



City of North Port
PURCHASING
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MEMORANDUM

TO: A. Jerome Fletcher II, ICMA-CM, MPA, City Manager

THRU: Jason Yarborough, Assistant City Manager

FROM: Ginny Duyn, CPPB, Senior Purchasing Administrator **GAB**

DATE: January 10, 2023

SUBJECT: **RFP NO. 2022-28 PROFESSIONAL ARCHITECTURAL & ENGINEERING SERVICES FOR PUBLIC SERVICES FACILITY PHASE II**

The Selection Committee held telephone discussions and then evaluated and ranked the following **two (2)** firms on January 6, 2023, as follows:

| FIRMS | RANK |
|---------------------------------|------|
| SCHENKEL & SHULTZ, INC. | 2 |
| SWEET SPARKMAN ARCHITECTS, INC. | 1 |

After polling the Committee, it is the recommendation of the Committee and purchasing that the City move forward with negotiations with the top ranked firm: **SWEET SPARKMAN ARCHITECTS, INC.** The following City Staff were selected to conduct contract negotiations: Anthony Friedman, Chuck Speake, and Tricia Wisner.

Approve to move forward with the Negotiations: YES NO
Approve the Negotiations Team: YES NO

Other: _____

Kimberly Williams

Digitally signed by Kimberly Williams
 DN: DC=northport, DC=city, OU=Departments, OU=Finance
 Dept, OU=Finance Area, CN=Kimberly Williams
 Reason: I am the author of this document
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Kimberly William, Finance Director

Date

A. Jerome Fletcher

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 Jerome Fletcher, E=fletcher@cityofnorthport.com
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A. Jerome Fletcher II, ICMA-CM, MPA, City Manager

Date



CITY OF NORTH PORT

RANKING TABULATION FOR RFP NO. 2022-28

PROFESSIONAL ARCHITECTURAL & ENGINEERING SERVICES FOR PUBLIC SERVICES FACILITY PHASE II

DATED: 1/6/2023

DEPT: PUBLIC WORKS

| SCHENKEL & SHULTZ, INC. | ANTHONY FRIEDMAN | | FRANK LAMA | | CHUCK SPEAKE | | TRICIA WISNER | | GARRETT WOODS | | | | | | |
|---|------------------|-------|------------|-------|--------------|-----------|---------------|-------|---------------|-------|---|-----------|---|---|-----------|
| | wt | v 0-5 | wt | v 0-5 | wt | v 0-5 | wt | v 0-5 | wt | v 0-5 | | | | | |
| QUALIFICATIONS OF FIRM | 2 | 5 | 10 | 2 | 4 | 8 | 2 | 5 | 10 | 2 | 4 | 8 | 2 | 3 | 6 |
| KEY PERSONNEL | 7 | 4 | 28 | 7 | 3 | 21 | 7 | 4 | 28 | 7 | 4 | 28 | 7 | 3 | 21 |
| PROJECT UNDERSTANDING & APPROACH | 5 | 5 | 25 | 5 | 4 | 20 | 5 | 4 | 20 | 5 | 4 | 20 | 5 | 3 | 15 |
| PROFICIENCY IN SIMILAR PROJECTS | 5 | 5 | 25 | 5 | 5 | 25 | 5 | 5 | 25 | 5 | 4 | 20 | 5 | 3 | 15 |
| OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES | 1 | 4 | 4 | 1 | 5 | 5 | 1 | 4 | 4 | 1 | 5 | 5 | 1 | 3 | 3 |
| M/W/VBE | 1 | | | 1 | | | 1 | | | 1 | | | 1 | | |
| TOTALS | | | 92 | | | 79 | | | 87 | | | 81 | | | 60 |

| SWEET SPARKMAN ARCHITECTS, INC. | wt | v | ANTHONY FRIEDMAN | wt | v | FRANK LAMA | wt | v | CHUCK SPEAKE | wt | v | TRICIA WISNER | wt | v | GARRETT WOODS |
|--|----|-----|---------------------|----|-----|---------------|----|-----|-----------------|----|-----|------------------|----|-----|------------------|
| | | 0-5 | | | 0-5 | | | 0-5 | | | 0-5 | | | 0-5 | |
| QUALIFICATIONS OF FIRM | 2 | 4 | 8 | 2 | 3 | 6 | 2 | 5 | 10 | 2 | 5 | 10 | 2 | 3 | 6 |
| KEY PERSONNEL | 7 | 5 | 35 | 7 | 4 | 28 | 7 | 5 | 35 | 7 | 4 | 28 | 7 | 4 | 28 |
| PROJECT UNDERSTANDING & APPROACH | 5 | 4 | 20 | 5 | 5 | 25 | 5 | 5 | 25 | 5 | 5 | 25 | 5 | 4 | 20 |
| PROFICIENCY IN SIMILAR PROJECTS | 5 | 5 | 25 | 5 | 5 | 25 | 5 | 4 | 20 | 5 | 5 | 25 | 5 | 3 | 15 |
| OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES | 1 | 4 | 4 | 1 | 5 | 5 | 1 | 5 | 5 | 1 | 5 | 5 | 1 | 3 | 3 |
| M/W/VBE | 1 | | | 1 | | | 1 | | | 1 | | | 1 | | |
| TOTALS | | | 92 | | | 89 | | | 95 | | | 93 | | | 72 |

CITY OF NORTH PORT

EVALUATION SCORES TABULATION FOR RFP NO. 2022-28

PROFESSIONAL ARCHITECTURAL & ENGINEERING SERVICES FOR PUBLIC SERVICES FACILITY PHASE II



DEPT: PUBLIC WORKS

DATED: 1/6/2023

| SUMMARY | FRIEDMAN | | LAMA | | SPEAKE | | WISNER | | WOODS | |
|---------------------------------|----------|------|-------|------|--------|------|--------|------|-------|------|
| | Score | Rank | Score | Rank | Score | Rank | Score | Rank | Score | Rank |
| SCHENKEL & SHULTZ, INC. | 92 | 1 | 79 | 2 | 87 | 2 | 81 | 2 | 60 | 2 |
| SWEET SPARKMAN ARCHITECTS, INC. | 92 | 1 | 89 | 1 | 95 | 1 | 93 | 1 | 72 | 1 |

Member Rankings (Final)

TOTAL OF SUMMARY

| | Sum of Member Ranks | Final Award Order * |
|---------------------------------|---------------------|---------------------|
| SCHENKEL & SHULTZ, INC. | 9 | 2 |
| SWEET SPARKMAN ARCHITECTS, INC. | 5 | 1 |

* The lower the rank number, the higher the final award order

Anthony Friedman

 Digitally signed by Anthony Friedman
Date: 2023.01.06 13:10:40 -05'00'


ANTHONY FRIEDMAN

Digitally signed by Frank Lama
DN: cn=Frank Lama, o, ou, email=flama@cityofnorthport.com, c=US
Date: 2023.01.09 09:33:38 -05'00'




FRANK LAMA

Chuck Speake

 Digitally signed by Chuck Speake
Date: 2023.01.09 09:51:30 -05'00'

CHUCK SPEAKE

Tricia Wisner

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Date: 2023.01.09 08:38:35 -05'00'

TRICIA WISNER

GARRETT WOODS

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GARRETT WOODS