



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Debbie McDowell, Mayor

Jill Luke, Vice Mayor

Christopher Hanks, Commissioner

Pete Emrich, Commissioner

Vanessa Carusone, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager

Amber L. Slayton, City Attorney

Heather Taylor, Interim City Clerk

Tuesday, December 10, 2019

10:00 AM

CITY COMMISSION CHAMBERS

Ammended to state "quasi-judicial" on Item CC DMP-19-186 and to Replace the 11/5/19 Minutes w/11/7/19 on Item 19-1524

MEETING PROCEDURE: By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

3. ANNOUNCEMENTS

- A. [19-1523](#) Current Vacancies for Boards and Committees and Upcoming Expiration Dates for Boards and Committees.

Attachments: [Current Vacancies for Boards and Committees and Upcoming Expiration Dates](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [19-1226](#) Approve Amendment of Original ImageTrend Contract to Delete ImageTrend Vault Setup Fee and SaaS

Attachments: [North Port \(FL\) A - Cancelling Vault, signed by IT](#)
[Original ImageTrend, Inc. Executed Agreement](#)
[Florida Division of Corporations Document.pdf](#)

- B. [19-1232](#) Approve Utilization of Florida Sheriff's Association Contract FSA19-VEL27.0 for the Purchase of Three 2020 Ford F-150 Police-Rated Pickup Trucks in the Estimated Amount of \$106,359.00, and the City of Cape Coral Contract CON-PW18-10MM for Emergency Vehicle Associated Equipment and Graphics in the Estimated Amount of \$37,068.00 for an Estimated Total of \$143,427.00.

Attachments: [Competitive Exemptions Form - Duval Ford, LLC](#)
[Competitive Exemptions Form - Lightning Wireless Solutions, Inc](#)
[Duval Ford, LLC Quote F-150s](#)
[Lightning Wireless Solutions, Inc Quote F-150s](#)
[Florida Sheriffs Association Contract Terms and Conditions](#)
[City of Cape Coral Contract CON-PW18-10MM](#)
[Purchase Comparison](#)
[Vehicle Overview](#)
[Florida Division of Corporations Documents - Duval Ford, LLC](#)
[Florida Division of Corporations Documents - Lightning Wireless Solutions, Inc](#)
[Equipment & Fleet Vehicle Replacement Score Sheet](#)

- C. [19-1288](#) Approve License Agreement with Zonar Systems, Inc. for Annual Communications Services, Equipment for New Vehicles, and As-Needed Replacement Parts and Equipment, in an Estimated Amount of \$85,000

Attachments: [Sole/Single Source Procurement Request Form](#)
[Zonar License Agreement](#)
[Zonar Sole Source Letter](#)
[Florida State Division of Corporations Document](#)

- D. [19-1292](#) Approve Contract No. 2020-21 with Spectrum Underground, Inc. in the Amount of \$118,967.00, with a Contingency Amount of \$5,948.00, for a Total Project Cost of \$124,915.00 for the North Salford Blvd. Bridge Water Main Replacement Project

Attachments: [Contract No. 2020-21](#)
[Notice of Intent to Award](#)
[Award Recommendation Memo](#)
[Bid Tabulation](#)
[RFB Submittal by Spectrum Underground, Inc.](#)
[RFB No. 2020-21 and Addendum](#)
[Florida Division of Corporations Document](#)
[Pictures](#)

- E. [19-1310](#) Approve Contract No. 2020-20 with Spectrum Underground, Inc., in the Amount of \$122,538.50 with a Contingency Amount of \$12,254.00, for a Total Project Cost of \$134,792.50 for the Lazy River Water Main and Force Main Replacement Project

Attachments: [Contract No. 2020-20](#)
[Notice of Intent to Award](#)
[Award Recommendation Memo](#)
[Bid Tabulation](#)
[RFB Submittal by Spectrum Underground, Inc.](#)
[RFB No. 2020-20 and Addendum](#)
[Florida Division of Corporations Document](#)
[Picture](#)

- F. [19-1313](#) Approve Acceptance of Local Funding Initiative Requests, if Awarded, for the Expansion of Water and Sewer to Warm Mineral Springs in the Amount of \$875,000 and Design and Construction of a New Public Safety Training Track in the Amount of \$750,000 and to Authorize the City Manager to Sign Grant Documents upon Satisfactory Legal Review

Attachments: [Warm Mineral Springs Utilities House Request](#)
[Warm Mineral Springs Utilities Senate Request](#)
[Public Safety Track House Request](#)
[Public Safety Track Senate Request](#)

- G. [19-1376](#) Approve Sole Source Procurement of Annual Naviline Maintenance from Central Square Technologies, LLC in an Estimated Budgeted Amount of \$180,750.76 with a Contingency Amount of \$10,000.00 for a Total Budgeted Amount of \$190,750.76

Attachments: [Sole Source Request Form](#)
[Central Square Technologies LLC Hosting Services NaviLine](#)
[Central Square Technologies LLS \(formally known as Superior LLC\) Amendme](#)
[Florida Division of Corporations Document - Central Square Technologies LLC](#)

- H. [19-1381](#) Approve the Disposition of Surplus Assets in an Appropriate Fashion Pursuant to Chapter 2 Administration, Article VIII Procurement, Section 2-419, Disposition of City Assets and Property (d), (1) of the Code of the City of North Port, Florida.

Attachments: [Asset Disposition and Recommended Method of Disposal December 2019](#)
[City of North Port Property Disposal Forms](#)
[Mechanic's Vehicle Inspection forms](#)
[Equipment & Fleet Vehicle Replacement Score Sheet](#)

- I. [19-1386](#) Approve the Utilization of the OMNIA Partners Cooperative Purchasing Agreement for Office Depot and the Sourcewell Cooperative Agreement for Staples for the Procurement of Office Supplies in the Combined Estimated Amount of \$110,000.00

Attachments: [Procurement Exemption Form](#)
[Omnia Partners \(Lead Agency City of Tamarac\) Executive Summary Office Dep](#)
[Omnia Partners\(Lead Agency, City of Tamarac\) Signed Agreement](#)
[Omnia Partners \(Lead Agency, City of Tarmac\) RFP Document](#)
[Sourcewell \(fna, NJPA\) Lead Agency, Lodi CA Unified School District RFP and](#)
[Sourcewell \(fna, NJPA\) Lead Agency, Lodi, CA Unified School District Acceptar](#)
[Florida Division of Corporations \(Staples Office Depot\)](#)

- J. [19-1394](#) Accept the Cash Receipts Summary Report for October 2019

Attachments: [Cash Receipts Summary 103119](#)

- K. [19-1395](#) Approve Amendment No. 1 to Agreement No. 2019-41, Professional Engineering Services for Water Transmission Main on San Mateo Drive from Price Blvd. to Hillsborough Blvd. with Kimley Horn & Associates, Inc, for the Amount of \$46,906.20

Attachments: [Amendment No. 1 Form with Scope of Services](#)
[Agreement No. 2019-41 with Kimley-Horn & Associates, Inc.](#)

- L. [19-1400](#) Approve Amendment No. 1 to Request for Bid (RFB) No. 2018-59 for Janitorial Services for the City of North Port with 3H Service System, Inc., to add the North Port Aquatic Center, 6205 West Price Boulevard for daily Janitorial Services in the estimated amount of \$9,000 annually.

Attachments: [RFB No. 2018-59 Amendment Form](#)
[Quote CNP-102319](#)
[PO 048287 - 3H Service System, Inc.](#)
[PO 048242 - 3H Service System, Inc.](#)
[RFB No. 2018-59 Janitorial Services and Addenda](#)
[RFB No. 2018-59 Tabulation Sheet](#)
[RFB No. 2018-59 3H Service System, Inc. Submittal](#)
[Florida State Division of Corporations Document](#)

- M. [19-1414](#) Approve Utilization of Charlotte County Water and Wastewater Chemicals, Annual Bid No. 19-582 for the Purchase of Sodium Hypochlorite Solution Per Unit Pricing, on an "As Required" Basis, from Allied Universal Corporation, for an Estimated Annual Amount of \$120,000.00

Attachments: [Procurement Exemption Request Form and back-up](#)
[Award Notice](#)
[Bid Tabulation](#)
[Allied Universal Corporation Bid Submittal](#)
[Charlotte County Bid No. 19-582](#)
[RFB 2016-30 with Addenda & Bid Tabulation](#)
[Florida Division of Corporations](#)

- N. [19-1437](#) Approve Data Processing Services Agreement/Subscription Agreement with Honeywell FIRST and Authorize the City Manager to Approve Annual Renewal Provided there are No Changes to Terms & Conditions

Attachments: [FIRST Honeywell Plan Quote.pdf](#)
[Honeywell Sole Single Source.pdf](#)
[Services Agreement Subscription Agreement.pdf](#)
[Sole Source Letter.pdf](#)
[Florida Division of Corporations.pdf](#)

- O. [19-1524](#) Approve Minutes for the November 7, 2019 Commission Special Meeting, and November 12, 2019 Commission Regular Meeting.

Attachments: [11-07-2019 Minutes](#)
[11-12-2019 Commission Regular Meeting Minutes](#)

5. PUBLIC HEARINGS:

PETITIONS:

- A. [CC](#)
[DMP-19-186](#) Development Master Plan, Woodlands - Phase 1, 288,510 Square Feet of Light Industrial, Flex Warehouse, and Office Space (QUASI-JUDICIAL)

Attachments: [Woodlands - Phase 1 Development Master Plan](#)
[DMP-19-186 Staff Report](#)
[PowerPoint](#)
[SWFWMD Wetland Survey](#)
[Listed Species Survey and Results](#)
[Traffic Impact Statement](#)
[Draft Minutes PZAB Meeting 12-05-2019](#)
[Ex parte Communication Mayor McDowell](#)
[Ex parte Communication Commissioner Luke](#)

ORDINANCES - First Reading:

- B. [ORD. NO. 2019-15](#) An Ordinance of the City of North Port, Florida, Amending the Unified Land Development Code Related to Fences, by Amending Section 53-3, Section 53-240, and Section 61-3; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Attachments: [Ordinance 2019-15](#)
[Staff Report with Exhibits, TXT-18-296](#)

ORDINANCES - Second Reading

- C. [ORD. NO. 2019-50](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, to Bring Meeting Notice and Advertisement Requirements of the Fire Rescue District into Conformity with Florida Statutes, by Amending Chapter 66 – Special Districts, Article II – North Port Fire Rescue District, Section 66-33 – Meetings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance](#)
[Commission Direction](#)

- D. [ORD. NO. 2019-51](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, to Provide Consistency and to Bring Meeting Notice and Advertisement Requirements of the Road and Drainage District into Conformity with Florida Statutes, by Amending Chapter 66 – Special Districts, Article III – Road and Drainage District, Section 66-51 – Governing Body, and Section 66-60 – Meetings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance](#)
[Commission Action](#)

- E. [ORD. NO. 2019-52](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, to Provide Consistency and to Bring Meeting

Notice and Advertisement Requirements of the Solid Waste District into Conformity with Florida Statutes, by Amending Chapter 66 – Special Districts, Article IV – Solid Waste District, Section 66-86, Section 66-87, and Section 66-94; and by Creating Section 66-97; Providing For Conflicts; Providing For Severability; Providing For Codification; And Providing An Effective Date.

Attachments: [Ordinance](#)
[Commission Direction](#)

- F. [ORD. NO. 2019-53](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida Related to Advisory Boards, by Repealing in Its Entirety Chapter 4, Article V, Entitled “The Beautification and Tree/Scenic Highway Committee”; by Amending Section 4-182 Regarding the Powers and Duties of the Environmental Advisory Board; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Attachments: [Ordinance No. 2019-53](#)

6. GENERAL BUSINESS:

- A. [19-1427](#) Discussion and Possible Action to Approve the Annual Water Demand Projections Reports

Attachments: [2020-2040 Annual Water Demand Projections](#)
[2019-2039 Commission approved Water Demand Projection](#)
[North Port Water Demand and Supply Projections Chart](#)
[PRMRWSA Master Water Supply Contract](#)
[Amendment 1 to PRMRWSA Master Water Supply Contract](#)
[Amendment 2 to PRMRWSA Master Water Supply Contract](#)

7. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

8. COMMISSION COMMUNICATIONS:

- A. [19-1527](#) Commissioner Emrich's Communications
- B. [19-1528](#) Commissioner Carusone's Communications
- C. [19-1529](#) Commissioner Hanks' Communications
- D. [19-1530](#) Vice Mayor Luke's Communications

- E. [19-1531](#) Mayor McDowell's Communications

9. ADMINISTRATIVE AND LEGAL REPORTS:

10. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.