

**CENTRAL FLORIDA INTERNET CRIMES AGAINST CHILDREN
TASK FORCE
MEMORANDUM OF UNDERSTANDING**

The Polk County Sheriff's Office is the recipient of a United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP) Grant to enforce laws regarding Internet Crimes Against Children (ICAC), and the Polk County Sheriff's Office utilizes this grant to administer and operate the Central Florida Internet Crimes Against Children Task Force.

This Memorandum of Understanding (MOU) is entered between the Polk County Sheriff's Office and the **North Port Police Department**.

The current participating agencies pursuant to this Central Florida ICAC Task Force MOU are as follows:

Altamonte Springs Police Department	Orange County Sheriff's Office
Apopka Police Department	Orlando Police Department
Bradenton Police Department	Osceola County Sheriff's Office
Casselberry Police Department	Pasco County Sheriff's Office
Citrus County Sheriff's Office	Pinellas County Sheriff's Office
Clearwater Police Department	Plant City Police Department
Clermont Police Department	Sanford Police Department
DeSoto County Sheriff's Office	Sarasota County Sheriff's Office
Eustis Police Department	Sarasota Police Department
Florida Department of Law Enforcement	Sebring Police Department
Fruitland Park Police Department	Seminole County Sheriff's Office
Hardee County Sheriff's Office	St. Petersburg Police Department
Hernando County Sheriff's Office	State Attorney's Office/5 th Judicial Circuit
Highlands County Sheriff's Office	State Attorney's Office/10 th Judicial Circuit
Hillsborough County Sheriff's Office	State Attorney's Office/12 th Judicial Circuit
Immigration and Customs Enforcement	State Attorney's Office/13 th Judicial Circuit
Kissimmee Police Department	State Attorney's Office/19 th Judicial Circuit
Lake County Sheriff's Office	Sumter County Sheriff's Office
Lakeland Police Department	Tampa Police Department
Largo Police Department	US Air Force OSI
Longwood Police Department	US Attorney's Office Middle District
Manatee County Sheriff's Office	US Postal Inspection Service
New Port Richey Police Department	Winter Haven Police Department
North Port Police Department	Winter Park Police Department
Ocoee Police Department	Winter Springs Police Department
Okeechobee County Sheriff's Office	
Okeechobee Police Department	

PURPOSE

The purpose of this MOU is to formalize working relationships between participating agencies to achieve maximum cooperation in a combined law enforcement effort aimed at combating Internet and technology crimes against children in the State of Florida and nationwide. By signing the MOU, participants are agreeing to join the Central Florida ICAC Task Force for the purpose of promoting a

coordinated effort in investigating and prosecuting said crimes. This MOU is not intended and should not be construed, to create any right or benefit, substantive or procedural, enforceable by law or otherwise, by any third party against the parties, the United States, or the officers, employees, agents, or other associated personnel thereof.

CENTRAL FLORIDA ICAC TASK FORCE

With the advent of the Internet and the rapid advancement of computers and technology, criminals are able to victimize adults, children, businesses and organizations in an environment that affords them complete anonymity. This ability to cross jurisdictions in a medium is advancing in technology faster than law enforcement agencies can keep up, and the cost in keeping up with these technological advances in an environment which is subject to budget constraints, requires a multi-jurisdictional and multi-agency approach.

The Central Florida ICAC Task Force has been created to address these issues and participate locally and nationally in increasing the effectiveness and efficiency of investigations and prosecutions of Internet and technology crimes in Central Florida by providing such resources as expertise, investigative and prosecutorial support, training, and equipment.

GOALS AND OBJECTIVES

The Central Florida ICAC Task Force goals are to increase the effective response to cyber enticement and child pornography investigations and prosecutions and to increase public awareness and prevention of ICAC offenses.

The Central Florida ICAC Task Force objectives are (in no particular order) to: (1) Increase the investigative capabilities of law enforcement officers in the detection and investigation of ICAC offenses; (2) Increase the apprehension of ICAC offenders; (3) Conduct proactive and reactive ICAC investigations; (4) Increase the number of ICAC State and Federal offenses being prosecuted in Central Florida; (5) Create a multi-agency task force response to ICAC offenses; (6) Develop and deliver ICAC public awareness and prevention programs.

POLICY AND DIRECTION

All participants acknowledge that the Central Florida Task Force is a joint operation in which all agencies act as allies. The chain of command and supervision of the Polk County Sheriff's Office, Bureau of Special Investigations, Computer Crimes Unit is responsible for the policy and general direction of the Task Force. The Task Force Coordinator will periodically contact supervisors and investigators from other participating agencies to keep them informed of training opportunities, unusual circumstances, problems/concerns and successes of the Task Force.

The policy and direction of the Central Florida ICAC Task Force will be consistent with and governed by its goals and objectives. Activities of the Central Florida ICAC Task Force are further governed by the Operational and Investigative Standards of the United States Department of Justice, Office of Juvenile and Delinquency Prevention. Affiliate agencies must understand and comply with the standards. These standards are proprietary to the Internet Crimes Against Children Task Force Program. A copy of the standards has been provided to each participating agency executing the agreement by the Polk County Sheriff's Office.

SELECTION AND RETENTION OF PERSONNEL

ICAC personnel should have proficient investigative skills, court testimony skills, ability to handle sensitive information prudently, and a genuine interest in the protection of children.

Due to the graphic nature of evidence encountered in ICAC investigations, supervisors are encouraged to make reasonable efforts to ensure that all assigned officers have access to Employee Assistance Programs for mental health concerns.

CASE MANAGEMENT

Central Florida ICAC Task Force affiliate supervisors should be familiar with the Case Management in the ICAC Operational and Investigative Standards. Central Florida ICAC Task Force supervisors are responsible for determining investigative priorities and selecting cases for investigation.

CYBERTIP INVESTIGATIONS

The CyberTipline is congressionally mandated as a reporting mechanism for cases of child sexual exploitation including child pornography, online enticement of children for sex acts, molestation of children outside the family, sex tourism of children, child victims of prostitution and unsolicited obscene material sent to a child.

Polk County Sheriff's Office is the clearinghouse for the Cybertips that occur in Central Florida and disseminate these investigations to the appropriate agencies with jurisdiction.

Central Florida ICAC Task Force affiliates are required to investigate these reactive investigations and report back to the Central Florida ICAC Task Force Coordinator the status of these investigations.

CONFIDENTIAL INFORMATION

It is understood that any confidential information pertaining to investigations of Internet and technology crimes will be held in the strictest confidence, and will only be shared with participating Central Florida ICAC Task Force affiliates or other law enforcement agencies where necessary, with the approval of the agency that authored the record or produced the information or as otherwise required by Federal or Florida law. Any confidential information disclosed to Central Florida ICAC Task Force affiliates or other law enforcement agencies shall be disclosed in a manner consistent with protections afforded under Federal and/or Florida law.

EVIDENCE

Seized evidence, the examination of computers and digital media, and any other related forfeiture/seizure will be handled in a manner consistent with the policies of the case agent's agency.

Child Pornography is contraband and should be maintained pursuant to each agency's policies. It is recommended that absent a court order specifically ordering otherwise, evidence containing child pornography shall not be released to any defendant or representative thereof.

Transfer of evidence containing child pornography among law enforcement shall be done in a secure manner.

RECORDS AND REPORTS

Each task force member will maintain their own agency records and reports. To the extent possible, all investigative information will be available to each of the participating law enforcement agencies as it pertains to investigations of Internet and technology crimes with the approval of the agency that authored the record or report.

All affiliates will report their monthly activity to the Central Florida ICAC Task Force Coordinator by the 10th of each month using the ICAC Monthly Performance Measures Report or ICAC Monthly Data report.

ICAC EQUIPMENT

ICAC computers, software and equipment purchased utilizing ICAC Grant funded monies shall be reserved for the exclusive use of agency designated ICAC personnel for ICAC investigations. All equipment, software and supplies shall remain under the ownership of the Polk County Sheriff's Office. An inventory accountability audit shall be conducted at a minimum of every two (2) years to ensure proper policy is being followed regarding the possession, use, maintenance, operation, control and disposal of all ICAC related equipment. Designated ICAC agencies shall be subject to on-site inventories if selected.

MEDIA RELATIONS

Task Force members and agencies will coordinate all press releases/announcement with all involved agencies pertaining to the specific investigation and any matters concerning ICAC operations shall not include information regarding confidential investigative techniques.

TERMS OF AGREEMENT

The term of this MOU shall become effective based on the signature date and will automatically renew each year thereafter beginning July 1, 2015.

Any affiliate agency may withdraw or cancel participation in this task force without liability to any other party by providing written notice of intent to the Polk County Sheriff's Office no less than 30 days prior thereto. Upon written notice of intent to withdraw from the task force, all equipment, software, hardware and/or supplies purchased from the federal grant shall be returned to the Polk County Sheriff's Office prior to the effective date of cancellation.

An agency's participation in the MOU may be terminated by and upon the Polk County Sheriff's Office giving written notice to the other participating agencies or in the event the federal grant funding ceases.

This MOU may be modified upon the mutual written agreement of the parties.

Signed on the 22nd day of June, 2015.

Roy M. Franco
Agency Representative (Signature)

MAYOR Rhonda V. Di Franco
Agency Representative (Printed Name)

ATTEST:

Helen M. Raimbeau
Helen M. Raimbeau, MMC
City Clerk

Mark Moriarty
Approved as to form and correctness
Mark Moriarty

Signed on the 9th day of July, 2015.

Andria McDonald
Polk County Sheriff's Office Representative