

**SECTION IV  
BIDDER CHECKLIST**

This checklist is provided to assist each Bidder in the preparation of their bid response. Included in this checklist are important requirements, which is the responsibility of each Bidder to submit with their response in order to make their response fully compliant. This checklist is only a guideline it is the responsibility of each Bidder to read and comply with the Invitation to Bid in its entirety.

- 1. Carefully read and become familiar with the Instructions to Bidders, General Provisions, Technical Specifications and Conditions, and Insurance Requirements.
- 2. Fill out and sign **Bid Form and acknowledge addenda.**
- 3. Fill out and sign the **Standard Indemnification Agreement**
- 4. Fill out the **Reference Form**
- 5. Fill out and sign the **Statement of Organization** and have it properly notarized.
- 6. Provide **State of Florida Registration** (<http://www.sunbiz.org/search.html>)
- 7. Fill out and sign **Public Entity Crime Information**
- 8. Fill out and sign the **Non-Collusive Affidavit** and have it properly notarized.
- 9. Fill out and sign the **Conflict of Interest Form**
- 10. Fill out and sign **No Lobbying Affidavit**
- 11. Fill out and sign **Scrutinized Companies Form**
- 12. Fill out and Sign the **Vendor Drug Free Workplace Form.**
- 13. Fill out and sign the **"Local Business Affidavit" or "North Port Local Business Affidavit"**
- 14. Provide **USB drive** (pdf of submittal, and Attachment A – Bid form in Excel Format) CDs will not be accepted.
- 15. **SUBMIT ONE (1) UNBOUND ORIGINAL AND ONE (1) COPY OF SUBMITTAL.**
- 16. **CREDIT CARDS** Does your company accept Credit Card Payments? (Credit card payments will be processed upon the City's inspection and acceptance of goods/services and receipt of invoice for payment. The City will not pay fees for credit card transactions).  **YES**  **NO**
- 17. Clearly mark the sealed bid with the **BID NUMBER AND BID NAME** on the outside of the package:
- 18. Fill out and sign the **E-Verify**
- 18. Fill out and sign the **Equipment and Subcontractor/Supplier List**

City of North Port  
Finance Department/Purchasing Division  
Geoff Thomas, Contract Administrator I  
4970 City Hall, Suite 337  
North Port, Florida 34286

RFB NO. 2022-05 Tree and Brush Abatement Services

Company Name: R.A. Markuson Inc.

Signed (Person authorized to bind the company): 

Name (printed): Robert A. Markuson Title: President

Date: 11/2/21

**THIS PAGE MUST BE COMPLETED AND RETURNED IF SUBMITTING A BID**

R. A. Markuson  
P. O. Box 6887  
North Port, FL 34286

BID FORM

Name of Bidder: R. A. MARKUSON Inc

Business Address: 3190 SEAS RD. NORTH PORT PO Box 6887 North Port

Telephone Number: 941-468-1085 Fax Number: \_\_\_\_\_

E-mail Address: GAM 375 @ AOL. com

Contractor License #: \_\_\_\_\_

FEID #: 59-2659680

To the City Commission of the City of North Port pursuant to and in compliance with your notice inviting sealed bids (Invitation to Bid), Instructions to Bidders, and the other documents relating thereto, the undersigned bidder, having familiarized himself/herself with the terms of the Contract documents, local conditions affecting the performance of the Contract, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the Contract, including all of its component parts and everything required to be performed, and to provide and furnish any and all of the labor, material, tools, expendable equipment, and all utility and transportation services and design of certain items necessary to perform the Contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other Contract documents for the prices hereinafter set forth.

The undersigned, as bidder, does hereby declare that he has read the Request for Bids, Instructions to Bidders, General Provisions, Special Provisions, Technical Specifications & Conditions, Insurance Requirements, Bid Form, Permit Fees, Plan Revisions, Plans, and any other reports or documentation for: **TREE AND BRUSH ABATEMENT SERVICES** and further agrees to furnish all items listed on the attached Bid Form in accordance with the unit price line items as indicated on the bid schedule form submitted. The above specified documents are herein incorporated into the Bid Form.

The undersigned as bidder, declares that the only persons or parties interested in this submittal as principals are those named herein; that this submittal is made without collusion with any person, firm, or corporation; and he/she proposes and agrees, if the proposal is accepted, that he/she will execute a Contract with the City in the form set forth in the Contract documents and that he/she will accept in full payment thereof the following prices, to wit:

<b>TOTAL BID PRICE:</b>	<u>ONE HUNDRED EIGHTY FOUR THOUSAND</u>	\$ <u>184,375.00</u>
(TYPE/PRINT)	<u>THREE HUNDRED SEVENTY FIVE DOLLARS</u>	(NUMERIC)

Through the signing of this Bid Form, Bidder attests his/her bid is guaranteed for a period of not less than **NINETY (90) DAYS** from the date of the official bid opening.

Date: 11/2/21

Signed (Person authorized to bind the company): [Signature]

Name (printed): Robert A. Markuson Title: President

**(THIS PAGE MUST BE COMPLETED AND SUBMITTED)**

**ADDENDA**

The undersigned acknowledges receipt of the following addenda, and the cost, if any, of such revisions has been included in the bid price.

Addendum No.	1			Dated	OCT 5 21	Addendum No.		Dated	
Addendum No.	2			Dated	OCT 6 21	Addendum No.		Dated	
Addendum No.	3			Dated	OCT 22 21	Addendum No.		Dated	
Addendum No.				Dated		Addendum No.		Dated	

Date: 11/2/21

Signed (Person authorized to bind the company): 

Name (printed): Robert A. Markuson Title: President

**(THIS PAGE MUST BE COMPLETED AND SUBMITTED)**

### **BID SCHEDULE - SUMMARY OF PAY ITEMS**

It is understood that the estimated summary of pay item quantities are approximate only and are solely for the purpose of facilitating the comparison of bids, and that the Contractor's compensation shall be computed upon the basis of the actual quantities in the completed work, whether they be more or less than those shown.

Preparation of Bid Schedules: Contractor **MUST** use the City provided the provided bid schedule, if provided with the solicitation. **DO NOT RECREATE THIS FORM.** All blank spaces in the Bid Form must be filled in legibly. *Bidder should not reference the words "No Charge, N/A, included, dash, etc." in any of the blocks. Bidder must identify a monetary amount for each UNIT COST and EXTENDED COST (unless the unit price is "x" out by the City). UNIT COST prevails over EXTENDED COST. Failure to identify a monetary amount in any of the UNIT COST line items shall cause bidder to be deemed non-responsive and bid response be rejected.* In case of discrepancy between unit price and extended price, the unit price will govern. Apparent errors in extension will be corrected.

***This page must be completed and submitted***

**STANDARD INDEMNIFICATION AGREEMENT (NON-CONSTRUCTION/NON DESIGN PROFESSIONAL)**

The **CONTRACTOR** shall be fully liable for the actions of its directors, officers, members, partners, or subcontractors, and the employees and agents of each of them, and shall fully indemnify, defend and hold harmless the **CITY**, its commissioners, employees, agents and assigns from all demands, claims, suits, actions, judgments, damages, fines, fees, taxes, assessments, penalties, losses, expenses, costs of every type and description, and reasonable attorneys' fees (at both trial and appellate levels), of any nature or kind whatsoever caused by, or arising out of or related to the performance or breach of this Contract by the **CONTRACTOR**, its officers, directors, members, partners, or subcontractors, and employees or agents of any of them; provided, however, that the **CONTRACTOR** shall not indemnify for that portion of any loss or damages proximately caused by the negligent act or omission of the **CITY**.

To the extent applicable, the **CONTRACTOR** shall fully indemnify, defend and hold harmless the **CITY**, and its commissioners, agents, employees and assigns from any demands, claims, suits, actions, judgments, damages, fines, fees, taxes, assessments, penalties, losses, expenses, costs of every type and description, and reasonable attorneys' fees (at both trial and appellate level), arising from or relating to violation or infringement of a trademark, copyright, patent, trade secret or intellectual property right; provided, however, that the foregoing obligation shall not apply to the misuse or modification of **CONTRACTOR's** products by the **CITY** or any of its commissioners, agents, employees, and assigns, or to the operation or use of **CONTRACTOR's** products by the **CITY** or any of its commissioners, agents, employees, and assigns in a manner not contemplated by the Contract.

In the event of a claim, the **CITY** shall promptly notify the **CONTRACTOR** in writing by prepaid certified mail (return receipt requested), or by delivery through any nationally recognized courier service (such as Federal Express or UPS) which provides evidence of delivery to the address provided below or may be sent via fax to the number provided below.

The **CITY** shall provide all available information and assistance that the **CONTRACTOR** may reasonably require regarding any claim. This agreement for indemnification shall survive termination or completion of this Contract. The insurance coverage and limits required in this Contract may or may not be adequate to protect the **CITY** and such insurance coverage shall not be deemed a limitation on the **CONTRACTOR's** liability under the indemnity provided in this section. In any proceedings between the parties arising out of or related to this Indemnity provision, the prevailing party shall be reimbursed all costs, expenses and reasonable attorney fees through all proceedings (at both trial and appellate levels).

Name of Bidding Firm: R. A. Markusow Inc.  
Mailing Address: 3190 SEAW RD, PO Box 6887 North Port  
Location Address: 3190 SEAW RD  
City & State: North Port, Florida Zip: 34287  
Telephone: 941-468-1085 Fax Number: \_\_\_\_\_  
E-mail: RAM 375 @ AOL. Com  
Signature of person authorized to bind the Company: [Signature]  
Print name and title of person above: Robert A. Markusow  
Date: 11/4/21

**THIS PAGE MUST BE COMPLETED AND RETURNED IF SUBMITTING A BID.**

**REFERENCES/CLIENT LISTING:** The City will only consider bids from bidders with a minimum of three (3) years' experience in **commercial** tree trimming, invasive plant underbrush and foliage removal, and hazardous tree removal services. Additionally, Bidders shall submit a **commercial** client listing, with at least five (5) accounts, detailing the longevity of the accounts and disclosing the contact name, email address and phone number for each account, work scope and area included in "Scope of Work". The City reserves the right to make contact with any or all of the clients to acquire a reference; however, the Bidder is encouraged to submit written recommendations from his client(s).

1. Company/Entity Name: MANATEE COUNTY GOV.  
Address: 1112 MANATEE AVE WEST  
City: BRADENTON State FL. Zip Code 34205  
Name of Contact Person: JOHNNY MELEOS Title: PARKS MANAGER  
Telephone# 941-725-1816 Fax: \_\_\_\_\_ E-Mail: JOHNNY.MELOS@MYMANATEE.ORG  
Contract Period: 2014 TO DATE  
Type of Product Supplied: ENVIRONMENTAL CLEARING  
Governmental or Private: Gov. Dollar Value of Contract \$ 45,000.- + ON GOING
2. Company/Entity Name: JASASOTA COUNTY GOV.  
Address: 1660 RINGLING BLVD.  
City: JASASOTA State FL. Zip Code 34236  
Name of Contact Person: CHRIS MEYER Title: LAND MANAGER  
Telephone# 941-228-0474 Fax: \_\_\_\_\_ E-Mail: CMeyer@SCgov.net  
Contract Period: 2000 ON GOING  
Type of Product Supplied: ENVIRONMENTAL CLEARING  
Governmental or Private: Gov. Dollar Value of Contract \$ 50,000.- ON GOING
3. Company/Entity Name: WEST COAST INLAND NAVIGATION DISTRICT  
Address: 200 WEST MIAMI AVE  
City: VENICE State FL. Zip Code 34285  
Name of Contact Person: JEFF DEVINE Title: ASSISTANT DIRECTOR  
Telephone# 941-485-9402 Fax: \_\_\_\_\_ E-Mail: JEFF@WCIND.NET  
Contract Period: 2000 ON GOING  
Type of Product Supplied: ENVIRONMENTAL CLEARING  
Governmental or Private: Gov. Dollar Value of Contract \$ 40,000 + ON GOING

**THIS PAGE MUST BE COMPLETED AND RETURNED IF SUBMITTING A BID.**

STATEMENT OF ORGANIZATION

Name of Business: R.A. Markuson Inc

DBA (if any): \_\_\_\_\_

Type of Entity (Sole Proprietor, Corporation, LLC, LLP, Partnership, etc): S Corporation

Business Address: 3190 Jean Rd. North Port FL 34288  
Po Box 6887 North Port FL

Mailing Address (If applicable): \_\_\_\_\_

Phone: 941-468-1085 Fax: \_\_\_\_\_

E-Mail: CAM 375 @ Aol. Com

Name/Title of person authorized to bind: Robert A. Markuson President

Signature: [Handwritten Signature]

Are you registered with the State of Florida Department of State?  Yes or  No

If yes, what is your document number? J08397

RESPONDENT SHALL SUBMIT PROOF THAT IT IS AUTHORIZED TO DO BUSINESS IN THE STATE OF FLORIDA UNLESS REGISTRATION IS NOT REQUIRED BY LAW. BIDDER SHALL SUBMIT REGISTRATION CERTIFICATE FROM THE FLORIDA DEPARTMENT OF STATE, DIVISION OF CORPORATIONS, ESTABLISHING YOUR COMPANY AS ELIGIBLE TO CONDUCT BUSINESS IN THE STATE OF FLORIDA. PLEASE REFER TO WEBSITE [WWW.SUNBIZ.ORG](http://WWW.SUNBIZ.ORG).

NOTE: BIDDER MUST SUBMIT PROOF THAT THEIR FIRM NAME IS REGISTERED WITH THEIR STATE OF ORIGIN IF NOT A FLORIDA COMPANY.

STATE OF Florida  
COUNTY OF Sarasota

Sworn to and subscribed before me this 2 day of NOV, 2021, by Robert A Markuson who  is personally known to me or  has produced his driver's license as identification.

Robert A. Markuson



Leah J. Gilligan  
Notary Public  
State of Florida  
Comm# HH100690  
Expires 6/30/2025

Notary Public - State of FL

Print Name: [Handwritten Name]

Commission No: HH100690

THIS PAGE MUST BE COMPLETED AND RETURNED IF SUBMITTING A BID.

**PUBLIC ENTITY CRIME INFORMATION**

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, Robert A. Markusow, being an authorized representative of the Respondent, R.A. Markusow Inc, located at 3190 Seaw R.

City: North Port State: Fl. Zip Code: 34288, have read and understand the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S. §287.133.

Signature: [Signature] Date: 11/2/21

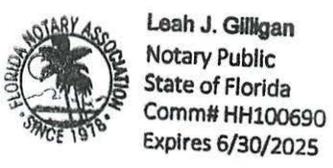
Telephone #: 941-468-1085 Fax #: \_\_\_\_\_

Federal ID #: 59-2659680

State of FLORIDA  
County of SARASOTA

Sworn to and subscribed before me this 2 day of Nov, 2021, by Robert Markusow who  is personally known to me or  has produced his driver's license as identification.

NOTARY SEAL:



[Signature]  
Notary Public - State of Fla  
Print Name: Leah J. Gilligan  
Commission No: HH100690

**THIS PAGE MUST BE COMPLETED AND RETURNED IF SUBMITTING A BID.**

NON-COLLUSIVE AFFIDAVIT

State of FLORIDA  
County of SARASOTA

SS. }  
}

Before me, the undersigned authority, personally appeared:

Robert A. Markuson who, being first duly sworn, deposes and says that:

1. He/She is the Owner (Owner, Partner, Officer, Representative or Agent) of R. A. Markuson Inc., the Respondent that has submitted the attached reply;
2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;
3. Such reply is genuine and is not a collusive or sham reply;
4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any Respondent, firm, or person to fix the price or prices in the attached reply or of any other Respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other Respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

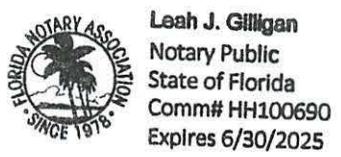
Signed, sealed and delivered this 2 day of NOV, 2021.

By: [Signature]  
Robert A. Markuson  
(Printed Name)  
President  
(Title)

State of FLORIDA  
County of SARASOTA

Sworn to and subscribed before me this 2 day of NOV, 2021, by Robert A. Markuson who  is personally known to me or  has produced his driver's license as identification.

NOTARY SEAL:



Notary Public - State of FLA  
Print Name: Leah J. Gilligan  
Commission No: [Signature]

**THIS PAGE MUST BE COMPLETED AND RETURNED IF SUBMITTING A BID.**

**CONFLICT OF INTEREST FORM**

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

**PART I.**

- I am an employee, public officer or advisory board member of the City  
\_\_\_\_\_ (List Position Or Board)
  
- I am the spouse or child of an employee, public officer or advisory board member of the City  
Name: \_\_\_\_\_
  
- An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.  
Name: \_\_\_\_\_
  
- Respondent employs or contracts with an employee, public officer or advisory board member of the City  
Name: \_\_\_\_\_
  
- None of The Above

**PART II:**

Are you going to request an advisory board member waiver?

- I will request an advisory board member waiver under §112.313(12)
- I will NOT request an advisory board member waiver under §112.313(12)
- N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any bidders whose conflicts are not waived or exempt.

COMPANY: R.A. Markusow Inc

NAME/TITLE OF PERSON AUTHORIZED TO BIND: Robert A. Markusow

SIGNATURE: [Signature]

DATE: 11/2/21

**THIS PAGE MUST BE COMPLETED AND RETURNED IF SUBMITTING A BID.**

LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF FLORIDA

COUNTY OF SARASOTA

This        day of        20  , by Robert A. Markosow, being first duly sworn, deposes and says that he or she is the authorized representative of R.A. Markosow Inc. (Name of the contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the city in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the city. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

(a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.

(b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

Signed, sealed and delivered this 2 day of NOV, 2021

By: [Signature]  
Robert A. Markosow  
(Printed Name)

State of FLORIDA  
County of SARASOTA

Sworn to and subscribed before me this 2 day of NOV, 2021, by Robert A Markosow who  is personally known to me or  has produced his driver's license as identification.

NOTARY SEAL:



Notary Public - State of FLA  
Print Name: Leah J. Gilligan  
Commission No: [Signature]

**THIS PAGE MUST BE COMPLETED AND RETURNED IF SUBMITTING A BID.**

SCRUTINIZED COMPANY CERTIFICATION FORM

Company Name: R. A. Markusow Inc  
 Authorized Representative Name and Title: Robert A. Markusow President  
 Address: 3190 Jew Rd. City: North Port State: FL ZIP: 34288  
 Phone Number: 941-468-1085 Email Address: RAM375@AOL.com

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

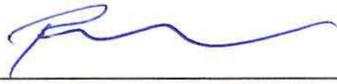
A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

**CHOOSE ONE OF THE FOLLOWING**

This bid, proposal, contract or contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.

This bid, proposal, contract or contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.

Certified By:   
 AUTHORIZED REPRESENTATIVE SIGNATURE

Print Name and Title: Robert A. Markusow President

Date Certified: \_\_\_\_\_

Solicitation/Contract/PO Number (Completed by Purchasing):

**THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH BID**

**DRUG FREE WORKPLACE FORM**

The undersigned Consultant in accordance with Florida Statute 287.087 hereby certifies that R.A. Markuson Inc. does:  
(Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

**Check one:**

- As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.
- As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.



Offeror's Signature

Robert A. Markuson

Offeror's Name

11/2/21

Date

**THIS PAGE MAY BE COMPLETED AND RETURNED IF SUBMITTING A BID.**

AFFIDAVIT

Claiming Status as a North Port Local Business

**\*\*CONTRACTOR MUST MEET ALL 4 REQUIREMENTS BELOW TO CLAIM NORTH PORT BUSINESS STATUS\*\***

State of FLORIDA }  
County of SARASOTA } SS.

Before me, the undersigned authority, personally appeared:  
ROBERT A. MARKUSON who, being first duly sworn, deposes and says that:

1. I am the OWNER (Owner, Partner, Officer, Representative or Agent) of R.A. MARKUSON Inc., the Bidder that has submitted the attached bid;

**AND**

2. I am fully informed respecting the operation and employees of the Bidder;

**AND**

3. I affirm that the Bidder has maintained its primary physical business address within the limits of the City of North Port for a period of six (6) months or more before submitting this bid, from which the Bidder operates or performs business. The qualifying local address is 3190 SEAN RD. NORTH PORT / ALBINO AVE

**AND**

4. I affirm that at least fifty percent (50%) of the Bidder's employees are residents of the City of North Port. If requested by the City, the bidder will be required to provide documentation substantiating the information given in this affidavit. City of North Port reserves the right to request supporting documentation as evidence to substantiate the information given in this affidavit. Failure to do so will result in the bidder's submission being deemed non-responsive.

**Any bidder that misrepresents its status as a local business or North Port local business shall be barred from receiving any City contracts for a period of three (3) years.**

State of Florida  
County of SARASOTA

Sworn to and subscribed before me this 2 day of NOV, 2021, by ROBERT A. MARKUSON who  is personally known to me or  has produced his driver's license as identification.

NOTARY SEAL:



Leah J. Gilligan  
Notary Public  
State of Florida  
Comm# HH100690  
Expires 6/30/2025

Leah J. Gilligan  
Notary Public - State of FL

Print Name: Leah J. Gilligan

Commission No: HH 100690

This page to be returned **ONLY** if Contractor is claiming a North Port Local Business Status.

**VENDOR'S CERTIFICATION FOR E-VERIFY SYSTEM**

STATE OF FLORIDA  
COUNTY OF SARASOTA

The undersigned Vendor/Consultant/Contractor (Vendor), after being duly sworn, states the following:

1. Vendor is a person or entity that has entered into or is attempting to enter into a contract with the City of North Port (City) to provide labor, supplies, or services to the City in exchange for salary, wages or other remuneration.
2. Vendor has registered with and will use the E-Verify System of the United States Department of Homeland Security to verify the employment eligibility of:
  - a. All persons newly hired by the Vendor to perform employment duties within Florida during the term of the contract; and
  - b. All persons, including sub-contractors, sub-vendors or sub-consultants, assigned by the Vendor to perform work pursuant to the contract with the City.
3. If the Vendor becomes the successful Contractor who enters into a contract with the City, then the Vendor will comply with the requirements of Section 448.095, Fla. Stat. "Employment Eligibility", as amended from time to time.
4. Vendor will obtain an affidavit from all subcontractors attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien as defined in 8 United States Code, Section 1324A(H)(3).
5. Vendor will maintain the original affidavit of all subcontractors for the duration of the contract.
6. Vendor affirms that failure to comply with the state law requirements can result in the City's termination of the contract and other penalties as provided by law.

VENDOR: R.A. MARKUSOW Inc (Vendor's Company Name)

[Signature] (Vendor signature)  
Robert A. Markusow (Vendor's name printed)  
President (Title)

Sworn to and subscribed before me by means of  physical presence or  online notarization, this 2 day of Nov, 2021, by Robert Markusow, as President.

[Signature]  
Notary Public

Personally Known  OR Produced Identification \_\_\_\_\_  
Type of Identification Produced \_\_\_\_\_



**Leah J. Gilligan**  
Notary Public  
State of Florida  
Comm# HH100690  
Expires 6/30/2025

**EQUIPMENT AND SUBCONTRACTOR/SUPPLIER LIST**

Equipment is located at: 3000 Albion Ave North Port

The following is a listing of your equipment, inclusive of manufacturer, year and condition. List the condition of equipment/vehicles utilized for this project in accordance with the following scale:

**1-Excellent; 2-Good; 3-Fair; 4-Poor.** (Attach additional sheets, if required.)

Description	Manufacturer	Year	Condition	Leased/Owned (If leased, date of expiration)
<i>Mulcher</i> CAT 299D3 - Gyrotrak 500	CATERPILLAR	2020	1	OWNED
CAT 299D3 mulcher GT500	CATERPILLAR	2019	1	OWNED
Ford F250	FORD	2020	1	OWNED
Ford F250	FORD	2019	1	OWNED
MAGLIA 50"	HAULOTTE	2016	1	OWNED

**SOURCE OF SUPPLY AND SUBCONTRACTOR FORM**

The following sources of supply and subcontractors shall be used for the **RFB NO. 2021-21 TREE BRUSH AND ABATEMENT SERVICES**. If bidder does not have a source of supply or subcontractor, insert "to be determined". When a source or subcontractor is determined, selection will be subject to City approval. (If not applicable, state N/A).

**SUBCONTRACTOR(S)**

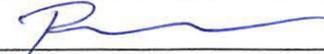
**(PLEASE INCLUDE ADDRESS/TELEPHONE NUMBER & E-MAIL)**

1. N/A
2. \_\_\_\_\_
3. \_\_\_\_\_

**SUPPLIER(S)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Date: \_\_\_\_\_

Signed (Person authorized to bind the company): 

Name (printed): Robert A. Markusow Title: President

**(THIS PAGE MUST BE COMPLETED AND SUBMITTED)**



**City of North Port**  
**FINANCE DEPARTMENT/PURCHASING DIVISION**  
 4970 CITY HALL BLVD, STE 337  
 NORTH PORT, FLORIDA 34287  
 Office: 941.429.7170  
 Fax: 941.429.7173  
 Email: [purchasing@cityofnorthport.com](mailto:purchasing@cityofnorthport.com)



**October 22, 2021**  
**ADDENDUM 3**

**TO: PROSPECTIVE BIDDERS**

**RE: RFB NO. 2022-05 Tree and Brush Abatement Services**

**DUE DATE November 4, 2021 at 2:00 P.M.**

**City Hall, Room 244 (Bids need to be delivered to Room 337 so they can be date and time stamped on or before 2:00 PM. Bid opening will commence in Room 244 shortly thereafter)**

Bidders are hereby notified that this addendum shall be made part of the above-named bid and contract documents. The following changes to the above bid are issued to modify, and/or clarify the bid and contract documents (the deletions are as ~~strike throughs~~ and additions as underlined). These items shall have the same force and effect as the original documents, and bids to be submitted on the specified date shall conform with the additions, deletions and revisions as listed herein.

**CLARIFICATIONS:**

**C1: On page 18, TS-02, DELETE** in its entirety:

~~**TS-02 BID PRICES/TERM AND FORM OF CONTRACT:** The initial term of the contract shall be for a period of one(1) year. The contract may be renewed at the same terms, and conditions for an additional one (1) year term, by mutual agreement. The bid prices shall include Contractor’s costs for all transportation, labor, and Equipment used to perform tree and brush abatement services for select properties within the City~~

And REPLACE with

**TS-02 BID PRICES/TERM AND FORM OF CONTRACT:** The initial term of the contract will be effective from date of award through September 30, 2022. The contract may be extended for a period of up to 90 days if necessary. The bid prices shall include Contractor’s costs for all transportation, labor, and Equipment used to perform tree and brush abatement services for select properties within the City

**Firms are required to acknowledge receipt of this addendum on their proposal forms. All other terms and conditions of the original proposal and contract documents remain the same.**

  
 \_\_\_\_\_  
**Geoff Thomas**  
 Contract Administrator I  
 Finance Department/Purchasing Division

**R. A. Markuson**  
 P. O. Box 6887  
 North Port, FL 34286



**City of North Port**  
**FINANCE DEPARTMENT/PURCHASING DIVISION**  
 4970 CITY HALL BLVD, STE 337  
 NORTH PORT, FLORIDA 34287  
 Office: 941.429.7170  
 Fax: 941.429.7173  
 Email: [purchasing@cityofnorthport.com](mailto:purchasing@cityofnorthport.com)



**October 6, 2021**  
**ADDENDUM 2**

**TO: PROSPECTIVE BIDDERS**

**RE: RFB NO. 2022-05 Tree and Brush Abatement Services**

**DUE DATE November 4, 2021 at 2:00 P.M.**

**City Hall, Room 244 (Bids need to be delivered to Room 337 so they can be date and time stamped on or before 2:00 PM. Bid opening will commence in Room 244 shortly thereafter)**

Bidders are hereby notified that this addendum shall be made part of the above-named bid and contract documents. The following changes to the above bid are issued to modify, and/or clarify the bid and contract documents (the deletions are as ~~striketroughs~~ and additions as underlined). These items shall have the same force and effect as the original documents, and bids to be submitted on the specified date shall conform with the additions, deletions and revisions as listed herein.

**CLARIFICATIONS:**

**C1: DELETE** in its entirety ~~RFB 2022-05 Tree and Brush Abatement Services~~ and **REPLACE** with Revised RFB 2022-05 Tree and Brush Abatement Services as the solicitation has been updated and replaces the previous solicitation.

**C2: DELETE** in its entirety ~~RFB 2022-05 Bid Schedule~~ and **REPLACE** with Revised RFB 2022-05 Bid Schedule as the bid schedule has been updated and replaces the previous bid schedule.

**Firms are required to acknowledge receipt of this addendum on their proposal forms. All other terms and conditions of the original proposal and contract documents remain the same.**

**Geoff Thomas**  
 Contract Administrator I  
 Finance Department/Purchasing Division  
 4970 City Hall Blvd.  
 North Port, Florida 34286  
 Tel: 941.429.7102  
 Fax: 941.429.7173  
 E-mail: [gthomas@cityofnorthport.com](mailto:gthomas@cityofnorthport.com)

**R. A. Markuson**  
 P. O. Box 6887  
 North Port, FL 34286

Receipt of Addendum No. 2 shall be noted within the Bid Form in the appropriate section.  
 End of Addendum No.2



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**October 5, 2021**  
**ADDENDUM 1**

**TO: PROSPECTIVE BIDDERS**

**RE: RFB NO. 2022-05 Tree and Brush Abatement Services**

**DUE DATE November 4, 2021 at 2:00 P.M.**

**City Hall, Room 244 (Bids need to be delivered to Room 337 so they can be date and time stamped on or before 2:00 PM. Bid opening will commence in Room 244 shortly thereafter)**

Bidders are hereby notified that this addendum shall be made part of the above-named bid and contract documents. The following changes to the above bid are issued to modify, and/or clarify the bid and contract documents (the deletions are as ~~striketroughs~~ and additions as underlined). These items shall have the same force and effect as the original documents, and bids to be submitted on the specified date shall conform with the additions, deletions and revisions as listed herein.

**Question 1:** When is the submission due date for RFB 2022-05 Tree and Brush Abatement Services?

**Answer 1:** The following date has been deleted from the solicitation: ~~BID OPENING: February 4, 2021 AT 2:00 PM.~~ All bid submittals for RFB 2022-05 Tree and Brush Abatement Services are due on November 4, 2021 at 2:00 p.m.

Firms are required to acknowledge receipt of this addendum on their proposal forms. All other terms and conditions of the original proposal and contract documents remain the same.

**Geoff Thomas**  
**Contract Administrator I**  
**Finance Department/Purchasing Division**  
**4970 City Hall Blvd.**  
**North Port, Florida 34286**  
**Tel: 941.429.7102**  
**Fax: 941.429.7173**  
**E-mail: [gthomas@cityofnorthport.com](mailto:gthomas@cityofnorthport.com)**

**R. A. Markuson**  
**P. O. Box 6887**  
**North Port, FL 34286**

Receipt of Addendum No. 1 shall be noted within the Bid Form in the appropriate section.  
 End of Addendum No.1