



City of North Port
 HUMAN RESOURCES DEPARTMENT
 Benefits & Risk Division
 HR Hotline: 941.429.7200
 Fax: 941.429.7135
 Email: RiskServices@cityofnorthport.com



MEMORANDUM

TO: Scott Skipper – Accounting Manager
 FROM: Sandy Knowles, Benefits & Risk Manager *SK*
 SUBJECT: Settlement of Explorer – Authorization to Charge to Account
 DATE: August 14, 2019

On August 13, 2019, I met with City Manager and the proposed settlement of \$22,935.00 for the totaled Ford Explorer (7/4/19 accident) has been approved.

The breakdown is as follows:

Explorer	\$16,650.00	
LESS	\$2500.00 (at fault deductible)	
	\$14,150.00	ACCOUNT # 530-0900-513.49-77
Up-Fitting	\$8,640.00	(re-use of some of the eq) ACCOUNT # 530-0900-513.49-77
Towing	\$145.00	ACCOUNT # 530-0900-513.49-77

The salvage of the vehicle and parts that are in working condition but not able to be used in the newer vehicle model, the monies are to be returned to the RISK FUND.

All backup is attached for your information.

PC via email: Public Works, Kenny Rapphun – Julie Bellia – Barb Wolf
 Police, Chief Garrison - DC Morales – Captain King



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MEMORANDUM

TO: Peter Lear, City Manager

FROM: Sandy Knowles, Benefits & Risk Manager *SK*

SUBJECT: Recommendation of Settlement of Explorer

DATE: August 2, 2019

On July 4, 2019 the Police Department was involved in a motor vehicle accident.

The Explorer sustained \$17,471.89 in damage, per Property Damage Appraisers (PDA) attached estimate. That cost does not include the supplemental damage of any unforeseen damages, those damages can range up to \$5000.00 in additional repairs.

PDA also provided the base book value of this vehicle with the mileage being \$16,650.00. It would not practical to repair the Explorer. Risk recommends that the Explorer be considered a total loss and that the Risk Fund settles in the amount of \$22,935.00.

Breakdown of settlement:	Explorer	\$16,650.00	
	Up-Fitting	\$8,640.00	(re-use of some of the eq)
	Towing	\$145.00	
	LESS	<u>(\$2500.00)</u>	(at-fault deductible)
		\$22,935.00	

The salvage of the vehicle and parts that are in working condition but not able to be used in the newer vehicle model, the monies are to be returned to the RISK FUND.

*8/13/19 met
 w/ Pete Lear
 Approved.*

Date: 07/09/19 01:13 PM
 Estimate ID: 9479070011
 Estimate Version: 0
 Committed
 Profile ID: * PDA FL
 Quote ID: 50890790

Property Damage Appraisers (PDA Sarasota/Sebring)

PO Box 7467, North Port, FL 34290
 (941) 876-3945
 Fax: (941) 564-8589
 Email: pdasarasota@pdaorg.net

Not An Authorization For repair
 Read disclaimers following appraisal calculations.

Damage Assessed By: Bob Ransome
 Classification:

Appraised For: Steven DeBona

Condition Code: Good
 Deductible: 0.00
 File Number: 9479070011
 Claim Number: 1FM5K8AR4GGC50298
 Type of Loss: Collision

Insured: CITY OF NORTH PORT
 Owner: CITY OF NORTH PORT
 Address: 4970 CITY HALL BLVD, NORTH PORT, FL 34286
 Telephone: Work Phone: (941) 429-7138

Mitchell Service: 911800

Description: 2016 Ford Explorer Police Intercept
 Body Style: 4D Ut
 VIN: 1FM5K8AR4GGC50298
 Mileage: 48,232
 OEM/ALT: A
 Parts Profile: Florida
 Color: BLACK/WHITE
 Options: 4WD OR AWD
 Vehicle Production Date: 3/16
 Drive Train: 3.7L Inj 6 Cyl AWD
 License: XE4672 FL
 Parts Profile Version: 27

Line Item	Entry Number	Labor Type	Operation	Line Item Description	Part Type/ Part Number	Dollar Amount	Labor Units
1	800016	MCH	REMOVE/REPLACE	L Replace Front Suspension One Side -M	Qual Recycled Part	300.00	* 2.4
2	800017	BDY	REMOVE/REPLACE	Clean & Visually Inspect	Qual Recycled Part		1.0
3				*** END OF ATG SECTION ***			
4	100726	BDY	OVERHAUL	Frt Bumper Cover Assy			3.8 #
5	101684	BDY	REMOVE/REPLACE	Frt Add w/Emergency Lamps			0.4
6	100731	BDY	REMOVE/REPLACE	Frt Bumper Cover	** QRP Certified	610.00	INC #
7	AUTO	REF	REFINISH	Frt Bumper Cover			C 2.8
8	100734	BDY	REMOVE/REPLACE	Frt Bumper Rivet 4@0.56	* W702852 S300	2.24	INC
9	100736	BDY	REMOVE/REPLACE	L Frt Bumper Reinforcement	** QUAL REPL PART	12.00	INC #
10	AUTO	BDY	REMOVE/INSTALL	Frt Bumper Cover			INC
11	100739	BDY	REMOVE/REPLACE	L Frt Bumper Grille	** QUAL REPL PART	96.00	INC #
12	100710	BDY	REMOVE/REPLACE	Frt Bumper Valance Panel	** QUAL REPL PART	178.00	INC #
13	100711	BDY	REMOVE/REPLACE	Frt Ctr Bumper Moulding	** QUAL REPL PART	167.00	INC #
14	AUTO	REF	REFINISH	Frt Ctr Bumper Moulding			C 1.2
15	100713	BDY	REMOVE/REPLACE	L Frt Bumper Moulding	** QUAL REPL PART	29.00	INC #
16	100715	BDY	REMOVE/REPLACE	Frt Bumper Impact Absorber	** QRP Certified	98.00	INC #
17	100740	BDY	REMOVE/REPLACE	Grille Assembly	FB5Z 8200 GB	452.38	INC #
18	100727	BDY	REMOVE/REPLACE	R Frt Combination Lamp	FB5Z 13008 AJ	949.30	1.1 #
19	AUTO	BDY	CHECK/ADJUST	Headlamps			0.4
20	100728	BDY	REMOVE/REPLACE	L Frt Combination Lamp	FB5Z 13008 AH	949.30	1.1 #
21	100172	BDY	REMOVE/REPLACE	L Frt Combination Lamp Support	FB5Z 17C973 A	31.88	INC #
22	AUTO	BDY	REMOVE/INSTALL	L Front Combination Lamp			INC #
23	100807	BDY	REMOVE/REPLACE	Hood Panel (Alum)	** QRP Certified	566.00	2.0
24	AUTO	REF	REFINISH	Add For Hood Underside			C 1.4

ESTIMATE RECALL NUMBER: 07/09/2019 13:13:54 9479070011
 Mitchell Data Version: OEM: JUN_19_V0628 Alternate Parts: 07/09/2019 13:02:59
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 Software Version: 7.1.236 All Rights Reserved

Date: 07/09/19 01:13 PM
 Estimate ID: 9479070011
 Estimate Version: 0
 Committed
 Profile ID: * PDA FL
 Quote ID: 50890790

25	AUTO	REF	REFINISH	Hood Outside				C 2.7
26	100816	BDY	REMOVE/REPLACE	R Hood Hinge	BB5Z 16796 A	54.30	0.3 #	
27	AUTO	REF	REFINISH	R Hinge				C 0.5
28	AUTO	BDY	REMOVE/INSTALL	Hood Assy				INC
29	100817	BDY	REMOVE/REPLACE	L Hood Hinge	BB5Z 16797 A	53.91	0.3 #	
30	AUTO	REF	REFINISH	L Hinge				C 0.5
31	100077	BDY	REMOVE/REPLACE	R Fender Panel	** QRP Certified	176.00	2.4 #	
32	AUTO	REF	REFINISH	R Fender Outside				C 1.6
33	AUTO	REF	REFINISH	R Add To Edge Fender				C 0.5
34	100078	BDY	REMOVE/REPLACE	L Fender Panel	** QRP Certified	238.00	2.4 #	
35	AUTO	REF	REFINISH	L Fender Outside				C 1.6
36	AUTO	REF	REFINISH	L Add To Edge Fender				C 0.5
37	100080	BDY	REMOVE/REPLACE	L Fender Front Bracket	** QUAL REPL PART	39.00	INC #	
38	AUTO	REF	REFINISH	L Fender Reinf				C 0.5
39	100082	BDY	REMOVE/REPLACE	L Up'r Fender Bracket	FB5Z 16C079 A	36.69	0.2 #	
40	AUTO	BDY	REMOVE/INSTALL	L Fender Assy				INC #
41	100084	BDY	REMOVE/REPLACE	L Fender Filler Panel	BB5Z 7802039 B	37.61	INC	
42	101670	BDY	REMOVE/REPLACE	L Fender Liner	** QUAL REPL PART	78.00	INC	
43	100096	BDY	REMOVE/REPLACE	L Fender Wheel Opening Mldg	** QUAL REPL PART	79.00	INC #	
44	100108	BDY	REMOVE/REPLACE	Fr't Body Radiator Support (Com)	FB5Z 16138 B	353.53	3.2 #	
45	AUTO	MCH	REMOVE/REPLACE	Evacuate & Recharge A/C	-M			1.4
46	AUTO	MCH	REMOVE/REPLACE	Add To Disconnect & Connect A/C Lines	-M			0.3
47	AUTO	BDY	REMOVE/INSTALL	R Front Combination Lamp				INC #
48	100115	BDY	REMOVE/REPLACE	L Fr't Body Apron Reinf (HSS) -S	BB5Z 16155 A	100.76	4.0	
49	100110	BDY	REMOVE/REPLACE	L Fr't Body Upper Apron Reinf (HSS) -S	BB5Z 16B045 A	103.83	5.5 #	
50	100123	BDY	REPAIR	L Fr't Body Front Apron Panel (HSS/UHSS)	Existing			4.0*#
51	AUTO	REF	REFINISH	L Apron Assembly Complete				2.5
52	100851	MCH	REMOVE/REPLACE	Sub-Frame Assy	-M Qual Recycled Part	700.00	* 7.2 #	
53	100860	MCH	REMOVE/REPLACE	Air Bag Module-Driver Front	-M FB5Z 78043B13 AA	399.53	INC	
54	100861	MCH	REMOVE/REPLACE	Air Bag Clockspring	-M GB5Z 14A664 E	190.47	1.0	
55	100795	MCH	REMOVE/REPLACE	L Fr't Air Bag Impact Sensor	-M FR3Z 14B004 A	149.23	0.3	
56	100796	MCH	REMOVE/REPLACE	Air Bag Restraint Control Module	-M GB5Z 14B321 A	525.65	0.5 #	
57	AUTO	BDY	REMOVE/INSTALL	Ctr Console				0.8
58	100868	MCH	REMOVE/REPLACE	Air Bag Module-Driver's Seat	-M BG1Z 54611D11 A	266.95	0.5 #	
59	100872	MCH	REMOVE/REPLACE	L Air Bag Side Curtain Module	-M DB5Z 78042D95 A	630.93	1.6 #	
60	AUTO	BDY	REMOVE/INSTALL	Roof Headliner				3.4 #
61	100876	MCH	REMOVE/REPLACE	L Fr't Air Bag Side Impact Sensor	-M GN1Z 14B345 A	41.67	0.4 #	
62	AUTO	BDY	REMOVE/INSTALL	L Fr't Door Trim Panel				0.4
63	101432	BDY	REMOVE/REPLACE	Wheel	DG1Z 1015 A	176.81	0.3	
64	931127	MCH	ADD'L LABOR OP	Pre Repair Scan	Existing			1.0*
65	931128	MCH	ADD'L LABOR OP	Post Repair Scan	Existing			1.0*
66	936003		ADD'L COST	Coolant		15.00	*	
67	100992	MCH	OVERHAUL	L Fr't Susp Components One Side	-M			3.7
68				DOES NOT INCLUDE ALIGNMENT				
69	100995	MCH	ALIGN	Front Suspension	-M			1.6
70	100997	MCH	REMOVE/REPLACE	Bleed Brake System	-M			1.0
71	100886	MCH	REMOVE/REPLACE	L Fr't Drive Axle Nut	-M * W712435 S439	9.00		
72	101755	MCH	REMOVE/REPLACE	L Fr't Drive Axle Assembly	-M ** QUAL REPL PART	148.05	0.4 #	
73	100902	MCH	REMOVE/REPLACE	L In'r Steering Tie Rod	-M ** QUAL REPL PART	36.94	1.8 #	
74	100906	MCH	REMOVE/REPLACE	L Otr Steering Tie Rod End	-M ** QUAL REPL PART	42.32	INC	
75	100917	MCH	REMOVE/REPLACE	L Steering Nut	-M * W520215 S440	2.50		
76	100458	GLS	REMOVE/REPLACE	W/Shield Glass	FB5Z 7803100 A	307.97	3.2 #	
77	101017	BDY	REMOVE/REPLACE	L Fr't Seat Belt	DB5Z 78611B09 AD	216.88	1.2 #	
78	101019	MCH	REMOVE/REPLACE	L Fr't Seat Belt Pretensioner	-M FB5Z 78610E45 A	109.48	0.3 #	
79	101023	BDY	REMOVE/REPLACE	L Fr't Seat Belt Adjuster	BB5Z 78602B82 AA	47.30		
80	101025	BDY	REMOVE/REPLACE	L Fr't Seat Belt Buckle	EB5Z 7861203 AB	137.18	0.2 #	
81	AUTO	BDY	REMOVE/INSTALL	L Fr't Seat Assy				0.4
82	900500	MCH	REMOVE/REPLACE	Goodyear Eagle Enforcer 245/55R18 V	** QUAL REPL PART	218.28		
83	936014		ADD'L COST	Flex Additive		5.00	*	
84	933006	FRM	ADD'L OPR	Frame/Rack Set Up				2.0*
85	933030	FRM	ADD'L OPR	Pull For Sway				2.0*
86	933002	REF	ADD'L OPR	Clear Coat				2.5*
87	933005	BDY	ADD'L OPR	Restore Corrosion Protection		5.00	* 0.2*	
88	933018	REF	ADD'L OPR	Mask For Overspray		5.00	* 0.2*	

ESTIMATE RECALL NUMBER: 07/09/2019 13:13:54 9479070011

Mitchell Data Version: OEM: JUN_19_V0628 Alternate Parts: 07/09/2019 13:02:59

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Software Version: 7.1.236

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Date: 07/09/19 01:13 PM
 Estimate ID: 9479070011
 Estimate Version: 0
 Committed
 Profile ID: * PDA FL
 Quote ID: 50890790
 526.40 *

89 AUTO ADD'L COST Paint/Materials

* - Judgment Item
 # - Labor Note Applies
 ** QRP Certified - Quality Replacement Parts - Certified
 ** QUAL REPL PART - Quality Replacement Parts
 C - Included in Clear Coat Calc

NAPA AUTO PARTS
 CALL YOUR LOCAL STORE
 OR CALL 1-800-LET-NAPA

KEYSTONE-INS QUALITY PRT
 4101 BULLS BAY HWY.
 JACKSONVILLE
 FL 32219
 (800) 432-8019 (904) 240-3370

(800) 538-6272					
72 ** 957350	148.05	6	** FO1000723C	610.00	
73 ** 1693904	36.94	9	** FO1042146	12.00	
74 ** 1693903	42.32	11	** FO1038159	96.00	
		12	** FO1095261	178.00	
		13	** FO1095262	167.00	
		15	** FO1046106	29.00	
		16	** FO1070195C	98.00	
		23	** FO1230315C	566.00	
		31	** FO1241301C	176.00	
		34	** FO1240301C	238.00	
		37	** FO1244107	39.00	
		42	** FO1248178	78.00	
		43	** FO1290130	79.00	

Estimate Totals

I. Labor Subtotals		Units	Rate	Add'l Labor Amount	Sublet Amount	Totals	II. Part Replacement Summary		Amount	
Body		39.0	48.00	5.00	0.00	1,877.00 T	Taxable Parts		10,148.87	
Refinish		19.0	48.00	5.00	0.00	917.00 T	Parts Adjustments		250.00	
Glass		3.2	48.00	0.00	0.00	153.60 T	Sales Tax @ 7.000%		727.92	
Frame		4.0	48.00	0.00	0.00	192.00 T				
Mechanical		26.4	85.00	0.00	0.00	2,244.00 T	Total Replacement Parts Amount		11,126.79	
				Taxable Labor		5,383.60				
				Labor Tax @ 7.000 %		376.85				
Labor Summary	91.6					5,760.45				
III. Additional Costs							IV. Adjustments			
						Amount			Amount	
Taxable Costs						546.40	Insurance Deductible		0.00	
Sales Tax @ 7.000%						38.25	Customer Responsibility		0.00	
Total Additional Costs						584.65				
Paint Material Method: Rates Init Rate = 28.00 , Init Max Hours = 99.9, Addl Rate = 0.00										
							I. Total Labor:		5,760.45	
							II. Total Replacement Parts:		11,126.79	
							III. Total Additional Costs:		584.65	
							Gross Total:		17,471.89	

Talon Towing and Transport LLC

5085 Pan American Blvd

North Port, FL 34287

Ph: 941-870-9001 Fax: 941-564-6557

dispatch@talonservices.org

Invoice #P-4022

Date: 7/5/2019

For:
NPPD

FL

Due Date	Terms	P.O. Number
	Net 30	

From: S San Mateo Dr & Rada Ln, North Port, FL 34288

To: City Shop, 1100 N Chamberlain Blvd, North Port, FL 34286

Owner:

Member #:

Service Date: 7/4/2019 8:45:00 PM

Driver: 11

Ticket #:

Reason For Call: Crash

Vehicle	VIN	Veh #	Tag	State	Odometer
black 2016 FORD EXPLORER POLICE INTERCEPT	1FM5K8AR4GGC50298	72930	xe4672	fl	0

Qty	Service	Rate	Adjustment	Tax	Amount
1.00	Crash Light Duty	\$125.00	\$0.00	\$0.00	\$125.00
1.00	Mileage (5 Miles)	\$20.00	\$0.00	\$0.00	\$20.00
Total Amount Due					\$145.00

Received By:

Date:

City of North Port

General Services Department
 Human Resources Division
 4970 City Hall Boulevard
 North Port FL 34286
 HR Hotline: (941) 429-7200
 Fax: (941) 429-7135
 hrsservices@cityofnorthport.com



INVOICE

To: Date:

Address:

Item*	Description	Quantity	Unit Price	Amount
1	2020 Ford Explorer - Gas Engine	1	\$34,308.55	\$34,308.55
2	Cost of Removal of Labor and Parts of Wrecked Vehicle	1	\$2595.00	\$2595.00
3	Upfitting Cost of New Explorer (includes Parts from 2 above)	1	\$5581.00	\$5581.00
4	Painting Black Doors to White	1	\$464.00	\$464.00
			Subtotal	\$42948.55
			Grand Total	\$42948.55

Comments:

INTERNAL USE ONLY

Submitted by:
 Title:

Amount Paid:
 Date:

Salvage Bids:

Company	Contact	Phone Number	Amount
Jims	Jeff	(800) 282-4620	\$1,008.00
Ole South	Terry	(800) 393-1134	\$1,177.00
Matrix	Bill	(941) 484-2627	\$1,250.00

Market Survey:

Company	Contact	Phone Number	Amount
Comp1			\$17,944.00
Comp 2			\$16,500.00
Comp 3			\$16,950.00

Book Calculations:

Option Description	NADA Amount
Base Book	\$16,425.00
Mileage	\$225.00
Total	\$16,650.00



LIGHTNING FLEET SOLUTIONS
A Division of Lightning Wireless Solutions, Inc.

Fort Myers
Corp. Headquarters
 5500 Division Drive
 Fort Myers, FL 33905
 (239) 481-8700
 MV98303

Sarasota
Branch Location
 4520 McAshton Street
 Sarasota, FL 34233
 (941) 413-5130
 MV98584

Name / Address

City of North Port Police
 Attn: Accounts Payable
 4980 City Hall Blvd.
 Northport, FL 34286

Date	Quote
7/29/2019	7971

Description	Qty	Rate	Total
Troy CM-UV20-SL-LED, passenger seat computer mount designed not to intrude on passenger side foot space. Includes a sliding arm feature that allows computer access from outside the vehicle. Accommodates Havis, Gamber, Kodiak, & First Mobile docking stations	1	448.00	448.00
Brooking Side Lights Body Drilled (2) DS, (2) PS, and (2) Rear Tag Area (CS From Wrecked Vehicle) - Ref Pics on Placement	4	0.00	0.00
Tremco Fleet Smart Anti-Theft System for 2020 Ford PI Utility	1	110.00	110.00
Pelican Flash Light, Power Inverter, Docking Station with Power Supply, Stalker Radar System, Motorola Radio and Antenna and Whelen Siren Box all to be install from wrecked vehicle	1	0.00	0.00
OPS Vault 2 Drawer Up System with Radio Tray to Fit a 2020 Ford PI Utility	1	1,160.00	1,160.00
Vehicle Graphics - NPPD Design Reflective	1	650.00	650.00
Shipping / Pass Through Per Contract	1	475.00	475.00
*** Contract Pricing City of Cape Coral, Florida Contract # CON-PW18-10MM ***		0.00	0.00

To accept this quote please sign below and return to our office. Quote is valid for 60 days and pricing is subject to change at the time of order.

Subtotal	\$5,581.00
Sales Tax (0.0%)	\$0.00
Total	\$5,581.00

Signature _____



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A Division of Lightning Wireless Solutions, Inc.

Fort Myers
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 5500 Division Drive
 Fort Myers, FL 33905
 (239) 481-8700
 MV98303

Sarasota
Branch Location
 4520 McAshton Street
 Sarasota, FL 34233
 (941) 413-5130
 MV98584

Name / Address

City of North Port Police
 Attn: Accounts Payable
 4980 City Hall Blvd.
 Northport, FL 34286

Date	Quote
7/11/2019	7898

Description	Qty	Rate	Total
1- 2016 Ford PIU (Supervisor Marked Patrol Wrecked Vehicle) **** Priced Per Vehicle **** Labor - Marked Ford PIUV Vehicle Equipment Removal @ Sarasota Shop	1	600.00	600.00

To accept this quote please sign below and return to our office. Quote is valid for 60 days and pricing is subject to change at the time of order.

Subtotal	\$600.00
Sales Tax (0.0%)	\$0.00
Total	\$600.00

Signature _____



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Fort Myers
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 5500 Division Drive
 Fort Myers, FL 33905
 (239) 481-8700
 MV98303

Sarasota
Branch Location
 4520 McAshton Street
 Sarasota, FL 34233
 (941) 413-5130
 MV98584

Name / Address

City of North Port Police
 Attn: Accounts Payable
 4980 City Hall Blvd.
 Northport, FL 34286

Date Quote

7/12/2019 7902

Description	Qty	Rate	Total
1- 2019 Ford PIU Install (Supervisor Marked Patrol Parts From Wrecked Vehicle 72930) **** Priced Per Vehicle ****			
Labor - Vehicle Equipment Installation @ Sarasota Shop	1	1,495.00	1,495.00
T000 Miscellaneous Installation Hardware (including wire, connectors, wire ties, tape, etc.)	1	500.00	500.00
*** Parts From The Wrecked Vehicle Will Only Fit a 2016 - 2019 Ford PIU Model and will not fit into a new 2020 Ford PIU Model ***			

Subtotal \$1,995.00

Sales Tax (0.0%) \$0.00

Total \$1,995.00

To accept this quote please sign below and return to our office. Quote is valid for 60 days and pricing is subject to change at the time of order.

Signature _____