



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Agenda City Commission Regular Meeting

### *CITY COMMISSIONERS*

*Alice White, Mayor*  
*Phil Stokes, Vice Mayor*  
*Pete Emrich, Commissioner*  
*Barbara Langdon, Commissioner*  
*Debbie McDowell, Commissioner*

### *APPOINTED OFFICIALS*

*Jerome Fletcher, City Manager*  
*Amber L. Slayton, City Attorney*  
*Heather Faust, City Clerk*

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Tuesday, July 9, 2024

6:00 PM

City Commission Chambers

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**This meeting will utilize Communications Media Technology for hybrid purposes.**

**Amended to correct title of Item No. 24-0910 and amended to add presentation attachment to Ord. No. 2024-07**

**PUBLIC COMMENT:** Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04. Any comment received that does not meet the public comment timing and requirements will be rejected and will not be included in the official record of the meeting. **PLEASE NOTE:** Those wishing to provide public comment on quasi-judicial agenda items must appear before the City Commission to give testimony under oath.

Public comment may be submitted in the following ways:

**In Person Attendance:** Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. When recognized by the Mayor, the Commenter will approach the podium. Public Comment is limited to three (3) minutes per person.

**Online:** Submit a written eComment using the eComment link at [cityofnorthport.legistar.com/Calendar](http://cityofnorthport.legistar.com/Calendar). The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters. **PLEASE NOTE:** Online public comment cannot be considered as the basis for a quasi-judicial decision and will be read into the record under general public comment.

**Voice Mail Message:** Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds. Voice messages will be forwarded to Commission and played into the record. **PLEASE NOTE:** Comments provided via voice mail cannot be considered as the basis for a quasi-judicial decision and will be played into the record under general public comment.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

## CALL TO ORDER

**ROLL CALL****PLEDGE OF ALLEGIANCE****1. APPROVAL OF AGENDA****2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

**3. ANNOUNCEMENTS**

- A. [24-0215](#) Announcement of Current Advisory Board and Committee Vacancies

**Attachments:** [Vacancy List](#)

**4. CONSENT AGENDA:**

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [24-0774](#) Approve First Amendment to Construction Manager at Risk Contract No. 2023-17.004 for Construction Services Contract, Phase II With Jon F. Swift, Inc. in the Amount of \$2,072,007, for Hurricane Ian Repairs at the Morgan Family Community Center.

**Attachments:** [First Amendment to Contract](#)  
[Contract](#)  
[Work Assignment 2024-25FM](#)  
[Florida Division of Corporations Document](#)

- B. [24-0889](#) Approve Second Amendment to Construction Manager at Risk Contract No. 2023-17.004 for Construction Services Contract, Phase II with Jon F. Swift, Inc. in the Amount of \$611,883, for Hurricane Ian Repairs at the North Port Aquatic Center.

**Attachments:** [Second Amendment to Contract](#)  
[Contract](#)  
[Work Assignment 2024-26FM](#)  
[Florida Division of Corporations Document](#)

- C. [24-0907](#) Approve Third Amendment to Construction Manager at Risk Contract No. 2023-17.004 for Construction Services Contract, Phase II with Jon F. Swift, Inc. in the Amount of \$124,350, for Hurricane Ian Repairs at the Butler Park Kayak Launch.

**Attachments:** [Third Amendment to Contract](#)  
[Contract](#)  
[Work Assignment 2024-28FM](#)  
[Florida Division of Corporations Document](#)

- D. [24-0910](#) Approve Fourth Amendment to Construction Manager at Risk Contract No. 2023-17.004 for Construction Services Contract, Phase II with Jon F. Swift, Inc. in the Amount of \$124,077, for Hurricane Ian Repairs at the Blue Ridge Park Kayak Launch.

**Attachments:** [Fourth Amendment to Contract](#)  
[Contract](#)  
[Work Assignment 2024-29FM](#)  
[Florida Division of Corporations Document](#)

- E. [24-0813](#) Approve the Collective Bargaining Agreement Between the City of North Port and the Florida Police Benevolent Association - A Chapter of the Southwest Florida Police Benevolent Association (PBA), for the Period of October 1, 2024, - September 30, 2027.

**Attachments:** [Increase Overview](#)  
[Agreement - Clean Copy](#)  
[Agreement - Working Document](#)  
[Professional Development Plan - Working Document](#)

- F. [24-0828](#) Approve the Award of Funds from the Special Event Assistance Program to North Port Young Professionals/North Port Area Chamber of Commerce in Support of the Back to School Bash to be Held on July 20, 2024, in an Amount up to, and Not to Exceed, \$1,000 to Cover the Costs of City Fees and Services.

**Attachments:** [Application for Assistance](#)  
[Fee Overview](#)  
[Community Assistance Account Overview FY24](#)  
[Resolution 2018-R-17](#)

- G. [24-0895](#) Approve the First Amendment to Contract No. 2023-34 with Jay's Fencing LLC., on an As-Needed Basis; and Approve the First Amendment to Work Assignment No. 1, for an Additional Amount of \$3,600.00, for a Total of \$91,998.00

**Attachments:** [First Amendment to Contract](#)  
[Contract](#)  
[Amendment No. 1 to Work Assignment 1](#)  
[Work Assignment No. 1 with Scope and Fee Schedule](#)  
[Florida Division of Corporations Document](#)

- H. [24-0915](#) Accept the Cash Receipts Summary Report for May 2024.
- Attachments:** [Cash Receipts Summary](#)
- I. [24-0916](#) Approve the Second Amendment to Contract No. 2020-56 School Crossing Guard Services for Purposes of Increasing the Hourly Billing Rate from \$21.30 an Hour to \$28.30 an Hour.
- Attachments:** [Second Amendment Contract](#)  
[First Amendment to Agreement No. 2021-17](#)  
[Contract for School Crossing Guard Services](#)  
[Letter Requesting Rate Increase](#)  
[Florida Division of Corporations Document - Waterfield](#)  
[Florida Division of Corporations Document - Action Labor](#)  
[Florida Division of Corporations Document - Staffing Connection](#)
- J. [24-0919](#) Approve the Medicare Ground Ambulance Data Collection System Reporting Service Agreement and Business Associate Agreement at Rider D Between Digitech Computer LLC and the City of North Port in the Amount of \$35,000.
- Attachments:** [Agreement](#)
- K. [24-0920](#) Approve First Amendment to Construction Manager at Risk Contract No. 2023-17.005 for Construction Services Contract Phase II with Willis A. Smith Construction, Inc., in the Amount of \$78,032.00, for Fire Station 86 and Police Substation Repairs.
- Attachments:** [First Amendment to Contract](#)  
[Contract](#)  
[Florida Division of Corporations Document](#)
- L. [24-0921](#) Approve Second Amendment to Construction Manager at Risk Contract No. 2023-17.005 for Construction Services Contract Phase II with Willis A. Smith Construction, Inc., in the Amount of \$21,247.00, for Fire Station 85 Repairs.
- Attachments:** [Second Amendment to Contract](#)  
[Contract](#)  
[Florida Division of Corporations Document](#)
- M. [24-0927](#) Approve Third Amendment to Agreement No. 2020-03 for Financial Advisor Services with PFM Financial Advisors, LLC to Complete an Economic Development Study, Financial Condition Analysis, Economic Impact Analysis, and Long-Term Comprehensive Capital Improvement Plan for a Fee of \$210,000.

**Attachments:**      [Third Amendment to Agreement](#)  
[Second Amendment to Agreement](#)  
[First Amendment to Agreement](#)  
[Agreement](#)  
[Certificate of Authority](#)  
[Florida Department of Corporations Document](#)

## **5. PUBLIC HEARINGS:**

### **PETITIONS:**

- A.      [CC](#)                      Consideration of Petition PLF-24-054, a Final Plat for Sunstone Village F5  
[PLF-24-054](#)                      Phase 3 (aka Wellen Park West Villages)(QUASI-JUDICIAL)

**Attachments:**      [Revised Staff Report with Exhibits](#)  
[Plat PLF-24-054](#)  
[Revised Staff Presentation](#)  
[PZAB Action Report](#)  
[Staff Report with Exhibits](#)  
[Staff Presentation](#)

- B.      [CC](#)                      Consideration of Petition PLF-23-255, Tract B, Suncoast Plaza III, Replat  
[PLF-23-255](#)                      and Renaming of Subdivision to SIG North Port. (QUASI-JUDICIAL)

**Attachments:**      [Staff Report with Exhibits](#)  
[Plat PLF-23-255](#)  
[Staff Presentation](#)  
[PZAB Action Report](#)

### **ORDINANCE - FIRST READING:**

- A.      [ORD. NO.](#)                      An Ordinance of the City of North Port, Florida, Calling for a Referendum  
[2024-07](#)                      Question to be Placed Before the Qualified Electors of the City of North  
Port, Florida at the November 5, 2024 General Election; Providing a  
Referendum Question Determining Whether to Amend the City Charter to  
Authorize the City Commission to issue Debt in Certain Circumstances  
Without Prior Voter Approval; Providing for the Full Text of the Proposed  
Charter Amendment; Providing Findings; Providing for an Effective Date  
for the New Charter Language if the Proposed Charter Amendment is  
Approved; Providing for the Filing of the Ordinance with the Sarasota  
County Supervisor of Elections; Providing for Publication of the Text of the  
Proposed Charter Amendment; Providing for Filing with the Florida  
Department of State if the Proposed Charter Amendment is Approved;  
Providing for Conflicts; Providing for Severability; and Providing an  
Effective Date.

**Attachments:**      [Presentation](#)  
[Ordinance](#)  
[June 26, 2024 Commission Meeting Action Report](#)

**RESOLUTIONS:**

- A.      [RES. NO. 2024-R-27](#)      A Resolution of the City Commission of the City of North Port, Florida, Amending the Non-District Budget and Capital Improvement Budget for Fiscal Year 2023-2024 for Kayak Launch Repairs and Utilities Administration and Field Operations Building in the Amount of \$13,195,681; Providing for Findings; Providing for Posting; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Resolution](#)  
[GF Fund Balance Report](#)  
[CIP Sheets](#)

- B.      [RES. NO. 2024-R-32](#)      A Resolution of the City Commission of the City of North Port, Florida, Accepting the Transfer of Water and Wastewater Infrastructure and Improvements and Associated Warranties in Brightmore at Wellen Park Phases 1A-1C,2A, and 3; Providing for Incorporation of Recitals; Providing for Filing of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

**Attachments:**      [Resolution](#)

- C.      [RES. NO. 2024-R-33](#)      A Resolution of the City Commission of the City of North Port, Florida, Accepting the Transfer of Water and Wastewater Infrastructure and Improvements and Associated Warranties in Sunstone Village F5, Phase 2; Providing for Incorporation of Recitals; Providing for Filing of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Resolution](#)

**6. PUBLIC COMMENT:**

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**7. COMMISSION COMMUNICATIONS:**

- A.      [24-0262](#)      Commissioner McDowell's Communications
- B.      [24-0294](#)      Commissioner Emrich's Communications
- C.      [24-0313](#)      Mayor White's Communications

- D. [24-0992](#) Vice Mayor Stokes' Communications
- E. [24-0993](#) Commissioner Langdon's Communications

## **8. ADMINISTRATIVE AND LEGAL REPORTS:**

### **9. ADJOURNMENT:**

**NOTICE OF AVAILABILITY OF REPORTS** - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**AMERICAN WITH DISABILITIES ACT OF 1990** - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

**NONDISCRIMINATION:** The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.