



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Minutes City Commission Regular Meeting

### **CITY COMMISSIONERS**

*Phil Stokes, Mayor*

*Pete Emrich, Vice Mayor*

*Barbara Langdon, Commissioner*

*David Duval, Commissioner*

*Demetrius Petrow, Commissioner*

### **APPOINTED OFFICIALS**

*Jerome Fletcher, City Manager*

*Michael Golen, Interim City Attorney*

*Heather Faust, City Clerk*

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Tuesday, April 8, 2025

10:00 AM

City Commission Chambers

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### **CALL TO ORDER**

Mayor Stokes called the meeting to order at 10:00 a.m.

### **ROLL CALL**

**Present:** 5 - Vice Mayor Pete Emrich, Commissioner David Duval, Commissioner Demetrius Petrow, Commissioner Barbara Langdon and Mayor Philip Stokes

### **ALSO PRESENT**

City Manager Fletcher, Interim City Attorney Golen, City Clerk Faust, Board Specialist Lane, Police Chief Garrison, Fire Chief Titus, Parks & Recreation Director Pfundheller, Project Manager Humphreys, and Accountant III Fowler.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Charles Hines.

### **1. APPROVAL OF AGENDA**

*A motion was made by Vice Mayor Emrich, seconded by Commissioner Langdon, to approve the agenda as presented. The motion carried on the following vote:*

**Yes:** 5 - Vice Mayor Emrich, Commissioner Duval, Commissioner Petrow, Commissioner Langdon and Mayor Stokes

### **2. PUBLIC COMMENT:**

Ms. Faust read the following eComment into record:  
Cari Murphy: Expressed support of parks.

In person:

Charles Hines: Spoke to Florida Gulf Coast Trail, River Road, Snook Haven, and Eco Tourism.

**3. ANNOUNCEMENTS****A. [25-2132](#) Announcement of Current Advisory Board and Committee Vacancies**

Mayor Stokes announced the item and called on the City Clerk to read the announcements.

Ms. Faust read the announcements into record.

**4. CONSENT AGENDA:**

Mayor Stokes announced the item and queried the City Manager regarding items pulled from the consent agenda for discussion.

Mayor Stokes requested a motion.

***A motion was made by Commissioner Langdon, seconded by Vice Mayor Emrich, to approve the items in the consent agenda pulling Item No. 25-2095 for discussion. The motion carried on the following vote:***

**Yes:** 5 - Vice Mayor Emrich, Commissioner Duval, Commissioner Petrow, Commissioner Langdon and Mayor Stokes

**A. [25-1839](#) Approve the Memorandum of Agreement Between United States Immigration and Customs Enforcement (ICE) and the City of North Port, Florida, on Behalf of the North Port Police Department, for the Performance of Certain Immigration Enforcement Functions.**

***This item was approved on the consent agenda.***

**B. [25-1893](#) Approve the Disposition of Surplus Fleet Assets in an Appropriate Fashion Pursuant to Chapter 2 Administration, Article VIII Procurement, Section 2-419, Disposition of City Assets and Property (d), (1) and (3) of the Code of the City of North Port, Florida, and Approve a Suitable Surplus Asset for Project Graduation.**

***This item was approved on the consent agenda.***

**C. [25-1983](#) Approve Contract No. 2025-15, Rehabilitation of Bridge No. 175001 Pan American Boulevard Over R-226 to Thomas Marine Construction, Inc. in the Amount of \$955,117.10 and Contingency in the Amount of \$95,511.71 for a Total Amount of \$1,050,628.81.**

***This item was approved on the consent agenda.***

**D. [25-2039](#) Approve the March 11, 2025 Commission Regular, and March 12, 2025 Commission Workshop Meeting Minutes.**

***This item was approved on the consent agenda.***

**E. [25-2066](#) Approve the State of Florida Department of Transportation (FDOT) Subgrant for Highway Traffic Safety Funds in the Amount of \$20,000, and**

Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review.

*This item was approved on the consent agenda.*

- F. [25-2069](#) Approve the Application to the Florida Department of Agriculture and Consumer Services (FDACS) Urban and Community Forestry - Hurricane Ian Recovery (U&CF-HIR) Grant Program for the Funding of Sumter Boulevard Tree Recovery and Maintenance, in the Amount of \$48,000, and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

*This item was approved on the consent agenda.*

- G. [25-2077](#) Approve Authorization Form for Third-Party Access to NaviNet to Allow for North Port Fire Rescue's Primary Billing Company, Digitech, to Research, Submit and Adjust Medical Claims on North Port Fire Rescue's Behalf.

*This item was approved on the consent agenda.*

- H. [25-2079](#) Approve the Updating of the Online Portal and Completion of the Medicare Enrollment Application and Associated Agreements to Reflect Mayor Stokes as the Assigned Authorized Official to Allow for North Port Fire Rescue's Primary Billing Company, Digitech, to Submit Claims and Receive Remits on North Port Fire Rescue's Behalf.

*This item was approved on the consent agenda.*

- I. [25-2091](#) Accept the Cash Receipts Summary Report for February 2025.

*This item was approved on the consent agenda.*

- J. [25-2095](#) Approval of Third Amendment to Agreement No. 2017-40, Professional Design and Engineering Services for Warm Mineral Springs Park Master Plan, to Kimley-Horn & Associates, Inc., in the Amount of \$692,800.00, to Provide Construction Plans and Documents to Facilitate a Trail Connection from Warm Mineral Springs Park to the North Port Connector of the Legacy Trail.

Mayor Stokes announced the item.

Mr. Fletcher introduced the item.

Commission questions and discussion took place regarding support of the legacy trail attachment, conservation easement, timing of the project, maintenance cost, construction of the buildings, condition of 60 acres, safety, and Warm Mineral Springs.

***A motion was made by Vice Mayor Emrich, seconded by Commissioner Langdon, to approve Item No. 25-2095 as presented. The motion carried on the following vote:***

**Yes:** 5 - Vice Mayor Emrich, Commissioner Duval, Commissioner Petrow, Commissioner Langdon and Mayor Stokes

- K. [25-2096](#) Approve Construction Manager at Risk Contract No. 2025-09 - Phase I, Preconstruction Services Contract, to Wharton Smith, Inc. in the Amount Not to Exceed \$283,662 for Project WM19BR, Warm Mineral Springs Park Building Renovations.

*This item was approved on the consent agenda.*

- L. [25-2102](#) Approve a Template for a Contract for Reimbursement of Police Officers Training Expenses (New Employee - Training To Be Completed in First Year of Employment) and Authorize the City Manager or Designee to Sign Future Agreements Using the Approved Template.

*This item was approved on the consent agenda.*

- M. [25-2105](#) Approve the Appointment of Michel Simon as a Regular Member to Serve on the Community Economic Development Advisory Board From April 8, 2025, Through April 9, 2028.

*This item was approved on the consent agenda.*

- N. [25-2106](#) Approve the Appointment of Michel Simon as a Regular Member to Serve on the Citizen Tax Oversight Committee from April 8, 2025, Through April 9, 2028.

*This item was approved on the consent agenda.*

- O. [25-2108](#) Approve Polling Place Agreements for Use of the Morgan Family Community Center and George Mullen Activity Center Between the City of North Port and the Supervisor of Elections of Sarasota County for the May 13, 2025, Special Election.

*This item was approved on the consent agenda.*

## **5 PUBLIC HEARINGS:**

### **ORDINANCE - Second Reading:**

- A. [ORD. NO. 2025-10](#) An Ordinance of the City of North Port, Florida; Amending the Code of the City of North Port, Florida, Section 26-3 and 26-7 Relating to Fire Sprinklers and Exceptions to Fire Sprinklers; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Mayor Stokes announced the item and called on the City Clerk to read by title only.

Ms. Faust read the Ordinance by title only.

Mr. Fletcher introduced the item.

There were no commission questions or discussion.

There was no public comment.

Mayor Stokes closed the public hearing and requested a motion.

***A motion was made by Commissioner Langdon, seconded by Vice Mayor Emrich, to adopt Ordinance No. 2025-10 as presented. The motion carried on the following vote:***

**Yes:** 5 - Vice Mayor Emrich, Commissioner Duval, Commissioner Petrow, Commissioner Langdon and Mayor Stokes

## **RESOLUTION:**

**B. [RES. NO. 2025-R-21](#)**

A Resolution of the City Commission of the City of North Port, Florida, Accepting the Conveyance of Tract 9 of Wellen Park Downtown Phase 1 Replat, Bearing Sarasota County Property Appraiser Parcel Identification Number 0783070090 and ±20 Acres of Real Property Located in the Southern Half of Section 34, Township 39 South, Range 20 East, Bearing Sarasota County Property Appraiser Parcel Identification Number 0788010003; and Authorizing the Conveyance of ±63 Acres of Real Property Located in the Northeast Quarter of Section 3, Township 40 South, Range 20 East, Bearing Sarasota County Property Appraiser Parcel Identification Number 0797001100; Providing for Filing of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Mayor Stokes announced the item and called on the City Clerk to read by title only.

Ms. Faust read the Resolution by title only.

Mr. Fletcher introduced the item.

Commission questions and discussion took place regarding location, soccer fields, and sports tourism.

There was no public comment.

Mayor Stokes closed the public hearing and requested a motion.

***A motion was made by Vice Mayor Emrich, seconded by Commissioner Langdon, to adopt Resolution No. 2025-R-21 as presented. The motion carried on the following vote:***

**Yes:** 5 - Vice Mayor Emrich, Commissioner Duval, Commissioner Petrow, Commissioner Langdon and Mayor Stokes

**C. [RES. NO. 2025-R-28](#)**

A Resolution of the City Commission of the City of North Port, Florida, Appointing James Toale to the Position of Hearing Officer With the Authority to Hear and Decide Matters Related to Enforcing the City's Codes, as Well as Zoning-Related Matters; Providing for Incorporation of

Recitals; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Mayor Stokes announced the item and called on the City Clerk to read by title only.

Ms. Faust read the Resolution by title only.

Mr. Golen introduced the item.

Commission questions and discussion took place regarding evaluation of performance and submitting invoices.

There was no public comment.

Mayor Stokes closed the public hearing and requested a motion.

***A motion was made by Vice Mayor Emrich, seconded by Commissioner Duval, to adopt Resolution 2025-R-28 as presented. The motion carried on the following vote:***

**Yes:** 5 - Vice Mayor Emrich, Commissioner Duval, Commissioner Petrow, Commissioner Langdon and Mayor Stokes

**D. [RES. NO. 2025-R-29](#)**

A Resolution of the City Commission of the City of North Port, Florida, Approving a Template for Contraband Forfeiture Settlement Agreement; Providing for Incorporation of Recitals; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Mayor Stokes announced the item and called on the City Clerk to read by title only.

Ms. Faust read the Resolution by title only.

Mr. Fletcher introduced the item.

There were no commission questions or discussion.

There was no public comment.

Mayor Stokes closed the public hearing and requested a motion.

***A motion was made by Vice Mayor Emrich, seconded by Commissioner Duval, to adopt Resolution No. 2025-R-29 as presented. The motion carried on the following vote:***

**Yes:** 5 - Vice Mayor Emrich, Commissioner Duval, Commissioner Petrow, Commissioner Langdon and Mayor Stokes

**6. GENERAL BUSINESS:**

**A. [25-2000](#)**

Discussion and Possible Action Regarding a Transfer in the Amount of \$2,000 From Commission Contingency to the Community Assistance/Special Event Assistance Program to Support Fee Assistance Requests Through Fiscal Year 2025.

Mayor Stokes announced the item.

Ms. Fletcher introduced the item.

Commission questions and discussion took place regarding balance of the contingency fund.

There was no public comment.

Mayor Stokes requested a motion.

***A motion was made by Vice Mayor Emrich, seconded by Commissioner Langdon, to approve a transfer in the amount of \$2,000 from Commission Contingency to the Community Assistance/Special Event Assistance Program to support fee assistance requests through fiscal year 2025. The motion carried on the following vote:***

**Yes:** 5 - Vice Mayor Emrich, Commissioner Duval, Commissioner Petrow, Commissioner Langdon and Mayor Stokes

**B. [25-2109](#)**

Discussion and Possible Action Regarding Rescheduling the 4:00 p.m. City Commission Regular Meetings Held on the First Thursday of Each Month (Requested by Commissioner Petrow).

Mayor Stokes announced the item.

Commissioner Petrow introduced the item.

Commission questions and discussion took place regarding possible times, demographic consideration, staff concerns, intent, full time job, splitting between two meetings, flexibility, and future planning.

There was no public comment.

Mayor Stokes requested a motion.

***A motion was made by Vice Mayor Emrich, seconded by Commissioner Duval, to not make any changes to the annual schedule. The motion carried on the following vote with Commissioner Petrow dissented due to efficiency of consolidating meetings.***

**Yes:** 4 - Vice Mayor Emrich, Commissioner Duval, Commissioner Langdon and Mayor Stokes

**No:** 1 - Commissioner Petrow

**C. [25-2146](#)**

Discussion and Possible Action in Regard to Letter of Support for Suncoast Technical College's Submission Regarding the Allocation of Hurricane Recovery Funds to Sarasota County Board of County Commissioners.

Mayor Stokes announced the item.

Ms. Fletcher introduced the item.

Commission questions and discussion took place regarding previous letter of support and benefits of sending an additional letter of support.

There was no public comment.

***No action was taken.***

**7. PUBLIC COMMENT:**

There was no public comment.

**8. COMMISSION COMMUNICATIONS:**

Mayor Stokes called on Commissioners for communications.

**A. [25-2127](#)****Mayor Stokes' Communications**

Mayor Stokes reported on events attend.

**B. [25-2128](#)****Vice Mayor Emrich's Communications**

Vice Mayor Emrich reported on events attended.

**C. [25-2129](#)****Commissioner Langdon's Communications**

Commissioner Langdon on events attended and important topics.

**D. [25-2130](#)****Commissioner Duval's Communications**

Commissioner Duval reported on events attend.

**E. [25-2131](#)****Commissioner Petrow's Communications**

Commissioner Petrow reported on events attended and important topics.

**9. ADMINISTRATIVE AND LEGAL REPORTS:**

Mayor Stokes calls on Charter Officers for reports.

City Manager Fletcher did not report.

City Attorney Golen did not report.

City Clerk Faust did not report.

**10. ADJOURNMENT:**

Mayor Stokes adjourns the meeting 11:50 a.m.

By: \_\_\_\_\_  
Phil Stokes, Mayor

Attest: \_\_\_\_\_  
Heather Faust, City Clerk