

BID FORM

Name of Bidder: J.E. CHARLOTTE CONSTRUCTION CORP.  
Business Address: 1500 E. VENICE AVE, SUITE 101  
VENICE, FL 34292  
Telephone Number: 941-445-4045 Fax Number: 941-445-4231  
E-mail Address: JEFF.CHARLOTTE@JECHARLOTTE.COM  
Contractor License #: CGC 027857 FEID #: 26-0302536

To the City Commission of the City of North Port pursuant to and in compliance with your notice inviting sealed bids (Invitation to Bid), Instructions to Bidders, and the other documents relating thereto, the undersigned bidder, having familiarized himself/herself with the terms of the Contract documents, local conditions affecting the performance of the Contract, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the Contract, including all of its component parts and everything required to be performed, and to provide and furnish any and all of the labor, material, tools, expendable equipment, and all utility and transportation services and design of certain items necessary to perform the Contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other Contract documents for the prices hereinafter set forth.

The undersigned as bidder, declares that the only persons or parties interested in this proposal as principals are those named herein; that this submittal is made without collusion with any person, firm, or corporation; and he/she proposes and agrees, if the proposal is accepted, that he/she will execute a Contract with the City in the form set forth in the Contract documents and that he/she will accept in full payment thereof the following prices, to wit:

TOTAL BID PRICE FOR BID SCHEDULE:

TWO HUNDRED TWENTY-SEVEN THOUSAND SIX HUNDRED \$ 227,681.65  
(TYPE/PRINT) EIGHTY-ONE AND 65/100 DOLLARS (NUMERIC)

Through the signing of this Bid Form, Bidder attests his/her bid is guaranteed for a period of not less than **NINETY (90) DAYS** from the date of the official bid opening.

BID BOND: Accompanying this proposal is 5% BID BOND (insert: "cash", "bidder's bond", or "certified check", as the case may be) in an amount equal to at least 5% of the total amount of the bid, payable to the City of North Port.

The undersigned deposits the above-named security as a proposal guarantee and agrees that it shall be forfeited to the City as liquidated damages in case this proposal is accepted by the City and the undersigned fails to execute a contract with the City as specified in the contract documents accompanied by the required labor and material and faithful performance bonds with sureties satisfactory to the City, and accompanied by the required certificates of insurance coverage. Should the City be required to engage the services of an attorney in connection with the enforcement of this bid, bidder promises to pay City's reasonable attorneys' fees incurred with or without suit.

COMPANY NAME: J.E. CHARLOTTE CONSTRUCTION CORP.  
NAME/TITLE OF PERSON AUTHORIZED TO BIND: JEFFREY E. CHARLOTTE

*This page must be completed and submitted*

**PERFORMANCE AND PAYMENT BOND:** The undersigned agrees, if awarded this bid, to furnish a Performance and Payment Bond in the amount of 100% of the total project price within ten (10) calendar days after notification of award to the Purchasing Department. The undersigned shall be responsible and bear all costs associated to record Performance and Payment Bond with Sarasota County Clerk's Office. Receipt of said recording and a certified copy of the Bond shall be furnished to the Purchasing Division at the time of the pre-construction meeting.

All contract documents (i.e.; performance and payment bond, cashier's check, bid bond) shall be in the name of "City of North Port".

The undersigned acknowledges receipt of the following addenda, and the cost, if any, of such revisions has been included in the bid price.

Addendum No. 1 Dated 11/18/14  
Addendum No. 2 Dated 11/19/14  
Addendum No. 3 Dated 11/25/14

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

COMPANY NAME: J.E. CHARLOTTE CONSTRUCTION CORP.

NAME/TITLE OF PERSON AUTHORIZED TO BIND: JEFFREY E. CHARLOTTE

*This page must be completed and submitted*

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**BID SCHEDULE - ESTIMATED QUANTITIES-REVISED**

Bidders shall plan to verify all quantities in the schedule of values. All quantities shall be stated in the contractor verified qty column even if they agree with the engineer's estimated quantities.

Bidder should not reference the words "No Charge, N/A, included, dash, etc." on any of the line items. Bidder must identify a monetary amount for each **UNIT PRICE** line item. If bidder is not providing a bid price for an item, zero (0) must be designated on that line item. **BIDDER MUST PROVIDE A MONETARY VALUE IN THE UNIT PRICE COLUMN.** Leaving the **Unit Price column empty** may cause bidder's to be deemed non-responsive and bid response be rejected.

N O.	DESCRIPTION	UO M	ENG EST QTY	CONTRACTOR VERIFIED QTY	Unit Price	Amt.
1	Mobilization & Demobilization	LS	1			819.00
2	General Conditions	LS	1			10,386.00
3	Site Work	LS	1			19,338.00
4	Silt Fence	LF	130	130	1.50	195.00
5	Bahia Sod	SY	1515	1515	2.21	3,348.15
6	Light Fixtures & Bases	EA	7	7	6,920.00	48,440.00
7	All Other Electrical Work	LS	1			86,499.00
8	Tactile Surface H/C Mats	EA	1	1	557.00	557.00
9	Concrete Valley Gutter	LF	8	8	70.00	560.00
10	4" Pervious Concrete over 9" #57 Stone	SF	4355	4525	12.70	57,467.50
<b>TOTAL BASE BID</b>						<b>\$ 227,681.65</b>
<b>ADD ALTERNATE BID ITEM</b>						
A 1	Installation, Termination & Testing of a Fiber Optic Cable between City Hall & the George Mullen Activity Center	LF	<u>1500</u>	1500	4.00	6,000.00
<b>ADD ALTERNATE A1 TOTAL</b>						<b>\$ 6,000.00</b>
A 2	Land Clearing at rear football field (see Exhibit B)	LS	1			9,911.00
<b>ADD ALTERNATE A2 TOTAL</b>						<b>\$ 9,911.00</b>

COMPANY NAME: J.E. CHARLOTTE CONSTRUCTION CORP.

NAME/TITLE OF PERSON AUTHORIZED TO BIND: JEFFREY E. CHARLOTTE

*This page must be completed and submitted – REVISED PAGE 39*

**EXHIBIT "A"**

**OPTIONAL/ADDITIONAL EXPENSES**

Additional expenses incurred by the Contractor as a result of the completion of additional tasks requested by the City that were not included in the construction documents described above and will be billed to the City at the rates described in Exhibit "A":

**Exhibit "A" Instructions**

Bidders are to complete the hourly rate price schedule for construction equipment, transport equipment, support equipment manpower.

Also include a percentage for materials markup, subcontractor's markup over invoice price and emergency repair markup over total cost of regular repair.

**REVISIONS AND ADDITIONAL SERVICES**

Any revisions, changes or alterations to previously approved design work, or services performed outside the Scope of Services as outlined will be billed at the hourly rates listed below. Contractor will submit cost estimates to Charlotte Engineering Services and the City prior to initiating any additional services. The Change Order must be approved by the City prior to any work starting.

**Construction Equipment**

Compact Excavator	\$ <u>70.00</u>
Small Excavator	\$ <u>84.00</u>
Large Excavator	\$ <u>91.00</u>
Rubber Tire Backhoe Loader	\$ <u>84.00</u>
Small Loader	\$ <u>84.00</u>
Large Loader	\$ <u>101.00</u>
Dozer	\$ <u>101.00</u>
Roller	\$ <u>65.00</u>
Tractor w/Box Blade or Broom	\$ <u>70.00</u>
_____	\$ _____
_____	\$ _____

**Transport Equipment**

½ ton Pickup	\$ <u>3.00</u>
¾ ton Pickup	\$ <u>3.00</u>
1 ton Pickup	\$ <u>4.00</u>
Lube/Fuel Truck	\$ <u>—</u>
Lowboy Tractor w/trailer	\$ <u>140.00</u>
Dump Truck	\$ <u>73.00</u>
Mechanic Truck	\$ <u>3.00</u>
_____	\$ _____
_____	\$ _____

**THIS PAGE MUST BE COMPLETED AND RETURNED WITH QUOTE**

**Support Equipment**

Plate Compactor/Jumping Jack	\$ <u>11.20</u>
Trailer	\$ <u>5.60</u>
Air Compressor	\$ <u>16.80</u>
Jack Hammer	\$ <u>16.80</u>
Trench Box	\$ <u>5.60</u>
Steel Plates	\$ <u>3.36</u>
3" Pump w/Hoses	\$ <u>4.48</u>
4" Pump w/Hoses	\$ <u>6.72</u>
6" Pump w/Hoses	\$ <u>16.80</u>
8" Pump w/Hoses	\$ <u>28.00</u>
Wellpoint Equipment (excludes pump)	\$ <u>28.00</u>
Small Generator	\$ <u>5.60</u>
Test Pump	\$ <u>5.60</u>
Pipe Saw/Chain Saw	\$ <u>4.00</u>
Pipe Laser/Transit	\$ <u>2.80</u>
Cement Mixer	\$ <u>5.60</u>
_____	\$ _____
_____	\$ _____

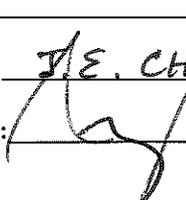
**Manpower**

Project Manager/Estimator	\$ <u>91.00</u>
Superintendent	\$ <u>61.60</u>
Foreman	\$ <u>44.80</u>
Operator/Driver	\$ <u>32.55</u>
Pipe Layer/Skilled Laborer	\$ <u>29.75</u>
Laborer	\$ <u>25.63</u>
Mechanic	\$ <u>72.80</u>
Electrician	\$ <u>58.24</u>
_____	\$ _____
_____	\$ _____

**Markup**

Materials Markup over Invoice Price	\$ <u>15%</u>
Subcontractor's Markup over invoice Price	\$ <u>15%</u>
Emergency Repair Markup over Total Cost of Regular Repair	\$ <u>30%</u>
_____	\$ _____
_____	\$ _____

COMPANY: J.E. CHARLOTTE CONSTRUCTION CORP.

SIGNATURE: 

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STATEMENT OF ORGANIZATION

Name of Business: J.E. CHARLOTTE CONSTRUCTION CORP.

DBA (if any): N/A

Type of Entity (Sole Proprietor, Corporation, LLC, LLP, Partnership, etc): CORPORATION

Business Address: 1500 E. VENICE AVE, SUITE 101  
VENICE, FL 34292

Mailing Address (If applicable): SAME

Phone: 941-445-4045 Fax: 941-445-4031

E-Mail: JEFF.CHARLOTTE@JECHARLOTTE.COM

Name/Title of person authorized to bind: JEFFREY E. CHARLOTTE

Signature: [Handwritten Signature]

Are you registered with the State of Florida Department of State?  Yes or  No

If yes, what is your State document number? P07000066351

Respondent shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

STATE OF FLORIDA  
COUNTY OF SARASOTA

Sworn to and subscribed before me this 21<sup>st</sup> day of NOVEMBER, 2014, by JEFFREY E. CHARLOTTE who  is personally known to me or  has produced his/her driver's license as identification.

[Handwritten Signature: LEE M. BAIR]

Notary Public - State of Florida

Print Name: LEE M. BAIR

Commission No: [Notary Seal] MY COMMISSION # EE 053331  
EXPIRES: December 7, 2016  
Bonded Thru Budget Notary Services

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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD  
1940 NORTH MONROE STREET  
TALLAHASSEE FL 32399-0783

(850) 487-1395

CHARLOTTE, JEFFREY EUGENE  
J E CHARLOTTE CONSTRUCTION CORP  
1500 E VENICE AVE SUITE 101  
VENICE FL 34292

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto [www.myfloridalicense.com](http://www.myfloridalicense.com). There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND  
PROFESSIONAL REGULATION

CGC027857 ISSUED: 07/01/2014

CERTIFIED GENERAL CONTRACTOR  
CHARLOTTE, JEFFREY EUGENE  
J E CHARLOTTE CONSTRUCTION CORP

IS CERTIFIED under the provisions of Ch.489 FS.  
Expiration date : AUG 31, 2016 L1407010001339

DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
CONSTRUCTION INDUSTRY LICENSING BOARD

LICENSE NUMBER
CGC027857

The GENERAL CONTRACTOR  
Named below IS CERTIFIED  
Under the provisions of Chapter 489 FS.  
Expiration date: AUG 31, 2016



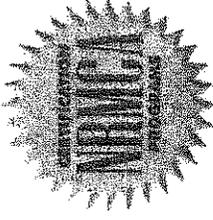
CHARLOTTE, JEFFREY EUGENE  
J E CHARLOTTE CONSTRUCTION CORP  
1500 E VENICE AVE SUITE 101  
VENICE FL 34292



ISSUED: 07/01/2014

DISPLAY AS REQUIRED BY LAW

SEQ # L1407010001339

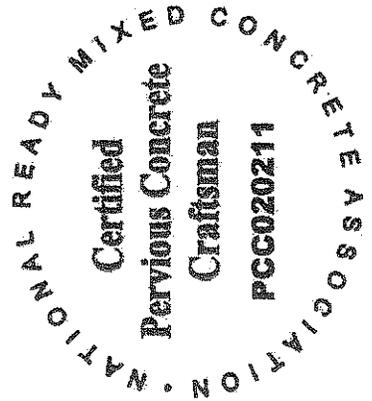


*This is to certify that*

*Marc Schwalbach*

*has successfully completed the requirements for the  
NRMCA Pervious Concrete Certification Program,  
and is duly recognized as a*

*Pervious Concrete Craftsman*



*Date of Certification:*  
September 17, 2013

*Expiration Date:*  
September 16, 2018

*Robert G. Garbini*  
Robert Garbini, P.E.  
President

NON-COLLUSIVE AFFIDAVIT

State of FLORIDA  
County of SARASOTA

SS. }  
}

Before me, the undersigned authority, personally appeared:

JEFFREY E. CHARLOTTE who, being first duly sworn, deposes and says that:

1. He/She is the OWNER (Owner, Partner, Officer, Representative or Agent) of J.E. CHARLOTTE CONSTRUCTION CORP. the Respondent that has submitted the attached reply;
2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;
3. Such reply is genuine and is not a collusive or sham reply;
4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any Respondent, firm, or person to fix the price or prices in the attached reply or of any other Respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other Respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 21<sup>ST</sup> day of NOVEMBER 2014.

By: [Signature]  
JEFFREY E. CHARLOTTE  
(Printed Name)  
PRESIDENT  
(Title)

STATE OF FLORIDA  
COUNTY OF SARASOTA

Sworn to and subscribed before me this 21<sup>ST</sup> day of NOVEMBER 2014, by JEFFREY E. CHARLOTTE who  is personally known to me or  has produced his/her driver's license as identification.

[Signature]  
Notary Public - State of Florida  
Print Name: LEE M. BAIR  
Commission No: MY COMMISSION # EE 853331  
EXPIRES: December 7, 2016  
Bonded Thru Budget Notary Services

***This page must be completed and submitted***

**ALL BID PAGES MUST BE EXECUTED BY A CORPORATE/BINDING AUTHORITY & NOTARIZED WHERE APPLICABLE**

**CONFLICT OF INTEREST FORM**

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

**PART I.**

- I am an employee, public officer or advisory board member of the City  
\_\_\_\_\_ (List Position Or Board)
- I am the spouse or child of an employee, public officer or advisory board member of the City  
Name: \_\_\_\_\_
- An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.  
Name: \_\_\_\_\_
- Respondent employs or contracts with an employee, public officer or advisory board member of the City  
Name: \_\_\_\_\_
- None Of The Above

**PART II:**

Are you going to request an advisory board member waiver?

- I will request an advisory board member waiver under §112.313(12)
- I will NOT request an advisory board member waiver under §112.313(12)
- N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any bidders whose conflicts are not waived or exempt.

COMPANY: J.E. CHARLOTTE CONSTRUCTION CORP.

SIGNATURE: \_\_\_\_\_

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**REFERENCES/CLIENT LISTING:**

Provide three (3) satisfactory references within the past five (5) years of similar nature and scope.

1. **Company/Entity Name:** PLANTATION GOLF AND COUNTRY CLUB  
**Address:** 500 ROCKLEY DR.  
**City:** VENICE **State:** FL **Zip Code:** 34293  
**Name of Contact Person:** JOHN LEINAWEAVER **TITLE:** GENERAL MANAGER/COO  
**Telephone#** 941-493-0500 **Fax:** \_\_\_\_\_ **E-Mail:** JLEINAWEAVER@PLANTATIONGCC.COM  
**Contract Period:** 4/1/13 to 12/31/13  
**Type of Product Supplied:** NEW PRO SHOP AND MENS LOCKER ROOM  
**Governmental or Private:** PRIVATE **Dollar Value of Contract \$** 2,375,000<sup>-</sup>
  
2. **Company/Entity Name:** VENETIAN PLAZA, LLC  
**Address:** 1880 ARLINGTON STREET, SUITE 103  
**City:** SARASOTA **State:** FL **Zip Code:** 34236  
**Name of Contact Person:** JOHN CUNNINGHAM **TITLE:** OWNER REP  
**Telephone#** 941-365-9411 **Fax:** 941-365-9414 **E-Mail:** JECBJC59@MSN.COM  
**Contract Period:** 5/1/13 to 12/31/13  
**Type of Product Supplied:** RENOVATION OF EXISTING BANK PARKING LOT  
**Governmental or Private:** PRIVATE **Dollar Value of Contract \$** 256,000<sup>-</sup>
  
3. **Company/Entity Name:** 8430 ENTERPRISE CIRCLE, LLC  
**Address:** 8430 ENTERPRISE CIRCLE  
**City:** SARASOTA **State:** FL **Zip Code:** 34202  
**Name of Contact Person:** LOU MARINACCIO **TITLE:** PRESIDENT  
**Telephone#** 941-907-3828 **Fax:** 941-907-3938 **E-Mail:** LMARINACCIO@MGA-INSURANCE.COM  
**Contract Period:** 5/13/13 to 12/31/13  
**Type of Product Supplied:** 17,000 SF INTERIOR RENOVATION  
**Governmental or Private:** PRIVATE **Dollar Value of Contract \$** 1,602,000<sup>-</sup>

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**DRUG FREE WORKPLACE FORM**

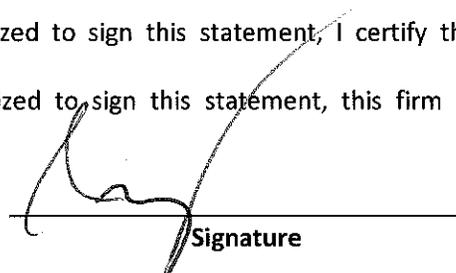
The undersigned Respondent in accordance with Florida Statute §287.087 hereby certifies that  
J.E. CHARLOTTE CONSTRUCTION CORP. does:  
(Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that Respondent complies fully with the above requirements.

**Check one:**

- As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.
- As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.

  
\_\_\_\_\_  
Signature

JEFFREY E. CHARLOTTE  
\_\_\_\_\_  
Print Name

11/21/14  
\_\_\_\_\_  
Date

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**PUBLIC ENTITY CRIME INFORMATION**

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, JEFFREY E. CHARLOTTE, being an authorized representative of the Respondent,  
JECHARLOTTE CONSTRUCTION CORP, located at 1500 E. VENICE AVE, SUITE 101

City: VENICE State: FL Zip Code: 34292, have read and understand  
the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S.  
§287.133.

Signature: [Handwritten Signature] Date: 11/21/14  
Telephone #: 941-445-4045 Fax #: 941-445-4031  
Federal ID #: 260302536

STATE OF FLORIDA  
COUNTY OF SARASOTA

Sworn to and subscribed before me this 21<sup>st</sup> day of NOVEMBER 20 14, by JEFFREY E. CHARLOTTE  
who  is personally known to me or  has produced his/her driver's license as identification.

LEE M. BAIR  
Notary Public - State of Florida

Print Name: \_\_\_\_\_  
Commission No: \_\_\_\_\_  
  
LEE M. BAIR  
MY COMMISSION # EE 953331  
EXPIRES: December 7, 2016  
Bonded Thru Budget Notary Services

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LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF FLORIDA

COUNTY OF SARASOTA

This 21<sup>ST</sup> day NOVEMBER of 2014

JEFFREY E. CHARLOTTE, being first duly sworn, deposes and says that he or she is the authorized representative of J.E. CHARLOTTE CONSTRUCTION CORP. (Name of the contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the city in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the city. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

(a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.

(b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

Signed, sealed and delivered this 21<sup>ST</sup> day of NOVEMBER 2014.

By: \_\_\_\_\_

JEFFREY E. CHARLOTTE  
(Printed Name)  
PRESIDENT  
(Title)

STATE OF FLORIDA  
COUNTY OF SARASOTA

Sworn to and subscribed before me this 21<sup>ST</sup> day of NOVEMBER, 2014, by JEFFREY E. CHARLOTTE, who  is personally known to me or  has produced his/her driver's license as identification.

LEE M. BAIR

Notary Public - State of FLORIDA

Print Name: \_\_\_\_\_

Commission No: \_\_\_\_\_

THIS PAGE MUST BE SUBMITTED WITH BID



LEE M. BAIR  
MY COMMISSION # EE 853331  
EXPIRES: December 7, 2016  
Bonded Thru Budget Notary Services

SECTION VI: BIDDER CHECKLIST

BEFORE SUBMITTING YOUR BID MAKE SURE YOU...

1. Carefully read the General Terms & Conditions, Special Conditions and the General Requirements and Insurance Requirements. (Bidder has reviewed all the insurance requirements and is able to provide a certificate within ten (10) days of award.).
2. Fill out and sign Bid Form (acknowledge addenda, bond information, subcontractors and suppliers, if applicable).
3. Fill out Bid Price Schedule (unit prices must be filled in every block).
4. Fill out and sign the Statement of Organization and have it properly notarized.
5. Provide State of Florida Registration (<http://www.sunbiz.org/search.html>)
6. Fill out and sign the Non-Collusive Affidavit and have it properly notarized.
7. Fill out and sign the Conflict of Interest Form
8. Fill out the Reference Form
9. Fill out and Sign the Vendor Drug Free Workplace Form.
10. Fill out and sign the "Local Business Affidavit" or "North Port Local Business Affidavit", if applicable.
11. Fill out and sign Public Entity Crime Information
12. Fill out and sign No Lobbying Affidavit
13. Provide CD or USB drive (pdf of submittal)
14. Provide any additional documentation requested within the Bid Document.
15. Submit ONE (1) Original AND ONE (1) Copy of submittal.
16. **CREDIT CARDS** Does your company accept Credit Card Payments? (Credit card payments will be processed upon the City's inspection and acceptance of goods/services and receipt of invoice for payment. The City will not pay fees for credit card transactions).  YES  NO
17. Clearly mark the sealed bid with the BID NUMBER AND BID NAME on the outside of the package.

City of North Port Purchasing Division  
Alla V. Skipper, CPPB, Contract Specialist  
4970 City Hall, Suite 337  
North Port, Florida 34286

RFB NO. 2015-17 GEORGE MULLEN ACTIVITY CENTER PHASE II

Make sure your BID is submitted PRIOR to the deadline.

Late BIDS will not be accepted.

Failure to provide the requested attachments may result in your BID being deemed non-responsive.

INCLUDE THIS CHECKLIST WITH SUBMITTAL


**AIA® Document A310™ – 2010**
**Bid Bond****CONTRACTOR:**

(Name, legal status and address)  
 J.E. Charlotte Construction Corp  
 1500 East Venice Avenue #101  
 Venice, FL 34292

**SURETY:**

(Name, legal status and principal place  
 of business)  
 FCCI Insurance Company  
 6300 University Parkway  
 Sarasota, FL 34240-8424

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

**OWNER:**

(Name, legal status and address)  
 City of North Port  
 4970 City Hall Blvd  
 North Port, FL 34286

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT:** 5% of Bid

**PROJECT:**

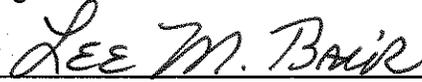
(Name, location or address, and Project number, if any)  
 George Mullen Activity Center Phase 2 RFB2015-17

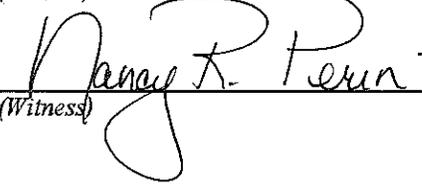
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 21st day of November

  
 (Witness)

  
 (Witness)

J.E. Charlotte Construction Corp

(Principal)

(Seal)

(Title) PRESIDENT

FCCI Insurance Company

(Surety)

(Seal)

  
 (Title) Jared M Hawkins, Attorney-in-Fact

Init.

**GENERAL POWER OF ATTORNEY**

Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the [Corporation]) does make, constitute and appoint:

Robert Brown; Jared M Hawkins

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$2,500,000):

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate Seal to be hereunto affixed, this 22<sup>ND</sup> day of September, 2011.

Attest: Craig Johnson  
Craig Johnson, President  
FCCI Insurance Company



Thomas A. Koval  
Thomas A. Koval Esq., SVP, General Counsel,  
Government Affairs and Corporate Secretary  
FCCI Insurance Company

State of Florida  
County of Sarasota

Before me this day personally appeared Craig Johnson, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 9/25/2016

**ARLENE CUEMAN**  
Notary Public, State of Florida  
My Comm. Expires Sept. 25, 2016  
No. EE 213092

Arlene Cueman  
Notary Public

State of Florida  
County of Sarasota

Before me this day personally appeared Thomas A. Koval, Esq., who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 9/25/2016

**ARLENE CUEMAN**  
Notary Public, State of Florida  
My Comm. Expires Sept. 25, 2016  
No. EE 213092

Arlene Cueman  
Notary Public

**CERTIFICATE**

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 24, 2011 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.

Dated this 21<sup>ST</sup> day of NOVEMBER, 2014

Thomas A. Koval  
Thomas A. Koval, Esq., SVP, General Counsel,  
Government Affairs and Corporate Secretary