



CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



Please indicate: Visa Purchase Purchase Order

Single Purchase (For current FY) Blanket Purchase (Ongoing purchases for current FY) Change Order Amendment

DEPARTMENT/DIVISION Utilities/Multiple

NAME OF REQUESTOR Nicole Brown

Sections 2-403 of the City of North Port Procurement Code states that certain procurements shall not be subject to competitive requirements in the judgment of the Procurement Official.

A. Please describe all products and/or services to be procured under this exemption:

Laboratory Analysis for the Water Treatment Plant, ASR, and Wastewater Treatment Plant .

B. Vendor Information

Vendor Name: Benchmark Enviromental Inc

Vendor Number: 3508

Address: 1711 12th Street E, Palmetto, FL 34221

Contact: Katharine Dixon Phone: 941-732-9986

Email: Katharine.Dixon@benchmarkea.net

C. Briefly explain why it is in the best interest of the City to exempt this procurement from competition:

(If additional space is needed, please attached separate memo)

By utilizing an existing Piggyback Contract with the City of Sarasota, the City is able to save staff time and money.



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D. Please select one of the following:

- Piggyback** (Departments may utilize another municipality, county, or other governmental agency contract). The requesting department must provide the following documentation: copy of the solicitation and addendum, tabsheet/price-sheet, vendor submittal, entity approval (either stated in the solicitation or letter from vendor) agenda approval and contract as back-up documentation. Purchasing may request additional information if needed.

Name of Entity: City of Sarasota Contract Number: Invitation to Bid 18-08BK

Start Date: 7/16/2019 End Date: 7/15/2020

Is a fee required to utilize this contract? Yes No If yes, how much?

Vendor-Paid City-Paid

- State of Florida Contract:** The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract ***Further price negotiations may be conducted with state-awarded vendor per F.S. 287.056(2) ***

Number: Name/Category:

Start Date: End Date:

- Florida Sheriff's Association Bid:** The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract

Number: Name/Category:

Start Date: End Date:

- Joint Cooperative:** The requesting department must provide the following documentation: copy of the solicitation and addendum, tab sheet/price sheet, vendor submittal, agenda approval and contract

Lead Entity: Contract Number:

Start Date: End Date:

- Code Exemption* (Specify):**

*For list of exemptions, see page 3



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Sec. 2-403. - Exemptions.

- (a) (2) Procurement contracts between the city and nonprofit organizations, other governments or other public entities.
- (3) Procurement of:
 - a. Dues and memberships in trade and professional organizations.
 - b. Subscriptions for periodicals, books, maps or training videos.
 - c. Real property, real estate brokering, or appraising.
 - d. Abstract of titles for real property; title insurance.
 - e. Works of art for public display or artistic services.
 - f. Advertising.
 - g. Medical, dental and other medically related services performed by a health care professional.
 - h. Room or board for social service clients.
 - i. Room and board for employees on city business.
 - j. Funeral related services.
 - k. Water, sewer, electrical, cable television or other utility services.
 - l. Personnel, including but not limited to part-time or temporary services.
 - m. Academic program reviews or lectures by individuals.
 - n. Auditing services and financial services.
 - o. Legal services.
 - p. Social services.
 - q. Lobbying services.
 - r. Goods, materials and equipment whose cost has been incorporated as part of a competitively bid project.

Other Exemption (not specified by code):
 (If additional space is needed, please attach separate memo)

Vendor Tracking:	
<input type="checkbox"/>	Check if Vendor Documents Current
YTD Dept Exp. (Inclusive):	\$ <u>145,080.00</u>
To be completed by Purchasing:	
YTD City Wide Exp. (Inclusive):	\$ _____

