



CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



Please indicate: Visa Purchase Purchase Order

Single Purchase (For current FY) Blanket Purchase (Ongoing purchases for current FY) Change Order Amendment

DEPARTMENT/DIVISION: Police

NAME OF REQUESTOR: Rachel Birkett

If Applicable: COMMISSION MEETING DATE: 11-26-2019 AGENDA ITEM NUMBER: 19-1303

Section 2-403 - Exemptions of the City of North Port Procurement Code states that certain procurements shall not be subject to competitive requirements in the judgment of the Purchasing Agent.

A. Please describe all products and/or services to be procured under this exemption:
(If additional space is needed, please attach a separate memo)

Laptops, wireless keyboards and mouse, docking stations. Four (4) laptops will be for new employees, the remaining fifty-eight (58) laptops will be replacements.

B. Briefly explain why it is in the best interest of the City to procure under this exemption:
(If additional space is needed, please attach a separate memo)

Pricing is based on the State of Florida DMS WSCA Participating Addendum Contract #43211500-WSCA-15-ACS . VTechio is providing additional discounts than what the contract offers.

Florida's purchasing power allows the Division of State Purchasing to deliver the best value in goods and services for state agencies and eligible users.

C. Vendor Information

Vendor Name: Computers at Work, Inc, DBA vTECHio Vendor Number: 6618

Address: 2338 Immokalee Rd. Naples, FL 34110

Contact: Chris McDaniel Phone: 727-200-0549 Email: chris.mcdaniel@vtechio.com



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D. Please select one of the following:

Piggyback (Departments may utilize another municipality, county, or other governmental agency contract). The requesting department must provide the following documentation: copy of the solicitation and addendum, tabsheet/price-sheet, vendor submittal, entity approval (either stated in the solicitation or letter from vendor) agenda approval and contract as back-up documentation. Purchasing may request additional information if needed.

Name of Entity: _____ Contract Number: _____

Start Date: _____ End Date: _____

Is a fee required to utilize this contract? Yes No If yes, how much? _____

Vendor-Paid City-Paid

State of Florida Contract: The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract ***Further price negotiations may be conducted with state-awarded vendor per F.S. 287.056(2) ***

Number: 43211500-WSCA-15-ACS Name/Category: Computer Equipment, Peripherals, and Services

Start Date: 09/30/2015 End Date: 03/31/2020

Florida Sheriff's Association Bid: The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract

Number: _____ Name/Category: _____

Start Date: _____ End Date: _____

Joint Cooperative: The requesting department must provide the following documentation: copy of the solicitation and addendum, tab sheet/price sheet, vendor submittal, agenda approval and contract

Lead Entity: _____ Contract Number: _____

Start Date: _____ End Date: _____

Code Exemption* (Specify):

*For list of exemptions, see page 3



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Sec. 2-403. - Exemptions.

- (a) (2) Procurement contracts between the city and nonprofit organizations, other governments or other public entities.
- (3) Procurement of:
- a. Dues and memberships in trade and professional organizations.
 - b. Subscriptions for periodicals, books, maps or training videos.
 - c. Real property, real estate brokering, or appraising.
 - d. Abstract of titles for real property; title insurance.
 - e. Works of art for public display or artistic services.
 - f. Advertising.
 - g. Medical, dental and other medically related services performed by a health care professional.
 - h. Room or board for social service clients.
 - i. Room and board for employees on city business.
 - j. Funeral related services.
 - k. Water, sewer, electrical, cable television or other utility services.
 - l. Personnel, including but not limited to part-time or temporary services.
 - m. Academic program reviews or lectures by individuals.
 - n. Auditing services and financial services.
 - o. Legal services.
 - p. Social services.
 - q. Lobbying services.
 - r. Goods, materials and equipment whose cost has been incorporated as part of a competitively bid project.

Vendor Tracking:

Check if Vendor Documents Current

YTD Dept Exp. (Inclusive): \$ _____

To be completed by Purchasing:

YTD City Wide Exp. (Inclusive): \$ _____



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PURCHASE DETAILS

Please provide the amount of the purchase for this product or service: \$ 110,402.09

Account # 001-2100-521-52-50 Project # _____ Subtotal \$ 110,402.09
 Account # _____ Project # _____ Subtotal \$ _____
 Account # _____ Project # _____ Subtotal \$ _____
 Account # _____ Project # _____ Subtotal \$ _____

Line Item No.	Description	Unit of Measure	Quantity	Unit Price	Extended Price
1.	Dell Latitude 5401 XCTO	each	34	\$1,611.11	\$54,777.74
2.	Dell Latitude 7400 2-in-1 XCTO	each	22	\$1,722.22	\$37,888.84
3.	Dell Wireless Keyboard and Mouse -KM636	each	22	\$37.78	\$831.16
4.	Dell Thunderbolt Dock - WD19TB	each	22	\$233.33	\$5133.26
5.	Dell Latitude 7200 2-in-1 XCTO	each	2	\$1911.11	\$3,822.22
6.	Keyboard, customer kit	each	2	\$111.11	\$222.22
	SEE ADDITIONAL PAGE FOR REMAINDER OF QUOTED ITEMS (lines 7-13)				
	Shipping (FOB Destination)				0
Total					See attached for final amt

Attach Additional Pages if Necessary

I approve the competitive exemption p

Requesting Department Director: _____
 Budget Administrator: _____
 Purchasing: _____
 Finance Director (If applicable): _____
 Assistant City Manager (If applicable): _____
 City Manager (If applicable): _____

See next
page for
approvals



Date submitted: 10/24/2019

Do not use this form for purchase of services performed on site or when utilizing a piggyback

Insurance Requirements Waiver Form for Supplies

Primary Department:

Secondary Department:

Requested by / Phone#:

Amount of Purchase:

Provide a DETAILED description of the items being purchased:

Laptops and accessories

Is this an online order (delivered) Is this an in store pick-up

Supplies to be purchased (based on Delivery ONLY) - NO INSTALLATION

- Apparel / Uniforms: *(City must provide artwork/logo and approves proof)*
- Tools for the Trade: Hand tools, weapons, cameras, badges, safety apparatus
- Cleaning Supplies: *Examples of acceptable items include - paper towels, hand soap, toilet paper, cleaning detergent, that do not exceed five (5) gallons per unit*
- Business cards, envelopes, stationary: *(City provides logo/artwork and approves proof)*
- City promotional items: *(City provides logo/artwork and approves proof)*
- Going to local store to purchase items: Hobby Lobby, Lowes, Home Depot, Wal-Mart, Michaels, etc.
- Vehicle / Light or Heavy Equipment *(Cannot use this form if under contract with piggyback)*
- Mechanical Parts for Repairs / Maintenance
- Gym or Fitness Equipment
- Office Supplies
- Computer Software *(No remote access, City purchases and IT installs, maintains and troubleshoots)*
- Back Packs & school supplies

If you are uncertain as to whether this form (900.2) applies to your purchase, please submit Insurance Requirements Request Form 900.1, for insurance review at riskservices@cityofnorthport.com

Scrutinized Company Certification Form

Company Name: Computers at Work! Inc., DBA vTECHio
Authorized Representative Name and Title: Christopher W. McDaniel, VP of Sales
Address: 2338 Immokalee Rd. City: Naples State: FL ZIP: 34110
Phone Number: 727-200-0549 Email Address: chris.mcdaniel@vtechio.com

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

CHOOSE ONE OF THE FOLLOWING

- This bid, proposal, contract or contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.
- This bid, proposal, contract or contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.

Certified By: Christopher McDaniel
AUTHORIZED REPRESENTATIVE SIGNATURE

Print Name and Title: Christopher W. McDaniel, VP of Sales

Date Certified: 8/9/2019

Solicitation/Contract/PO Number (Completed by Purchasing): _____