



PRE AGENDA MEETINGS



We set aside 1 hour for each Commissioner to meet with the City Manager, the Assistant City Managers, and the City Attorney the Thursday or Friday before any Regular or District Meeting.



The City Manager or his designee reads the agenda and answers any questions.



If an immediate answer cannot be provided, an email is sent to the Director of the appropriate department to respond in writing by the meeting date.

What are we doing now?



An informal style meeting where questions will be asked and operational staff will be present to answer all questions.



60 – 90 minute meetings – similar to existing time frames – to be held the Thursday before any Regular or District meetings.

What we Propose

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Meeting Logistics

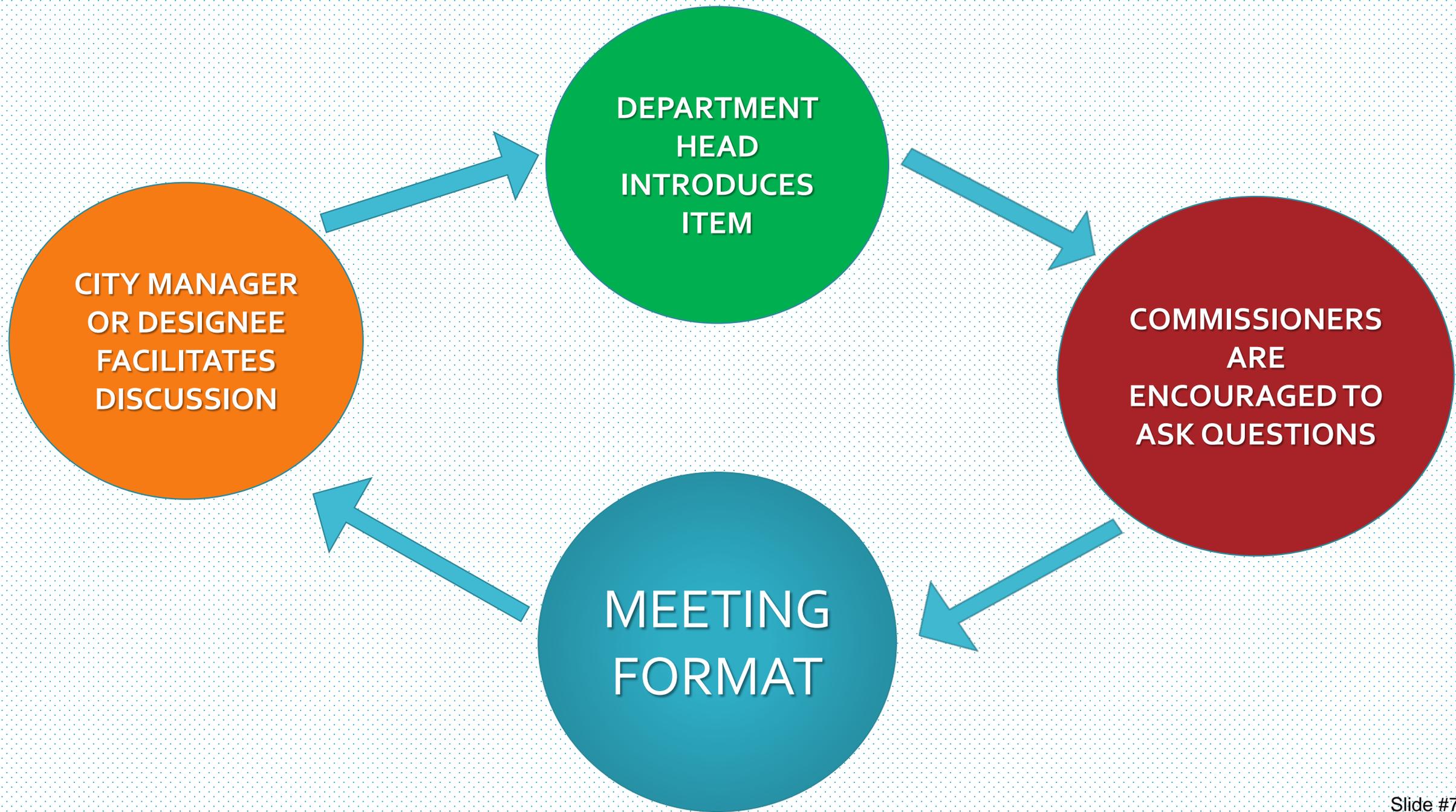


1. Held in Room 244
2. Room to be set up in workshop format
3. Meeting will be publicly noticed
4. No quorum required

Meeting Logistics Continued:

5. No video recording required
6. Minimal minutes taken





Let's compare the Pros & Cons

PROS

- More efficient use of staff time
- Commissioners will have the benefit of hearing each others questions so as to be better informed
- Public access to briefings
- Increase transparency

CONS

- If the voting in Regular and District meetings goes too smoothly, the perception may be that decisions were made outside of the Sunshine.
- Additional public meeting involving City Clerk staff time.

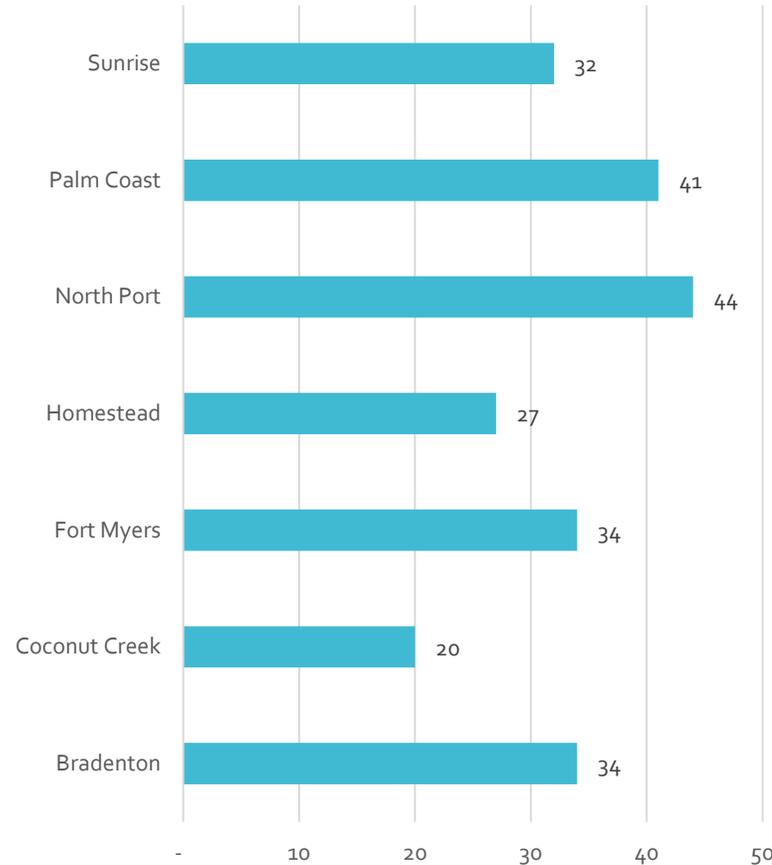
Pre-Agenda Briefing Comparables With Other Local Governments

(Responses Current as of January 2021)

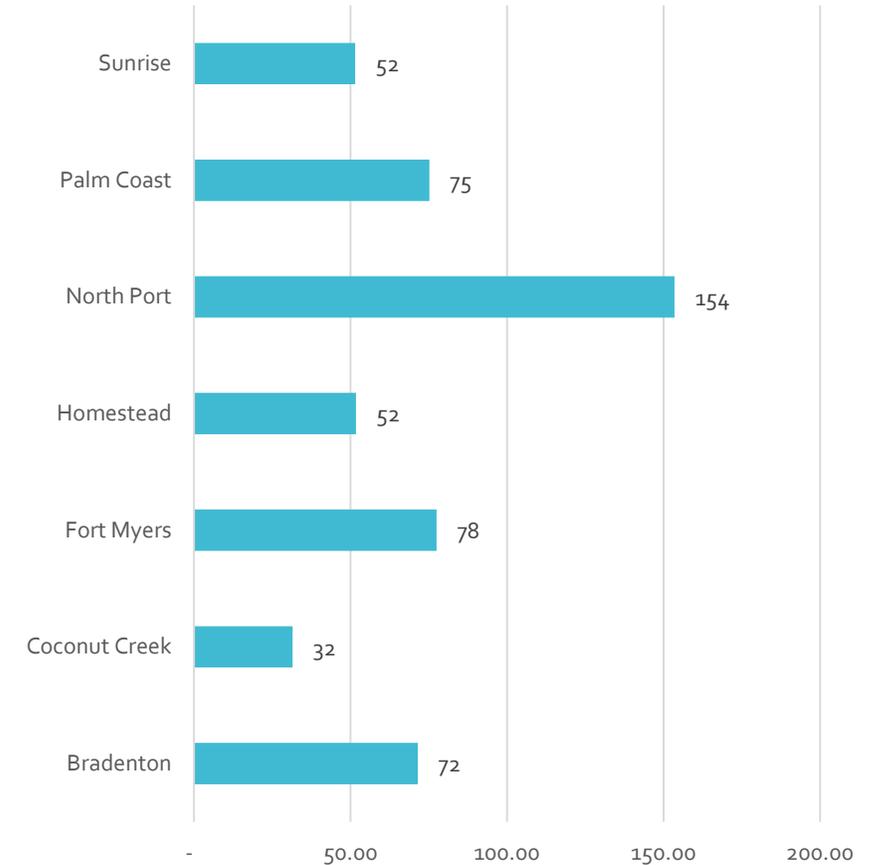
| | PRE-AGENDA GROUP BRIEFING | 1 ON 1 WITH COMMISSIONERS / COUNCIL MEMBERS | PRE-AGENDA MEETING LENGTH |
|-----------------------------|---------------------------|--|---------------------------|
| NEIGHBORING CITIES | | | |
| CITY OF NORT PORT | NO | YES | N/A |
| CITY OF PUNTA GORDA | NO | YES | N/A |
| CITY OF SARASOTA | YES | YES | 1 HR |
| CITY OF VENICE | YES | NO | 1-2 HRS |
| TOWN OF LONGBOAT KEY | NO | YES | N/A |
| NEIGHBORING COUNTIES | | | |
| CHARLOTTE COUNTY | YES | YES | 30 MINUTES |
| DESOTO COUNTY | NO | YES | N/A |
| SARASOTA COUNTY | NO | YES | N/A |
| COMPARABLE CITIES | | | |
| CITY OF FORT MYERS | NO | YES | N/A |
| CITY OF COCONUT CREEK | NO | YES | N/A |
| CITY OF SUNRISE | NO | YES | N/A |
| CITY OF HOMSTEAD | NO | YES | N/A |
| CITY OF PALM COAST | YES | NO | 10-15 MINS |

Comparison to Cities of Similar Population and Economic Data for 2020 Calendar Year

Total Number of Commission Regular Meetings, Special Meetings and Workshops

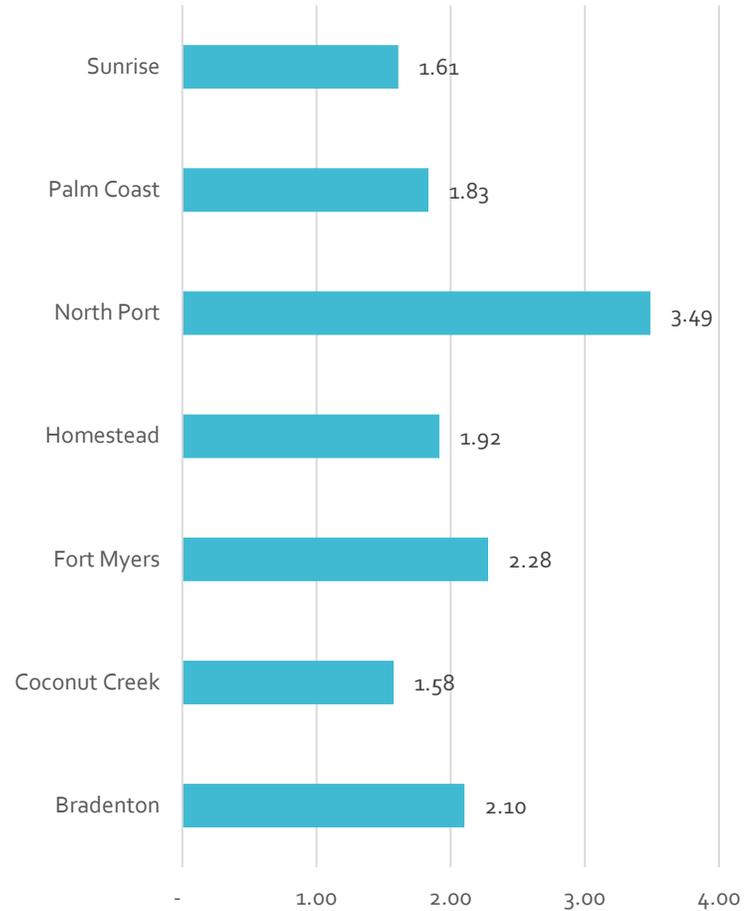


Total Number of Hours in Commission Regular Meetings, Special Meetings and Workshops

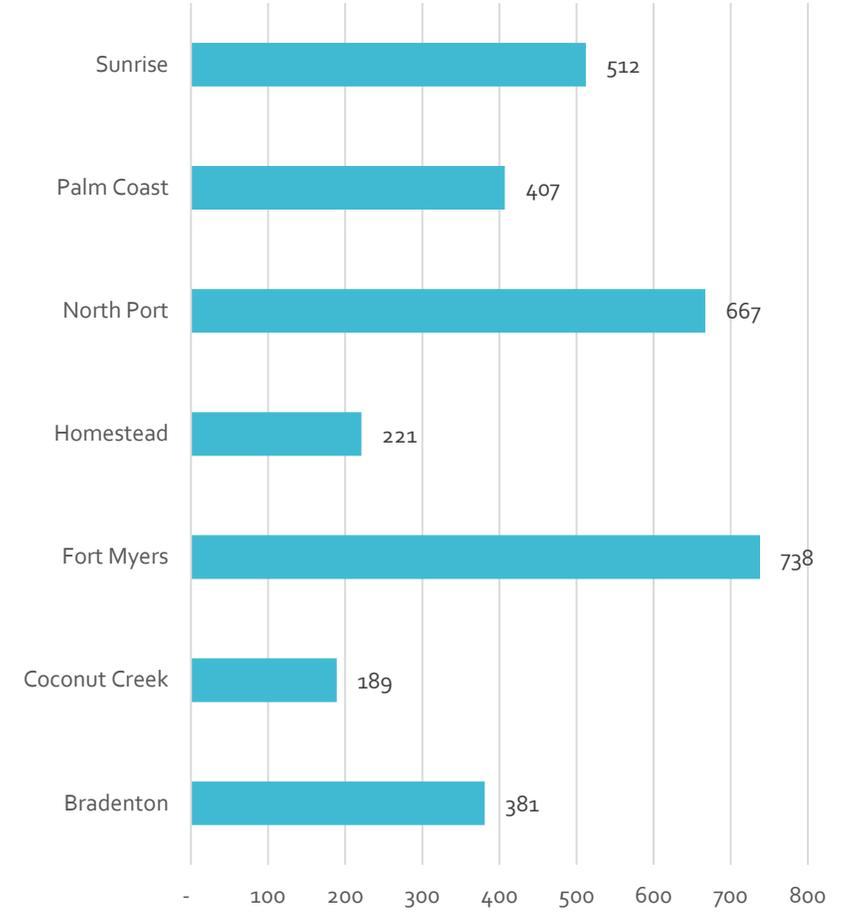


Comparison to Cities of Similar Population and Economic Data for 2020 Calendar Year

Average Number of Hours per Meeting



Total Number of Commission Meeting Agenda Items for the Year



THE FINE PRINT:

The intent is not for debate, but discussion between elected officials and staff.

If the department head cannot answer a question, every effort will be made to respond in writing or email before the meeting.

Any information provided after the pre-agenda meeting can still be discussed at the Regular Meeting to ensure public awareness.

Any
Questions
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