



City of North Port
PURCHASING

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MEMORANDUM

TO: Jonathan Lewis, City Manager

THRU: Peter Lear, Finance Director

FROM: Ginny Duyn, Purchasing Manager, CPPB

DATE: January 17, 2014

SUBJECT: RFP NO.2014-04 PROFESSIONAL DESIGN & ENGINEERING SERVICES FOR THE MULTIPURPOSE FIELDS AT BUTLER PARK

Six (6) responses were received for RFP 2014-13 on December 16, 2013. The Selection Committee discussed, evaluated and ranked the firms to shortlist on January 8, 2014 as follows:

Table with 3 columns: FIRMS, TOTALS, RANK. Rows include Bellomo-Herbert and Company, Inc. (441, Rank 2), CPH, INC. (360, Rank 5), Cribb Philbeck Weaver Group, Inc. (363, Rank 4), Florida Transportation Engineering, Inc. (449, Rank 1), Hamilton Engineering & Surveying, Inc. (317, Rank 6), and Kimley-Horn and Associates, Inc. (424, Rank 3).

The Selection Committee held telephone discussions with the shortlisted firms on January 15, 2014 and ranked the shortlisted firms as 1, 2, or 3, with one (1) being the top ranked firm, as follows:

Table with 2 columns: FIRMS, RANK. Rows include Bellomo-Herbert and Company, Inc. (Rank 2), Florida Transportation Engineering, Inc. (Rank 1), and Kimley-Horn and Associates, Inc. (Rank 3).

After polling the Committee, it is the recommendation of the Committee and Purchasing that the City move forward with negotiations with the top ranked firm, Florida Transportation Engineering, Inc. The General Services Director would like for Cheryl Greiner, Sandy Pfundheller, and Lou Sperduto to conduct the contract negotiations with Florida Transportation Engineering, Inc.

Approve to move forward with the Negotiations: [X] YES [ ] NO Approve the Negotiations Team: [X] YES [ ] NO

Other:

Jonathan R. Lewis, ICMA-CM

[Handwritten signature]

Date

1/22/14