Port is to be named additional insured on **Comprehensive Commercial General Liability Policy and Auto Policy**. All certificates of insurance must be on file with and approved by the City before commencement of any work activities under this Contract. The Certificate of Insurance MUST be accompanied by a copy of the additional insured endorsement (CG20101185 or combination of CG20100704 and GC20370704).

Any and all deductibles to the above referenced policies are to be the responsibility of the Contractor. The Contractor's insurance is considered primary for any loss regardless of any insurance maintained by the City. The Contractor is responsible for all insurance policy premiums, deductibles, or SIR (self-insured retentions) or any loss or portion of any loss that is not covered by any available insurance policy.

All insurance policies must be issued by companies of recognized responsibility licensed to do business in Florida and must contain a provision that prohibits cancellation unless the City is provided notice as stated within the policy. It is the Contractor's responsibility to provide notice to the City.

B. WAIVER OF SUBROGATION: All required insurance policies, with the exception of Workers Compensation, are to be endorsed with a waiver of subrogation. The insurance companies, by proper endorsement or thru other means, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers, and the City's insurance carriers, for losses paid under the terms of these policies that

RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

arises from the contractual relationship or work performed by the Contractor for the City. It is the Contractor's responsibility to notify their insurance company of the Waiver of Subrogation and request written authorization or the proper endorsement. Additionally, the Contractor, its officers, officials, agents, employees, volunteers, and any Subcontractors, agrees to waive all rights of subrogation against the City and its insurance carriers for any losses paid, sustained or incurred, but not covered by insurance, that arise from the contractual relationship or work performed. This waiver also applies to any deductibles or self-insured retentions the Contractor or its agents may be responsible for.

C. POLICY FORM:

1. All policies, required by this Contract, **with the exception of Workers Compensation**, or unless specific approval is given by Risk Management through the City's Purchasing Office, are to be **written on an occurrence basis**, shall name the City of North Port, its Commissioners, officers, agents, employees and volunteers as additional insured as their interest may appear under this Contract. Insurer(s), with the exception of Professional Liability and Workers Compensation, shall agree to waive all rights of subrogation against the City of North Port, its Commissioners, officers, agents, employees, or volunteers.
2. Insurance requirements itemized in this Contract, and required of the Contractor, shall be provided by or on behalf of all subcontractors to cover their operations performed under this Contract. The Contractor shall be held responsible for any modifications, deviations, or omissions in these insurance requirements as they apply to subcontractors.
3. Each insurance policy required by this Contract shall:
 - a. Apply separately to each insured against whom claim is made and suit is brought, except with respect to limits of the insurer's liability.
 - b. Be endorsed to state that coverage shall not be suspended, voided or cancelled by either party except after notice is delivered in accordance with the policy provisions. The Contractor is to notify the City Purchasing Office by written notice via certified mail, return receipt requested.
4. The City shall retain the right to review, at any time, coverage, form, and amount of insurance.
5. The procuring of required policies of insurance shall not be construed to limit Contractor's liability nor to fulfill the indemnification provisions and requirements of this Contract. The extent of Contractor's liability for indemnity of the City shall not be limited by insurance coverage or lack thereof, or unreasonably delayed for any reason, including but not limited to, insurance coverage disputes between the Contractor and its carrier.
6. The Contractor shall be solely responsible for payment of all premiums for insurance contributing to the satisfaction of this Contract and shall be solely responsible for the payment of all deductibles and retentions to which such policies are subject, whether or not the City is an insured under the policy.
7. Claims Made Policies will be accepted for professional and hazardous materials and such other risks as are authorized by the City's Risk Office. All Claims Made Policies contributing to the satisfaction of the insurance requirements herein shall have an extended reporting period option or automatic coverage of not less than two (2) years. If provided as an option, the Contractor agrees to purchase the extended reporting period on cancellation or termination unless a new policy is affected with a retroactive date, including at least the last policy year.
8. Certificates of Insurance Evidencing Claims Made or Occurrences form coverage and conditions to this Contract, as well as the contract number and description of work, are to be furnished to the City's Purchasing Office (4970 City Hall Boulevard, Suite 337, North Port, FL 34286) prior to

RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

commencement of work AND a minimum of thirty (30) calendar days prior to expiration of the insurance contract when applicable. All insurance certificates shall be received by the City's Purchasing Office before the Contractor will be allowed to commence or continue work. The Certificate of Insurance issued by the underwriting department of the insurance carrier shall certify compliance with the insurance requirements provided herein.

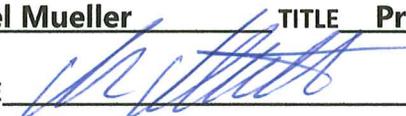
Bidders should carefully review their existing insurances and consider their ability to meet these requirements prior to submission. The requirements should be forwarded to their agent, broker, and insurance providers for review

Unless otherwise specified, it shall be the responsibility of the contractor to ensure that all subcontractors comply with the same insurance requirements spelled out above.

All certificates of insurance must be on file with and approved by the City of North Port Risk Division before the commencement of any work activities.

We understand the requirements requested and agree to fully comply.

BIDDER'S NAME TITLE Marcel Mueller TITLE President/Owner

AUTHORIZED SIGNATURE DATE  DATE 11/9/21

THIS PAGE MUST BE COMPLETED AND SUBMITTED

RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

**ATTACHMENT 3:
BID FORM**

Name of Bidder/Company Name: **At Your Service Cleaning Group, Inc.**
Business Address: **729 N. Lime Ave**
City/State/Zip Code: **Sarasota, FL 34237**
Bidder/Company Telephone Number: **941-360-6796**
E-mail Address: **billing@ayscleaninggroup.com**
Contractor License #: **See Attached**
FEID #: **65-0897990**

To the City Commission of the City of North Port pursuant to and in compliance with your notice inviting sealed bids (Invitation to Bid), Instructions to Bidders, and the other documents relating thereto, the undersigned Bidder, having familiarized himself/herself with the terms of the Contract documents, local conditions affecting the performance of the Contract, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the Contract, including all of its component parts and everything required to be performed, and to provide and furnish any and all of the labor, material, tools, expendable equipment, and all utility and transportation services and design of certain items necessary to perform the Contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other Contract documents for the prices hereinafter set forth.

The undersigned, as Bidder, does hereby declare that he has read the Request for Bids, Instructions to Bidders, General Provisions, Special Provisions, Technical Specifications & Conditions, Attachments, Exhibits, Insurance Requirements, Bid Form, Permit Fees, Plan Revisions, Plans, and any other reports or documentation for: **RFB 2022-07 Citywide Park Facility Debris Removal and Restroom Cleaning** and further agrees to furnish all items listed on the attached Bid Form in accordance with the unit price line items as indicated on the bid schedule form(s) submitted. The above specified documents are herein incorporated into the Bid Form.

The undersigned as Bidder, declares that the only persons or parties interested in this submittal as principals are those named herein: that this submittal is made without collusion with any person, firm, or corporation: and he/she proposes and agrees, if the proposal is accepted, that he/she will execute a Contract with the City in the form set forth in the Contract documents and that he/she will accept in full payment thereof the following prices, to wit:

PROJECT TOTAL:
One hundred thirty two thousand two hundred \$ **132,284.64**
eighty four dollars and sixty four cents

Through the signing of this Bid Form, Bidder attests his/her bid is guaranteed for a period of not less than **NINETY (90) DAYS** from the date of the official bid opening.

Date: **11/9/21**
Signed (Person authorized to bind the company): 
Name (printed): **Marcel Mueller** Title: **President/Owner**

THIS PAGE MUST BE COMPLETED AND SUBMITTED

RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

ATTACHMENT 4:

STATEMENT OF ORGANIZATION

The following information will be provided to the City of North Port for incorporation in legal documents. It is, therefore, vital all information is accurate and complete. Please be certain all spelling, and capitalization is exactly as registered with the state or federal government.

Company Name At Your Service Cleaning Group, Inc.

Telephone # 941-360-6796 E-Mail billing@ayscleaninggroup.com Fax # 941-360-0315

Main Office Address 729 North Lime Ave

City Sarasota State FL Zip Code 34237

Address of Office Servicing City of North Port, if different than above: SAME AS ABOVE

Office Address

City State Zip Code

Telephone # E-mail Fax #

Name & Title of Firm Representative

Federal Identification Number: 65-0897990

Bidder shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

(Please Check One)

Is this a Florida Corporation: Yes or No

If not a Florida Corporation,

In what state was it created: Florida

Name as spelled in that State: At Your Service Cleaning Group, Inc.

What kind of corporation is it: "For Profit" or "Not for Profit"

Is it in good standing: Yes or No

Authorized to transact business in Florida: Yes or No

State of Florida Department of State Certificate of Authority Document No.: P99000001684

Does it use a registered fictitious name: Yes or No

Names of Officers:

RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

President: Marcel Mueller Secretary: _____
Vice President: _____ Treasurer: _____
Director: _____ Director: _____
Other: _____ Other: _____

Name of Corporation (As used in Florida):

AT YOUR SERVICE CLEANING GROUP, INC.

(Spelled exactly as it is registered with the state or federal government)

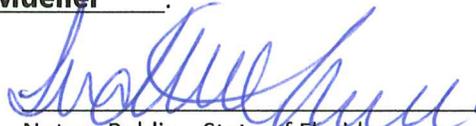
Corporate Address:

Post Office Box: _____
City, State Zip: _____
Street Address: 729 N Lime Ave
City, State, Zip: Sarasota, FL 34237

STATE OF FLORIDA

COUNTY OF Sarasota

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this 9 day of November 2021, by Marcel Mueller.

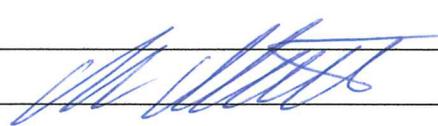


Notary Public – State of Florida

Personally Known OR Produced Identification _____
Type of Identification Produced _____



Date: 11/9/21

Signed (Person authorized to bind the company):  _____

Name (printed): Marcel Mueller Title: President/Owner

THIS PAGE MUST BE COMPLETED AND SUBMITT

ATTACHMENT 5:

ADDENDA ACKNOWLEDGEMENT

The undersigned acknowledges receipt of the following addenda, and the cost, if any, of such revisions has been included in the bid price.

Addendum No.	1	Dated	10/22/21	Addendum No.		Dated	
Addendum No.	2	Dated	11/1/21	Addendum No.		Dated	
Addendum No.		Dated		Addendum No.		Dated	
Addendum No.		Dated		Addendum No.		Dated	

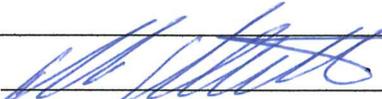
BID BOND

BID BOND: ACCOMPANYING THIS PROPOSAL IS 6,614.23

(insert: "cash", "bidder's bond", or "certified check", as the case may be) in an amount equal to at least 5% of the total amount of the bid, payable to the City of North Port. Cashier's checks will be returned to all bidders after award of bid. If supplying a bid bond please use the attached bid bond form.

The undersigned deposits the above-named security as a proposal guarantee and agrees that it shall be forfeited to the City as liquidated damages in case this proposal is accepted by the City and the undersigned fails to execute a contract with the City as specified in the contract documents accompanied by the required labor and material and faithful performance bonds with sureties satisfactory to the City, and accompanied by the required certificates of insurance coverage. Should the City be required to engage the services of an attorney in connection with the enforcement of this bid, bidder promises to pay City's reasonable attorneys' fees incurred with or without suit.

All contract documents shall be in the name of "City of North Port".

Date: 11/9/21
 Signed (Person authorized to bind the company): 
 Name (printed): Marcel Mueller Title: President/Owner

THIS PAGE MUST BE COMPLETED AND SUBMITTED

ATTACHMENT 6:

EQUIPMENT AND SUBCONTRACTOR/SUPPLIER LIST

Equipment is located at: 729 N. Lime Ave Sarasota, FL 34237

Please make sure your list of equipment contains the following: Description of equipment, inclusive of manufacturer, year and condition.

List the condition of equipment/vehicles utilized for this project in accordance with the following scale: **1-Excellent: 2-Good: 3-Fair: 4-Poor.** (Attach additional sheets, if required.)

	Description	Manufacturer	Year	Condition	Leased/Owned
1.	Vacuums, Floor Machines, Mop Buckets - All excellent condition and owner				
2.					
3.					

SOURCE OF SUPPLY AND SUBCONTRACTOR FORM

The following sources of supply and subcontractors shall be used for the RFB NO. 2022-07 Citywide Park Facility Debris Removal and Restroom Cleaning If Bidder does not have a source of supply or subcontractor, insert "to be determined". When a source or subcontractor is determined, selection will be subject to City approval. (If not applicable, state N/A).

SUBCONTRACTOR(S)

(PLEASE INCLUDE ADDRESS/TELEPHONE NUMBER & E-MAIL)

1. N/A
2. _____
3. _____

SUPPLIER(S)

1. N/A
2. _____
3. _____

Date: 11/9/21

Signed (Person authorized to bind the company): 

Name (printed): Marcel Mueller Title: Owner/President

THIS PAGE MUST BE COMPLETED AND SUBMITTED

RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

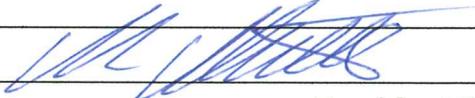
ATTACHMENT 7:

REFERENCES

Contractor shall submit a minimum of three (3) recent (within the past five (5) years) references of projects of **similar size and scope**. Each reference shall include a project description, project location, name and phone number of a contact person, total project amount.

1. Business/Customer Name: Charlotte County
Name of Contact Person/Title: Robert Levasseur
Telephone# 941-740-0593 Fax _____ E-mail ROBERT.LEVASSEUR@charlottecountyfl.gov
Address 18500 Murdock Cir. Port Charlotte, FL
Phone Number _____
Duration of Contract or business relationship Since 2016
Type of Services Provided Park Cleaning
Contract Period: FROM 2019 TO 2021
Contract Price \$ 171,000.00 Contract Price at Completion of the Project \$ 181,000.00

2. Business/Customer Name: City of Sarasota
Name of Contact Person/Title: James Byington
Telephone# 941-894-4833 Fax _____ E-mail James.Byington@sarasotaFL.gov
Address Sarasota, FL
Phone Number _____
Duration of Contract or business relationship Since 2009
Type of Services Provided Park Cleaning
Contract Period: FROM 2015 TO 2021
Contract Price \$ 205,000.00 Contract Price at Completion of the Project \$ 205,000.00

Date: 11/9/21
Signed (Person authorized to bind the company): 
Name (printed): Marcel Mueller Title: President/Owner

THIS PAGE MUST BE COMPLETED AND SUBMITTED

RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

3. Business/Customer Name: **Icorr Properties**

Name of Contact Person/Title: **Angel Ortiz**

Telephone# **941-954-2300** Fax _____ E-mail **aortiz@icorr.com**

Address **Sarasota, FL**

Contract Period: FROM **2008** TO **Current**

Contract Price \$ **150,000.00** Contract Price at Completion of the Project \$ **150,000.00**

Phone Number _____

Duration of Contract or business relationship **Since 2008**

Type of Services Provided **Janitorial Service**

Contract Period: FROM _____ TO _____

Contract Price \$ _____ Contract Price at Completion of the Project \$ _____

4. Business/Customer Name: **Sarasota County**

Name of Contact Person/Title: **Bill Dellar**

Telephone# **941-716-1500** Fax _____ E-mail **bdeller@scgov.net**

Address **Sarasota, FL**

Phone Number _____

Duration of Contract or business relationship **Since 2001**

Type of Services Provided **Janitorial Services**

Contract Period: FROM **2001** TO **2017**

Contract Price \$ **986,950.00** Contract Price at Completion of the Project \$ **986,950.00**

Date: **11/9/21**

Signed (Person authorized to bind the company): 

Name (printed): **Marcel Mueller** Title: **President/Owner**

THIS PAGE MUST BE COMPLETED AND SUBMITTED

ATTACHMENT 8:

NON-COLLUSIVE AFFIDAVIT

State of Florida

County of Sarasota

Before me, the undersigned authority, personally appeared:

Marcel Mueller who, being first duly sworn, deposes and says that:

1. He/She is the **Owner/President** (Owner, Partner, Officer, Representative or Agent) of **At Your Service Cleaning Group, Inc.**, the Respondent that has submitted the attached reply:

2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply:

3. Such reply is genuine and is not a collusive or sham reply:

4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted: or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any respondent, firm, or person to fix the price or prices in the attached reply or of any other respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 9 day of **November**, 2021.

By: [Signature]
(Printed Name)

Owner/President
(Title)

STATE OF FLORIDA

COUNTY OF Sarasota

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this 9 day of **November** 2021, by **Marcel Mueller**

[Signature]
Notary Public – State of Florida

Personally Known OR Produced Identification

Type of Identification Produced _____

THIS PAGE MUST BE COMPLETED AND SUBMITTED



RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

**ATTACHMENT 9:
CONFLICT OF INTEREST FORM**

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to Contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

_____ I am an employee, public officer or advisory board member of the City

_____ (List Position Or Board)

_____ I am the spouse or child of an employee, public officer or advisory board member of the City

Name: _____

_____ An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.

Name: _____

_____ Respondent employs or Contracts with an employee, public officer or advisory board member of the City.

Name: _____

None of The Above

PART II: Are you going to request an advisory board member waiver?

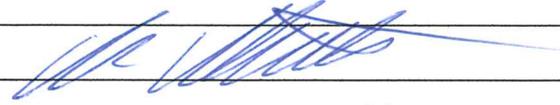
_____ I will request an advisory board member waiver under §112.313(12)

_____ I will NOT request an advisory board member waiver under §112.313(12)

N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any Bidders whose conflicts are not waived or exempt.

Date: 11/9/21

Signed (Person authorized to bind the company): 

Name (printed): Marcel Mueller Title: President/Owner

THIS PAGE MUST BE COMPLETED AND SUBMITTED

RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

ATTACHMENT 10:
PUBLIC ENTITY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a Contract to provide any goods or services to a public entity, may not submit a bid on a Contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, Subcontractor, or Consultant under a Contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, **Marcel Mueller**, being an authorized representative of the Respondent **At Your Service Cleaning Group, Inc.**,

Located at: **729 N. Lime Ave**

City: **Sarasota** State: **FL** Zip Code: **34237**, have read and understand the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S. §287.133.

Signature: _____ Date: **11/9/21**

Telephone #: **941-360-6796** Fax #: **941-360-0315**

Federal ID #: **65-0897990** E-mail: **billing@ayscleaninggggroup.com**

State of **Florida**

County of **Sarasota**

STATE OF FLORIDA

COUNTY OF **Sarasota**

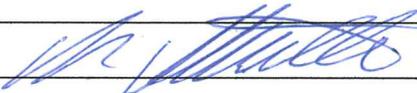
Sworn to (or affirmed) and subscribed before me by means of physical presence or _____ online notarization, this **9** day of **November** 2021, by **Marcel Mueller**.

Notary Public – State of Florida

Personally Known OR Produced Identification _____

Type of Identification Produced _____

Date: **11/9/21**

Signed (Person authorized to bind the company): 

Name (printed): **Marcel Mueller** Title: **Owner/President**

THIS PAGE MUST BE COMPLETED AND SUBMITTED

RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

ATTACHMENT 11:

DRUG-FREE WORKPLACE FORM

The undersigned Respondent in accordance with Florida Statute §287.087 hereby certifies that: At Your Service Cleaning Group, Inc. (Company Name) does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
 2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
 3. Give each employee engaged in providing the commodities or Contractual services that are under bid a copy of the statement specified in subsection (1).
 4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
 5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
 6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.
- As the person authorized to sign the statement, I certify that Respondent complies fully with the above requirements.

Check one:

As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.

As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.



Signature

Marcel Mueller

Print Name

11/9/21

Date

THIS PAGE MUST BE COMPLETED AND SUBMITTED

ATTACHMENT 12:

AFFIDAVIT

Claiming Status as a LOCAL BUSINESS

****CONTRACTOR MUST MEET ALL 4 REQUIREMENTS BELOW TO CLAIM LOCAL BUSINESS STATUS****

State of Florida

County of Sarasota

Before me, the undersigned authority, personally appeared: Marcel Mueller 

who, being first duly sworn, deposes and says that:

1. I am the Owner/President (Owner, Partner, Officer, Representative or Agent) of At Your Service Cleaning Group, Inc. the Bidder that has submitted the attached proposal:

AND

2. I am fully informed respecting the operation and employees of the Bidder:

AND

3. I affirm that the Bidder has maintained a physical business address located within the limits of Sarasota County, Charlotte County or Desoto County for a period of six (6) months or more before submitting this bid, from which the Bidder operates or performs business. The qualifying local address is:

729 North Lime Ave
Sarasota, FL 34237

ID

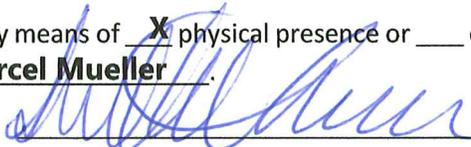
4. I affirm that at least fifty percent (50%) of the Bidder's employees are residents of the City of North Port. If requested by the City, the Bidder will be required to provide documentation substantiating the information given in this affidavit. City of North Port reserves the right to request supporting documentation as evidence to substantiate the information given in this affidavit. Failure to do so will result in the Bidder's submission being deemed non-responsive.

Any Bidder that misrepresents its status as a local business or North Port local business shall be barred from receiving any City Contracts for a period of three (3) years.

STATE OF FLORIDA

COUNTY OF Sarasota

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this 9 day of November 2021, by Marcel Mueller

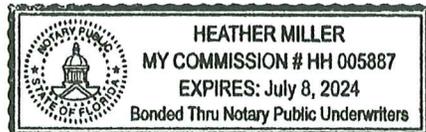


Notary Public – State of Florida

Personally Known OR Produced Identification

Type of Identification Produced _____

This page to be returned ONLY if Contractor is claiming a Local Business Status.



RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

ATTACHMENT 13:
Scrutinized Company Certification Form

Company Name: At Your Service Cleaning Group, Inc.

Authorized Representative Name and Title: Marcel Mueller - President/Owner

Address: 729 North Lime Ave City: Sarasota State: FL ZIP: 34237

Phone Number: 941-360-6796 Email Address: billing@ayscleaninggroup.com

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a Contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such Contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

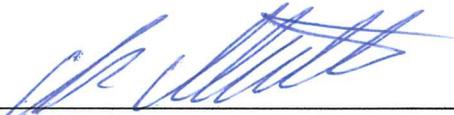
A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a Contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such Contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

CHOOSE ONE OF THE FOLLOWING

This bid, proposal, Contract or Contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.

This bid, proposal, Contract or Contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the Contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.

Certified By: 
AUTHORIZED REPRESENTATIVE SIGNATURE

Print Name and Title: Marcel Mueller

Date Certified: 11/9/21

Solicitation/Contract/PO Number (Completed by Purchasing): _____

THIS PAGE MUST BE COMPLETED AND SUBMITTED)

RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

ATTACHMENT 14:

LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF Florida

COUNTY OF Sarasota

This 9 day November of 2021 Marcel Mueller, being first duly sworn, deposes and says that he or she is the authorized representative of AYS Cleaning Group, Inc. (Name of the Contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the City in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the City. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

(a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.

(b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this Contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

Signed, sealed and delivered this 9 day of November, 2021.

By: *[Signature]*

Marcel Mueller

(Printed Name)

President/Owner

(Title)

STATE OF FLORIDA

COUNTY OF Sarasota

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this ___ day of 9 November 2021, by Marcel Mueller

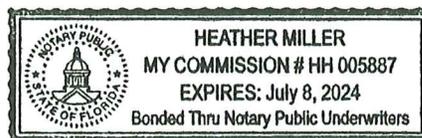
[Signature]

Notary Public – State of Florida

Personally Known OR Produced Identification

Type of Identification Produced _____

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RFB NO. 2022-07 CITYWIDE PARK FACILITY DEBRIS REMOVAL AND RESTROOM CLEANING

ATTACHMENT 15:
VENDOR'S CERTIFICATION FOR E-VERIFY SYSTEM

STATE OF Florida
COUNTY OF Sarasota

The undersigned Vendor/Consultant/Contractor (Vendor), after being duly sworn, states the following:

1. Vendor is a person or entity that has entered into or is attempting to enter into a contract with the City of North Port (City) to provide labor, supplies, or services to the City in exchange for salary, wages or other remuneration.
2. Vendor has registered with and will use the E-Verify System of the United States Department of Homeland Security to verify the employment eligibility of:
 - a. All persons newly hired by the Vendor to perform employment duties within Florida during the term of the contract; and
 - b. All persons, including sub-contractors, sub-vendors or sub-consultants, assigned by the Vendor to perform work pursuant to the contract with the City.
3. If the Vendor becomes the successful Contractor who enters into a contract with the City, then the Vendor will comply with the requirements of Section 448.095, Fla. Stat. "Employment Eligibility", as amended from time to time.
4. Vendor will obtain an affidavit from all subcontractors attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien as defined in 8 United States Code, Section 1324A(H)(3).
5. Vendor will maintain the original affidavit of all subcontractors for the duration of the contract.
6. Vendor affirms that failure to comply with the state law requirements can result in the City's termination of the contract and other penalties as provided by law.

At Your Service Cleaning

VENDOR: Group, Inc. (Vendor's Company Name)

Marcel Mueller (Vendor signature)

Marcel Mueller (Vendor's name printed)

President/Owner (Title)

Sworn to and subscribed before me by means of physical presence or online notarization, this 9 day of November, 2021, by Marcel Mueller, as President/Owner.

Heather Miller
Notary Public

Personally Known OR Produced Identification _____
Type of Identification Produced _____

THIS PAGE MUST BE COMPLETED AND SUBMITTED

