



City of North Port
PURCHASING

Office: 941.429.7170

Fax: 941.429.7173

Email: purchasing@northportfl.gov



WORK ASSIGNMENT

Change Order Amendment

CONSULTANT: WSP USA Environmental & Infrastructure, Inc.

CONTINUING CONTRACT NO. & TITLE: RFP 2019-23-13; Professional Engineering Services - Continuing Services Contract

THIS WORK ASSIGNMENT

WORK ASSIGNMENT #: WA 2022-03

SHORT TITLE: Myakkahatchee Restroom Replacement - Geotech Sampling

DATE SUBMITTED: 11/29/2023

AMOUNT (LUMP SUM): \$11,094.00

SCHEDULED COMPLETION: 6/6/2024

CONTRACT AND BUDGET OVERVIEW FOR FISCAL YEAR 2024

Table with 2 columns: Description and Amount. Rows include: TOTAL OF PREVIOUS ASSIGNMENTS (\$95,644.20), THIS WORK ASSIGNMENT (\$11,094.00), TOTAL WORK ASSIGNMENTS (\$106,738.20), ACCOUNT NO/PROJECT NO (306-3036-572-63-00 / P17EPI)

All work assignments require City Manager approval. In presenting this work assignment, it is understood that:

- 1. All associated supporting documentation and justification for this Work Assignment Change Order/Amendment is attached hereto.
2. Unless specified herein, work does not involve watercraft, boat piers and/or other activities requiring additional workers compensation endorsements.
3. Contact or involvement with hazardous materials is not anticipated, should hazardous materials be encountered, the City shall be informed.
4. THIS TOTAL WORK ASSIGNMENT, INCLUDING CHANGE ORDERS AND/OR AMENDMENTS SHALL NOT EXCEED \$500,000 & ANY RESULTING CONSTRUCTION SHALL NOT EXCEED \$500,000 & ANY RESULTING CONSTRUCTION SHALL NOT EXCEED \$4,000,000 PER FLORIDA STATUTE 287.055 AS AMENDED.



CITY OF NORTH PORT

CHANGE ORDER/CONTRACT AMENDMENT FORM

WA #: 2022-03

CO#: _____ Amendment #: 1

City's Contract No.: 2019-23

Project Manager/Engineer: Kim Humphrey

Project Name: Myakkahatchee Restroom Replacement - Geotech Sampling

Description:

Geotech sampling and reporting was not included in the scope of work and is required for structural recommendations for the replacement restroom / restroom connections. This project is required for deep foundations, pilings, SPT boring of the pilings based on the loading requirements from the proposed layout of the restroom. The depth of approximately 50 feet below existing ground surface.

Purpose of Change Order:

The boring will be taken as near as possible to the proposed location of the new restroom facility. After drilling, WSP will transport samples to their lab for examination by an engineer or geologist. WSP will send a geotechnical report describing field explorations, present findings, and provide subsurface condition evaluation, and pertinent recommendations for the geotechnical aspects of the project.

Attachments (provide documents below from Consultant supporting change):



Attachment A - Fee Schedule with contracted hourly rates/number of hours breakdown



Attachment B - Consultants written scope/quote (for this work assignment)



Attachment C - Supporting documentation (includes time extensions if requested)

CHANGE IN CONTRACT PRICE				CONTINGENCY FUNDS	
Original Contract Amount:	\$95,644.20			Use of Contingency Funds?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Previous Amendment/Change Orders:	# 0	to #	0	Original Contingency Amount:	
	#	to #			
Approved Amount: Amendments/Change Orders	Amend	1		Approved Use of Contingency Amount:	
	CO				
Current Contract Price:	\$95,644.20			Increase/(Decrease):	
This Change Add/(Deduct):	\$11,094.00				
Total Contract Amount w/this change (pending approval):	\$106,738.20			Contingency Balance:	

CHANGE IN CONTRACT TIME				
Please fill in the Initial & Final Dates of the original contract and the Difference (days) for each subsequent change order (the dates will auto-fill in the first two columns), as well as the corresponding Action and Basic Description. You must double-click the chart to open in Excel before entering data. You may add extra rows if necessary.				
Initial Date	Final Date	Difference (days)*	Action	Basic Description
Enter number of days in Yellow Cell		Add Action and Description in Yell Cells		
	12/6/2022	0 days	Original	Initial Execution
12/6/22	6/6/24	18 months	Original scope outlined 18 months for completion of plans	Initial Execution
6/6/24	8/13/26	250 days	Increase time for contract amendment and geotechnical effort	Time extended to project final completion
1/1/00	1/0/00			
1/1/00	1/0/00			
Total		798 days		
* Calendar days (not working days)				

SIGNATURES ON NEXT PAGE

Estimated Fee Proposal
Myakkahatchee Creek Environmental Park
Geotechnical Engineering Services

Type of Service	Unit	Estimated Quantity	Unit Cost	Cost
Field Exploration				
Mobilization of Truck Mounted Drill Rig	EA	1	\$ 350.00	\$ 350.00
One SPT boring to 50 foot depth-Including installing 3" casing and closing holes with grout. Assume one day	DAY	1	\$ 2,200.00	\$ 2,200.00
Engineer / Architect / Scientist - Clear underground utilities, mark boring locations, site safety plan. Drilling oversight. Assume 2 days at 10 hours per day	HR	20	\$ 125.00	\$ 2,500.00
Subtotal				\$ 5,050.00
Laboratory Services				
Moisture Content	EA	12	\$ 11.00	\$ 132.00
Grain Size Analysis	EA	4	\$ 55.00	\$ 220.00
Fines Content	EA	4	\$ 50.00	\$ 200.00
Atterberg Limits	EA	2	\$ 90.00	\$ 180.00
Organics Content	EA	2	\$ 40.00	\$ 80.00
Subtotal				\$ 812.00
Engineering, Administration				
Principal Engineer	HR	4	\$ 195.00	\$ 780.00
Senior Project Manager - Data Evaluating and Report Writing	HR	16	\$ 175.00	\$ 2,800.00
Administrative Assistant - Project Set up and Administration	HR	4	\$ 55.00	\$ 220.00
Engineer / Architect / Scientist - Lab assignment, results, and gINT logs	HR	8	\$ 125.00	\$ 1,000.00
Senior CADD Designer - CADD Support	HR	4	\$ 108.00	\$ 432.00
Subtotal				\$ 5,232.00
ESTIMATED TOTAL FEE				\$ 11,094.00

Cheryl Greiner

From: Corning, Greg <greg.corning@wsp.com>
Sent: Tuesday, January 2, 2024 10:02 AM
To: Kimberly Humphrey
Cc: Cheryl Greiner
Subject: [EXTERNAL] RE: Work Assignment Form - CO WSP P17EPI Signed 11-29-2023.pdf

EXTERNAL EMAIL: This email is from an external source! Be careful of

Good morning Kim and Happy New Year!

We are requesting the additional 250 days for WSP to complete the geotechnical investigations and report for inclusion in the structural analysis for the new restroom facility.

Please let us know if you need any additional information,

Thank you

Greg Corning, PE

Assistant Vice President, Civil Engineer
FL Civil Design Team Lead

T+ 1 314-920-8359

WSP USA
5411 SkyCenter Drive, Ste 650
Tampa, Florida 33607

wsp.com

From: Kimberly Humphrey <khumphrey@northportfl.gov>
Sent: Thursday, December 28, 2023 10:55 AM
To: Corning, Greg <greg.corning@wsp.com>
Cc: Cheryl Greiner <cgreiner@northportfl.gov>
Subject: FW: Work Assignment Form - CO WSP P17EPI Signed 11-29-2023.pdf

Greg,

I apologize for the timing of the request, as I thought this was behind us. Would you please provide backup regarding the 250 day time extension I've granted this project related to the geo-tech work and associated amendment process? I just need an email that you are in agreement with the time added.



KIM HUMPHREY,
LEED AP, GGP, PMP, FMA, FMP, CPRP, CGC
#1525810

Facilities Manager / Public Works

1100 N. Chamberlain Blvd, North Port, FL 34286
O: 941.240.8093 C: 941.223.2900



From: Cheryl Greiner <cgreiner@northportfl.gov>
Sent: Thursday, December 28, 2023 10:12 AM
To: Kimberly Humphrey <khumphrey@northportfl.gov>
Subject: FW: Work Assignment Form - CO WSP P17EPI Signed 11-29-2023.pdf

Working on the Legistar items for the GeoTech - (P17EPI) Ginny mentions below additional backup is needed regarding the 250 day extension (from the consultant). I am not finding the answer in my emails. I think this is the last piece of information I need to complete the work assignment (amendment) form to attach to the Legistar item. Sorry to be a pain with these hard (challenging) items today 😊



Cheryl Greiner
Business Operations Manager

4970 City Hall Blvd., North Port, FL 34286
Office: 941-429-x7013 Cell: 941-374-0453



*Accredited by the Commission for Accreditation of
Park & Recreation Agencies by the National Recreation & Park
Association*

From: Ginny Duyn <gduyn@northportfl.gov>
Sent: Thursday, November 30, 2023 5:41 PM
To: Cheryl Greiner <cgreiner@northportfl.gov>
Cc: Kimberly Humphrey <khumphrey@northportfl.gov>; Purchasing <purchasing@northportfl.gov>
Subject: RE: Work Assignment Form - CO WSP P17EPI Signed 11-29-2023.pdf

Cheryl,

This will need Commission approval as it exceeds the \$100,000 threshold. Comments and/or needed revisions are noted below.

1. Please switch out the original WA you have attached as backup with the fully executed one I have provided above via attachment.
2. Please check the amendment box instead of change order.
3. Please provide backup for the 250 day time extension from the Consultant as well.
4. Please attached revised packet to your agenda item and it will be reviewed and required signatures will be obtained.
5. If you provide the agenda item number, we can try and review before we receive Legistar notification.