



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda City Commission Regular Meeting

CITY COMMISSIONERS

Debbie McDowell, Mayor

Jill Luke, Vice Mayor

Christopher Hanks, Commissioner

Pete Emrich, Commissioner

Vanessa Carusone, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager

Amber L. Slayton, City Attorney

Heather Taylor, City Clerk

Tuesday, October 13, 2020

10:00 AM

City Commission Chambers

MEETING PROCEDURE: Online public comment may be submitted using the virtual Public Comment Form, located on the City Commission webpage at CityofNorthPort.com. The form will be available online at 8:00 a.m. until 7:00 p.m. the day before the meeting. Voicemail messages may be submitted via telephone at 941-429-1032 from 8:00 a.m. until 7:00 p.m. the day before the meeting. Online and voicemail comments are pursuant to Emergency Order No. 2020-14. In person comment may be submitted by submitting a "Request to Speak" card to the City Clerk. The public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

3. ANNOUNCEMENTS

- A. [20-2729](#) Current Vacancies and Upcoming Expiration Dates for Boards and Committees

Attachments: [Announcements](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [20-2481](#) Approve the Asset Disposition Services Agreement and Sourcewell Standard Fees & Services Addendum for the Utilization of PropertyRoom.com to Auction Seized, Stolen and Abandoned Goods

Attachments: [Asset Disposition Services Agreement](#)
[Sourcewell Standard Fees & Services Addendum](#)
[PropertyRoom.Com New Account Set-Up](#)

- B. [20-2631](#) Approve the Voluntary Cooperation Mutual Aid Agreement Between the Participating Agencies and the Florida Department of Law Enforcement to Form a Fort Myers Regional Operations Center Child Abduction Response Team

Attachments: [Voluntary Cooperation Mutual Aid Agreement](#)

- C. [20-2665](#) Approve the Memorandum of Understanding (MOU) for Access to Biometric Facial Analysis System with the Florida Department of Highway Safety and Motor Vehicles

Attachments: [Biometric Facial Analysis System Data Exchange MOU \(FACES\)](#)

- D. [20-2674](#) Approve Professional Engineering Services - Continuing Services Contracts for City of North Port Utilities No. 2020-58-01 through 2020-58-14 for City of North Port Utilities with Ardaman & Associates, Inc., Ardurra Group, Inc, Arehna Engineering, Inc., Black & Veach Corp, CDM Smith, Inc., Giffels & Webster Engineers, Inc., Hanson Professional Services, Inc., Infrastructure Solutions Services, Jones Edmunds & Associates Inc, Kimley-Horn & Associates, Reiss Engineering, Inc, Stantec Consulting Services, Inc, Tierra, Inc, and Universal Engineering Sciences, LLC., and Authorize the City Manager to Approve Future Extensions of These Contracts

Attachments:

[Contract No. 2020-58-01 with Ardaman & Associates, Inc.](#)
[Contract No. 2020-58-02 with Ardurra Group, Inc](#)
[Contract No. 2020-58-03 with Arehna Engineering, Inc](#)
[Contract No. 2020-58-04 with Black & Veach Corp](#)
[Contract No. 2020-58-05 with CDM Smith, Inc.](#)
[Contract No. 2020-58-06 with Giffels & Webster Engineers, Inc](#)
[Contract No. 2020-58-07 with Hanson Professional Services, Inc](#)
[Contract No. 2020-58-08 with Infrastructure Solutions Services](#)
[Contract No. 2020-58-09 with Jones Edmunds & Associates, Inc.](#)
[Contract No. 2020-58-10 with Kimley-Horn & Associates](#)
[Contract No. 2020-58-11 with Reiss Engineering, Inc.](#)
[Contract No. 2020-58-12 with Stantec Consulting Services, Inc](#)
[Contract No. 2020-58-13 with Tierra Inc](#)
[Contract No. 2020-58-14 with Universal Engineering Sciences, LLC](#)
[Notice of Intent to Award](#)
[Notice of Intent to Negotiate](#)
[City Manager Recommendation to Negotiate Memorandum with Ranking Tabular](#)
[Proposal by Ardaman & Associates, Inc](#)
[Proposal by Ardurra Group, Inc.](#)
[Proposal by Arehna Engineering, Inc.](#)
[Proposal Black & Veach Corp](#)
[Proposal by CDM Smith, Inc](#)
[Proposal by Giffels & Webster Engineers, Inc](#)
[Proposal by Hanson Professional Services, Inc](#)
[Proposal by Infrastructure Solutions Services](#)
[Proposal by Jones Edmunds & Associates, Inc.](#)
[Proposal by Kimley-Horn & Associates](#)
[Proposal by Reiss Engineering, Inc](#)
[Proposal by Stantec Consulting Services, Inc](#)
[Proposal by Tierra Inc.](#)
[Proposal by Universal Engineering Sciences, LLC](#)
[RFP No. 2020-58 and Addendum](#)
[Florida Division of Corporations Documents](#)

- E. [20-2675](#) Approve Contract No. 2020-64 with Spectrum Underground, Inc. in the Amount of \$1,585,675.70, with a Contingency of \$237,851.00, for a Total Project Cost of \$1,823,526.70 for the Myakkahatchee Creek Water Treatment Plant to Ortiz Water Main Project

Attachments: [Contract No. 2020-64](#)
[Notice of Intent to Award](#)
[Award Recommendation Memo](#)
[Bid Tabulation](#)
[RFB Submittal by Spectrum Underground, Inc.](#)
[RFB 2020-64 with Addendum](#)
[Florida Division of Corporations Document](#)

- F. [20-2676](#) Approve the First Amendment to Agreement No. 2018-56 with Kimley-Horn & Associates, Inc. in the Amount of \$56,040.00, for a Total Contract Cost of \$394,690.00 for Water Transmission Main from Myakkahatchee Creek Water Treatment Plant to Ortiz Boulevard Project

Attachments: [Amendment to Agreement No. 2018-56](#)
[Amendment Form](#)
[Agreement No. 2018-56](#)
[Florida Division of Corporations Document](#)

- G. [20-2694](#) Approve the Sole Source Purchase of Lift Station Pumps, Control Panels and Associated Components from Xylem Water Solutions USA, Inc., for a Total of \$159,692.00

Attachments: [Sole Source Procurement Request Form](#)
[Manufacturer Sole Source Letter](#)
[Vendor Quote Pricing](#)
[Florida Division of Corporations Document](#)

- H. [20-2695](#) Approve Contract No. 2020-11 Professional Engineering and Architectural Services for Design for Fire Rescue Station 81 Expansion and Remodel with Schenkel & Shultz, Inc. in the amount of \$365,830.00

Attachments: [Contract No. 2020-11](#)
[Notice of Intent to Award](#)
[Notice of Intent to Negotiate](#)
[City Manager Recommendation Memorandum with Ranking Tabulation](#)
[Consultant Proposal](#)
[RFP No. 2020-11 with Addenda](#)
[Florida Division of Corporations Document](#)

- I. [GEN-20-172](#) Approve West Villages Improvement District (WVID) Consent to Acquisition of Real Property for Preto Boulevard (Phase 2)

Attachments: [City of North Port Consent to Acquisition of Real Property](#)
[GEN-20-172 Staff Report](#)

- J. [20-2728](#) Approval of Minutes for the September 3, 2020 Commission Budget Hearing, September 3, 2020 Commission Special Meeting, and

September 9, 2020 Commission Special Emergency Meeting

Attachments: [09-03-2020 Budget Hearing Minutes](#)
[09-03-2020 Special Meeting Minutes](#)
[09-09-2020 Special Emergency Meeting](#)

- K. [20-2638](#) Authorize the Mayor to Execute the Memorandum of Understanding Between the United States Attorney for the District of Columbia, the Metropolitan Police Department of Washington D.C., and the City of North Port for the 2021 Presidential Inauguration

Attachments: [MOU for Presidential Inauguration Task Force](#)

- L. [20-2678](#) Appoint Stephanie Gibson and Marcia Loverdi as Regular Members to the Charter Review Advisory Board, to Serve a Term from October 13, 2020 to October 13, 2022

Attachments: [Applications and Backup](#)

- M. [20-2692](#) Appoint Cynthia Shelton as an Alternate I Member to the Art Advisory Board, to Serve a Term from October 13, 2020 to October 13, 2022

Attachments: [Application and Backup](#)

- N. [20-2594](#) Appoint Joan Morgan as a Regular Member to the Historic and Cultural Advisory Board to serve a Two-year Term from October 13, 2020 to October 13, 2022

Attachments: [Application and Backup](#)

5. PRESENTATIONS: TIME LIMIT OF 15 MINUTES

- A. [GEN-20-170](#) Announcement of Community Meeting for Brownfield Designation of Sabal Trace Redevelopment Area and Overview of Brownfield Designation Process

Attachments: [Announcement of Community Meeting for Brownfield Designation](#)
[FL statutes 376.80](#)
[Florida Brownfields Redevelopment Program Brochure 2020](#)
[Request for Brownfield Designation to City of North Port](#)
[Applicant Presentation](#)

6. PUBLIC HEARINGS:

ORDINANCE: Second Reading

- A. [ORD. NO. 2020-35](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, by Amending Chapter 2, Article V, Division 5 - Police Officers' Pensions; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Attachments: [Ordinance 2020-35 for Second Reading](#)
[Ordinance 2020-35 for First Reading](#)

- B.** [ORD. NO. 2020-37](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Section 2-55. – Agenda, to Revise Subsection (d) Related to Procedures for Public Comment; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Attachments: [Ordinance No. 2020-37. Public Comment. First Reading](#)
[Ordinance No. 2020-37. Public Comments. Second Reading](#)

RESOLUTION:

- C.** [RES. NO. 2020-R-30](#) A Resolution of the City Commission of the City of North Port, Florida, Adopting City Commission Policy No. 2020-04 Related to Procedures and Methods for Public Comment in City Commission Meetings and Workshops; Incorporating Recitals; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Attachments: [Resolution No. 2020-R-30. Public Comment](#)
[City Commission Policy No. 2020-04](#)

PETITION:

- D.** [CC PLF-20-101](#) Approval of Cedar Grove Phase 2A, Plat (QUASI-JUDICIAL)

Attachments: [Plat, Cedar Grove Phase 2A](#)
[PLF-20-101 Staff Report with Exhibits](#)

7. GENERAL BUSINESS:

- A.** [20-2691](#) Discussion and Possible Action to Appoint Howard Bearse or Gerardo Rodriguez as the North Port Resident Trustee, Appointed by the Commission to the Municipal Firefighters' Pension Trust Fund Board of Trustees, to Serve a Term from October 13, 2020 to October 13, 2022

Attachments: [Applications and Backup](#)

8. PUBLIC COMMENT:

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9. COMMISSION COMMUNICATIONS:

10. ADMINISTRATIVE AND LEGAL REPORTS:**11. ADJOURNMENT:**

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.