



CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



Please indicate: Visa Purchase Purchase Order

Single Purchase (For current FY) Blanket Purchase (Ongoing purchases for current FY) Change Order Amendment

DEPARTMENT/DIVISION: CMO/IT NAME OF REQUESTOR: Vicki Edwards

If Applicable: COMMISSION MEETING DATE: 02/27/2024 AGENDA ITEM NUMBER: 24-0189

Section 2-403 - Exemptions of the City of North Port Procurement Code states that certain procurements shall not be subject to competitive requirements in the judgment of the Purchasing Agent.

A. Please describe all products and/or services to be procured under this exemption:

(If additional space is needed, please attach a separate memo)

Hosting services with Sarasota County for our Govmax program.

B. Briefly explain why it is in the best interest of the City to procure under this exemption:

(If additional space is needed, please attach a separate memo)

Agreement to be approved by Commission. See attached

C. Vendor Information

Vendor Name: Sarasota County Financial Services Vendor Number: 4707

Address: 1001 Sarasota Center Blvd Sarasota, FL 34240-7850

Contact: _____ Phone: 941-861-0671 Email: pfrancis@scgov.net



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D. Please select one of the following:

Piggyback (Departments may utilize another municipality, county, or other governmental agency contract). The requesting department must provide the following documentation: copy of the solicitation and addendum, tabsheet/price-sheet, vendor submittal, entity approval (either stated in the solicitation or letter from vendor) agenda approval and contract as back-up documentation. Purchasing may request additional information if needed.

Name of Entity: _____ Contract Number: _____

Start Date: _____ End Date: _____

Is a fee required to utilize this contract? Yes No If yes, how much? _____
 Vendor-Paid City-Paid

State of Florida Contract: The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract ***Further price negotiations may be conducted with state-awarded vendor per F.S. 287.056(2) ***

Number: _____ Name/Category: _____

Start Date: _____ End Date: _____

Florida Sheriff's Association Bid: The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract

Number: _____ Name/Category: _____

Start Date: _____ End Date: _____

Joint Cooperative: The requesting department must provide the following documentation: copy of the solicitation and addendum, tab sheet/price sheet, vendor submittal, agenda approval and contract

Lead Entity: _____ Contract Number: _____

Start Date: _____ End Date: _____

Code Exemption* (Specify):

Section 2-403(a)(2)

*For list of exemptions, see page 3



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Sec. 2-403. - Exemptions.

- (a) (2) Procurement contracts between the city and nonprofit organizations, other governments or other public entities.
- (3) Procurement of:
- a. Dues and memberships in trade and professional organizations.
 - b. Subscriptions for periodicals, books, maps or training videos.
 - c. Real property, real estate brokering, or appraising.
 - d. Abstract of titles for real property; title insurance.
 - e. Works of art for public display or artistic services.
 - f. Advertising.
 - g. Medical, dental and other medically related services performed by a health care professional.
 - h. Room or board for social service clients.
 - i. Room and board for employees on city business.
 - j. Funeral related services.
 - k. Water, sewer, electrical, cable television or other utility services.
 - l. Personnel, including but not limited to part-time or temporary services.
 - m. Academic program reviews or lectures by individuals.
 - n. Auditing services and financial services.
 - o. Legal services.
 - p. Social services.
 - q. Lobbying services.
 - r. Goods, materials and equipment whose cost has been incorporated as part of a competitively bid project.

Vendor Tracking:



Check if Vendor Documents Current

YTD Dept Exp. (Inclusive): \$ 37,397.61

To be completed by Purchasing:

YTD City Wide Exp. (Inclusive): \$ _____



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PURCHASE DETAILS

Please provide the amount of the purchase for this product or service: \$ 28,981.85

Account # 001-0710-516-5400 Project # _____ Subtotal \$ 28,981.85
 Account # _____ Project # _____ Subtotal \$ _____
 Account # _____ Project # _____ Subtotal \$ _____
 Account # _____ Project # _____ Subtotal \$ _____

| Line Item No. | Description | Unit of Measure | Quantity | Unit Price | Extended Price |
|----------------------------|---|-----------------|----------|------------|------------------|
| 1 | Hosting Services Govmax February 22, 2024 through February 21, 2025 | Each | 1 | 28,981.85 | 28,981.85 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Shipping (FOB Destination) | | | | | |
| Total | | | | | 28,981.85 |

Attach Additional Pages if Necessary

I approve the competitive exemption procurement(s) as requested herein:

Requesting Department Director: Eric Ryan Digitally signed by Eric Ryan
DN: OU=City Managers Office, O=Information Technology, CN=Eric Ryan, E=eryan@northportfl.gov
Reason: I have reviewed this document
Location:
Date: 2024.02.05 07:43:51 -05'00'
Full PDF Editor Version: 12.1.4 Date: 2/5/24

Budget Administrator: Lisa Herrmann Digitally signed by Lisa Herrmann
Date: 2024.02.05 08:11:07 -05'00' Date: _____

Purchasing: Ginny Duyn Digitally signed by Ginny Duyn
Date: 2024.02.05 07:55:12 -05'00' Date: _____

Finance Director (If applicable): Kimberly Williams Digitally signed by Kimberly Williams
Date: 2024.02.06 11:04:42 -05'00' Date: _____

Assistant City Manager (If applicable): Juliana B. Bellia Digitally signed by Juliana B. Bellia
Date: 2024.02.07 19:02:32 -05'00' Date: _____

City Manager (If applicable): _____ Date: _____

Print Form
Clear All Fields

**AMENDMENT NO. 1
TO AGREEMENT NO. CAC2019-0106**

This Amendment is made and entered into upon execution by both parties by and between **Sarasota County**, a political subdivision of the State of Florida, hereinafter referred to as the "**Licensor**," and **City of North Port**, a Florida municipal corporation, hereinafter referred to as "**Licensee**."

WITNESSETH

WHEREAS, the Licensor and the Licensee entered into Agreement No. CAC2019-0106 for Hosted Application Services and License Agreement ("Agreement") for non-exclusive and non-transferable license to use the Governmental Management System ("GovMax"), effective February 22, 2019; and

WHEREAS, the parties now wish to amend the Agreement.

NOW THEREFORE, the Licensor and the Licensee, in consideration of the mutual covenants contained herein, do agree to amend the Agreement as follows:

1. The above recitals are true and correct and incorporated herein by reference.
2. The term of the Agreement is hereby renewed for a period of one year (1) effective February 22, 2024 through February 21, 2025.
3. For the services provided during the renewal term, the Licensee shall pay the Licensor in accordance with the terms and conditions of this Agreement, which includes an annual three percent (3%) increase of the preceding year's annual fee for a total of Twenty-Eight Thousand Nine Hundred Eighty-One Dollars and Eighty-Five Cents (\$28,981.85). The renewal fee shall be due and payable on February 22, 2024.
4. Except as modified herein, all other terms, covenants, and conditions of the Agreement shall remain in full force and effect.

[The remainder of this page left blank intentionally.]

IN WITNESS WHEREOF, the parties have executed this Amendment as of the last date written below.

CITY OF NORTH PORT

By: _____

Name: Alice White

Title: Mayor

Date: _____

ATTEST

Heather Faust, MMC
City Clerk

Approved as to form and correctness:

By: _____
Amber L. Slayton, B.C.S
City Attorney

SARASOTA COUNTY

BOARD OF COUNTY COMMISSIONERS
OF SARASOTA COUNTY, FLORIDA

By: _____
Jonathan R. Lewis,
County Administrator

Date: _____

*Executed by the County Administrator
pursuant to Resolution No. 2004-095*

Approved as to form and correctness:

By: _____
COUNTY ATTORNEY