



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Agenda

### City Commission Regular Meeting

#### **CITY COMMISSIONERS**

*Alice White, Mayor*  
*Phil Stokes, Vice Mayor*  
*Pete Emrich, Commissioner*  
*Barbara Langdon, Commissioner*  
*Debbie McDowell, Commissioner*

#### **APPOINTED OFFICIALS**

*Jerome Fletcher, City Manager*  
*Amber L. Slayton, City Attorney*  
*Heather Faust, City Clerk*

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Tuesday, June 11, 2024

10:00 AM

City Commission Chambers

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**This meeting will utilize Communications Media Technology for hybrid purposes.  
Amended to add Item No. 24-0820 and amended to update Item No. 24-0820.**

**PUBLIC COMMENT:** Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04. Any comment received that does not meet the public comment timing and requirements will be rejected and will not be included in the official record of the meeting. **PLEASE NOTE:** Those wishing to provide public comment on quasi-judicial agenda items must appear before the City Commission to give testimony under oath.

Public comment may be submitted in the following ways:

**In Person Attendance:** Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. When recognized by the Mayor, the Commenter will approach the podium. Public Comment is limited to three (3) minutes per person.

**Online:** Submit a written eComment using the eComment link at [cityofnorthport.legistar.com/Calendar](http://cityofnorthport.legistar.com/Calendar). The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters. **PLEASE NOTE:** Online public comment cannot be considered as the basis for a quasi-judicial decision and will be read into the record under general public comment.

**Voice Mail Message:** Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds. Voice messages will be forwarded to Commission and played into the record. **PLEASE NOTE:** Comments provided via voice mail cannot be considered as the basis for a quasi-judicial decision and will be played into the record under general public comment.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

## **CALL TO ORDER**

## **ROLL CALL**

**PLEDGE OF ALLEGIANCE****1. APPROVAL OF AGENDA****2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

**3. ANNOUNCEMENTS**

- A. [24-0213](#) Announcement of Current Advisory Board and Committee Vacancies

**Attachments:** [Vacancy List](#)

**4. CONSENT AGENDA:**

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [24-0666](#) Approve the Interlocal Agreement Regarding Distribution Formula for Allocation of Revenue From Local Option Fuel Tax Levied Pursuant to Section 336.025(1)(b), Florida Statutes, Among Sarasota County and Municipalities Within Sarasota County for the 5-Cent Local Option Gas Tax.

**Attachments:** [Interlocal Agreement](#)

- B. [24-0667](#) Approve the Interlocal Agreement Regarding Distribution Formula for Allocation of Revenue From Local Option Fuel Tax Levied Pursuant to Section 336.025(1)(a), Florida Statutes, Among Sarasota County and Municipalities Within Sarasota County for the 6-Cent Local Option Gas Tax.

**Attachments:** [Interlocal Agreement](#)

- C. [24-0762](#) Approve the Application to the U.S. Department of Justice Office of Community Oriented Policing Services Fiscal Year 2024 Law Enforcement Mental Health and Wellness Act (LEMHWA) Implementation Projects in the Amount of \$200,000, and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

**Attachments:** [Grant Application Packet](#)

- D. [24-0764](#) Approve the Agreement Between Imagine School at North Port, Inc. and City of North Port for the School Resource Officer Program, in the Total Amount of \$178,340.00.

**Attachments:**      [Agreement - 2024-2025](#)  
[Agreement - 2023-2024](#)  
[Florida Division of Corporations Document](#)

- E.      [24-0768](#)      Accept the Cash Receipts Summary Report for April 2024.

**Attachments:**      [Cash Receipts Summary - April 2024](#)

- F.      [24-0776](#)      Approve the Third Amendment to Agreement No. 2021-17 Professional Architectural and Engineering Services in the Amount of \$3,894,938.00 for City of North Port Police Department Facilities to Expand the Scope of Service of Schenkel & Shultz, Inc. ("Consultant") to Phase III - Design Development and Phase IV - Construction Documents for the New Police Headquarters for a Total Consultant Fee of \$5,350,768.00.

**Attachments:**      [Third Amendment to Agreement](#)  
[Second Amendment to Agreement](#)  
[First Amendment to Agreement](#)  
[Agreement](#)  
[Phase III and Phase IV Fees](#)  
[Resolution No. 2024-R-17](#)  
[Commission Meeting Draft Minutes - May 14, 2024](#)  
[Commission Meeting Draft Minutes - April 23, 2024](#)  
[Commission Meeting Draft Minutes - April 1, 2024](#)  
[Finance Contract Agreement Amendment Form](#)  
[Florida Division of Corporations Document](#)

- G.      [24-0787](#)      Approve the First Amendment to Contract No. 2023-07, Construction Manager at Risk Preconstruction Services Contract, Phase I, with Wharton Smith, Inc. for the Fire Station 81 Remodel, Increasing the Agreement Fees by \$125,315.83 for a New Total Amount of \$167,655.92.

**Attachments:**      [First Amendment to Contract](#)  
[Contract](#)  
[Finance Contract Amendment Form](#)  
[Florida Department of Corporations Document](#)

- H.      [24-0788](#)      Approve the First Amendment to Contract No. 2020-11 Professional Engineering and Architectural Services for Design of Fire Rescue Station 81 and Temporary Facilities with Schenkel Schultz, Inc. Increasing the Agreement Fees by \$911,808.00 for a New Total Amount of \$1,277,638.00.

**Attachments:**     [First Amendment to Contract](#)  
                              [Contract](#)  
                              [Finance Contract Amendment Form](#)  
                              [Florida Department of Corporations Document](#)

- I.     [24-0793](#)     Approve the May 6, 2024 Commission Workshop Meeting Minutes

**Attachments:**     [Minutes](#)

- J.     [24-0801](#)     Approve the Appointment of Chris Sterner as a Regular Member of the Historic & Cultural Advisory Board, to Serve a Term From June 11, 2024, to June 11, 2029.

**Attachments:**     [Application and Backup](#)  
                              [Florida Statutes 112.3143](#)

- K.     [24-0803](#)     Approve the Appointment of William Stearns as a Regular Member of the Historic & Cultural Advisory Board, to Serve a Term From June 11, 2024, to June 11, 2029.

**Attachments:**     [Application and Backup](#)  
                              [Florida Statutes 112.3143](#)

- L.     [24-0806](#)     Approve the Appointment of Ann Marie San Antonio as a Regular Member of the Art Advisory Board, to Serve a Term From June 11, 2024, to June 11, 2027.

**Attachments:**     [Application and Backup](#)  
                              [Florida Statutes 112.3143](#)

- M.     [24-0824](#)     Approve the Appointment of Harry Klinkhamer as a Regular Member of the Historic & Cultural Advisory Board, to Serve a Term From June 11, 2024, to June 11, 2029.

**Attachments:**     [Application and Backup](#)  
                              [Florida Statutes 112.3143](#)

- N.     [24-0825](#)     Approve the Appointment of Barry Godin as a Regular Member of the Historic & Cultural Advisory Board, to Serve a Term From June 11, 2024, to June 11, 2029.

**Attachments:**     [Application and Backup](#)  
                              [Florida Statutes 112.3143](#)

## **5. PUBLIC HEARINGS:**

### **PETITIONS:**

- A.     [CC](#)     Consideration of Petition PLF-23-185, Replat of Tract F, Second Addition  
          [PLF-23-185](#)     to North Port Charlotte Estates, Kamsler Acres (QUASI-JUDICIAL).

**Attachments:**      [Staff Report with Exhibits](#)  
[Plat PLF-23-185](#)  
[Staff Presentation](#)  
[PZAB Action Report 5/16/2024](#)  
[Notice of Representation](#)

- B.      [CC PLF 23-256](#)      Consideration of Petition PLF-23-256, Sunstone Village F3, Wellen Park, Final Plat (QUASI-JUDICIAL).

**Attachments:**      [Revised Staff Report with Exhibits](#)  
[Plat PLF-23-256](#)  
[Staff Presentation](#)  
[Staff Report with Exhibits](#)  
[PZAB Action Report 5/16/2024](#)

## **RESOLUTIONS:**

- A.      [RES. NO. 2024-R-20](#)      A Resolution of the City Commission of the City of North Port, Florida, Accepting a Non-Exclusive Access and Utility Easement on Portions of Property Lying in Sections 12 & 13, Township 39 South, Range 21 East, Sarasota County Florida, and Bearing Sarasota County Property Appraiser Parcel Identification Numbers 0960130510, 0960130515 and 0961140480; Providing for Incorporation of Recitals; Providing for Filing of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Resolution](#)  
[North Port Park of Commerce Plat](#)

- B.      [RES. NO. 2024-R-22](#)      A Resolution of the City Commission of the City of North Port, Florida, Renaming Activity Centers 1, 4, 5, 6, 7, and 8 and Confirming the Use of Existing Names of Activity Centers 2, 3, and 9 for Marketing Purposes; Providing for Incorporation of Recitals; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Resolution No. 2024-R-22](#)  
[Resolution No. 2022-R-74](#)  
[Resolution No. 2022-R-25](#)

## **6. GENERAL BUSINESS:**

- A.      [24-0687](#)      Discussion and Possible Action Regarding the Spring Haven Roadway Expansion Project.

**Attachments:**      [Commission Direction](#)  
[Memorandum](#)

- B.      [24-0790](#)      Discussion and Possible Action Regarding Temporary Code Enforcement

Policy for Non-Commercial Signs in the City's Public Rights of Way  
(Requested by Vice Mayor Stokes).

- C. [24-0809](#) Discussion and Possible Action Regarding Appointing a Commissioner to Sit on the Florida League of Cities Legislative Policy Committees and the Legislative Advocacy Committee.
- D. [24-0820](#) Discussion and Possible Action Regarding Charter Amendment Language Related to the City's Bonding Authority

**Attachments:** [Presentation](#)  
[Debt Management Plan Examples](#)  
[Debt Issuance Authority](#)

## **7. PUBLIC COMMENT:**

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## **8. COMMISSION COMMUNICATIONS:**

- A. [24-0292](#) Commissioner Emrich's Communications
- B. [24-0311](#) Mayor White's Communications
- C. [24-0260](#) Commissioner McDowell's Communications
- D. [24-0821](#) Vice Mayor Stokes' Communications
- E. [24-0243](#) Commissioner Langdon's Communications

## **9. ADMINISTRATIVE AND LEGAL REPORTS:**

## **10. ADJOURNMENT:**

**NOTICE OF AVAILABILITY OF REPORTS** - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**AMERICAN WITH DISABILITIES ACT OF 1990** - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

**NONDISCRIMINATION:** The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.