



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Christopher B. Hanks, Mayor
Debbie McDowell, Vice-Mayor
Vanessa Carusone, Commissioner
Peter Emrich, Commissioner
Jill Luke, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager
Amber L. Slayton, City Attorney
Kathryn Wong, City Clerk
Heather Taylor, Deputy City Clerk

Tuesday, June 25, 2019

6:00 PM

CITY COMMISSION CHAMBERS

Amended to Add Attachment to Item 19-0646

MEETING PROCEDURE: By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. ANNOUNCEMENTS

- A. [19-0686](#) Current Vacancies for Boards and Committees and Upcoming Expiration Dates for Boards and Committees.

Attachments: [Current Vacancies and Upcoming Expiration List](#)

3. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

4. PROCLAMATIONS:

- A. [19-0691](#) Proclamation for "Commander Stephen Bartek Day"

Attachments: [Stephen Bartek Day July 31 2019](#)

5. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [19-0689](#) Minutes for the May 14, 2019 Commission Regular Meeting, May 28, 2019 Commission Regular Meeting, and June 3, 2019 Commission Special Meeting.

Attachments: [May 14, 2019 Minutes](#)
[May 28, 2019 Minutes](#)
[June 3, 2019 Minutes](#)

- B. [19-0520](#) Disposition of Surplus Assets in an appropriate fashion pursuant to Chapter 2 Administration, Article VIII Procurement, Section 2-419, Disposition of City Assets and Property, (d), (1), (3), North Port, Florida, Administrative Code, set forth in Florida Statute 274.06

Attachments: [Asset Disposition and Recommended Method September 2019](#)
[City of North Port Property Disposal Forms.pdf](#)
[Mechanic's Vehicle Inspection Form](#)
[Proposed Ambulance Inventory Status, Fiscal Year 2019-20 Memorandum](#)
[Scoresheet for CID 71531 Chevrolet 2009 MedTech Ambulance being donated](#)

- C. [19-0513](#) Microsoft Office 365 License Renewal

Attachments: [Procurement Form Competitive Exemptions](#)
[SHI Quote - 16826046 - City](#)
[SHI Quote - 16826419 - Police](#)
[Microsoft EA 61965670 City](#)
[Microsoft EA 74496474 Police](#)
[43230000-15-02 Microsoft LSP Contract Executed](#)
[Florida Division of Corporations](#)

- D. [19-0568](#) Police Datacenter Disaster Recovery purchase of \$111,920.

Attachments: [City of North Port Procurement Quote Form.pdf](#)
[Fast Forensics LLC quote.pdf](#)
[Quote chart.pdf](#)
[Memo from Captain Michael Baute.pdf](#)
[Letter from iX Systems.pdf](#)
[Florida Division of Corporations Document.pdf](#)

- E. [19-0582](#) County-Wide Justice Assistance Grant (JAG) for Behavioral/Mental Health Court Support Letter.

Attachments: [JAG Grant Support Letter 2018.docx.doc](#)

- F. [19-0545](#) Agreement between Enterprise Fleet Management, Inc. and the City of North Port.

Attachments: [Enterprise Fleet Management Agreement.pdf](#)
[FL Division of Corporations'Enterprise'.pdf](#)

6. PRESENTATIONS: TIME LIMIT OF 15 MINUTES

- A. [19-0581](#) Presentation of the Comprehensive Annual Financial Report (CAFR) for the year ending September 30, 2018.

Attachments: [CAFR 2018.pdf](#)

- B. [19-0629](#) National League of Cities Water and Sewer Line Warranty Program Presentation

Attachments: [National League of Cities Service Line Warranty Program Information](#)

- C. [19-0680](#) Presentation on Potential Land Preservation for Scrub Jay Habitat

Attachments: [Commissioner Luke email requesting agenda item](#)
[Presentation to City Commission](#)
[FSJ ESLOC Presentation Slides](#)
[County_SJ_brochure OLD](#)

7. PUBLIC HEARINGS:

- A. [ORD. NO. 2019-23](#) Second reading for Ordinance 2019-23 for the City of North Port, Florida, granting authority to the City Manager or designee to declare a state of local emergency in accordance with Florida Statutes.
- Attachments:** [Ordinance # 2019-23. Declare State of Local Emergency. CAO revisions](#)
- B. [ORD. NO. 2019-21](#) First Reading, Ordinance No. 2019-21, amending the FY 2018-19 Non District budget
- Attachments:** [Ordinance No 2019-21](#)
[2019-21 Exhibit A](#)
[2019-21 SLA](#)
[2019-21 Fund Balance General Fund](#)
[2019-21 Fund Balance 153](#)
[Interlocal with Sarasota County for River Road](#)
- C. [ORD. NO. 2019-04](#) First Reading, Ordinance 2019-04, Amending the Code of the City of North Port to create a Mobile Food Vendor Permit and associated fees for the operation of Mobile Food Vendors and Ice Cream Trucks within the City of North Port
- Attachments:** [Ordinance 2019-04](#)
[Staff Report, TXT-18-248](#)
- D. [CC DMA-19-087](#) Development Master Plan Amendment, ALDI Expansion, Amendment to DCP-05-106, as Previously Amended, to Expand the Existing Building by 2,107 Square Feet and to Request Waivers to Encroach 4.1 Feet into the Required 20-Foot Rear Setback and to Allow 14 fewer Off-Street Parking Spaces than Required (QUASI-JUDICIAL)
- Attachments:** [Amended DCP-05-106 Sheets C-1, C-2, C-5](#)
[Staff Report and Exhibits - DMA-19-087](#)
- E. [RES. NO. 2019-R-10](#) Continuation of Resolution of the City of North Port, Florida, Adopting the 2019 Revisions to the City of North Port, Florida Comprehensive Emergency Management Plan as the Formal Guide of the City of North Port's Emergency Management Activities; Incorporating Recitals; Providing for Conflicts; Providing for Severability; and Providing for an Effective Date

Attachments: [Resolution 2019-R-10 FINAL](#)
[Sarasota County Approval of CEMP](#)
[City of North Port CEMP Base Plan 2019 Final CAO 06112019](#)
[Appendices Cover](#)
[Appendix A. Emergency Ordinance Declaring a State of Local Emergency](#)
[Appendix B. ICS General Guidance](#)
[Appendix C. Implementing NIMS](#)
[Appendix D. Adopting the SMAA](#)
[Appendix E. Adopting the LMS](#)
[Appendix F. Adopting the CEMP](#)
[Appendix G. Crisis Communication and Public Information Plan](#)
[Appendix H. Debris Management](#)
[Annexes Cover](#)
[Annex A. Recovery](#)
[Annex B. Mitigation](#)
[Annex C. Wildfire Operations](#)
[Annex D. Flood Warning and Response](#)
[Annex E. Hazardous Materials](#)
[Annex F. Utilities Disruption and Restoration](#)
[Annex G. Terrorism](#)
[Annex H. Dam Failure](#)
[Annex I. Cold Weather](#)
[Annex J Hazardous Weather Response](#)
[Annex K Tropical Cyclone](#)

8. GENERAL BUSINESS:

- A. [19-0684](#) Discussion and possible action regarding Commission meeting procedures.

Attachments: [Memo - Commissioners. Agenda procedures](#)
[City Code Section 2 Division 2 Meetings](#)

- B. [19-0646](#) Discussion and possible action regarding sending a letter to Sarasota County Commission about their potential redistricting.

Attachments: [Map of County Commission Districts](#)
[Sarasota County Memorandum](#)
[Venice Redistricting Letter](#)
[Letter from SC to Venice](#)

9. PUBLIC COMMENT:

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10. COMMISSION COMMUNICATIONS:

11. ADMINISTRATIVE AND LEGAL REPORTS:

- A. [19-0610](#) City Manager - Commission Update
Attachments: [City Manager Commission Update Report 6.25.19](#)
- B. [19-0652](#) City Attorney Report - Commission Update
Attachments: [Commission Directed Activities](#)
- C. [19-0653](#) City Clerk/Deputy City Clerk update regarding Commission Direction.
Attachments: [Commission Update June Meeting 2019](#)

12. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration. These materials include staff reports, which explain in detail the item before the Commission and the reason for the recommendation. The materials may also include resolutions or ordinances, which are proposed for adoption. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.