



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes - Final City Commission Regular Meeting

CITY COMMISSIONERS

Debbie McDowell, Mayor

Jill Luke, Vice Mayor

Christopher Hanks, Commissioner

Pete Emrich, Commissioner

Vanessa Carusone, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager

Amber L. Slayton, City Attorney

Heather Taylor, Interim City Clerk

Tuesday, January 28, 2020

6:00 PM

City Commission Chambers

CALL TO ORDER

Mayor McDowell called the meeting to order at 6:00 p.m.

ROLL CALL

Present: 5 - Mayor Debbie McDowell, Vice Mayor Jill Luke, Commissioner Christopher Hanks, Commissioner Vanessa Carusone and Commissioner Pete Emrich

Also Present

City Manager Peter Lear, Assistant City Attorney Michael Golen, Interim City Clerk Heather Taylor, Recording Secretary Susan Hale, Deputy Police Chief Chris Morales, Neighborhood Development Services Director Frank Miles, Planning Division Manager Nicole Galehouse, Parks and Recreation Director Sandy Pfundheller, Public Works Director Julie Bellia, Project Manager Ben Newman, Economic Development Manager Mel Thomas, and Senior Contract Administrator Alla Skipper.

The Pledge of Allegiance was led by Marty Black.

1. APPROVAL OF AGENDA

Mr. Emrich requested to pull Item 20-1717 due to the recipient not being able to attend and requested to place the item on the February 6, 2020 Commission Special Meeting for a time certain of 4:00 p.m.

Vice Mayor Luke requested moving Item 20-1755 after Presentations.

A motion was made by Vice Mayor Luke, seconded by Commissioner Emrich, to approve the Agenda, pulling item 20-1717 for a later time, and moving item 20-1755 after Presentations. The motion carried by the following vote:

Yes: 5 - Mayor McDowell, Vice Mayor Luke, Commissioner Hanks, Commissioner Carusone and Commissioner Emrich

PUBLIC COMMENT

Stephanie Gibson: State of the City address regarding public records software concerns.

Discussion ensued regarding prior direction to receive a timeline for GovQA online payments, a staff discussion determining public facing documents, a log of public records requests not a module in GovQA, current staff not involved in GovQA decision making, making a list of concerns, and a suggestion for monthly updates.

There was consensus for the City Manager to provide monthly updates on GovQA implementation.

There was consensus for the City Clerk to provide monthly updates on total number of public records requests received and filled.

3. ANNOUNCEMENTS

- A. [20-1770](#) Current Vacancies for Boards and Committees and Upcoming Expiration Dates for Boards and Committees.

Ms. Taylor read the announcements into the record.

4. CONSENT AGENDA:

Mr. Lear requested to pull Items 20-1654 and 20-1723 for discussion.

A motion was made by Vice Mayor Luke, seconded by Commissioner Emrich, to approve the Consent Agenda, pulling Items 20-1654 and 20-1723 for discussion. The motion carried by the following vote:

Yes: 5 - Mayor McDowell, Vice Mayor Luke, Commissioner Hanks, Commissioner Carusone and Commissioner Emrich

- A. [19-1225](#) Approve the Renewal of Affiliation Agreement between The School Board of Sarasota County, FL and The City of North Port, FL to Permit Students Enrolled in Health Science Programs to Ride-Along with Fire Rescue EMS Crews

This item was approved on Consent.

- B. [19-1540](#) Approve the Application to The Harry Shapiro Charitable Foundation Grant in an Amount of up to \$20,000 for Explosive Detection Equipment

This item was approved on Consent.

- C. [19-1557](#) Approve Utilization of the Florida Sheriffs Association Contracts FSA19-VEL27.0 and FSA19-VEH17.0 with Duval Ford, LLC to Purchase One (1) 2020 Ford F-250 Pickup Truck for the Field Operations Division of the Department of Utilities and One (1) 2020 Ford F-350 Pickup Truck for the Fleet Management Division of the Department of Public Works for an Estimated Total Amount of \$115,940

This item was approved on Consent.

- D. [19-1575](#) Approve the Support and Software Services License Agreement and Contract Amendment No. 1 from KeyTrak, Inc. (KTI)

This item was approved on Consent.

- E. [20-1790](#) Approve Utility Easement Agreement with West Villages Improvement District Related to the Spring Training Facility

This item was approved on Consent.

- F. [20-1654](#) Approve Interlocal Agreement Between the City of North Port and Charlotte County for Design, Engineering, and Permitting of Joint Road Widening Project (Cranberry Boulevard/Hillsborough Boulevard Intersection)

Mr. Lear introduced the item and clarified the cost split between Charlotte County and the City.

Mr. Golen stated language could be added to clarify equal cost funding for the project.

Mr. Lear clarified the justification for the Interlocal Agreement being on the Commission agenda versus the Road and Drainage District agenda, and estimated cost includes an estimated not-to-exceed amount and covers change orders.

Ms. Bellia spoke to costs of the engineering study cost vs. design and permitting,

Mr. Lear explained a not-to-exceed amount being more appropriate in the contract not the interlocal agreement.

Questions ensued regarding process for change orders, negotiated costs included in the agreement, contingency amounts in the contract, and additional design and permitting costs being reapproved by the Commission in an amended interlocal agreement.

A motion was made by Vice Mayor Luke, seconded by Commissioner Carusone, to approve Item 20-1654, clarifying the language within Section 2.1 and 2.2 that each party pay 50% each. The motion carried by the following vote:

Yes: 5 - Mayor McDowell, Vice Mayor Luke, Commissioner Hanks, Commissioner Carusone and Commissioner Emrich

Discussion took place regarding joint meeting with Charlotte County.

There was a consensus to direct the City Manager to contact the Charlotte County Administrator and schedule a joint meeting in May.

- G. [20-1689](#) Approve the Utilization of Clay County RFP 18/1-2, Various Equipment and Amenities for Parks and Playgrounds, for the Competitive Purchase of Field Lighting for Field One and Field Two at Butler Park; in an Estimated Amount of \$382,500

This item was approved on Consent.

- H. [CC](#)
[SAP-19-309](#) Award Funds from the Special Event Assistance Program to SWF Mopar Plus to Cover the Costs of City fees and/or Resources Associated with the February 9, 2020 Chariots for Charity Event

This item was approved on Consent.

- I. [20-1723](#) Approve Contract No. 2019-71, Professional Planning and Design Services for Master Plan of Activity Center 6, The Shire, with Johnson Engineering, Inc. in the Estimated Amount of \$49,942.88

Mr. Lear introduced the item.

Concern was expressed regarding ensuring multiple community conversations with the citizens throughout the project.

Ms. Galehouse spoke to staff's draft of initial community conversation plan.

Mr. Miles spoke to cost of public input portion of the project.

Ms. Galehouse responded to questions regarding outreach to the City as a whole, and cost savings staff implemented to reduce the overall proposal.

Mr. Miles stated he will explore all avenues to obtain resource capital, and potential developers in the Shire.

Ms. Thomas spoke to other opportunities that may be available to the Shire's development.

A motion was made by Vice Mayor Luke, seconded by Commissioner Emrich, to approve Contract 2019-71 as presented. The motion carried by the following vote:

Yes: 5 - Mayor McDowell, Vice Mayor Luke, Commissioner Hanks, Commissioner Carusone and Commissioner Emrich

- J. [20-1746](#) Approve the Participation Agreement for the Overdose Detection Mapping Application Program (ODMAP)

This item was approved on Consent.

- K. [20-1749](#) Approve the Combined Mutual Aid Agreement and Voluntary Assistance Agreement for Law Enforcement Services During Special Events

This item was approved on Consent.

- L. [20-1706](#) Appoint Paul Kaskey as a North Port Resident Member, Appointed by the Commission to the Firefighters' Pension Board of Trustees

This item was approved on Consent.

- M. [20-1704](#) Appoint Sara McDougall to the North Port Youth Council to Serve from January 28, 2020 to January 28, 2021

This item was approved on Consent.

- N. [20-1703](#) Appoint Jessica Howard as a Regular Member to the Art Advisory Board, to Serve a Two-Year Term from January 28, 2020 to January 28, 2022

This item was approved on Consent.

- O. [20-1772](#) Approval of Minutes for the November 26, 2019 Commission Regular Meeting Minutes, December 17, 2019 Commission Joint Meeting with Environmental Advisory Board, December 17, 2019 Commission Special Meeting, and January 2, 2020 Commission Special Meeting

This item was approved on Consent.

5. PROCLAMATIONS AND RECOGNITIONS:

- A. [20-1717](#) Proclamation in Recognition of Lee Sullivan
- B. [20-1768](#) Police Department Recognition of Volunteer Contribution in Fiscal Year 2019

This item was continued to the February 6, 2020 meeting.

Mr. Lear introduced the item.

Deputy Chief Morales presented City Commission with an in-kind memorial check representing volunteer hours contributed to the City.

6. PRESENTATIONS: TIME LIMIT OF 15 MINUTES

- A. [20-1766](#) Presentation by Snowbird Baseball

Commissioner Luke introduced the item.

Mr. Partington spoke to Snowbird Baseball coming to North Port at the Braves Cool Today Park including a schedule, teams played, the expected economic impact, and using north Charlotte Regional Park for normal games.

8. GENERAL BUSINESS:

- B. [20-1755](#) Discussion and Possible Action Regarding Loveland Center Interest in Rental of the Al Goll Building

Mr. Lear introduced the item and responded to Commission comments regarding possible P3, repairs needed, and rental rate if Commission approves.

Ms. Pfundheller spoke to interest from organizations.

Discussion ensued regarding safety issues, repair costs for plumbing and cosmetic issues.

Mr. Lear spoke to the most recent list of repair needs.

Discussion continued concerning month to month rent, fee schedule for non-profits, reducing rent due to needed repairs, holding an entity responsible for future maintenance, concern that other non-profits were not provided the opportunity, and looking at all local non-profits the first right of refusal.

Mr. Lear spoke to a competitive selection, casual interest from non-profits, lengthy

process of a P3, and details of Commission direction needed.

Discussion ensued regarding the renters in the Senior Center, allowing market to determine rent, when rent included the contract a fee ordinance unnecessary, and a goal to rent the building while the P3 moves forward.

A motion was made by Vice Mayor Luke, seconded by Commissioner Emrich, to direct staff to work on devising a way to rent the Al Goll building; that some sort of fee schedule be put to that building comparable to what the City does currently for any of the non-profits not residing in the Family Service Center; and that there be a timeframe that this procurement would be out for 30 days. Both the motion and second were withdrawn.

Commissioner Carusone opposed the motion due to fee of \$1 a year or month, the disrepair condition of the building, and rent should be \$9 reduced by negotiation and contract.

Mr. Lear spoke to timeframe to procure a contract.

Mr. Golen addressed the time needed to review the contract.

Ms. Skipper clarified bid selection criteria, and requirement of advertising 30 days on the street for market rate rent.

Discussion ensued regarding the criteria, and negotiating fairly within the best interest of the City.

Mayor McDowell passed the gavel to Vice Mayor Luke.

A motion was made by Mayor McDowell, seconded by Commissioner Emrich, to direct the City Manager to rent the Al Goll Building to a 501c non-profit organization as is, month to month. This entity will make all initial repairs, are required to do an on-site visit with staff; they do the maintenance and future repairs of the building, and pay all utilities incurred; and direct staff to reach out to all of the initial parties who expressed an interest in looking at or possibly renting this space, along with a solicitation for at-market rate for the Al Goll Building with a two-week procurement process.

Mayor McDowell clarified the definition of "at-market" rate.

The motion carried by the following vote:

Yes: 5 - Mayor McDowell, Vice Mayor Luke, Commissioner Hanks, Commissioner Carusone and Commissioner Emrich

Vice Mayor Luke passed the gavel back to Mayor McDowell.

Recess was taken from 7:43 p.m. to 8:00 p.m.

7. PUBLIC HEARINGS:

RESOLUTIONS:

- A. [RES. NO. 2019-R-31](#) Resolution No. 2019-R-31 Accepting Ownership of a Donated Parcel of Real Property Located on Barcelona Drive and Described as Lot 8, Block 2073, 45th Addition to Port Charlotte Subdivision, Parcel Identification

Number 112407308; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Ms. Taylor read the Resolution by title only.

Mr. Lear introduced the item.

There was no public comment and no questions or comments from the Commission.

A motion was made by Vice Mayor Luke, seconded by Mayor McDowell, to approve Resolution No. 2019-R-31 as presented. The motion carried by the following vote:

Yes: 3 - Mayor McDowell, Vice Mayor Luke and Commissioner Hanks

Absent: 2 - Commissioner Carusone and Commissioner Emrich

B. [RES. NO. 2020-R-01](#)

A Resolution of the City of North Port, Florida, Adopting City Commission Policy No. 2020-01 Related to Public Records Requests; Providing for Conflicts; Providing for Severability; and Providing for an Effective Date

Ms. Taylor read the Resolution by title only and introduced the item.

Mr. Golen clarified that another resolution must be passed by the Commission if future changes are made to Exhibit A.

Ms. Taylor spoke to "reasonable time" in Exhibit A, I(E) is determined by State Statutes and will fluctuate, clarified "reasonable time" to fulfill the request may differ for each request, and no charge for 30 minutes or less.

Mr. Lear clarified how fast the request is provided vs. when a charge is incurred.

Mayor McDowell suggested clarifying verbiage.

There was a consensus to change E. to read "reasonable amount of time to respond, process and fulfill a public records request will depend upon how extensive the request is."

Discussion continued regarding standard operating procedures (SOP) within the Resolution.

Ms. Taylor spoke to designated coordinators in each City department being a duty not a job title, Records Coordinators to input documentation into GovQA vs. an SOP detailing step-by-step instructions on how to input and provide information.

Mr. Lear clarified the policy would survive an SOP.

Ms. Taylor spoke to the process in inputting into GovQA.

It was suggested to change Section III (3) (a) to a generic email address.

There was a consensus to change Section III (3)(a) to read "The employee must then immediately email the City Clerk's Office at the designated email address."

Ms. Taylor clarified that the public cannot be forced to use GovQA, a verbal request may be received by any employee after which the City Clerk's Department must be notified, readily available documents vs. research that takes less than 30 minutes, notification

from GovQA after receiving a request, a second notification from the City Clerk's Office only if costs are incurred, determining how long a request will take, requests for clarification not counted in costs for staff time, and limitations of GovQA reports.

Discussion ensued regarding increasing the deposit for extensive requests.

There was a consensus to change Section IV (C) to read "An extensive request with an estimated cost of more than \$50.00 requires a deposit of fifty percent (50%) of the estimated cost."

It was suggested to simplify wording for IV (C).

There was a consensus to remove "(2017), Item 23.", and simplify the verbiage to state: "Pursuant to the current GS1-SL, records retention schedule, where a requester fails . . ."

Discussion ensued regarding the 30 minute limit in providing public record requests before costs are incurred, and it was determined that further clarification is needed.

There was a consensus to clarify Section V (A) to read "No fee for labor will be charged for a public records request that takes less than 30 minutes. Other fees may apply."

A suggestion was proffered to change Section V (4) regarding special service charges.

There was a consensus to delete "special service" in both places in Section V (4) and replace with "labor" to read ". . . any applicable duplication fees and reasonable labor charge. The labor charge will vary by request and is charged based upon the lowest paid person capable of performing the task, including their benefits."

It was suggested to further clarify the paragraph.

There was a consensus to add "other fees for supplies may be charged" in Section V (4).

Discussion regarding outstanding balance requests being held until the balance is paid.

Mr. Golen spoke to legality of denying requests.

Ms. Taylor clarified when a request becomes inactive.

Discussion continued with researching State Statutes pertaining to outstanding balances from a prior request.

PUBLIC COMMENT

Stephanie Gibson: limited view of public requests and subject line of requests, online archive policy, online payments, Resolution revisions scheduled at a night meeting, weekly highlights to include City Clerk information, and putting Commission calendars and email online.

Ms. Taylor responded to questions including multiple requests not held up for payment, 30-day archive and one-year retention for requests viewable when public facing mode is activated, City Code mandates when Ordinance legislation is on agendas, the Information Technology Department will be contacted regarding weekly highlight ability, calendars and email must be reviewed for redaction portions, will investigate Sarasota County's policy, and closed public record requests may be reopened.

Mr. Lear spoke to tracking weekly highlights currently unavailable to the public.

PUBLIC COMMENT

Connie Bruni: concern with this policy adopted by Resolution not Ordinance.

Mr. Golen cited City Charter definition of Resolutions and Ordinances, clarified how policy is enacted, City policies determining how to fulfill laws as they apply to State Statutes, and adoption of resolutions must follow City Charter provisions.

Mayor McDowell voiced concerns that a Resolution is only noticed for five days, is approved in one hearing, City Charter Section 7.05 states resolutions cannot be reconsidered by citizens, and Resolutions are not as formal as a law.

Discussion ensued pertaining to changing the Resolution to an Ordinance and Resolutions cannot be challenged.

Mr. Lear spoke to choosing administrative policies going into City Code, laws cannot be passed regarding public records that are governed by State Statutes, and State law allows cities to charge for public records but does not mandate the same, and this policy providing provisions on how staff follows and enacts state statutes.

Discussion ensued regarding "reconsideration" of City legislation, picking and choosing aspects of the Charter to follow, and the Charter Review Advisory Board may recommend a change in the Charter and request a referendum.

A motion was made by Commissioner Carusone, seconded by Commissioner Hanks, to approve Resolution No. 2020-R-01 with all of the consensuses approved by Commission: to change E. to "reasonable amount of time to respond, process and fulfill a public records request will depend upon how extensive the request is"; to change Section III (3) (a) to read "The employee must then immediately email the City Clerk's Office at the designated email address"; to increase the deposit requirement in IV (C) to read "An extensive request with an estimated cost of more than \$50.00 requires a deposit of fifty percent (50%) of the estimated cost"; to remove "(2017), Item 23.", and simplify the verbiage to read "Pursuant to the current GS1-SL, records retention schedule, where a requester fails . . . "; to clarify Section V (A) to read: "No fee for labor will be charged for a public records request that takes less than 30 minutes. Other fees may apply"; to delete "special service" in both places in Section V (4) and replace with "labor" to read: ". . . any applicable duplication fees and reasonable labor charge. The labor charge will vary by request and is charged based upon the lowest paid person capable of performing the task, including their benefits"; and add "other fees for supplies may be charged" in Section V (4). The motion carried the the following vote:

Yes: 4 - Vice Mayor Luke, Commissioner Hanks, Commissioner Carusone and Commissioner Emrich

No: 1 - Mayor McDowell

Mayor McDowell dissented stating the Charter will not be violated by making the Resolution an Ordinance, that citizens cannot ask to reconsider a resolution, there is no second reading with a Resolution and no public notice in the newspaper, and possible future egregious changes.

Mr. Golen clarified reconsideration of City Code vs. reconsideration of an adopted ordinance.

A consensus was requested to adjourn the meeting at 10:00 p.m. and postpone the

remaining items until next Tuesday, no consensus was obtained.

ORDINANCES - Second Reading:

- C. [ORD. NO. 2020-03](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, to Create Section 34-56 - Makers Market Vendor Permit; Amending Section 34-54 - Definitions; and Amending Appendix A - City Fee Structure; Providing for Adoption; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Ms. Taylor read the Ordinance by title only.

Mr. Lear introduced the item.

There was no public comment and no questions or comments by the Commission.

A motion was made by Vice Mayor Luke, seconded by Commissioner Carusone, to approve Ordinance No. 2020-03 as presented. The motion carried by the following vote:

- Yes:** 5 - Mayor McDowell, Vice Mayor Luke, Commissioner Hanks, Commissioner Carusone and Commissioner Emrich

- D. [ORD. NO. 2019-15](#) An Ordinance of the City of North Port, Florida, Amending the Unified Land Development Code Related to Fences, by Amending Section 53-3, Section 53-240, and Section 61-3; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Ms. Taylor read the Ordinance by title only.

Vice Mayor Luke favored limiting the height to 8-feet.

A motion was made by Commissioner Carusone, seconded by Commissioner Hanks, to approve Ordinance No. 2020-18 as presented.

Mayor McDowell opposed the Ordinance opining that 14-feet is too high, both Planning and Zoning Advisory Board and staff recommended to the Commission reject the legislation due to unintended future consequences.

There was no public comment.

The motion failed by the following vote:

- Yes:** 2 - Commissioner Hanks and Commissioner Carusone

- No:** 3 - Mayor McDowell, Vice Mayor Luke and Commissioner Emrich

Following a motion request, Ms. Galehouse spoke to details of the Ordinance to be redrafted prior to a third reading.

Commissioner Carusone spoke to defending the rights of property owners on their own land and there is no life/safety issue.

A motion was made by Vice Mayor Luke, seconded by Mayor McDowell, to continue Ordinance No. 2020-15 with the recommendations of staff, being a maximum height of 8-feet.

A motion was made by Vice Mayor Luke, seconded by Commissioner Emrich, to amend the motion, to bring back the Ordinance for the February 25, 2020 Commission Meeting for a third reading.

Ms. Galehouse spoke to fence height limits in the front yard.

The amendment carried by the following vote:

Yes: 4 - Mayor McDowell, Vice Mayor Luke, Commissioner Hanks and Commissioner Emrich

No: 1 - Commissioner Carusone

Commissioner Hanks voiced support of the amendment only and dissented on the main motion for the same reasons as Commissioner Carusone.

The main motion as amended carried by the following vote:

Yes: 3 - Mayor McDowell, Vice Mayor Luke and Commissioner Emrich

No: 2 - Commissioner Hanks and Commissioner Carusone

- E.** [ORD. NO. 2020-06](#) An Ordinance of the City of North Port, Florida, Repealing Section 2-362 of the Code of the City of North Port, Florida, Entitled "Public Records Requests," in its Entirety; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Ms. Taylor read the Ordinance by title only.

There was no public comment and no questions or comments from the Commission.

A motion was made by Vice Mayor Luke, seconded by Commissioner Emrich, to approve Ordinance No 2020-06 as presented. The motion carried by the following vote:

Yes: 4 - Vice Mayor Luke, Commissioner Hanks, Commissioner Carusone and Commissioner Emrich

No: 1 - Mayor McDowell

Mayor McDowell did not provide reasons for dissenting.

- F.** [ORD. NO. 2020-01](#) An Ordinance of the City of North Port, Florida Amending Section 2-419 of the Code of the City of North Port, Florida, Relating to Disposition of City Assets and Property; Providing for Severability; Providing for Conflicts; Providing for Codification; and Providing an Effective Date

Ms. Taylor read the Ordinance by title only.

Mr. Lear clarified reasons why this legislation is on the agenda.

There was no public comment and no comments from the Commission.

A motion was made by Vice Mayor Luke, seconded by Commissioner Carusone, to approve Ordinance No. 2020-01 as presented. The motion carried by the following vote:

Yes: 5 - Mayor McDowell, Vice Mayor Luke, Commissioner Hanks, Commissioner Carusone and Commissioner Emrich

A motion was made by Commissioner Hanks, seconded by Vice Mayor Luke, to postpone the remaining agenda items to the February 4, 2020 Commission Meeting. The motion carried by the following vote:

Yes: 5 - Mayor McDowell, Vice Mayor Luke, Commissioner Hanks, Commissioner Carusone and Commissioner Emrich

ORDINANCES - First Reading:

G. [ORD. NO. 2020-09](#) An Ordinance of the City of North Port, Florida, Amending Section 2-54 of the Code of the City of North Port, Florida, Related to Proclamations at City Commission Meetings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

This item was postponed to the February 4, 2020 Commission Meeting.

8. GENERAL BUSINESS: Continued

A. [19-1435](#) Discussion and Possible Action Regarding Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America Marketing Agreement

This item was postponed to the February 4, 2020 Commission Meeting.

C. [20-1756](#) Discussion and Possible Action Regarding Deputy City Clerk Evaluation

This item was postponed to the February 4, 2020 Commission Meeting.

9. PUBLIC COMMENT:

There was no public comment.

10. COMMISSION COMMUNICATIONS:

A. [20-1780](#) Commissioner Emrich's Report

Nothing to report.

B. [20-1781](#) Commissioner Carosune's Report

Nothing to report.

C. [20-1782](#) Commissioner Hanks' Report

Nothing to report.

E. [20-1784](#) Mayor McDowell's' Report

Mayor McDowell received a request from the Gulfcoast Conservation Foundation reaffirming commitment for permanent protection of Orange Hammock Ranch.

Discussion ensued and a consensus was requested to send a letter to the Florida Department of Protection to preserve the Orange Hammock Ranch, no consensus was obtained.

D. [20-1783](#) Vice Mayor Luke's' Report

Vice Mayor Luke provided a brief review of the Art Advisory Board's project to paint the City's Skate Park arenas and received a request from the North Port High School art teacher to finish the project by the end of this school year.

There was a consensus to write a letter to the Art Advisory Board to ensure a decision is made no later than their February meeting.

11. ADMINISTRATIVE AND LEGAL REPORTS:

A. [20-1754](#) City Manager Report

Nothing to report.

B. [20-1759](#) City Attorney Report

Nothing to report.

C. [20-1779](#) City Clerk Report

Nothing to report.

12. ADJOURNMENT:

Mayor McDowell adjourned the meeting at 9:57 p.m.

City of North Port, Florida

By: _____
Debbie McDowell, Mayor

Attest: _____
Heather Taylor, Interim City Clerk

Minutes approved at the Commission Regular Meeting this ____ day of _____, 2020.