



CITY OF NORTH PORT  
 FINANCE DEPARTMENT/PURCHASING DIVISION  
 4970 CITY HALL BLVD, STE 337  
 NORTH PORT, FLORIDA 34286  
 Office: 941.429.7170  
 Fax: 941.429.7173  
 Email: [purchasing@cityofnorthport.com](mailto:purchasing@cityofnorthport.com)



**AWARD RECOMMENDATION**

**TO:** Sandy Pfundheller, Parks & Recreation Director  
**THRU:** Kim Humphrey, Project Manager  
**FROM:** Alla V. Skipper, Sr. Contract Administrator  
**DATE:** 8/31/22  
**SUBJECT:** RFB NO. 2022-35 CONSTRUCTION OF MARINA PARK RESTROOM

Section I. Bid opening was held on August 22, 2022, four bids (4) were received from:

<i>Company Name</i>	<i>Total Price</i>
<i>C &amp; T Contracting Services, LLC Of Tampa Florida</i>	<i>\$187,770.00</i>
<i>Qualis General Contractors, LLC Of Tampa, Florida</i>	<i>\$210,832.00</i>
<i>A2 Group Inc</i>	<i>\$323,750.00</i>
<i>Kloote Contracting Inc.</i>	<i>Deemed non-responsive</i>

Please review the submittals, which were provided to Kim Humphrey at the bid opening and via e-mail. Purchasing has reviewed the submittals and has determined the apparent low bidder to be responsive. A responsive submittal is one which conforms in all material respects to the solicitation. Refers to a bid that contains no exceptions or deviations from the terms, conditions, and specifications.

Kim Humphrey in conjunction with Parks & Recreation staff shall review the submittals to determine if the bidder is responsible. A responsible person, company or entity is determined to have the capability in all respects to fully perform the contract requirements and has the integrity and reliability which will assure good faith performance and the capacity and capability to perform in accordance with the specifications. Additionally,  verify the references and make sure the qualifications which were specified in the solicitation have been met. Please complete section II & III below, sign this form and attach your recommendation along with the recommendation of Project Manager/Consultant for Finance Director's approval. Upon receipt of this form, I will post Notice of Intent (NOI) and will initiate the contract process. When determining the Commission Meeting date, please allow 30-45 days for legal review.

**Section II.**

	APPARENT LOW BIDDERS SUBMITTAL: <b>C &amp; T CONTRACTING SERVICES LLC.</b>	APPARENT LOW BIDDER SUBMITTAL		
		YES	NO	N/A or OTHER
		A	Procurement reviewed and determined the apparent low bidder to be <b>responsive</b> .	✓
B	Project Manager/Engineer/Department reviewed and determined the apparent low bidder to be <b>responsible</b> bidder meeting or exceeding specifications:	✓		
C	Department Director recommendation: <b>to the lowest responsive, responsible bidder meeting or exceeding specifications.</b>	✓		

**Section III.** Contract Award to be approved by Commission at the   X   Regular or    District meeting on October 25, 2022.

CONTRACT AWARD TO:	CONTRACT AWARD AMOUNT	CONTINGENCY AMOUNT (up to 10%) *If requesting above 10% provide written approval by CM)
C & T Contracting Services	\$187,770.00	\$7,460

<u>Account Number</u> 306-3036.-572-63-00	<u>Project</u> P20MPR	<u>Available Amount</u> \$202,230
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**Section III. Electronic Signatures:**

**Departmental and Project Manager Acknowledgement (as it relates to my specific area of responsibility)**

Ryan Murphy Digitally signed by Ryan Murphy  
DN: cn=ryanmurphy, DC=Croby, OU=Departments, OU=Parks & Rec, OU=OneDrive, CN=Ryan Murphy  
Reason: I am the author of this document  
Location: your signing location here  
Date: 2022.08.31 10:18:32-04'00'  
Email: Ryan.Murphy@verizon.net  
Sandy Pfundheller, Parks & Recreation Director

Kimberly Humphrey Digitally signed by Kimberly Humphrey  
Date: 2022.08.31 13:29:16 -04'00'  
Kim Humphrey, Project Manager

**Finance Acknowledgement (as it relates to my specific area of responsibility):**

Alla V. Skipper Digitally signed by Alla V. Skipper  
Date: 2022.08.31 14:06:32 -04'00'  
Alla Skipper, Senior Contract Administrator

Lisa Herrmann Digitally signed by Lisa Herrmann  
Date: 2022.08.31 14:23:26 -04'00'  
Lisa Herrmann, Budget Manager

Lisa Herrmann Digitally signed by Lisa Herrmann  
Date: 2022.08.31 14:23:43 -04'00'  
Kim Williams, Finance Director

Recommendation of Award  
RFB 2022-35  
Marina Park Restroom

August 25, 2022

Alla Skipper, CPPB  
Senior Contract Administrator  
Finance Department, Purchasing Division  
4970 City Hall Blvd., Ste. 337  
North Port, FL 34286

Ms. Skipper,

C & T Contracting Services LLC, apparent low bidder for the above referenced project provided the following as references for having completed similar projects:

Business / Customer Name	Project	Work near a waterway	Within the last 5 years	Contract Value over \$75,000
Suncoast Development of Pinellas County	Kapok Terrace Sanitary Sewer System Project	No response	No response	No response
The Haskell Company	SWWRF Capacity Upgrades Project	Yes	Yes	Yes
TLC Diversified, Inc.	Davis Island Pump Station Project	Yes	Yes	Yes
City of Treasure Island	Lift Station No. 1, 2, 5, 10 & 11 Rehabilitation	Yes	Yes	Yes

Having satisfied the minimum requirements of three (3) projects within the last five (5) years, I recommend award of the above referenced project to C & T Contracting Services, LLC.

Sincerely,

**Kim Humphrey, Project Manager**  
Digitally signed by Kim Humphrey,  
Project Manager  
Date: 2022.10.19 10:23:08 -04'00'

Kim Humphrey, LEED AP, GGP, PMP, FMA, FMP, CPRP, CGC #1525810  
Public Works, Project Manager  
1100 N. Chamberlain Blvd.  
North Port, FL 34286