



You have successfully submitted your application.



System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application.

All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

NORTH PORT, CITY OF

Information current from SAM.gov as of:

01/03/2021

DUNS (includes DUNS+4):

039567821

Employer Identification Number (EIN):

596072227

Organization legal name:

NORTH PORT, CITY OF

Organization (doing business as) name:

Mailing address:

**CITY OF NORTH PORT 4970 CITY HALL BLVD. NORTH PORT, FL
34286-4100**

Physical address:

4970 CITY HALL BLVD NORTH PORT, FL 34286-4100

Is your organization delinquent on any federal debt?

N

SAM.gov registration status:

Active as of 11/15/2020

We have reviewed our bank account information on our SAM.gov profile to ensure it is up to date

Applicant information

Please provide the following additional information about the applicant.

Applicant name

City of North Port Fire Rescue

Main address of location impacted by this grant

Main address 1	4980 City Hall Boulevard
Main address 2	
City	North Port
State/territory	FL
Zip code	34286
Zip extension	4100
In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?	The organization and main station is in Sarasota County.

Applicant characteristics

The Assistance to Firefighters Grants Program's objective is to provide funding directly to fire departments and nonaffiliated EMS organizations or a State Fire Training Academy for the purpose of protecting the health and safety of the public and first responder personnel against fire and fire-related hazards. Please review the Notice of Funding Opportunity Announcement (NOFO) for information on available program areas and for more information on the evaluation process and conditions of award.

Please provide the following additional information about the applicant.

Applicant type:	Fire Department/Fire District
Is this grant application a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region.	No
What kind of organization do you represent?	Combination (Majority Paid/Career)
What is the percentage of career members in your organization?	100
How many active firefighters does your department have who perform	118

firefighting duties?

How many of your active firefighters are trained to the level of Firefighter I or equivalent? **0**

How many of your active firefighters are trained to the level of Firefighter II or equivalent? **118**

Are you requesting training funds in this application to bring 100% of your firefighters into compliance with NFPA 1001? **No**

Which of the following standards does your organization meet regarding physicals? If physicals are not required then do not select any option. (optional)

Meets NFPA or 1582 standard

Meets NTSB or DOT standard

Meets State/Local standard

How many members in your department are trained to the level of EMR or EMT, Advanced EMT or Paramedic? **118**

Does your department have a Community Paramedic program? **No**

How many stations are operated by your department? **6**

Does your organization protect critical infrastructure of the state? **Yes**

Please describe the critical infrastructure protected below. **9 miles of US 41, 15 miles of I-75, local roadways, water and wastewater operations, 911 call center, plastic manufacturing plant.**

Do you currently report to the National Fire Incident Reporting System (NFIRS)? You will be required to report to NFIRS for the entire period of the grant. **Yes**

Please enter your FDIN/FDID. **16021**

Operating budget

What is your organizations operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) dedicated to expenditures for day-to-day activities for the current (at time of application) fiscal year, as well as the previous two fiscal years?

Current fiscal year: **2021**

Fiscal Year	Operating budget
2021	\$11,153,860.00
2020	\$10,942,830.00
2019	\$10,387,079.00

What percentage of the declared operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)? **76**

What percentage of the declared operating budget is derived from the following	2021	2020	2019
Taxes	97	93	75
Bond issues	0	0	0
EMS billing	0	0	0
Grants	0	0	0
Donations	0	0	0
Fund drives	0	0	0

What percentage of the declared operating budget is derived from the following	2021	2020	2019
Fee for service	0	0	0
Other	3	7	25
Totals	100 %	100 %	100 %

Please explain the "Other" portion of the declared operating budget.

Describe your financial need and how consistent it is with the intent of the AFG Program. Include details describing your organization's financial distress such as summarizing budget constraints, unsuccessful attempts to secure other funding, and proving the financial distress is out of your control.

Other refers to use of fund balance, grants, permits/special assessments and investment income. In 2019, there was a large jump in personnel costs which increased the use of fund balance.

Each year, we work hard to develop a balanced budget. The 2020 adopted budget is \$12,768,860. Fire Rescue relies primarily on non ad-valorem assessment revenues, estimated to be \$12,403,900 in 2020. The department receives very small amounts from insurance premium taxes, permit fees, intergovernmental revenue, charges for services and grants (\$364,960 from all other resources). Expenditures from the \$12,768,860 budget include \$8,465,560 in personnel costs, \$85,250 for contracted services, \$2,177,750 in operating charges, \$425,300 in operating supplies, and \$1,615,000 for administration support costs/other uses. In 2019, the department added 21 positions, built a new fire station and added vehicles and apparatus to keep up with growing community needs. We received a SAFER grant to initially pay for those positions, but the grant years are running out, leaving us with more of the financial burden. This past budget year, \$222,530 of unrestricted fund balance was used to balance the budget, leaving a projected available balance of only \$215,835 through September 30, 2021. The balance exists to cover any cost overruns during the year. The main source of revenue, non-ad valorem assessments, increased 5% in 2021 which is on schedule with the approved methodology. In addition to increased personnel and capital expenses, operating expenditures increased \$336,300 or 14.30% due in part to the increase of fleet related costs (administration, labor, repairs and fuel) and there was an increase for administrative costs of \$135,270. Right now, costs exceed revenues. In this growing city, expenses for PPE, personnel, station expansion and remodels are leaving a critical gap in the ability

to purchase additional equipment and supplies. Each year, we remove training aids and small equipment from the preliminary budget to balance revenues with expenses and pay for expanding services. The department continually seeks grant funds and looks for other ways to help fund these additional needs. Without aid from the Federal government, the acquisition of the requested equipment and EMS training aids will not be possible until revenues and expenses stabilize.

In cases of demonstrated economic hardship, and upon the request of the grant applicant, the FEMA Administrator may grant an Economic Hardship Waiver. Is it your organization's intent to apply for an Economic Hardship Waiver?

No

Other funding sources

This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant?

No

This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose?

Yes

Please provide an explanation for other funding sources in the space provided below.

Citywide: SAFER grant for personnel, FEMA HMGP for generator, CARES Act funding for EMS calls/COVID-19 response, CDBG and FDOT/FHWA funds for infrastructure, Water Management District grants for utilities and grants from non-profit agencies for various programs.

Applicant and community trends

Please provide the following additional information about the applicant.

Injuries and fatalities	2020	2019	2018
What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	0	0	0

Injuries and fatalities	2020	2019	2018
What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	5	5	3
What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	0	0	0
What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?	21	9	8

How many vehicles does your organization have in each of the type or class of vehicle listed below? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession.



Seated riding positions

The number of seated riding positions must be equal or greater than the total number of frontline and reserve apparatus. If there are zero frontline and zero reserve apparatus, the number of seated riding positions must be zero..

Type or class of vehicles	Number of frontline apparatus	Number of reserve apparatus	Number of seated riding positions
Engines or pumpers (pumping capacity of 750 gallons per minute (GPM) or greater and water capacity of 300 gallons or more): pumper, pumper/tanker, rescue/pumper, foam pumper, CAFS pumper, type I, type II engine urban interface.	3	2	12
Ambulances for transport and/or emergency response.	9	4	13
Tankers or tenders (water capacity of 1,000 gallons or more).	1	1	2
Aerial apparatus: aerial ladder truck, telescoping, articulating, ladder towers, platform, tiller ladder truck, quint.	0	0	0
Brush/quick attack (pumping capacity of less than 750 GPM and water carrying capacity of at least 300 gallons): brush truck, patrol unit (pickup w/ skid unit), quick attack unit, mini-pumper, type III engine, type IV engine, type V engine, type VI engine, type VII engine.	5	1	6

Type or class of vehicles	Number of frontline apparatus	Number of reserve apparatus	Number of seated riding positions
Rescue vehicles: rescue squad, rescue (light, medium, heavy), technical rescue vehicle, hazardous materials unit.	0	0	0
Additional vehicles: EMS chase vehicle, air/light unit, rehab units, bomb unit, technical support (command, operational support/supply), hose tender, salvage truck, ARFF (aircraft rescue firefighting), command/mobile communications vehicle.	3	1	12

Is your department facing a new risk, expanding service to a new area, or experiencing an increased call volume? **Yes**

Please explain how your department is facing a new risk, expanding service to a new area, or experiencing an increased call volume.

Rapid population growth in the city has placed increased demands on fire and EMS services. Since 1980, North Port's population has grown over 2800%, making it one of the fastest growing cities in Florida. With increasing population, the department has seen a steady increase in call volume. More nursing homes and critical care facilities are being constructed, which will likely increase calls further. Increased visitation to tourist attractions bring additional lives to protect. We also have an increasing number of calls of unresponsive patients. These increased demands require a highly trained and prepared staff ready to respond professionally to every call.

Community description

Please provide the following additional information about the community your organization serves.

Type of jurisdiction served **City**

What type of community does your organization serve? **Suburban**

What is the square mileage of your first due response zone/jurisdiction served? **104**

What percentage of your primary response area is protected by hydrants? **33**

What percentage of your primary response area is for the following:	Percentage (must sum to 100%)
Agriculture, wildland, open space, or undeveloped properties	75
Commercial and industrial purposes	2
Residential purposes	23
Total	100

What is the permanent resident population of your first due response zone/jurisdiction served? **77561**

Do you have a seasonal increase in population? **Yes**

What is your seasonal increase in population (number of people)? **6338**

Please describe your organization and/or community that you serve.

North Port, Florida is located approximately twelve miles east of the Gulf of Mexico. We are positioned on the southwest side of Florida in the southernmost part of Sarasota County, which is bordered on the south by Charlotte County, on the east by Desoto County and to the north by Manatee County. North Port is a bedroom community and one of the fastest growing cities in the State of Florida. The city is also one of the largest and expansive land-mass cities in the state at approximately 104 square miles. North Port is the most populated within Sarasota and Manatee Counties with a current population of 77,561 full time residents and 6,338 seasonal population between October and May. North Port is a considerably new city. The North Port Fire Rescue department was formed in 1961, two years after the City of North Port was incorporated. The department started as a volunteer organization. We transitioned into a paid department in 1983 with the development of a tax district which charges non ad-valorem rates to all property owners. The department holds a Public Protection Classification Rating of 1/1Y since 2014. The department has 6 fire

stations and 118 active firefighters/EMT's/paramedics providing structure fire suppression, basic life support, wildland fire suppression, advanced life support, EMS and rescue technical level program. All staff are trained to the level of firefighter II and all are EMT's or paramedics. We have interlocal and mutual aid agreements providing services to portions of unincorporated Sarasota and Charlotte County. The Mission Statement of the department is to, "Provide Exceptional Public Safety Services in a Safe, Compassionate and Professional Manner".

Call volume

Summary	2020	2019	2018
Fire - NFIRS Series 100	241	289	227
Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	4	9	5
Rescue & Emergency Medical Service Incident - NFIRS Series 300	7274	7065	5786
Hazardous Condition (No Fire) - NFIRS Series 400	153	141	101
Service Call - NFIRS Series 500	1226	883	823
Good Intent Call - NFIRS Series 600	819	577	583
False Alarm & Falls Call - NFIRS Series 700	456	489	407
Severe Weather & Natural Disaster - NFIRS Series 800	8	4	6
Special Incident Type - NFIRS Series 900	1	2	1

Summary	2020	2019	2018
Total	10182	9459	7939

Fire

How many responses per year per category?	2020	2019	2018
"Structure Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 111-120)	47	44	24
"Vehicle Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 130-138)	37	56	37
"Vegetation Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 140-143)	117	112	131
Total	201	212	192

Total acreage per year	2020	2019	2018
Total acreage of all vegetation fires	5126	163	195

Rescue and emergency medical service incidents

How many responses per year per category?	2020	2019	2018
"Motor Vehicle Accidents" (Of the NFIRS Series 300 calls, NFIRS Codes 322-324)	499	530	497
"Extrications from Vehicles" (Of the NFIRS Series 300 calls, NFIRS Code 352)	7	19	1
"Rescues" (Of the NFIRS Series 300 calls, NFIRS Code 300, 351, 353-381)	40	181	5
EMS-BLS Response Calls	1388	1990	1646

How many responses per year per category?	2020	2019	2018
EMS-ALS Response Calls	4565	4514	3637
EMS-BLS Scheduled Transports	0	0	0
EMS-ALS Scheduled Transports	0	0	0
Community Paramedic Response Calls	0	0	0
Total	6499	7234	5786

Mutual and automatic aid

How many responses per year per category?	2020	2019	2018
Amount of times the organization received Mutual Aid	176	19	22
Amount of times the organization received Automatic Aid	5	2	9
Amount of times the organization provided Mutual Aid	378	31	28
Amount of times the organization provided Automatic Aid	20	5	6
Of the Mutual and Automatic Aid responses, amount that were structure fires	18	11	12
Total	597	68	77

Grant request details

Are you requesting a Micro Grant? A Micro Grant is limited to \$50,000 in federal resources. **Yes**

Grant request details Grand total: \$51,090.00

Program area: Operations and safety

Total requested for Equipment activity: \$51,090.00

EMS Training Aids

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
2	\$1,200.00	\$2,400.00	Equipment

DESCRIPTION
ECG simulators.

More Details for EMS Training Aids.

Generally the equipment purchased under this grant program will: **Upgrade technology to current standard**

Will the equipment being requested bring the organization into voluntary compliance with a national standard, e.g. compliance with NFPA, OSHA, etc? In your narrative statement, please explain how this equipment will bring the organization into voluntary compliance. **No**

Is your department trained in the proper use of the equipment being requested? **Yes**

Are you requesting funding to be trained for these item(s)? (Funding for requested training should be requested as additional funding). **No**

If you are not requesting training funds through this application, will you obtain training for this equipment through other sources? **Yes**

Pulse Oximeters

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
8	\$530.00	\$4,240.00	Equipment

DESCRIPTION

Pulse oximeters.

More Details for Pulse Oximeters.

Generally the equipment purchased under this grant program will:

Obtain equipment to achieve minimum operational and deployment standards for existing missions

Will the equipment being requested bring the organization into voluntary compliance with a national standard, e.g. compliance with NFPA, OSHA, etc? In your narrative statement, please explain how this equipment will bring the organization into voluntary compliance. **No**

Is your department trained in the proper use of the equipment being requested? **Yes**

Are you requesting funding to be trained for these item(s)? (Funding for requested training should be requested as additional funding). **No**

If you are not requesting training funds through this application, will you obtain training for this equipment through other sources? **Yes**

Automated External Defibrillators (AEDs) BLS Level

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
29	\$1,450.00	\$42,050.00	Equipment

DESCRIPTION

AEDs.

More Details for Automated External Defibrillators (AEDs) BLS Level.

Generally the equipment purchased under this grant program will:

Obtain equipment to achieve minimum operational and deployment standards for existing missions

Will the equipment being requested bring the organization into voluntary compliance with a national standard, e.g. compliance with NFPA, OSHA, etc? In your narrative statement, please explain how this equipment will bring the organization into voluntary compliance. **No**

Is your department trained in the proper use of the equipment being requested? **Yes**

Are you requesting funding to be trained for these item(s)? (Funding for requested training should be requested as additional funding). **No**

If you are not requesting training funds through this application, will you obtain training for this equipment through other sources? **Yes**

EMS Training Aids

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
2	\$1,200.00	\$2,400.00	Equipment

DESCRIPTION

Adult airway/CPR trainers.

More Details for EMS Training Aids.

Generally the equipment purchased under this grant program will: **Upgrade technology to current standard**

Will the equipment being requested bring the organization into voluntary compliance with a national standard, e.g. compliance with NFPA, OSHA, etc? In your narrative statement, please explain how this equipment will bring the organization into voluntary compliance. **No**

Is your department trained in the proper use of the equipment being requested? **Yes**

Are you requesting funding to be trained for these item(s)? (Funding for requested training should be requested as additional funding). **No**

If you are not requesting training funds through this application, will you obtain training for this equipment through other sources? **Yes**

More Details for Equipment.

Narrative

Project Description

The goal of this project is to increase department readiness in order to increase survival rates and provide the highest level of patient care. The department is experiencing an increased number of unresponsive patients with labored or absent breathing due to cardiac issues or overdose. We are preparing for a continuing increase in medical emergency calls due to population growth. Through this grant we would like to address our preparedness to this increased demand by purchasing: 8 – pulse oximeters, 2- adult airway/CPR trainers, 2 – ECG simulators, and 29 – AED’s. We are currently using older outdated training aids that do not have the capabilities of the ones we are asking for in the grant. We are requesting new adult airway/CPR trainers and ECG simulators for three reasons: 1) we have a lot of newer personnel that require the training, 2) over 80% of responses are for medical emergencies, and 3) we need additional training tools to ensure that the all line personnel have the adequate training to respond to these emergencies. Sometimes the first arriving unit to a cardiac arrest

scene only carries BLS equipment. The addition of AED's and pulse oximetry to other units will allow us to diagnose the patient and provide life-saving interventions without waiting for an additional unit. According to the AFG notice of funding opportunity, EMS training aids, AEDs BLS level, and pulse oximeters are short age category, high priority equipment items for Fire Departments. Based on patient trends, the equipment and training aids are a particularly high priority to North Port. The equipment and training aids are also critical to addressing FEMA's and North Port's strategic efforts towards a more prepared and resilient community and nation. The FEMA 2018-2022 Strategic Plan goal is to ready the nation for catastrophic disasters, with readiness as a key component. One of the department initiatives in the North Port Fire Rescue Strategic Plan is to improve agency resiliency during crisis, which aligns with FEMA's mission and the readiness objective of this project. As the department adjusts to rapid community growth, costs for increased personnel, PPE, vehicles and buildings has consumed the budget, it leaves little room to pay for additional equipment and training aids at this time. We are continually seeking grants to help acquire equipment and training aids until revenue growth can catch up with the necessary personnel and operational costs. The total cost of the equipment and training aids is \$51,090. Department staff researched the cost of the items to develop the project budget for this application and we are confident the costs are accurate and reasonable. This project will be quick to implement. The department will first procure the items with assistance from the city's procurement staff who are well versed in federal procurement policies. The cost of the items is well under the federal simplified acquisition threshold and the items will not require a formal solicitation process. The acquisition process is expected to take no more than six months. Once acquired, the Division Chief of EMS will coordinate the training. Training will be conducted by the EMS Training Captain with the assistance of the department's EMS-Field Training Officers (EMS-FTOs). The EMS-FTOs are state certified paramedics that have the additional responsibilities of providing EMS training to the EMT's and paramedics within our department. The EMS-FTO's have been approved to work in this capacity by our Medical Director. Training is expected to last no more than three months and training will include one of our mutual aid communities that are housed with our department. The entire project will be

Cost/Benefit

complete within a year, and all reports will be completed and submitted as required by the grant. The department uses NFIRS and if funding is awarded, will provide information to the NFIRS for the period covered by the assistance program.

This small grant is expected to have a large impact to the way we respond to calls. Our staff reviewed call trends and reviewed cost benefits prior to considering this application for submission. Paramedics and EMT's respond to a growing number of patient's that are unresponsive upon arrival, and we need to expand training and protocol to provide the proper care. The purchase of the training devices and equipment will address this issue. The EKG simulator will prepare paramedics to identify and treat a variety of heart rhythm, as well as see if a patient is having a myocardial infarction. Many of the patients are unable to protect their own airway, and the paramedic places an iGel or ETT tube so the airway can be secured, and patient stabilized. This is where the adult airway/CPR simulator would be useful. Pulse oximeters and AED's are available on some apparatus, but not all. Purchasing additional items will allow all of our first due response vehicles to carry these items and increase the potential to save more lives. Having AED's on vehicles that do not currently have them will allow the first vehicle on scene to begin immediate treatment on cardiac patients. The department has a good working/ training relationship with area fire departments and try to utilize every opportunity to train jointly. One of our stations has crews from a neighboring department housed together and respond to calls together. This is a perfect opportunity for both departments to train on this equipment. Staff researched average costs on the equipment costs to ensure that the costs are reasonable and not excessive. There are no overhead or administrative costs. The total cost of the equipment is \$51,090. In comparison, the cost of saving a patient's life during a medical crisis is priceless. The purchase of these training devices and equipment will further the department and FEMA's mission continue to prove excellent public safety response and readiness efforts towards a more prepared and resilient nation.

Statement of Effect

This grant award will make a significant difference to helping North Port Fire Rescue deliver the highest level of patient care every single day. We understand and are experiencing the risk involved in

rapid population growth, which includes the increase of patients found unresponsive due to overdose or cardiac issues. This has placed increased pressure on our services. We understand that population growth in our region is not likely to slow and we need to think ahead and be prepared to respond to the community's needs. The cost of preparing our EMT's and paramedics to increase patient survivability is at a low cost of \$51,090, especially considering that saving a life is priceless. The items to be purchased are: 8 – pulse oximeters (\$530/each), 2- adult airway/CPR trainers (\$1200/each), 2 – ECG simulators (\$1200/each), and 29 – AEDs (\$1450/each). The cost for the items were researched by our staff prior to application and are reasonable based on the average price. No overhead or administrative costs are needed for the execution of this project. The EMS Training Captain will conduct training for all staff. All costs directly go to the delivery of the project. The equipment and training tools will be used often, likely daily. The training equipment will be shared with the six fire stations, one which includes a station shared with a mutual aid community, so all personnel will be trained. The two training aids and two equipment devices have one common goal – to increase the chance of patient survival. At the end of the day, survival reflects our resiliency.

Grant request summary

The table below summarizes the number of items and total cost within each activity you have requested funding for. This table will update as you change the items within your grant request details.

Grant request summary

Activity	Number of items	Total cost
Equipment	4	\$51,090.00
Total	4	\$51,090.00

Is your proposed project limited to one or more of the [following activities](#) ⓘ : Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building.

Yes

Budget summary

Budget summary

Object class categories	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$51,090.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Total direct charges	\$51,090.00
Indirect charges	\$0.00
TOTAL	\$51,090.00
Non-federal resources	

Object class categories	Total
Applicant	\$4,644.55
State	\$0.00
Other sources	\$0.00
Remarks	
Total Federal and Non-federal resources	
Federal resources	\$46,445.45
Non-federal resources	\$4,644.55
TOTAL	\$51,090.00
Program income	\$0.00

Contact information

No

Secondary point of contact

Please provide a secondary point of contact for this grant.

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

Scott Lane
Deputy Chief

Primary phone
9412408153
Work

Additional phones
9414297000
Work

Fax

slane@cityofnorthport.com

Assurance and certifications

OMB number: 4040-0007, Expiration date: 02/28/2022 [View burden statement](#)

SF-424B: Assurances - Non-Construction Programs

OMB Number: 4040-0007

Expiration Date: 02/28/2022

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

Certifications regarding lobbying

OMB Number: 4040-0013

Expiration Date: 02/28/2022

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

OMB number: 4040-0013, Expiration date: 02/28/2022 [View burden statement](#)

SF-LLL: Disclosure of Lobbying Activities

OMB Number: 4040-0013

Expiration Date: 02/28/2022

Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is required when applying for a grant of more than \$100,000 and if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further, the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event described in 44 C.F.R. § 18.110(c) that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the applicant.

The applicant is not currently required to submit the SF-LLL.

Notice of funding opportunity

I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible, and can be completed within the award's Period of Performance (POP).

Accuracy of application

I certify that I represent the organization applying for this grant and have reviewed and confirmed the accuracy of all application information submitted. Regardless of intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not

limited to: the submitted application not being considered for award, enforcement actions taken against an existing award pending investigation or review, or referral to the DHS Office of Inspector General.

Authorized Organizational Representative for the grant

By signing this application, I certify that I understand that inputting my password below signifies that I am the identified Authorized Organization Representative for this grant. Further, I understand that this electronic signature shall bind the organization as if the application were physically signed and filed.

Authorization to submit application on behalf of applicant organization

By signing this application, I certify that I am either an employee or official of the applicant organization and am authorized to submit this application on behalf of my organization; or, if I am not an employee or official of the applicant organization, I certify that the applicant organization is aware I am submitting this application on its behalf, that I have written authorization from the applicant organization to submit this application on their behalf, and that I have provided contact information for an employee or official of the applicant organization in addition to my contact information.