



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda City Commission Regular Meeting

CITY COMMISSIONERS

Pete Emrich, Mayor
Barbara Langdon, Vice Mayor
Phil Stokes, Commissioner
David Duval, Commissioner
Demetrius Petrow, Commissioner

APPOINTED OFFICIALS

Jerome Fletcher, City Manager
Michael Fuino, City Attorney
Heather Faust, City Clerk

Tuesday, February 24, 2026

6:00 PM

City Commission Chambers

PUBLIC COMMENT: Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04.

Public comment may be submitted in the following ways:

In Person Attendance: Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. Public comment is limited to three minutes per person.

Online: Submit a written eComment using the eComment link at cityofnorthport.legistar.com/Calendar. The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters.

Voice Mail Message: Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items.)

3. ANNOUNCEMENTS

- A. [26-0137](#) Announcement of Current Advisory Board and Committee Vacancies

Attachments: [Vacancy List](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [26-0336](#) Approve Change Order No. 1 to Work Assignment 2025-12PW Under Professional Engineering Services - Continuing Services Contract No. 2024-14.11 By and Between the City of North Port and OCI Associates, LLC for Indoor Air Quality at Police Department Headquarters Located at 4980 City Hall Boulevard North Port, Florida, 34286 in the Amount of \$184,030.00.

Attachments: [Change Order No. 1](#)
[Work Assignment 2025-12PW](#)
[Agreement No. 2024-14.11](#)
[Florida Division of Corporations Document](#)

- B. [26-0342](#) Approve the Acceptance of the Harry Shapiro Charitable Foundation Grant in the Amount of \$25,000 to Purchase Cool-Weather Jackets, Gear, and Accessories and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review.

Attachments: [Grant Application](#)

- C. [26-0344](#) Approve the LexisNexis Risk Solutions Master Terms & Conditions – Government and Schedule A, By and Between LexisNexis Risk Solutions FL Inc. and City of North Port, Florida, for the North Port Police Department for TraX and VIPER (Virtual Pen Register) Software Subscription in the Annual Amount Per Schedule A With Automatic Renewal Terms and Fee Increases.

Attachments: [LexisNexis Risk Solutions Master Terms and Conditions - Government](#)
[Schedule A \(term and fee\)](#)
[Procurement Packet](#)
[Florida Division of Corporations](#)
[City Commission Regular Meeting Minutes - March 26, 2024](#)

- D. [26-0348](#) Approve the Award of Funds From the Special Event Assistance Program to North Port Area Chamber of Commerce in Support of the Business & Community Expo to be Held on March 14, 2026, in an Amount up to, and Not to Exceed, \$500 to Cover the Costs of City Fees and Services.

Attachments: [Application for Assistance](#)
[Fee Overview](#)
[Community Assistance Account Overview FY2026](#)
[Resolution 2018-R-17](#)
[Resolution 2025-R-05](#)

- E. [26-0373](#) Approve the Encoretech Change Order 1 By and Between the City of North Port, Florida, and Encoretech Global, Inc. for Additional ndMAX Professional Service Hours in the Amount of \$2,500.00.

Attachments: [Change Order 1](#)
[Encoretech Statement of Work](#)
[September 9, 2025 Minutes](#)
[Laserfiche Request](#)
[Encoretech Florida Division of Corporations](#)

- F. [26-0374](#) Approve the Second Amendment to the NetDocuments Software as a Service Agreement By and Between the City of North Port, Florida, and NetDocuments for AI300 - ndMax Enterprise Services in the Initial Amount of \$8,100.48.

Attachments: [Second Amendment](#)
[First Amendment](#)
[Software as a Service Agreement](#)
[Procurement Request](#)

- G. [26-0378](#) Approve the January 13, 2026 Commission Regular Minutes, January 20, 2026 Commission Regular Minutes, and the February 2, 2026 Commission Workshop Minutes.

Attachments: [1-13-26- Minutes](#)
[1-20-26- Minutes](#)
[2-2-26- Minutes](#)

5. PUBLIC HEARINGS:

ORDINANCE - Second Reading:

- A. [ORD. NO. 2026-01](#) An Ordinance of the City of North Port, Florida, Providing for the Imposition and Collection of Non-Ad Valorem Special Assessments to Fund Costs Incurred by the City in Abating Nuisance Conditions of Excessive Growth of Grass and Nuisance Weeds on Developed Lots, and Hazardous Trees and Accumulation of Debris on Any Lot; Amending the Code of the City of North Port, Florida, Chapter 42 – Nuisances, Article II – Lot Clearing, to Create Section 42-27; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance No. 2026-01 - Second Reading](#)
[Ordinance No. 2026-01 - First Reading](#)
[Ordinance No. 2026-01 Business Impact Estimate](#)

- B.** [ORD. NO. 2026-02](#) An Ordinance of the City of North Port, Florida, Adjusting the Commission's Base Salary Rate; Amending the Code of the City of North Port, Florida, Section 2-23. - Declaration of Salary; Payment; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance - Second Reading](#)
[Ordinance No. 2026-02](#)
[Business Impact Estimate](#)

RESOLUTION:

- C.** [RES. NO. 2026-R-14](#) A Resolution of the City Commission of the City of North Port, Florida, Amending City Commission Policy No. 2021-05 Related to Commission Meeting Schedules, Notices, and Agendas; Providing for Incorporation of Recitals; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Resolution](#)
[Policy 2021-05](#)
[Policy 2021-05 - Strikethrough Underline](#)
[Backup Materials](#)

6. GENERAL BUSINESS:

- A.** [26-0419](#) Discussion and Possible Action Regarding Approaching the Sarasota County School District About Underutilized Space at the Heron Creek Middle School Campus. (Requested by Commissioner Duval)
- B.** [26-0416](#) Discussion Regarding Administrative Safeguards for Permit Processing and Development Services Interactions Involving Elected Officials and Related Parties.

Attachments: [Relevant Email Correspondence](#)

- C.** [26-0431](#) Discussion and Possible Action Regarding Sending a Letter of Support to Governor Ron DeSantis on Behalf of the City Commission in Support of the Continued Funding and Expansion of the Teen Court Program. (Requested by Vice Mayor Langdon)

Attachments: [Letter](#)

7. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items.)

8. COMMISSION COMMUNICATIONS:

- A. [26-0031](#) Commissioner Duval's Communications
- B. [26-0032](#) Commissioner Stokes' Communications
- C. [26-0033](#) Mayor Emrich's Communications
- D. [26-0034](#) Vice Mayor Langdon's Communications
- E. [26-0035](#) Commissioner Petrow's Communications

9. ADMINISTRATIVE AND LEGAL REPORTS:

- A. [26-0158](#) City Clerk's Monthly Report
Attachments: [Open Requests By Status Chart](#)
[Fiscal Year to Date Requests - Closed Status](#)
[Public Record Requests Log](#)
- B. [26-0386](#) City Attorney's Monthly Report
Attachments: [Commission Directives to the City Attorney](#)
[Matter List \(Redacted\)](#)
- C. [26-0412](#) City Manager's Monthly Report
Attachments: [City Manager Report - Febraury 2026](#)

10. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.