



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Debbie McDowell, Mayor

Jill Luke, Vice Mayor

Christopher Hanks, Commissioner

Pete Emrich, Commissioner

Vanessa Carusone, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager

Amber L. Slayton, City Attorney

Heather Taylor, City Clerk

Tuesday, September 22, 2020

6:00 PM

City Commission Chambers

Amended to Add Updated Presentation to Item 20-1845

MEETING PROCEDURE: Online public comment may be submitted using the virtual Public Comment Form, located on the City Commission webpage at CityofNorthPort.com. The form will be available online at 8:00 a.m. until 7:00 p.m. the day before the meeting. Voicemail messages may be submitted via telephone at 941-429-1032 from 8:00 a.m. until 7:00 p.m. the day before the meeting. Online and voicemail comments are pursuant to Emergency Order No. 2020-14. In person comment may be submitted by submitting a "Request to Speak" card to the City Clerk. The public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

3. ANNOUNCEMENTS

- A. [20-2687](#) Current Vacancies and Upcoming Expiration Dates for Boards and Committees

Attachments: [Announcements](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [20-2458](#) Approve the City Attorney's Office Procurement of Legal and Professional Services from Multiple Firms for Fiscal Year 2020-2021 in the Estimated Budgeted Amount of \$201,000

Attachments: [Competitive Exemption Form 20-2458](#)

- B. [20-2515](#) Approve Contract 2020-57 with Garney Companies, Inc. in the Amount of \$577,653.00, with a Contingency of \$57,524.00, for a Total Project Cost of \$635,177.00 for the Myakkahatchee Creek WTP Transfer Pumps Upgrade Project

Attachments: [Contract No. 2020-57](#)
[Notice of Intent to Award](#)
[Award Recommendation Memo](#)
[Bid Tabulation](#)
[RFB Submittal by Garney Companies](#)
[RFB 2020-57 with Addendum](#)
[Florida Division of Corporations Document](#)

- C. [20-2544](#) Approve Utilization of GSA Contract GS-07F-0031W with Millennium Products, Inc. for Traffic Safety Equipment for an Estimated Total of \$149,750

Attachments: [Competitive Exemptions Form](#)
[Millennium Products, Inc. Quote](#)
[GSA Contract](#)
[GSA Schedule 84](#)
[Grant Award 2020RZBX0015](#)
[Equipment Overview](#)
[Florida State Division of Corporations Document](#)

- D. [20-2549](#) Approval of Donation from the Allamanda Garden Club of Florida Native Grasses around the Roseate Spoonbill Sculpture
Attachments: [Florida Native Grasses](#)
- E. [20-2558](#) Approve the Enterprise Physical Damage Waiver
Attachments: [Enterprise Physical Damage Proposal](#)
- F. [20-2562](#) Approve Acceptance of Grant, if Awarded, from the Florida Department of Environmental Protection Water Quality Grant Program in an Amount of \$300,000 and Authorize the City Manager to Sign Grant Documents upon Satisfactory Legal Review
Attachments: [Grant Application](#)
- G. [20-2566](#) Approve Memorandum of Understanding Between the Center for Law Enforcement Technology, Training & Research, Inc. and the City of North Port in the Amount of \$2,500, and a No Cost Memorandum of Understanding Between the Windermere Police Department and the City of North Port for Participation in the National Data Exchange and Florida Integrated Network for Data Exchange and Retrieval
Attachments: [MOU with Center for Law Enforcement Technology for FINDER](#)
[NAC Designation](#)
[MOU with Windermere Police Department for N-DEx](#)
[Procurement Competitive Exemption Form](#)
[Florida Division of Corporations](#)
- H. [20-2580](#) Approve Renewal of Request for Bid 2018-03 Groundskeeping and Mowing Services of Select City Properties to Natural Designs Landscaping, LLC and Walkers Service, Inc. for an Additional One (1) Year Term, through September 30, 2021, at the Same Terms and Conditions and Authorize the City Manager to Approve the Future Remaining Renewal Term
Attachments: [RFB No. 2018-03 Vendor and Departmental Renewal Memos](#)
[RFB No. 2018-03 Tabulation Sheet](#)
[RFB No. 2018-03 Natural Designs Landscaping, LLC Submittal](#)
[RFB No. 2018-03 Walkers Service, Inc. Submittal](#)
[RFB No. 2018-03 Groundskeeping and Mowing Services of Select City Properti](#)
[Florida Division of Corporations - Natural Designs Landscaping, LLC](#)
[Florida Division of Corporations - Walkers Service, Inc.](#)
- I. [20-2584](#) Approve Project Application Submission for the Southwest Florida Water Management District FY 2022 Cooperative Funding Initiative

Attachments: [Funding Letter for City Manager Signature](#)
[Draft Cooperative Funding Initiative Application - Water Distribution System Loo](#)

- J. [20-2589](#) Approve the Memorandum of Understanding Between The City of Tallahassee on Behalf of the Tallahassee Police Department and the City of North Port for the Utilization of the Electronic License and Vehicle Information System (ELVIS)

Attachments: [MOU with City of Tallahassee Police Department for ELVIS](#)

- K. [20-2591](#) Approve Construction of Additional Sidewalks for a Cost of \$9,902.54 and Install 37 Additional Parking Stops for a Cost of \$1,511.45, for a Total Cost of \$11,413.99 at the Community Education Center Located at 4940 Pan American Boulevard

Attachments: [Utilization of Most Restrictive Funds First Memo](#)
[Engineering Opinion dated August 31, 2020](#)
[Community Education Center Proposed Sidewalk Map](#)
[Contract No. 2020-29, Community Education Parking Lot Improvements](#)
[Community Education Center Wheel Stop Quote](#)
[Additional Sidewalks at Community Education Center Quote](#)

- L. [20-2592](#) Approve Renewal of Property and Casualty and Risk Management Services, and Accidental Death and Dismemberment (AD&D) Insurance with Public Risk Insurance Advisors (PRIA) for Fiscal Year 2020/2021 in the Budgeted Amount \$933,947

Attachments: [Premium and Coverage Comparison](#)
[Master Property Renewal Coverages](#)
[Utilities Property Renewal Coverages](#)
[Master Equipment Breakdown Renewal Coverages](#)
[Preferred Package Renewal Coverages](#)
[Pollution Liability Renewal Coverages](#)
[Accidental Death and Dismemberment Renewal Coverages](#)
[Premium and Coverage Renewal Forms for Signature](#)

- M. [20-2610](#) Approve the Public Emergency Medical Transport (PEMT) Letter of Agreement with The Agency for Health Care Administration (ACHA)

Attachments: [Public Emergency Medical Transport Letter of Agreement FY21.pdf](#)

- N. [20-2685](#) Ratification of Emergency Order No. 2020-17 Relating to Temporary Business Signs in the Commercial General, Light Industrial and Warehousing, and Neighborhood Commercial Districts, Emergency Order No. 2020-18 Relating to the Temporary Suspension of Water and Wastewater Late Payment Fees and Shutoffs, Emergency Order No. 2020-19 Relating to the Conduct of Public Meeting by Communications Media Technology, Emergency Order No. 2020-20 Relating to the

Temporary Suspension of Time Limitations for Living or Camping in Vehicles Parked on Residential Lots, Emergency Order No.2020-21 Relating to Temporary Outdoor Dining Regulations and Suspension of Certain Fees for Restaurants, and Emergency Order No. 2020-22 Authorizing Additional Methods of Providing Public Comment in Public Meetings

Attachments: [Emergency Order 2020-17](#)
[Emergency Order 2020-18](#)
[Emergency Order 2020-19](#)
[Emergency Order 2020-20](#)
[Emergency Order 2020-21](#)
[Emergency Order 2020-22](#)

- O. [20-2587](#) Appoint William English as a Regular Member to the Environmental Advisory Board to Serve a Two-year Term from September 22, 2020 to September 22, 2022

Attachments: [Application and Backup](#)

- P. [20-2561](#) Appoint Kelly Finn as a Regular Member to the Environmental Advisory Board to Serve a Two-year Term from September 22, 2020 to September 22, 2022

Attachments: [Application and Backup](#)

- Q. [20-2633](#) Appoint Michelle Calhoun as a Regular Member to the Historic and Cultural Advisory Board to Serve a Two-year Term from September 22, 2020 to September 22, 2022

Attachments: [Application and Backup](#)

- R. [20-2643](#) Appoint Samantha Parkinson and Zoey Schorzmans as Regular Members to the Art Advisory Board, to Serve a Two-Year Term from September 22, 2020 to September 22, 2022

Attachments: [Applications and Backup](#)

- S. [20-2688](#) Approval of Minutes for the August 17, 2020 Commission Special Meeting.

Attachments: [Minutes](#)

5. PRESENTATIONS: TIME LIMIT OF 15 MINUTES

- A. [20-1845](#) Barbara Lockhart: Sandhill Crane Area Mapping

Attachments: [Presentation](#)
[Sandhill Crane Spreadsheet Tracking](#)
[Map of Signs](#)

6. PUBLIC HEARINGS:**ORDINANCE: Second Reading**

- A. [ORD. NO. 2020-26](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Related to the Collection of Solid Waste from Commercial Properties and Establishing a Late Payment Fee, by Amending Chapter 62 - Solid Waste and Appendix A - City Fee Structure; Repealing Section 62-57 – Delinquent Commercial Accounts and Section 62-66 - Appeals; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Attachments: [Ordinance 2020-26 - Second Reading](#)
[Ordinance No. 2020-26 - First Reading](#)
[Article III, Collection and Disposal, Code of the City of North Port, Florida](#)
[City of North Port Solid Waste District Commercial Service Agreement](#)

ORDINANCE: First Reading

- B. [ORD. NO. 2020-35](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, by Amending Chapter 2, Article V, Division 5 - Police Officers' Pensions; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Attachments: [Ordinance 2020-35 for First Reading](#)

- C. [ORD. NO. 2020-37](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Section 2-55. – Agenda, to Remove Subsection (d) Related to Procedures for Public Comment; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Attachments: [Ordinance No. 2020-37. Public Comment. First Reading](#)

RESOLUTION:

- D. [RES. NO. 2020-R-29](#) A Resolution of the City Commission of the City of North Port, Florida, Providing Its Determination to Forego the Annual Increase in City Commissioner Salary for Fiscal Year 2020-2021; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Attachments: [Resolution 2020-R-29](#)

7. GENERAL BUSINESS:

- A. [CC GEN-19-044](#) Discussion and Possible Action Regarding the Draft Impact Fee Study

Attachments: [North Port - Impact Fee Update Report - Final - 8-31-20](#)
[Impact Fee Study Presentation](#)
[Community Input](#)

- B. [20-2413](#) Discussion and Possible Action Regarding Adding Conservation to the Approved Reasons for Property Acquisition

Attachments: [Memorandum to Commission Regarding Active Scrub Jay Conservation Area 6](#)
[Agenda Item 19-1418 Review of City Owned Lots and Neighborhoods.pdf](#)
[Updated Memorandum](#)
[SCPA Map](#)

- C. [20-2632](#) Discussion and Possible Action Regarding City Commission Policy No. 2020-02 Ceremonial Items

Attachments: [Policy with Line Numbers](#)

- D. [20-2656](#) Discussion and Possible Action Regarding Distribution of Challenge Coins

8. PUBLIC COMMENT:

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9. COMMISSION COMMUNICATIONS:

10. ADMINISTRATIVE AND LEGAL REPORTS:

- A. [20-2689](#) City Clerk Report

Attachments: [Commission Update](#)

- B. [20-2681](#) City Attorney Report

Attachments: [City Attorney Report on Commission Directed Items.pdf](#)

- C. [20-2680](#) City Manager Commission Update Report

Attachments: [9.22.20 City Manager Commission Update Report](#)

11. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.