

Commission Meeting Date	Direction from the Commission/Internal Project	Note	Status	Status Date
<u>Carry Over from 2020</u>				
07/10/18	There was a consensus to have a consultant for an electronic records plan, and an	Visits on hold due to COVID 19	Ongoing	4/14/2020
09/10/19	Policy Regarding shirts, badges, business cards	Ordinance, Resolution, Policy scheduled for October Meeting, followed up with CAO 9/22/20, CAO requested changes returned to CAO 10/2/20, Resolution & Policy still w CAO	Complete	2/9/2021
09/24/19	Policy Regarding Use of the City Seal	Ordinance, Resolution, Policy Draft to CM for review - 5/22/20, Revised 6/16/20, CA email received noting delay in review 7/7/20, followed up with CAO 9/22/20, Resolution &	Complete	11/3/2020
10/27/2020	Policy Regarding Commission Travel	Resolution and Policy to CA for review 12/2/20, follow up w/CAO 1/5/21	Complete	12/2/2020
09/17/19	Resolution Adopting Policy Regarding Commission Procedures	To CAO 8/7/20, 9/28/20 CAO requested revising into three policies, 9/29/20 revisions to CAO, 1/7/21 revisions to CAO	Complete	1/7/2021
09/17/19	Resolution Adopting Policy Regarding Commission Decorum	To CAO 8/7/20, 9/28/20 CAO requested revising into three policies, 9/29/20 revisions to CAO, 1/7/21 revisions to CAO	Complete	1/7/2021
10/03/19	Resolution Adopting Policy Regarding Commission Meeting Minutes	To CAO 8/7/20, 9/28/20 CAO requested revising into three policies, 9/29/20 revisions to CAO, 1/7/21 revisions to CAO, 2/1/21 CAO questions, 2/8/21 revisions to CAO	Complete	2/8/2021
09/24/19	Resolution Adopting Policy Regarding Letters from the City			

12/12/19	Policy Regarding Archive Collection	CAO 12/16/19, returned w/changes 2/11/20, records consultant for review 8/10/20, followed up with CAO 9/22/20, followed up with CAO 11/3/20, followed up with CAO 12/10/20, CAO questions 12/23/20, returned to CAO 1/4/20, Rcvd from CAO 2/28, Pending March H&CAB meeting	Complete	3/15/2021
10/13/2020	Code Amendment for Art Advisory Board Duties	To CAO 10/8/20, Revised to CAO 1/13/21, Changes received from CAO 3/23/21, to CMO 3/30/21, to CAO 3/31/21	Complete	1/31/2021
<u>New In 2021</u>				
1/12/2021	Refer to CRAB recommendation removing the requirement that all contracts go the Commission for review and interlocal agreements requiring mayor signature, w/ detailed summary of how arrived to recommendation with pros & cons	On February 25, 2021 CRAB agenda, Board to discuss further March 2021, additional discussion on May 2021 agenda, memo forwarded to commission	Complete	6/14/2021
1/28/2021	Review PRR Policy Re: Waiving of Fees	Requested be placed on Agenda	Complete	6/1/2021
2/3/2021	Work on necessary policy revisions for hybrid meetings	Meeting schedules for CC, CA & CM on 2/18/21, (requires budget amendment on 4/13 agenda), pending modifications to Rm 244, to CA 8/30/21, Rcv'd from CA 10/14, Rtn to CA 10/17, Rcv's from CA 10/21. On 11/9/21 Agenda	Complete	11/9/2021
3/2/2021	Resolution revision to allow for use of eComment for public comment	To CAO for legal reievw 3/9/21, CAO determined Resolution not required	Complete	4/9/2021

3/2/2021	Process and thought on implementation and training for boards and liaisons and to modify the application forms to include member criteria	Creating staff liaison training - Training powerpoint sent to CM and CA for review 10/19/21 Chair/Vice Chair Training - sent to CM and CA for review 11/15/21 Modify Application - Complete	In process	11/15/2021
3/2/2021	Resolution establishing Ordinance readings to be heard on one evening and one day meeting allowing for flexibility to modify if circumstances require		In process	7/13/2021
3/2/2021	Ordinance disbanding Beat & Tree and NPYC, amending EAB	To CAO for legal reiew 3/4/21, CAO status update delay until June 4/20/21	Complete	4/20/2021
3/23/2021	Key to the City Presentation for Rick Newkirk		Complete	4/1/2021
3/23/2021	Create Veterans Park Advisory Committee Application	Criteria from Res 2021-R-17	Complete	3/30/2021
4/13/2021	Schedule Meeting Date for WMS funding discussion	June 4, 2021 Meeting	Complete	4/16/2021
4/13/2021	Resolution for Historical Items Archive			4/16/2021
7/13/2021	Proclamation Honoring Marshal Groves - Sept Meeting		Complete	7/14/2021
9/14/2021	Schedule two impact fee workshops by 9/17		Complete	9/20/2021
9/14/2021	Schedule Meeting for 10/7 Uses for Activity Centers		Complete	9/21/2021