



**City of North Port**  
**PURCHASING**  
 Office: 941.429.7170  
 Fax: 941.429.7173  
 Email: purchasing@cityofnorthport.com



**MEMORANDUM**

TO: Peter Lear, City Manager

FROM: Justin Daly, Contract Administrator I 

DATE: September 13, 2019

SUBJECT: **RFP NO. 2020-06 SUPPLY AND INSTALL PLAYGROUND EQUIPMENT, SHADE COVER, AND FALL ZONE MATERIAL AT BUTLER PARK**

Two (2) responsive proposals were received for RFP 2020-06. The Selection Committee held telephone discussions September 11, 2019 and then evaluated and ranked the firms on September 13, 2019 as follows:

FIRMS	RANK
ADVANCED RECREATIONAL CONCEPTS	1
PLAYMORE WEST, INC.	2

After polling the Committee, it is the recommendation of the Committee that the City accepts the proposal submitted and to move forward with pre-award discussions with the top ranked firm: **ADVANCED RECREATIONAL CONCEPTS**. City staff involved with the pre-award discussions will consist of Cheryl Greiner, Jonathan Wheatley, Tricia Wisner and Purchasing. During the pre-award discussions the project details, options, and approach shall be finalized. Specifically, items such as colors, patters, textures, or placement will be determined during these meeting(s). Also, items including but not limited to project site access and scheduling will be finalized.

Approve to move forward with Pre-award discussions:  YES  NO  
 Approve the City Staff on Discussions Team:  YES  NO

Other: \_\_\_\_\_

Peter D. Lear, CPA, CGMA, City Manager

9-16-19

Date



**CITY OF NORTH PORT**  
INITIAL RANKING TABULATION

RFP NO. 2020-06, SUPPLY AND INSTALL PLAYGROUND EQUIPMENT, SHADE COVER AND FALL ZONE MATERIAL AT BUTLER PARK

DATED: 9/13/2019

DEPT: PARKS

ADVANCED RECREATIONAL CONCEPTS	V		Member WISNER		V		Member GREINER		V		Member HOFFMAN		V		Member WHEATLEY		V		Member NELSON		
	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	
DESIGN ELEMENTS	5	5	25	5	5	25	5	4	20	5	4	20	5	4	20	5	4	20	5	4	20
SHADE STRUCTURE	2	5	10	2	5	10	2	4	8	2	3	6	2	5	10	2	5	10	2	5	10
THEME	3	5	15	3	4	12	3	4	12	3	3	9	3	3	9	3	3	9	3	3	9
QUALITY OF PRODUCTS/WARRANTY	3	5	15	3	5	15	3	4	12	3	3	9	3	4	12	3	4	12	3	4	12
QUALIFICATIONS & EXPERIENCE	3	4	12	3	4	12	3	3	9	3	3	9	3	3	9	3	3	9	3	3	9
PRICE	2	4	8	2	4	8	2	4	8	2	4	8	2	4	8	2	4	8	2	4	8
SCHEDULE	2	3	6	2	3	6	2	3	6	2	3	6	2	3	6	2	3	6	2	3	6
CERTIFIED MBE/WBE	1	3	3	1	3	3	1	3	3	1	3	3	1	3	3	1	3	3	1	3	3
<b>TOTALS</b>			<b>94</b>			<b>91</b>			<b>78</b>			<b>70</b>			<b>80</b>						<b>80</b>

PLAYMORE WEST, INC.	V		Member WISNER		V		Member GREINER		V		Member HOFFMAN		V		Member WHEATLEY		V		Member NELSON		
	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	
DESIGN ELEMENTS	5	4	20	5	3	15	5	3	15	5	2	10	5	4	20	5	4	20	5	4	20
SHADE STRUCTURE	2	4	8	2	3	6	2	3	6	2	2	4	2	4	8	2	4	8	2	4	8
THEME	3	4	12	3	3	9	3	3	9	3	4	12	3	5	15	3	3	9	3	3	9
QUALITY OF PRODUCTS/WARRANTY	3	4	12	3	4	12	3	3	9	3	3	9	3	3	9	3	3	9	3	3	9
QUALIFICATIONS & EXPERIENCE	3	5	15	3	4	12	3	4	12	3	3	9	3	4	12	3	4	12	3	4	12
PRICE	2	4	8	2	4	8	2	4	8	2	4	8	2	4	8	2	4	8	2	4	8
SCHEDULE	2	4	8	2	4	8	2	4	8	2	4	8	2	4	8	2	4	8	2	4	8
CERTIFIED MBE/WBE	1	0	0	1	0	0	1	0	0	1	0	0	1	0	0	1	0	0	1	0	0
<b>TOTALS</b>			<b>83</b>			<b>70</b>			<b>67</b>			<b>60</b>			<b>80</b>						<b>80</b>

NO BID	V		Member WISNER		V		Member GREINER		V		Member HOFFMAN		V		Member WHEATLEY		V		Member NELSON		
	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	
DESIGN ELEMENTS	5		0	5		0	5		0	5		0	5		0	5		0	5		0
SHADE STRUCTURE	2		0	2		0	2		0	2		0	2		0	2		0	2		0
THEME	3		0	3		0	3		0	3		0	3		0	3		0	3		0
QUALITY OF PRODUCTS/WARRANTY	3		0	3		0	3		0	3		0	3		0	3		0	3		0
QUALIFICATIONS & EXPERIENCE	3		0	3		0	3		0	3		0	3		0	3		0	3		0
PRICE	2		0	2		0	2		0	2		0	2		0	2		0	2		0
SCHEDULE	2		0	2		0	2		0	2		0	2		0	2		0	2		0
CERTIFIED MBE/WBE	1		0	1		0	1		0	1		0	1		0	1		0	1		0
<b>TOTALS</b>			<b>0</b>			<b>0</b>			<b>0</b>			<b>0</b>			<b>0</b>						<b>0</b>

NO BID	V		Member WISNER		V		Member GREINER		V		Member HOFFMAN		V		Member WHEATLEY		V		Member NELSON		
	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	
DESIGN ELEMENTS	5		0	5		0	5		0	5		0	5		0	5		0	5		0
SHADE STRUCTURE	2		0	2		0	2		0	2		0	2		0	2		0	2		0
THEME	3		0	3		0	3		0	3		0	3		0	3		0	3		0
QUALITY OF PRODUCTS/WARRANTY	3		0	3		0	3		0	3		0	3		0	3		0	3		0
QUALIFICATIONS & EXPERIENCE	3		0	3		0	3		0	3		0	3		0	3		0	3		0
PRICE	2		0	2		0	2		0	2		0	2		0	2		0	2		0
SCHEDULE	2		0	2		0	2		0	2		0	2		0	2		0	2		0
CERTIFIED MBE/WBE	1		0	1		0	1		0	1		0	1		0	1		0	1		0
<b>TOTALS</b>			<b>0</b>			<b>0</b>			<b>0</b>			<b>0</b>			<b>0</b>						<b>0</b>

NO BID	V		Member WISNER		V		Member GREINER		V		Member HOFFMAN		V		Member WHEATLEY		V		Member NELSON		
	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	wt	0-5	
DESIGN ELEMENTS	5		0	5		0	5		0	5		0	5		0	5		0	5		0
SHADE STRUCTURE	2		0	2		0	2		0	2		0	2		0	2		0	2		0
THEME	3		0	3		0	3		0	3		0	3		0	3		0	3		0
QUALITY OF PRODUCTS/WARRANTY	3		0	3		0	3		0	3		0	3		0	3		0	3		0
QUALIFICATIONS & EXPERIENCE	3		0	3		0	3		0	3		0	3		0	3		0	3		0
PRICE	2		0	2		0	2		0	2		0	2		0	2		0	2		0
SCHEDULE	2		0	2		0	2		0	2		0	2		0	2		0	2		0
CERTIFIED MBE/WBE	1		0	1		0	1		0	1		0	1		0	1		0	1		0
<b>TOTALS</b>			<b>0</b>			<b>0</b>			<b>0</b>			<b>0</b>			<b>0</b>						<b>0</b>



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DATED: 9/13/2019

DEPT: PARKS

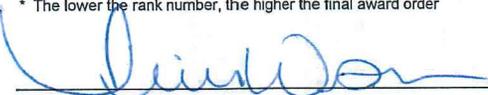
SUMMARY	WISNER		GREINER		HOFFMAN		WHEATLEY		NELSON	
	Score	Rank	Score	Rank	Score	Rank	Score	Rank	Score	Rank
ADVANCED RECREATIONAL CONCEPTS	94	1	91	1	78	1	70	1	80	1
PLAYMORE WEST, INC.	83	2	70	2	67	2	60	2	80	1
NO BID		3		3		3		3		3
NO BID		3		3		3		3		3
NO BID		3		3		3		3		3

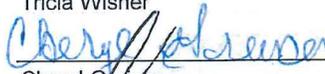
Method Based on Member Rankings

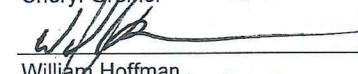
**TOTAL OF SUMMARY**

	Sum of Member Ranks	Final Award Order *
ADVANCED RECREATIONAL CONCEPTS	5	1
PLAYMORE WEST, INC.	9	2
NO BID	15	3
NO BID	15	3
NO BID	15	3

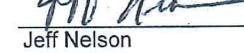
\* The lower the rank number, the higher the final award order

  
\_\_\_\_\_  
Tricia Wisner

  
\_\_\_\_\_  
Cheryl Greiner

  
\_\_\_\_\_  
William Hoffman

  
\_\_\_\_\_  
Jonathan Wheatley

  
\_\_\_\_\_  
Jeff Nelson