



Lawrin T. Ellis, PE, LEED AP
Principal in Charge / Acoustical Designer
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Ft. Myers, Florida, 33907
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Professional Engineering Services
For Design of City Hall Generator

City of North Port

RFQ # 2020-12

October 15, 2019

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TAB ONE

TRANSMITTAL LETTER



October 10, 2019

City of North Port
 4970 City Hall Boulevard, Ste. 337
 North Port, FL 34286

RE: RFP No. 2020-12; Professional Engineering Services for Design of City Hall Generator

TLC Engineering Solutions, Inc. is pleased to submit our response to the City of North Port. We have helped many municipalities, corporations, and other entities attain emergency readiness through our design efforts and particularly in emergency generator system design. Our electrical engineers and designers are highly experienced in emergency generator design and will ensure the City of North Port City Hall will have the power it needs to maintain services in the event of any emergency, now, and in the future. Our local Sarasota and Ft. Myers offices, will provide the high level of responsiveness The City of North Port will require for this project. Our qualified staff has the experience and expertise to provide a high-quality, cost-effective, and efficient project design for the City of North Port City Hall Emergency Generator system. Our priority, as always, is to provide an enhanced project experience through designing project components that meet the owner’s needs, maximizing budgets, and lowering maintenance costs.

QUALIFICATIONS

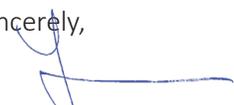
Familiarity with the building	Brett Sands, our proposed Project Manager for this project was the engineering project manager for the 2005 construction of the City of North Port City Hall & Police Station. Additionally, he prepared the Electrical Infrastructure Evaluation for the City of North Port to determine the Backup Generator needs for the City Hall building.
Expertise	Hundreds of similar projects that have been completed or are in progress.
Local Knowledge	Familiarity with the City of North Port building codes and requirements as demonstrated by the fifteen completed or in-progress projects in the City of North Port. Current work includes North Port Library HVAC upgrades and the Atlanta Braves Training Facility. Additionally, TLC was part of the winning GHD team for the Professional Engineering Services - Continuing Services Contract for City of North Port Public Works
Local Experience	With eighty-eight projects completed or in-progress in Sarasota County we clearly demonstrate our local experience and working knowledge of local conditions..
Responsiveness	Day-to-day Project Management provided from our local Sarasota Office.

Since 1955 TLC has been committed to developing cost-effective, maintenance-friendly, and sustainable engineering design solutions for our clients. Our clients continue to count on us to provide customized design solutions that meet or exceed their design parameters while maintaining their budgets.

Included in this RFP response are all requested materials as listed including required forms, qualifications and experience, resumes, management approach and project controls, and references.

Our mission is a simple one. Think about what our clients’ needs are, Listen to them carefully, and Create design solutions that fit their needs, budgets, and vision.

Sincerely,



Lawrin Ellis, PE, LEED AP
 Managing Principal
 TLC Engineering Solutions, Inc.

Cell: 239-292-3776 lawrin.ellis@tlc-eng.com

ENCLOSURES

1. One unbound original hard-copy
2. Three bound hard-copies marked copy
3. One USB flash drive with PDF file of RFP response

Due to the required page count restrictions and form sizes it was not always possible to stick to the 11 pt. Calibri type size requirement. This was adhered to as strictly as these restrictions allowed.

TAB TWO

QUALIFICATIONS OF FIRM



TLC Engineering Solutions, Inc. is continuously learning and growing, and it is that commitment to constantly evolve that led to our new brand vision to **THINK** boldly, **LISTEN** attentively, and **CREATE** passionately, which is the blueprint that guides our promise of extreme service to our clients.

TLC Engineering Solutions continues to provide high-performance engineering design, consulting and energy services. Founded in 1955 and consistently ranked among the largest MEP and structural engineering firms in the country, we are an industry leader with expertise in diverse markets, from education to healthcare to aviation.

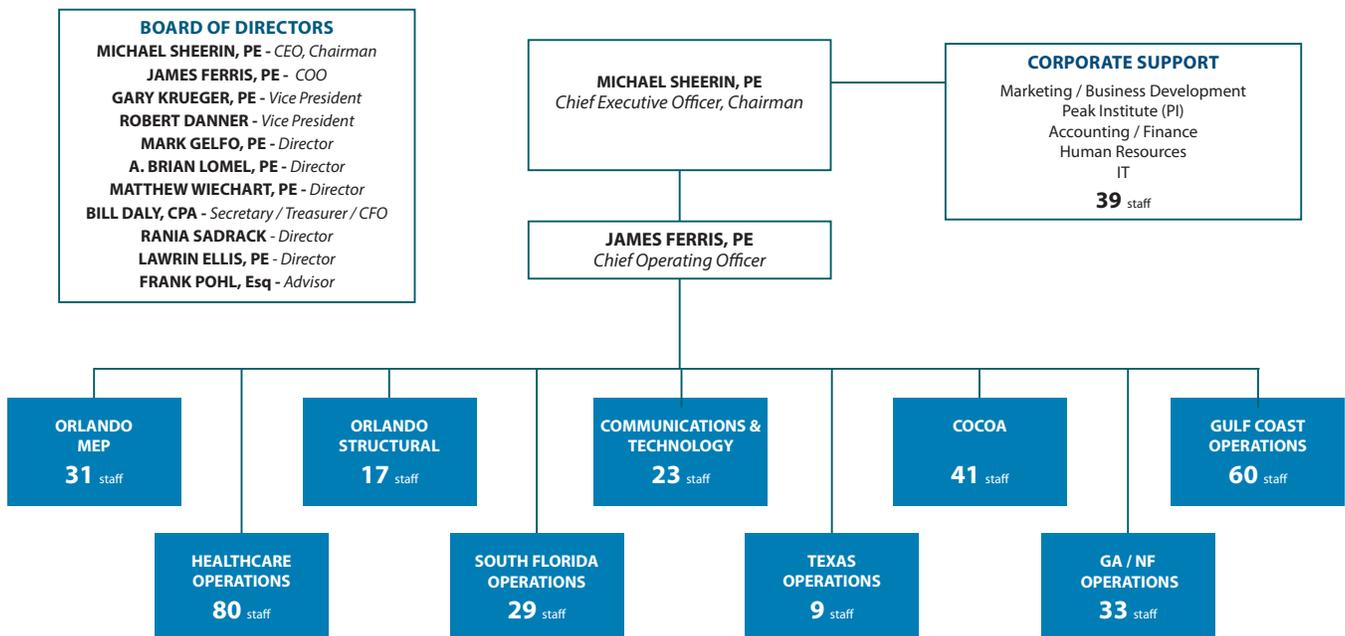
Headquartered in Orlando, Florida, TLC Engineering has eight offices across Florida as well as offices in Nashville, Tennessee; New Orleans, Louisiana; Dallas, Texas; Philadelphia, Pennsylvania, and Atlanta, Georgia. Our highly qualified team of 380+ professionals includes professional engineers, LEED-accredited professionals, and ACG-registered commissioning authorities, coupled with specialists in acoustics, energy management, and technology. We provide comprehensive services that allow clients to collaborate with a dedicated team from start to finish.



MEP/FP: From central energy plants to master planning, our integrated mechanical, electrical, plumbing, and fire protection (MEP/FP) systems support every building function properly and cost-effectively. Using the latest technology combined with our knowledge of codes and standards, we have designed innovative systems, such as thermal energy storage, geothermal, variable refrigerant flow, and chilled beams. Our licensed fire protection engineering staff provides system design and building code/life safety consulting.

Structural: TLC Engineering develops structural solutions that are both creative and viable for a wide variety of building types, with particular expertise in structural analysis and design, threshold inspections and existing building evaluations and investigations. We apply our technical aptitude to engineer structural framing systems, including reinforced and post-tensioned concrete, structural steel, tilt-wall, and concrete masonry bearing walls.

CORPORATE STRUCTURE



Our mission is to **THINK** boldly, **LISTEN** attentively and **CREATE** passionately.

Technology: Using the latest software and tools, TLC Engineering’s RCDD-credentialed team produces leading-edge designs that support unique project requirements. Rapidly evolving technology demands that designs are crafted for flexibility, growth, and change. Specialized applications include integrated security, audio-visual presentation, voice/video/data distribution, public address/sound, acoustical analysis, and broadband distribution.

Acoustical: Noise levels that are properly managed can enhance operations or when unmanaged, negatively impact building occupants and those nearby. The ultimate goal of our acoustical specialists is to assure advantageous noises are clearly heard and that less desirable noises are mitigated or managed, resulting in higher quality environments for all building types.

BIM: TLC Engineering was an early adopter of Revit, resulting in streamlined designs that are integrated with our architectural partners, support construction activities and achieve clients’ goals. Our design and production tools include Revit MEP, Revit Structural and IES VE Pro for energy modeling and design analysis.

Energy: Our in-house team of sustainability consultants and energy performance specialists provide new and existing building commissioning, net operating income improvements, energy modeling and sustainability consulting. We have delivered 430+ LEED-certified projects, as well as projects earning certification from the Florida Green Building Coalition, Green Building Initiative and the International Living Future Institute.

WELL®: At the leading edge of trends in building design is an emphasis on buildings that support increased employee productivity. Buildings that incorporate features that encourage occupant health, reduce employer healthcare costs and boost productivity have been proven to yield a powerful impact on the bottom line. A 1% improvement in productivity typically exceeds a building’s annual energy expense. One way to demonstrate the health aspects of a building is through WELL certification, a service provided by TLC Engineering.

TLC Engineering Solutions, Inc. is an employee-owned corporation classified as a large business.



The Numbers



CONTACT INFORMATION

CORPORATE OFFICE

255 South Orange Ave., Ste., 1600
Orlando, FL 32801
407-841-9050
Fax: 407-425-7367
lawrin.ellis@tlc-eng.com

LOCAL SARASOTA OFFICE

6371 Business Blvd., Ste. 108
Sarasota, FL 34240
Cell: 239-292-3776
Fax: 239-275-3511

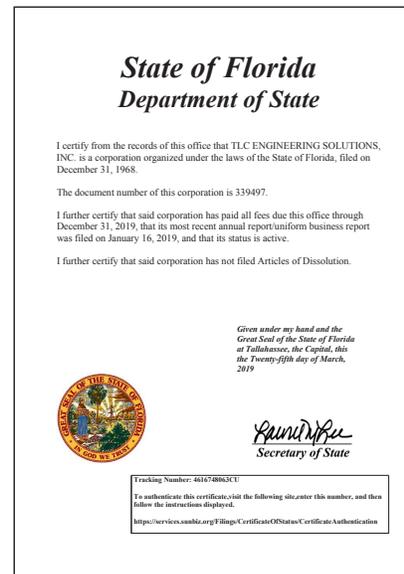
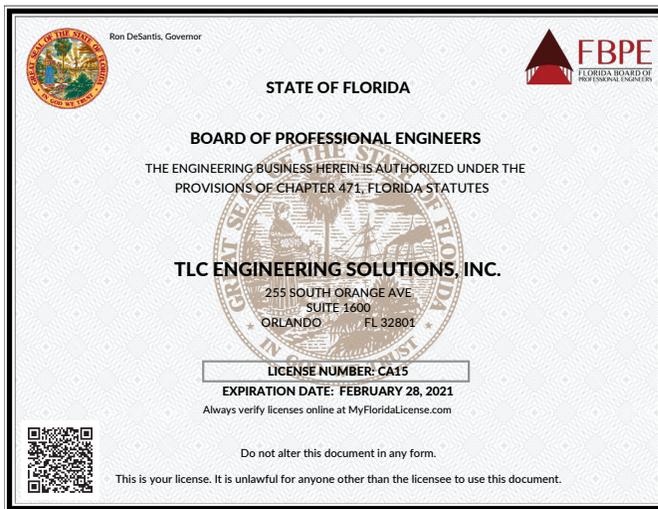
PROJECT TEAM CONTACT INFORMATION

Lawrin Ellis, PE
Principal in Charge
Cell: 239-292-3776
lawrin.ellis@tlc-eng.com

Brett Sands, PE
Project Manager
Cell: 239-848-5662
brett.sands@tlc-eng.com

WEBSITE

<https://tlc-engineers.com/>



SARASOTA COUNTY AND CITY OF NORTH PORT EXPERIENCE

TLC Engineering Solutions has had and long a successful track record in providing engineering design services in Sarasota County, and specifically, The City of North Port. Our engineers and designers are extremely qualified to fulfill the requirements of this RFP. In fact, Brett Sands, the Electrical Engineer of Record we have included on our proposed team was the Project Manager for the City of North Port City Hall & Police Station that was completed in 2005. Additionally, he prepared the Electrical Infrastructure Evaluation for the City of North Port to determine the Backup Generator needs for the City Hall building, clearly demonstrating our familiarity with the City of North Port City Hall building. As shown in the provided resumes the proposed team has provided design services for emergency generators for cities, schools, healthcare facilities, and corporations. This experience, coupled with our knowledge of the City Hall building, will benefit the City of North Port through our ability to provide project-specific solutions that will conform to the Cities needs now and in the future, be cost-effective, reliable, low maintenance, and sustainable.



517

COMPLETED OR
 IN-PROGRESS PROJECTS
 REQUIRING A GENERATOR

88

COMPLETED OR
 IN-PROGRESS PROJECTS IN
 SARASOTA COUNTY

15

COMPLETED OR
 IN-PROGRESS PROJECTS IN THE
 CITY OF NORTH PORT

NOTABLE SARASOTA COUNTY PROJECTS

New City of North Port City Hall and Police Station
 North Port City Hall Electrical Infrastructure Evaluation
 Atlanta Braves Training Facility
 North Port High School—Multiple Projects
 City Of North Port City Hall & Police Station
 North Port City Hall Server Room
 North Port Library HVAC Upgrade
 Centauri Insurance Headquarters
 City of Venice Public Safety Facility
 Chris-Craft Manufacturing Warehouse

Ringling Museum Tibbals Learning Center
 Ringling Museum Helga Wall-Apelt Center
 Der Dutchman Hotel
 Sarasota County Emergency Operations Center
 Ringling Museum Kotler-Coville Glass Pavilion
 Sarasota County District Central Energy Plant
 Sarasota Memorial Hospital Rehabilitation Pavilion
 Sarasota Police Headquarters
 Sarasota Memorial Hospital Oncology Renovation
 Sarasota County Selby Library Chiller Plant Replace



TAB THREE

KEY PERSONNEL QUALIFICATIONS OF THE PROJECT TEAM

ORGANIZATIONAL CHART

The lead designer will not be substituted without the express permission of the City of North Port. The Project team is comprised of staff from both our Ft. Myers and Sarasota Offices.



LAWRIN T. ELLIS, PE
 Principal in Charge
 Acoustical Designer

- LEED AP
- 30 Years of Experience
- 15 Years Acoustical Design



BRETT SANDS, PE
 Project Manager
 Electrical Engineer
 of Record

- 37 Years of Experience
- Prepared City of North Port City Hall EOC Emergency Power Study
- LEED AP BD+C



MARITZA HOWARD
 Electrical Designer

- LEED AP
- 28 of Years Experience
- Extensive Experience in Generator Upgrades and Replacements



MICHAEL BARRALI, PE
 Electrical Engineer

- Extensive Experience in Generator Upgrades and Replacements
- National Council of Examiners for Engineering and Surveying Certified



MICHAEL W. HEILMAN, PE
 Mechanical Engineer
 of Record

- 14 Years of Experience
- Extensive Experience in Generator Upgrades and Replacements



JEFFREY J. STASH, LEED AP
 Plumbing Design /
 Fire Protection

- 30 Years of Experience
- 100s of Related Projects



SUB-CONTRACTOR
HEES & ASSOCIATES
KARL HEES, PE, SI
 Structural Engineer of
 Record

- 25 Years of Experience
- Certified Veteran Owned Small Business

LAWRIN T. ELLIS, PE, LEED AP
Managing Principal | Acoustical Designer | Mechanical**BACKGROUND**

Lawrin is experienced in energy and life-cycle cost analysis, energy code compliance, building energy simulation, sustainable design, and high performance building consulting, LEED Administration and performs HVAC systems commissioning.

EXPERIENCE**Generator Upgrades and Replacements**

Collier Schools Palmetto Ridge HS Generator Design, Palmetto, FL
Cypress Palm MS Emergency Generator Upgrades, Naples, FL
Lee County Animal Service Generator, Ft. Myers, Florida
Lee County Medical Exam Generator, Ft. Myers, Florida

IMG Generator Projects, Sarasota, Florida

Added seven new generators to the 3 dorm buildings, Academic Center, Campus Center, and Performance Building.

Sarasota Police Department Headquarters, Sarasota, Florida

New six-story facility includes a CEP with chillers and emergency generator with a 72-hour capacity fuel storage. \$26.5 million / 105,184 sf

Lee County Emergency Operations Center, Ft. Myers, Florida

New EOC houses emergency operations, server farm, law enforcement command center, generator, fuel and redundant systems enclosure. \$9 million / 26,000 sf

Ft. Myers Fire Station and Administration Facility, Ft. Myers, Florida

Four-story building includes a generator a 400 kW generator and on-site fuel storage to power the entire facility in the event of an emergency. \$6.4 million / 35,000 sf

EDUCATION

University of Florida
M.S., Mechanical Engineering,
focus in Environmental Sciences;
2003

University of South Florida
B.S., Mechanical Engineering;
2001

YEARS OF EXPERIENCE

TLC: 14 years
Prior: 16 years

REGISTRATIONS

PE FL 66383

CERTIFICATIONS

LEED AP, GBCI

PROFESSIONAL AFFILIATIONS

ASHRAE, Member
Acoustical Society of America,
Associate Member

BRETT L. SANDS, PE, LEED AP BD+C
Project Manager | Principal | Electrical Engineer of Record**BACKGROUND**

Brett is highly experienced in power distribution and emergency power generation, control systems. Brett's strives to engineer projects to achieve predefined energy budgets often utilizing alternative energy sources.

EXPERIENCE**Generator Upgrades and Replacements**

Collier Schools Palmetto Ridge HS Generator Design, Palmetto, FL
Cypress Palm MS Emergency Generator Upgrades, Naples, FL
Lee County Animal Service Generator, Ft. Myers, Florida
Lee County Medical Exam Generator, Ft. Myers, Florida

IMG Generator Projects, Sarasota, Florida

Added seven new generators to the 3 dorm buildings, Academic Center, Campus Center, and Performance Building.

360 Rosemary Tower, West Palm Beach, Florida

New 20-story Class A office building designed with 100% emergency power back-up using both diesel and natural gas with on site storage for diesel fuel. \$22 million / 297,000 sf

Bonita Springs High School, Bonita Springs, Florida

New school with an emergency generator that serves all of the life safety equipment. \$85 million / 210,000 sf

Ft. Myers Fire Station and Administration Facility, Ft. Myers, Florida

Four-story building includes a generator a 400 kW generator and on-site fuel storage to power the entire facility in the event of an emergency. \$6.4 million / 35,000 sf

EDUCATION

Pennsylvania State University
B.S., Architectural Engineering
1982

YEARS OF EXPERIENCE

TLC: 25 years
Prior: 12 years

REGISTRATIONS

PE FL 48477

CERTIFICATIONS

LEED AP BD+C, GBCI
LEED AP, GBCI

PROFESSIONAL AFFILIATIONS

USGBC, Member

MARITZA HOWARD

Design Specialist | Electrical

BACKGROUND

Maritza is highly experienced in designing, coordinating, and preparing specifications for electrical systems and emergency power systems. She is also experienced in the selection of power distribution, lighting, fire alarm, communication, and security systems.

EXPERIENCE

IMG Generator Projects, Sarasota, Florida

Added seven new generators to the 3 dorm buildings, Academic Center, Campus Center, and Performance Building.

Sarasota County Area Transit Pinkney Avenue Campus Generator Replacement and Relocation, Sarasota, Florida

Replacement of generators.

City of Venice Public Safety Facility, Venice, Florida

New command center includes emergency back-up generator. \$16 million / 30,000 sf

PRIOR EXPERIENCE

Bayfront Medical Center Electrical System Infrastructure Upgrades

Upgraded the electrical system for the entire hospital that included two 2500KW Diesel Generators housed in a new Generator Building.

The Surgery Center of Miami

The project required the addition of a 150KW generator.

Melbourne GI Center

A new 450KW generator was added for the new life safety, critical and equipment branches.

EDUCATION

Florida Atlantic University
B.S., Electrical Engineering
1992

YEARS OF EXPERIENCE

TLC: 2 years
Prior: 26 years

MIKE J. BARRILE, PE

Electrical Engineer | Associate

BACKGROUND

Michael focuses on sustainable design and is proficient in designing small and large scale projects for a diversity of building types including public safety, auditoriums, commercial office buildings, federal and educational.

EXPERIENCE

Generator Upgrades and Replacements

Collier Schools Palmetto Ridge HS Generator Design, Palmetto, FL

Cypress Palm MS Emergency Generator Upgrades, Naples, FL

Golden Gate HS Emergency Generator Upgrades, Naples, FL

Lely HS Back up Generator Upgrade, Naples, Florida

MLK Admin Center Emergency Generator Upgrades, Naples, Florida

Oakridge MS Emergency Back up Generator Upgrades, Naples, Florida

Lee County Animal Service Generator, Ft. Myers, Florida

Lee County Medical Exam Generator, Ft. Myers, Florida

Ft. Myers Fire Station and Administration Facility, Ft. Myers, Florida

Four-story building includes a generator a 400 kW generator and on-site fuel storage to power the entire facility in the event of an emergency. \$6.4 million / 35,000 sf

IMG Generator Projects, Sarasota, Florida

Added seven new generators to the 3 dorm buildings, Academic Center, Campus Center, and Performance Building.

EDUCATION

Milwaukee School of Engineering
B.S., Arch/Elec Engineering
2001

YEARS OF EXPERIENCE

TLC: 8 years
Prior: 7 years

REGISTRATIONS

PE FL 71562

CERTIFICATIONS

NCEES, NCEES

PROFESSIONAL AFFILIATIONS

FES, Member
NSPE, Member
SAME, Member
IEEE, Member

MICHAEL W. HEILMAN, PE
Mechanical Engineer of Record | Associate

BACKGROUND

Michael has experience on many project types including city/county municipalities facilities. He has designed chiller systems, steam/medium temperature hot water systems, split and rooftop systems, and built-up AHU-VAV units.

EXPERIENCE

Generator Upgrades and Replacements

- Collier Schools Palmetto Ridge HS Generator Design, Palmetto, FL
- Cypress Palm MS Emergency Generator Upgrades, Naples, FL
- Sabal Palm ES Emergency Generator Upgrades, Naples, FL
- Lee County Animal Service Generator, Ft. Myers, Florida
- Lee County Medical Exam Generator, Ft. Myers, Florida

360 Rosemary Tower, West Palm Beach, Florida

New 20-story Class A office building designed with 100% emergency power back-up using both diesel and natural gas with on site storage for diesel fuel. \$22 million / 297,000 sf

Bonita Springs High School, Bonita Springs, Florida

New school design included 24/7 emergency generator. \$85 million / 210,000 sf

Charlotte County Sheriff Office District 1 Headquarters, Englewood, FL

New facility with a 24/7 emergency generator back-up. \$3.3 million / 12,000 sf

Lee County High School MMM Prototype, Fort Myers, Florida

New high school for 2,000 students. Emergency generator and central energy plant design included noise study predicting noise-related effects. \$78 million / 278,000 sf

EDUCATION

University of South Florida
B.S., Mechanical Engineering
2002

YEARS OF EXPERIENCE

TLC: 4 years
Prior: 10 years

REGISTRATIONS

PE FL 79828

PROFESSIONAL AFFILIATIONS

ASHRAE, Member

JEFFREY J. STASH, LEED AP
Project Manager | Plumbing/Fire Protection | Associate

BACKGROUND

Jeff specializes in plumbing and fire protection systems with a focus on projects with predefined energy budgets and renewable energy sources such as domestic solar hot water and rainwater retention for conveyance and irrigation.

EXPERIENCE

Sarasota Police Department Headquarters, Sarasota, Florida

New six-story facility includes a CEP with chillers and emergency generator with a 72-hour capacity fuel storage. \$26.5 million / 105,184 sf

Bonita Springs High School, Bonita Springs, Florida

New school design included 24/7 emergency generator. \$85 million / 210,000 sf

Ft. Myers Fire Station and Administration Facility, Ft. Myers, Florida

Four-story building includes a generator a 400 kW generator and on-site fuel storage to power the entire facility in the event of an emergency. \$6.4 million / 35,000 sf

Park Royal Psychiatric Hospital, Ft. Myers, Florida

New three-story, 84-bed psychiatric hospital. Building systems include a 750-KW diesel-fueled generator. Registered for LEED NC v2.2. \$14 million / 70,442 sf

360 Rosemary Tower, West Palm Beach, Florida

New 20-story Class A office building designed with 100% emergency power back-up using both diesel and natural gas with on site storage for diesel fuel. \$22 million / 297,000 sf

EDUCATION

Maryland Drafting Institute
Coursework, Mechanical Drafting
1994

Northern Virginia College
Coursework, Engineering
1990

YEARS OF EXPERIENCE

TLC: 17 years
Prior: 13 years

CERTIFICATIONS

LEED AP, GBCI

PROFESSIONAL AFFILIATIONS

American Rainwater Catchment
Systems Association Accredited
Professional, Member

American Society of Plumbing
Engineers, Member



Karl F. Hees, P.E., S.I., F. ASCE
President / Principal Structural Engineer
Karl@heesassociates.com



PROFESSIONAL EXPERIENCE

Karl Hees founded Hees & Associates, Inc., a federally registered veteran-owned small business (VOSB), over twelve years ago. With over twenty five years of experience in structural engineering, including over twenty years working as a licensed Professional Engineer, Karl's experience in analysis, design, and threshold inspections spans a variety of building types including hospitals, schools, community buildings, office buildings, sports complexes, theatres, medical office buildings renovations, fire stations, and historic preservation projects. He has completed projects encompassing a wide range of structures and materials including steel, reinforced concrete, masonry, timber, and aluminum.

Karl also assists the Florida Engineers Management Corporation with technical reviews. He oversees all projects for the firm as the Principal Structural Engineer.

EDUCATION

University of South Florida, 1994
Bachelor of Science Civil Engineering

PROFESSIONAL LICENSES

Florida, Georgia, North Carolina, Colorado, Michigan, Montana, New York, Pennsylvania, South Carolina, Texas, Virginia.
Florida Special Inspector 7008381

AFFILIATIONS

American Concrete Institute	National Concrete Masonry Association
American Institute of Steel Construction	Florida Structural Engineers Association
American Society of Civil Engineers (Fellow)	Florida Veteran Owned Small Business

RELEVANT EXPERIENCE AS PRINCIPAL STRUCTURAL ENGINEER

- All Star Children's Foundation Water Vault | Sarasota | FL
- Atlanta Braves Spring Training Facility Clubhouse | North Port | FL
- City of Venice | Water Treatment Plant Remodel | Building A | Venice | FL
- City of Venice Landfill Transfer Station Renovations | Venice | FL
- Greystone Skilled Nursing Facility with Emergency Generator Blast Design Structure | Apopka | FL
- Mid County Tax Collector Service Center | Sarasota | FL
- North Charlotte Regional Park County Administration Building | Port Charlotte | FL
- Sailor Circus Restroom & New HVAC | Sarasota | FL
- The Club at Lake Gibson Village Nursing Facility with Emergency Generator Blast Design Structure | Lakeland | FL

TAB FOUR

PREVIOUS EXPERIENCE
PROFICIENCY IN SIMILAR PROJECTS



NORTH PORT CITY HALL & POLICE STATION North Port, FL

New two-story building featuring bullet-resistant windows and drywall. Includes office space, training and workout facilities, showers and locker rooms, juvenile and adult holding areas and cells, specialized labs, secure evidence storage, an interrogation room and dispatch center. Police station (60,000 sf) features advanced security systems. Three-story city hall (40,000 sf) has a glass atrium, city offices, a public gathering area and the City Commission chambers, a press room and video control room. City Hall houses North Port’s building, planning, human resources and engineering departments, the clerk’s office and other administrative offices

Additionally, in 2009 we prepared an evaluation of the electrical infrastructure needed to provide full generator backup to the city hall building.

INVOLVEMENT OF KEY PERSONNEL

Brett Sands—Electrical Engineer of Record / Project Manager
 Jeff Stash—Plumbing Design / Fire Protection Designer



ARCHITECT

Leo A Daly

OWNER

City of North Port

MAJOR COMPONENTS

City Hall, Police Station,

SIZE

100,000 sf (total)—city hall (40,000 sf) and Police Station (60,000 sf)

CONSTRUCTION COST

\$15 million

TLC SERVICES

MEP Engineering Design Services, Technology and Security Design

CYPRESS PALM MIDDLE SCHOOL AND SABAL PALM ELEMENTARY SCHOOL EMERGENCY GENERATOR UPGRADES Naples, FL

The project consisted of the demolition and removal of the existing backup generators and transfer switches.

TLC provided design services for the installation of new whole-campus emergency back-up generators with load shedding capability, fuel tanks and switchgear. A new generator annunciation panel was also included in the scope, as well as structural slab for new generator location. Project is concurrent with update of the central energy plant mechanical systems.

INVOLVEMENT OF KEY PERSONNEL

Lawrin Ellis—Principal in Charge
 Brett Sands—Electrical Engineer of Record
 Mike Barrile—Electrical Engineer of Record / Project Manager



OWNER

Collier County Public Schools

SIZE

N/A

CONSTRUCTION COST

\$1.25 million

TLC SERVICES

Mechanical and Electrical Engineering

IMG GENERATOR PROJECTS

Sarasota, FL

Generator upgrades to multiple buildings that included a 3-story dorm, a 5-story dorm, and the Student Union building.

A total of seven new generators were added to the facility. One new generator was designed to serve each of the 3 dorm buildings, while four new generators were designed to provide total electrical back-up support the Academic Center, Campus Center, and Performance Building.

The existing stand-alone life safety generators were removed and these systems were connected to the new generators along with the normal load for each building.

INVOLVEMENT OF KEY PERSONNEL

Lawrin Ellis—Principal in Charge
 Maritza Howard—Project Manager
 Brett Sands—Electrical Engineer
 Mike Barrile—Electrical Engineer of Record



CLIENT

Tandem Construction

OWNER

IMG Academy

MAJOR COMPONENTS

Stadium, golf course, swimming pool

SIZE

500 acre campus

TLC SERVICES

Electrical Engineering

ATLANTA BRAVES TRAINING FACILITY

Sarasota, FL

New 6,500-seat baseball stadium. The facility includes six practice baseball fields and two half-fields, five soccer and multi-use fields and a 55,000 square foot clubhouse and fitness center. A 360-degree concourse walkway gives spectators an unobstructed view of the baseball diamond. There are 6,200 fixed seats and another 1,000 patrons can be accommodated on the berm and concourse.

A 300-kw emergency generator is equipped with a critical grade muffler/silencer to minimize noise and is housed in a weatherproof aluminum enclosure. The system supports a high speed data network and integrated building security system.

INVOLVEMENT OF KEY PERSONNEL

Lawrin Ellis—Project Manager / Mechanical Engineer
 Maritza Howard—Electrical Designer
 Brett Sands—Electrical Engineer
 Mike Barrile—Electrical Engineer
 Jeff Stash—Plumbing Design / Fire Protection Designer



Image Courtesy of Fawley Bryant / Ryan Gamma Photography

ARCHITECT

Leo A Daly

OWNER

City of North Port

MAJOR COMPONENTS

City Hall, Police Station,

SIZE

346,260 sf

CONSTRUCTION COST

\$100 million

TLC SERVICES

MEP / FP / Technology / Security / Voice-Data

SARASOTA EMERGENCY OPERATIONS CENTER

Sarasota, FL

The two-story EOC meets FEMA 361 standards and can withstand 253 mph wind speeds and a category 5 hurricane.

During a county wide emergency, it can remain operational for up to 72 hours by self-generating power and can accommodate more than 300 people. A 250 foot communications tower is attached to the building and grounded for lightning strikes to further assure communication continuity during an emergency.

To continue operations for weather-related or other emergency events, the EOC includes redundancies in the HVAC system, utility provider and voice and data feeds, along with uninterrupted power supply (UPS) backup and two 1250-kilowatt generators. Registered LEED v2.2 NC

INVOLVEMENT OF KEY PERSONNEL

Lawrin Ellis—Mechanical Engineer
 Brett Sands—Electrical Engineer of Record / Project Manager
 Mike Barrile—Electrical Engineer
 Jeff Stash—Plumbing Design / Fire Protection Designer



ARCHITECT

ADG and FleischmanGarcia Architecture

OWNER

Sarasota County

TLC SERVICES

MEP, Fire Protection, Audio-Visual, Voice-Data, Security, LEED Administration, Energy Modeling

SIZE

40,439 square feet

CONSTRUCTION COST

\$15.3 Million

COMPLETION DATE

2015

LEE COUNTY EMERGENCY OPERATIONS CENTER

Ft. Myers, FL

New emergency operations center designed to withstand 200 mph winds. Houses emergency operations, server farm, law enforcement command center.

All systems are supported by an emergency back-up generator, fuel, and redundant systems enclosure.

INVOLVEMENT OF KEY PERSONNEL

Lawrin Ellis—Mechanical Engineer of Record
 Brett Sands—Electrical Engineer of Record / Project Manager
 Mike Barrile—Electrical Engineer of Record
 Jeff Stash—Plumbing Design / Fire Protection Designer



ARCHITECT

BSSW Architects

OWNER

Sarasota County

TLC SERVICES

MEP, Fire Protection, Technology

SIZE

26,000 square feet

CONSTRUCTION COST

\$9 Million

COMPLETION DATE

2012

COLLIER COUNTY PUBLIC SCHOOLS GENERATOR UPGRADES AND REPLACEMENTS

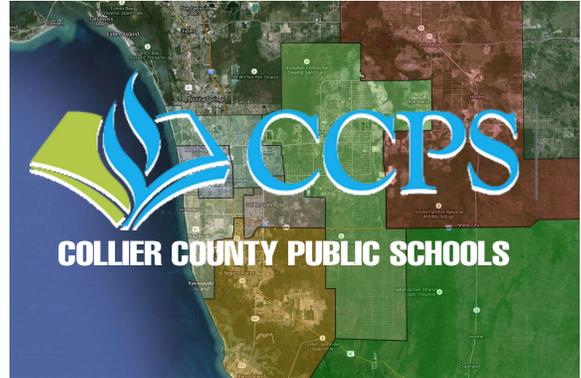
Multiple Schools Throughout Collier County

TLC has provided MEP design services at multiple schools throughout Collier County to replace and/or upgrade the emergency back-up generators. Here is a partial list of the schools where we have provided services:

- Calusa Park Elementary School
- Palmetto Ridge High School
- Estates Elementary School
- Lely High School
- Vineyards Elementary School
- Sabal Palm Elementary School
- Naples High School

INVOLVEMENT OF KEY PERSONNEL

Lawrin Ellis—Principal in Charge / Mechanical Engineer
Maritzah Howard—Electrical Designer / Project Manager
Brett Sands—Electrical Engineer of Record / Project Manager
Mike Barrile—Electrical Engineer
Jeff Stash—Plumbing Design / Fire Protection Designer



OWNER

Collier County Public Schools

TLC SERVICES

MEP

FT. MYERS FIRE STATION AND ADMINISTRATION FACILITY

Ft. Myers, FL

The four-story facility houses a fire station as well as the City of Ft. Myers Fire Administration and Fire Prevention Department. The station includes five apparatus bays, a weight room and a classroom to accommodate training and breakout meetings.

The fire station is capable of withstanding a Category 5 hurricane. It is equipped with a generator a 400 kW generator and on-site fuel storage to power the entire facility in the event of an emergency.

Designed to achieve LEED certification, the fire station incorporates a highly efficient building envelope design and a demand control ventilation system with carbon dioxide sensors to minimize energy required for outdoor air preconditioning.

INVOLVEMENT OF KEY PERSONNEL

Lawrin Ellis—Mechanical Engineer
Brett Sands—Electrical Engineer of Record
Mike Barrile—Electrical Engineer of Record
Jeff Stash—Plumbing Design / Fire Protection Designer



ARCHITECT

BSSW Architects

OWNER

Sarasota County

TLC SERVICES

MEP, Fire Protection, Technology

SIZE

35,000 square feet

CONSTRUCTION COST

\$6.4 Million

COMPLETION DATE

2016

**CHARLOTTE COUNTY PUBLIC SCHOOLS
EAST ELEMENTARY SCHOOL
Punta Gorda, FL**

New two-story elementary school includes classrooms, administration offices, media room and cafeteria. Certified LEED for Schools 2.0 Silver.

The 100-kW backup generator is designed to provide backup power for at least 48 hours for life-safety lighting, elevator, walk-in cooler and freezer, and motorized gate.

In addition, because the school is a designated community shelter, the county provides a portable generator sized appropriately to keep the entire building operational in the event of a hurricane or extended emergency.

INVOLVEMENT OF KEY PERSONNEL

Lawrin Ellis—Mechanical Engineer of Record
Brett Sands—Electrical Engineer of Record
Jeff Stash—Plumbing Design / Fire Protection Designer



ARCHITECT
BSSW Architects
OWNER
Sarasota County

TLC SERVICES
MEP, Fire Protection, Structural, Energy Modeling, Technology

SIZE
112,737 square feet

CONSTRUCTION COST
\$23 Million

COMPLETION DATE
2009

**BONITA SPRINGS HIGH SCHOOL
Bonita Springs, FL**

The brand new Bonita Springs High School (Bonita High) is a prototype school that was designed as a school for the future. The school can accommodate 1,600 students and includes a football stadium, black box theater, specialized classrooms, and rehearsal and practice rooms.

The central energy plant consists of two 400-ton air cooled chillers with redundant building pumps in a primary variable configuration. There is also an emergency generator that serves all of the life safety equipment.

The high-performance design resulted in an energy consumption reduction of 12% as compared to the ASHRAE 90.1 baseline. Bonita High is also the first new Lee County high school to utilize all LED lighting and integrated lighting controls.

INVOLVEMENT OF KEY PERSONNEL

Lawrin Ellis—Project Manager / Mechanical Engineer
Brett Sands—Electrical Engineer
Mike Barrile—Electrical Engineer
Jeff Stash—Plumbing Design / Fire Protection Designer



Images Courtesy of Caronchi Photography

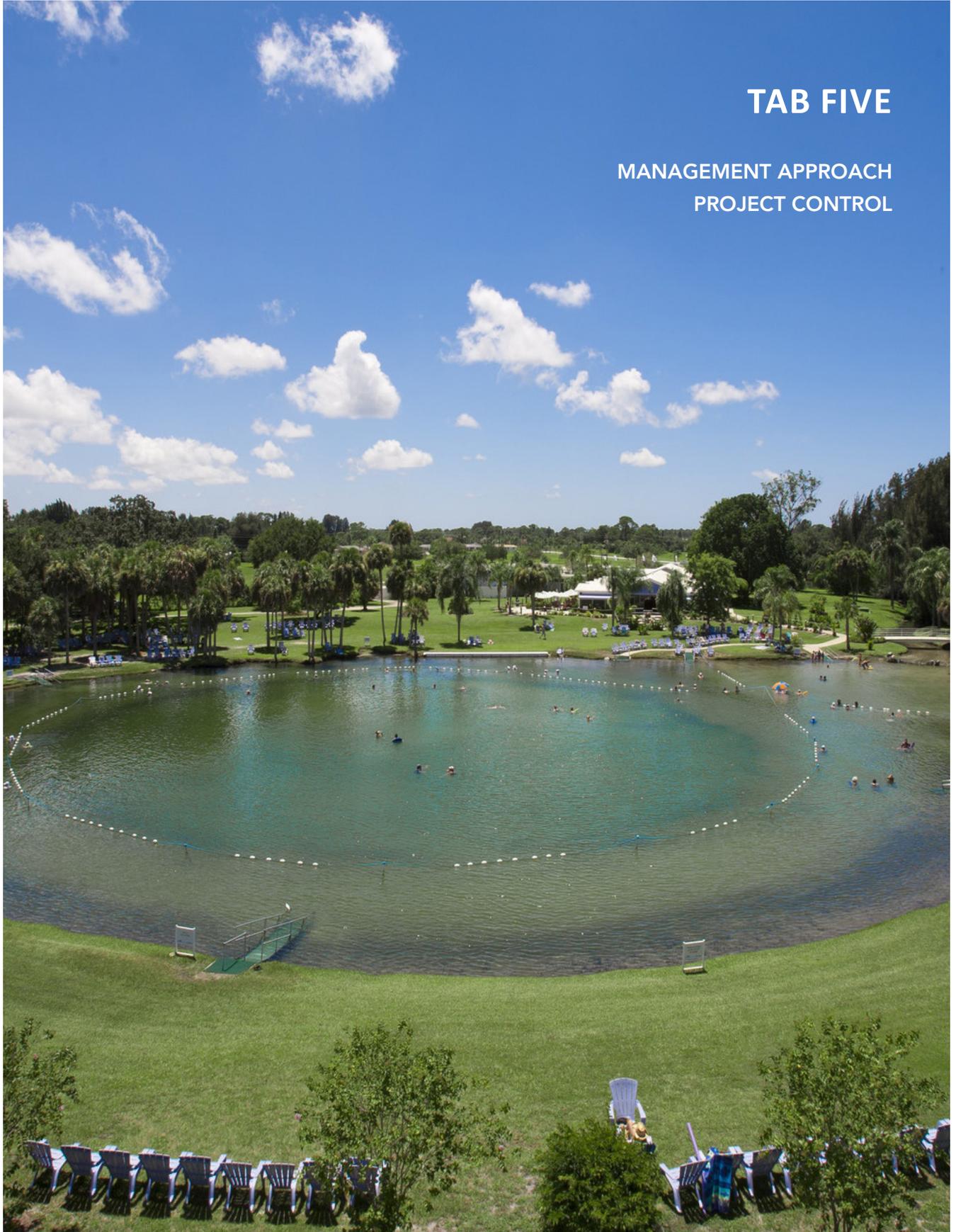
ARCHITECT
BSSW Architects
OWNER
School District of Lee County

TLC SERVICES
MEP, Fire Protection, Technology, Energy Modeling, Acoustics, Security

SIZE
210,000 square feet

CONSTRUCTION COST
\$85 Million

COMPLETION DATE
2018



TAB FIVE

MANAGEMENT APPROACH
PROJECT CONTROL

OVERVIEW

Based on the information provided in the City of North Port’s Request for Proposal, TLC’s experience, expertise, and knowledge in the design of emergency power systems, the TLC team has developed a detailed workflow which is illustrated on the following pages. The workflow will be applied throughout the course of the design and construction phases of the project. The framework will be adjusted as a more thorough understanding of the City’s needs is developed during the study phase. We will also maintain the flexibility to incorporate new opportunities that may arise during the design phase and other unknowns. It is intended to be a dynamic, collaborative, and inclusive approach between all team members, including the City, to ensure that City of North Port City Hall achieves its goals for an emergency power supply system to serve their immediate needs as well as any future needs.

DESIGN TEAM

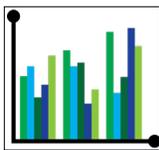
TLC offers a unique team for this project. As the original mechanical/electrical/plumbing design engineers for the City Hall and Police Station, we bring familiarity and understanding of the building systems, in particular, the emergency power systems. Brett Sands, PE, who will be your Project Manager, was the Electrical Engineer-of-record for the original project. Mr. Sands also developed the emergency power study in 2009, when the City was evaluating using the City Hall building as an emergency operations center.



EXPERIENCE

Working as a prime consultant directly for local city and county

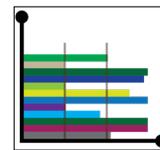
governments, school districts and private clients throughout southwest Florida, TLC has served and continues to serve owners in the design and construction administration of their most critical emergency power systems projects. These include projects which have completed construction, as listed in the “Teams Previous Experience” and “Experiences and References” sections of this submittal and those that have completed design and are beginning the permitting/bidding phase. Some of these additional projects that are preparing to bid include: Lee County Domestic Animal Services generator upgrade; FDOT Traffic Management emergency power distribution system renovation; Lee County Medical Examiner generator upgrade.



BUDGET

TLC works closely with the owner’s key team members to establish the

intended project scope. We then compare this initial scope intent with the proposed project budget to verify that they are in line with each other and that expectations are realistic. If a budget has not yet been established, we develop the concept design sufficiently to allow the development of an initial budget cost opinion. An agreement is then reached between all team members that the budget is acceptable as is before proceeding with more detailed design. Should adjustments to the design be required due to budget requirements they will be done before we proceed with the design phase. Our history of experience with similar projects allows us to provide valuable guidance to establish budgets readily at an early stage of the project.

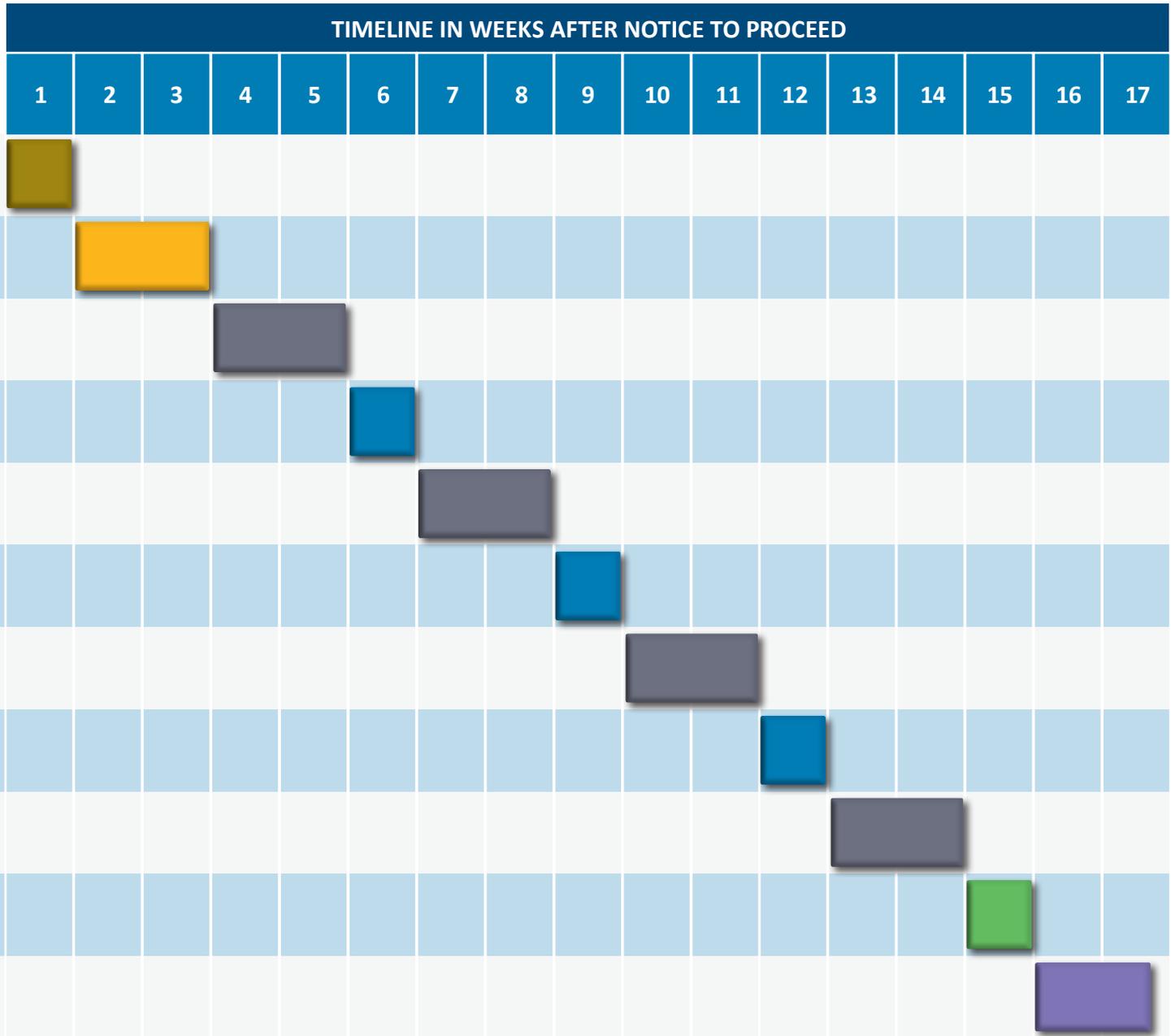


SCHEDULE

TLC continues to hold prime continuing service contracts with

multiple agencies, including the School District of Collier County, Lee County Government, and Lee County School District. Working with these agencies requires continual management of multiple project schedules, and our strong track record in adhering to these schedules has ensured our continued relationships with these entities. During this project’s kickoff meeting, we will review major milestones and agree to time requirements for each phase to meet the 104 days from notice-to-proceed to completion of permitting, while allowing for the City’s 10-day review period at each phase. Our anticipated time frames for each phase of the design process are more fully outlined on the following page.

PROJECT
MANAGEMENT
WORKFLOW



* See next page

** See next page

PROJECT MANAGEMENT CHART ON PREVIOUS PAGE

- * Understanding that time is of the essence, it is anticipated that in order to maintain the schedule for this essential project, we will continue our design during the review process and comments will be incorporated as the next phase is completed.
- ** The possibility of a more lengthy permitting process will be anticipated. If this is expected, we will consider recommending reduction of the number of review submittals. For example, after completion of the 30% plans, proceeding directly to 90% plans.

WORKLOAD



SARASOTA OFFICE

ENGINEERS & DESIGNERS

7



FT. MYERS OFFICE

ENGINEERS & DESIGNERS

12



TAMPA OFFICE

ENGINEERS & DESIGNERS

26



WORKLOAD

With a staff of 7 engineers and designers in our Sarasota office, 12 engineers and designers in our Fort Myers office, and 26 engineers and designers in our Tampa office, TLC is well equipped to support this project for the City of North Port. Our current workload has approximately 30% or our larger design efforts proceeding into the bidding and construction administration phase, which allows designers to focus on this new project. The depth of our staff also extends through our Gulf Coast operating unit, which can provide support from our Tampa office.

FACILITY AND TECHNOLOGY CAPABILITIES

TLC’s staff utilizes Revit building information modeling software to design projects in three dimensions, and incorporate smart technology into our digital documents. This design/production software ensures closer coordination of all disciplines, to reduce conflicts and potential change orders during construction. All electrical, plumbing and structural components will be incorporated into a single model. We also encourage the use of online communication to quickly coordinate and resolve issues during the design or construction phases. This includes tools such as Bluebeam Studio for sharing and marking up PDF documents, and live coordination sessions using web-hosted services such as GoToMeeting, which allow online meetings, desktop sharing and video conferencing. All these tools improve coordination, increase speed of production, and reduce time and costs for assembling key staff and decision-makers.

PROJECT CONTROL

A comparison of the City’s needs for operating the City Hall during a disaster situation with the current capability of the existing emergency power system is critical to determining the design approach. That analysis begins with the kickoff meeting. It is essential that key decision-makers with the City attend that meeting to discuss functions of the building during an activation of the City’s emergency management protocols. Additionally, we will also walk through the facility to determine which areas of the building are of greatest need and importance should an emergency situation arise. This visual recognition of areas in the facility will allow all members of the team to confirm where critical building operations occur.

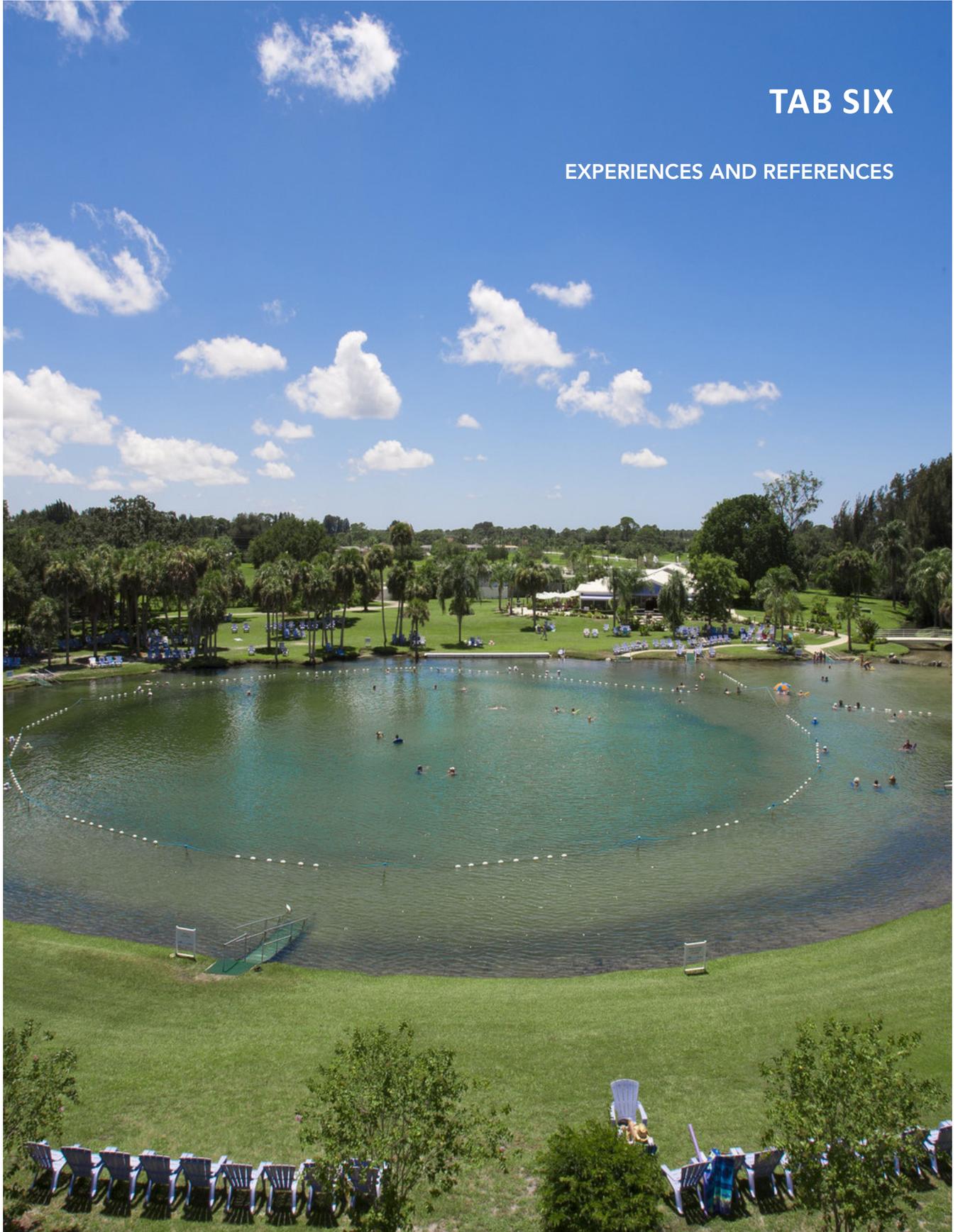
Based on that review TLC will then begin preliminary load analysis to determine and then develop design concepts necessary for modifications to the emergency power distribution system. Concurrently, we will gather historical data on the operation of the building, including recorded peak loads from the electrical utility company and available maintenance and replacement/upgrade records from the City staff.

The load analysis, historical electric usage data, physical observations, and maintenance records will be used to prepare our report. In it, we will outline our assessment of current conditions, our recommendations to remedy the present situation, forecast for future considerations, equipment recommendations, and probable costs. Once those recommendations are reviewed and accepted by the City, TLC can rapidly proceed with the design. This process as outlined here is reflected in the timeline given on page 25.

THE PROCESS



This process has been developed and proven to be effective through the experience we have gained by providing engineering design services for hundreds of similar projects. It’s through this process that project controls are maintained, budgets are adhered to, and owner specific design criteria are satisfied.



TAB SIX

EXPERIENCES AND REFERENCES

EXPERIENCE

As demonstrated in Tab 4 of this RFP, the proposed TLC team has extensive experience in engineering design for generator upgrades and replacements. In fact, Brett Sands, the proposed Project Manager and Electrical Engineer of Record for this project, was the engineering project manager for the 2005 construction of the City of North Port City Hall & Police Station. Additionally, he prepared the Electrical Infrastructure Evaluation for the City of North Port to determine the Backup Generator needs for the City Hall building. Every member of this proposed team has worked on dozens, if not hundreds of generator upgrades, replacements, and new construction.



REFERENCES

The following references provide further evidence of the qualifications of our proposed team. TLC's proposed team is backed by 100s of successfully completed generator projects. In addition to the specific team proposed in this RFP, TLC Engineering Solutions provides a company wide 380+ support staff should the need arise. This ensures that the City of North Port City Hall Generator replacement will be completed to the highest standards, in budget, and on time.

COLLIER COUNTY PUBLIC SCHOOLS

Adrian Roman, AIA / District Architect
239-377-0257 romanad@collierschools.com
5775 Osceola Trail, Naples, Florida

Ongoing continuing Services Contracts, and single large project contracts for multiple projects

Renovation of district administration building central plant with generator upgrades; Electrical switchgear renovations for emergency power systems improvements. Generator replacement and upgrades to public schools throughout the county.

INVOLVEMENT OF KEY PERSONNEL

Lawrin Ellis—Principal in Charge / Mechanical Engineer
Maritzah Howard—Electrical Designer / Project Manager
Brett Sands—Electrical Engineer of Record / Project Manager
Mike Barrile—Electrical Engineer
Jeff Stash—Plumbing Design / Fire Protection Designer

LEE COUNTY PUBLIC SAFETY

Andrew Stadtler/Communications Systems Manager
239-533-3617 239-229-1292 astadtler@leegov.com
2665 Ortiz Avenue, Fort Myers, Florida

Ongoing continuing service contracts.

Emergency power systems design engineering; uninterpretable power supply (UPS) system studies

INVOLVEMENT OF KEY PERSONNEL

Lawrin Ellis—Principal in Charge / Mechanical Engineer
Maritzah Howard—Electrical Designer / Project Manager
Brett Sands—Electrical Engineer of Record / Project Manager
Mike Barrile—Electrical Engineer
Michael W. Heilman—Mechanical Engineer
Jeff Stash—Plumbing Design / Fire Protection Designer

MOORINGS PARK, SENIOR COMMUNITIES

James Krall, P.E. / Director of Construction
239-919-1758jkrall@mooringspark.org
120 Moorings Park Drive, Naples, Florida
Multiple contracts over a 4 year period
Generator and emergency power systems upgrades for multiple facilities on the campus.

INVOLVEMENT OF KEY PERSONNEL

Lawrin Ellis—Principal in Charge
Brett Sands—Electrical Engineer of Record / Project Manager
Mike Barrile—Electrical Engineer
Jeff Stash—Plumbing Design / Fire Protection Designer

HENDRY COUNTY SCHOOLS

Kevin McCarthy/Director of Facilities
863-674-4184mccarthyk@hendry-schools.net
4040 Cowboy Way, PO Box 1980, Labelle, Florida
2 year contract
Electrical switchgear replacement

INVOLVEMENT OF KEY PERSONNEL

Lawrin Ellis—Principal in Charge
Maritzah Howard—Electrical Designer / Project Manager
Brett Sands—Electrical Engineer of Record / Project Manager
Mike Barrile—Electrical Engineer
Michael W. Heilman—Mechanical Engineer
Jeff Stash—Plumbing Design / Fire Protection Designer

TANDEM CONSTRUCTION

Cody Carson, Donnie Siegert / Project Manager
941-376-3877 cody.carson@tandemconstruction.com
5391 Lakewood Ranch Blvd North, Suite 200, Sarasota, Florida
941-504-1097 donnie.siegert@tandemconstruction.com
2 year contract, for design-build services with construction manager
Generator system engineering design for multiple facilities on IMG Sports Academy campus, Bradenton, Florida

INVOLVEMENT OF KEY PERSONNEL

Lawrin Ellis—Principal in Charge
Maritza Howard—Project Manager
Brett Sands—Electrical Engineer
Mike Barrile—Electrical Engineer of Record



TAB SEVEN

LITIGATION AND INSURANCE

TLC Engineering Solutions, Inc. is a national engineering firm with 65 years of successfully completed projects. That large volume of projects, as well as the many jurisdictions where we provide services, subjects us to periodic claims and litigations, the majority of which involve the entire design team, regardless of our performance. None of our past or current claims have impacted our financial stability or our ability to provide quality services. A summary of our claims/litigation in the past five years follows. Should additional information be required, please contact us to discuss.

PENDING:

Health Care District of Palm Beach County, Palm Beach, Florida

15th Judicial Circuit Florida. 50-2017-CA-003123 Parties: Health Care District of Palm Beach Count v. TLC Cause/Status: 558 Claim/Open

WPN Property Holdings / Wells Pharmacy, Gainesville, Florida 5th Judicial Circuit Florida. 2017-CA-000928-AX Parties: WPN Property Holdings vs Feasterco Construction, TLC and Aaron Johnson Cause/Status: 558 Claim/Open

Moorings Park, Naples, Florida 20th Judicial Circuit Florida. 2017-CA-1914 Parties: Suffolk Construction vs Page Mechanical Cause/Status: Equitable Adjustment

Doseum, San Antonio, TX Bexar County Court. 2019-CI-29995 Parties: Doseum vs Lake Flato, Guido Brothers and TLC / Cause/Status: Alleged Breach of Contract

SETTLED, PENDING RELEASES:

Terra Beachside Condos, Miami Beach, Florida 11th Judicial District Florida 2015-017400-CA-01 Parties: Terra Beachside Condominium Association, Inc. V. Td Collins, TLC, Et Al Cause/Status: 558 Claim/Settlement August 2017. Final release pending resolution of actions against other parties.

CLOSED:

Naples Community Hospital, Naples, Florida Parties: Florida Power & Light / IES / TLC Cause/Status: Following utility transformer fire loss, utility company sought reimbursement. Settled \$138K July 2015

Bermuda Dunes Private Residences Condo Association, Inc v. Orlando Westpointe, LLC et al 9th Judicial Circuit Court #2013-CA-004823-O Parties: Bermuda Dunes and entire design/construction team Cause/Status: 558 Claim/Confidential settlement through mediation August 2015

Signature Place Condo Association, St. Petersburg, Florida 6th Judicial District Florida 14-007438-CI Parties: Signature Place Condominium Association / TLC Cause/Status: 558 Claim/Confidential settlement February 2017

Southgate Towers, Miami, Florida

11th Judicial District Florida 2017-010182-CA-01 Parties: Southgate Towers, LLLP v. Stantec Architecture, Inc. Cause/Status: Settled with no admission of liability on the part of TLC September 2017

Jackson St Condo Association, Orlando, Florida 9th Judicial District Florida 2016-CA-003325 Parties: Jackson Condo. Assoc. V. Ba Jackson St Condos. LLLC et al Cause/Status: Alleged building code violations; Dismissed with prejudice October 2017

The Gale Hotel, Miami Beach, Florida 11th Judicial Circuit Florida 2014-022367-CA-01 Parties: American Automobile Insurance Co vs GT McDonald Enterprises, Pinnacle Engineering, Coastal Systems, TLC; Collins Hotel Associates Cause/Status: Subrogation claim for sewage back-up/Settled November 2017

Leon County Educational Facilities Authority, Tallahassee, Florida

2nd Judicial District Florida 2014 CA 389 Parties: Leon County Educational Fac. v Capston; PGAL; TLC Cause/Status: Building envelope issues/Settled February 2018

Toscana Bay Condo, Miami, Florida

11th Judicial District Florida. 2015-021747-CA-01 Parties: Toscano Condominium Assoc. v. NBWW v. TLC (TLC brought in as a 3rd party by NBWW.) Cause/Status: No defects found in TLC's designs; no damages paid. Closed November 2018

Villa Verde Condo Association, Cocoa Beach, Florida

18th Judicial Circuit Florida, 05-2014-CA-025592 Parties: Villa Verde v. Sentinel Gap Cause/Status: Balcony collapse/Agreement reached. Closed November 2018

Paramount Bay Condo, Miami, Florida

11th Judicial Circuit Florida. 2015-011061-CA-01 Parties: Paramount Bay Condo. Assoc. et al v. Royal Palm Holding LLC et al Cause/Status: Settled January 2019

MidBlock Miami Condo, Miami, FL / 11th Judicial Circuit

Florida. 2018-012860-CA-01 Parties: Midblock Miami Condo Assoc. v. MBLOCK Investors, LLC / Cause/Status: 558 Claim/Settled. Settled September 2019



TLCENGI-01

TBENSON

DATE (MM/DD/YYYY)
3/22/2019

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ames & Gough 8300 Greensboro Drive Suite 980 McLean, VA 22102	CONTACT NAME: PHONE (A/C, No, Ext): (703) 827-2277 FAX (A/C, No): (703) 827-2279 E-MAIL ADDRESS: admin@amesgough.com
	INSURER(S) AFFORDING COVERAGE INSURER A : Valley Forge Insurance Company A(XV) 20508 INSURER B : American Casualty Co of Reading, PA A(XV) 20427 INSURER C : Continental Insurance Company A(XV) 35289 INSURER D : Lexington Insurance Company A, XV 19437 INSURER E : Travelers Casualty and Surety Company 19038 INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			4029282666	3/30/2019	3/30/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRE AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			4029282778	3/30/2019	3/30/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			6024385012	3/30/2019	3/30/2020	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	4029282814	3/30/2019	3/30/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liab.			027015035	3/30/2019	3/30/2020	Per Claim 8,000,000
E	CYBER LIABILITY			106890722	3/30/2019	3/30/2020	Each Claim/Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Professional Liability Aggregate Limit: \$10,000,000

CERTIFICATE HOLDER

CANCELLATION

EVIDENCE OF COVERAGE	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
----------------------	---

TAB EIGHT

ADDITIONAL INFORMATION



LICENSES AND REGISTRATIONS

Ron DeSantis, Governor

STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

ELLIS, LAWRIN THOMAS
7951 DENI DRIVE
NORTH FORT MYERS FL 33917

LICENSE NUMBER: PE66383
EXPIRATION DATE: FEBRUARY 28, 2021
Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.
This is your license. It is unlawful for anyone other than the licensee to use this document.

GREEN BUILDING CERTIFICATION INSTITUTE

HEREBY CERTIFIES THAT

Lawrin Ellis

HAS ACHIEVED THE DESIGNATION OF

LEED® ACCREDITED PROFESSIONAL

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.

Lawrin Ellis **March 20, 2009** *Pete Tompkins*
Chairman Date Issued Vice President

Printed on 100% Recycled Paper / 100% post-consumer fibers with vegetable based ink.

RICK SCOTT, GOVERNOR

STATE OF FLORIDA

JONATHAN ZACHEM, SECRETARY

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

SANDS, BRETT L
19473 DEVONWOOD CIRCLE
FORT MYERS FL 33967

LICENSE NUMBER: PE48477
EXPIRATION DATE: FEBRUARY 28, 2021
Always verify licenses online at MyFloridaLicense.com

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GREEN BUSINESS CERTIFICATION INC. CERTIFIES THAT

Brett Sands

HAS ATTAINED THE DESIGNATION OF

LEED AP® Building Design + Construction

by demonstrating the knowledge and understanding of green building practices and principles needed to support the use of the LEED green building program.

10040296-AP-BD+C
CREDENTIAL ID:
11 JUN 2011
ISSUED:
08 JUN 2021
VALID THROUGH:

Mahesh Ramanijan
MAHESH RAMANIJAN
PRESIDENT & CEO, U.S. GREEN BUILDING COUNCIL
PRESIDENT & CEO, GREEN BUSINESS CERTIFICATION INC.

Ron DeSantis, Governor

STATE OF FLORIDA

Halsey Beshears, Secretary

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

BARRILE, MICHAEL J
3980 16TH AVE. SE
NAPLES FL 34117

LICENSE NUMBER: PE71562
EXPIRATION DATE: FEBRUARY 28, 2021
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Ron DeSantis, Governor

STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

HELLMAN, MICHAEL WILLIAM
2133 SW 15TH ST
CAPE CORAL FL 33991

LICENSE NUMBER: PE79828
EXPIRATION DATE: FEBRUARY 28, 2021
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STRUCTURAL ENGINEER

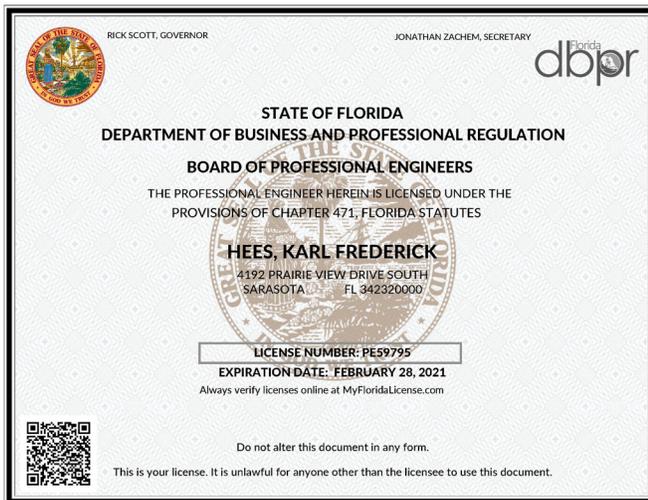


HEES & ASSOCIATES (H&A)

A federally-registered Veteran-Owned Small Business is a full-service structural engineering firm with expertise in public, commercial and residential structures as well as threshold inspections. They have been in business for over thirteen years. Their office is located at 1381 Fifth Street, Sarasota, FL 34236.

They are registered with the Florida Board of Engineers with the certificate of authorization # 27043. Karl F. Hees, P.E., S.I., F. ASCE President, and sole owner, has been a Special Inspector, qualified to perform threshold inspection, since March of 2006. Thomas C. Wilda, P.E., serves as Vice President and has been with the firm for eleven years.

H&A currently employs six employees. They are proud that the personal relationships developed with local developers, architects, local governments, and local school boards allowed us to start working from day one.




Hees & Associates, Inc.

State:
 Location: Sarasota Florida
 Last Verified: 4/6/2018
 Expiration Date: 4/6/2021
 DBA:
 DUNS: 021474053
 Phone: 9419554555
 Email: karl@heesassociates.com
 Web:

TAB NINE

SUBMISSION REQUIREMENTS AND REQUIRED SUBMITTAL FORMS



REQUEST FOR PROPOSAL NO. 2020-12
 PROFESSIONAL ENGINEERING SERVICES FOR DESIGN OF CITY HALL GENERATOR

B. REQUIRED SUBMITTAL FORMS: INCLUDE THIS CHECKLIST

- Proposal Submittal Signature Form
- Statement of Organization Form
- References – Consultant is to contact the references and advise his/her references that the City will be sending an e-mail and reference form which needs to be completed and e-mailed back to the City in a timely fashion. This form may be used for Tab 6 above and also included with this section.
- Drug-Free Workplace (If Applicable)
- Public Entity Crime Information
- Non-Collusive Affidavit
- Lobbying Certification
- Conflict of Interest Form
- Disclosure Form (Consultant/Engineer/Architect)
- Scrutinized Companies
- Certification regarding debarment, suspension, ineligibility and voluntary exclusion
- State Registration Requirements (<http://www.sunbiz.org/search.html>)
 Proposer shall be registered with the State of Florida to perform the professional services required for this proposal. A copy of Registration must be included with submission.
 - Copy of Registration, Attached
 - State required license for Prime Firm Only (Not sub-consultants)
- SAMPLE INSURANCE CERTIFICATE:** Demonstrate your firm’s ability to comply with insurance requirements. Provide a previous certificate or other evidence listing the Insurance Companies names for both Professional Liability and General Liability and the dollar amounts of the coverage.
 - YES NO Sample Insurance Certificate is included with the submittal
- MBE/WBE/VBE:** If claiming either Minority Business Enterprise/Women Business Enterprises/Veteran Business Enterprise, the Prime Firm (not sub-consultant) **shall be** certified as a Minority Business Enterprise by the State of Florida, Department of Management Services, Office of Supplier Diversity pursuant to Section 287.0943, Florida Statutes.
 - YES, CLAIMING STATUS AS PRIME ONLY
 - YES, I’VE ATTACHED THE CERTIFICATE OF MBE/WBE STATUS FROM THE STATE OF FLORIDA AS OUTLINED SECTION 1.
 - NOT CLAIMING MBE/WBE /VBE

REQUEST FOR PROPOSAL NO. 2020-12
 PROFESSIONAL ENGINEERING SERVICES FOR DESIGN OF CITY HALL GENERATOR

PROPOSAL SUBMITTAL SIGNATURE FORM

The undersigned attests to his/her authority to submit this proposal and to bind the firm herein named to perform as per Agreement, if the firm is awarded the Agreement by the City.

The undersigned further certifies that he/she has read the Request for Proposal, Terms and Conditions, Insurance Requirements and any other documentation relating to this request and this proposal is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

As addenda are considered binding as if contained in the original specifications, it is critical that the firm acknowledge receipt of same. The submittal may be considered void if receipt of an addendum is not acknowledged.

Addendum No. 1 Dated 9-26-2019 Addendum No. _____ Dated _____
 Addendum No. _____ Dated _____ Addendum No. _____ Dated _____
 Addendum No. _____ Dated _____ Addendum No. _____ Dated _____

Company Name TLC Engineering Solutions, Inc.

407-425-7367 lawrin.ellis@tlc-eng.com 407-425-7367

Telephone # **E-Mail** **Fax #**

255 South Orange Ave., Ste. 1600

Main Office Address

Orlando FL 32801

City **State** **Zip Code**

Address of Office Servicing City of North Port, if different than above: SAME AS ABOVE

13099 South Cleveland Ave., Ste. 500

Office Address

Ft. Myers FL 33907

City **State** **Zip Code**

239-292-3776 lawrin.ellis@tlc-eng.com 239-275-3511

Telephone # **E-mail** **Fax #**

Lawrin T. Ellis, Principal in Charge

Name & Title of Firm Representative

 October 10, 2019
Signature **Date**

Do you accept Visa? YES NO

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

REQUEST FOR PROPOSAL NO. 2020-12
 PROFESSIONAL ENGINEERING SERVICES FOR DESIGN OF CITY HALL GENERATOR

STATEMENT OF ORGANIZATION
(Information Sheet for Transactions and Conveyances Corporation Identification)

The following information will be provided to the City of North Port for incorporation in legal documents. It is, therefore, vital all information is accurate and complete. Please be certain all spelling, and capitalization is exactly as registered with the state or federal government.

Name of Respondent: TLC Engineering Solutions, Inc.

DBA (if any): _____

Type of Entity (Sole Proprietor, Corporation, LLC, LLP, Partnership, etc): Corporation

Business Address: 255 South Orange Ave., Ste. 1600, Orlando, FL 32801

Phone: 407-841-9050 **Fax:** 407-425-7367

E-Mail lawrin.ellis@tlc-eng.com

Print Name and Title of person authorized to bind: Lawrin T. Ellis, Principal in Charge

Federal Identification Number: 59-1228645

Signature: _____

Respondent shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

(Please Check One)

Is this a Florida Corporation: Yes or No

If not a Florida Corporation,

In what state was it created: _____

Name as spelled in that State: _____

What kind of corporation is it: "For Profit" or "Not for Profit"

Is it in good standing: Yes or No

Authorized to transact business

in Florida: Yes or No

State of Florida Department of State Certificate of Authority Document No.: 339497

Does it use a registered fictitious name: Yes or No

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 PROFESSIONAL ENGINEERING SERVICES FOR DESIGN OF CITY HALL GENERATOR**

Names of Officers:
President: Michael P. Sheerin, CEO **Secretary:** _____

Vice President: James D. Ferris, COO **Treasurer:** Bill Daly, CFO
Director: Scott Ashton, Managing Principal **Director:** Aimee Weiner, Managing Principal
Other: _____ **Other:** _____

Name of Corporation (As used in Florida): TLC Engineering Solutions, Inc.

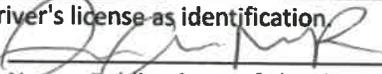
(Spelled exactly as it is registered with the state or federal government)

Corporate Address:

 Post Office Box: _____
 City, State Zip: _____
 Street Address: 255 South Orange Ave., Ste. 1600
 City, State, Zip: Orlando, FL 32801

 STATE OF Florida
 COUNTY OF Hillsborough

 Sworn to and subscribed before me this 10th day of October, 2019, by Lawrin Ellis who is personally known to me or has produced his/her driver's license as identification.


 Notary Public - State of Florida
 Print Name: Jessica Anne Miller
 Commission No: GG311381

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REFERENCES/CLIENT LISTING

(The firm shall provide a minimum of five (5) business related references for which they are currently providing or have provided within the last ten (10) years, services similar to the scope of services required by this RFP). Attach additional sheets if necessary.

1. Business/Customer Name: Collier County Public Schools

Name of Contact Person/Title: Adrian Roman, AIA / District Architect

Telephone# 239-377-0257 Fax _____ E-mail romanad@collierschools.com

Address 5775 Osceola Trail, Naples, Florida

Phone Number _____

Duration of Contract or business relationship Ongoing continuing Services Contracts, and single large project contracts for multiple projects

Type of Services Provided Renovation of district administration building central plant with generator upgrades; Electrical switchgear renovations for emergency power systems improvements.

2. Business/Customer Name: Lee County Public Safety

Name of Contact Person/Title: Andrew Stadler/Communications Systems Manager

Telephone# 239-533-3617 Fax 239-229-1292 E-mail astadtler@leegov.com

Address 2665 Ortiz Avenue, Fort Myers, Florida

Phone Number _____

Duration of Contract or business relationship Ongoing continuing service contracts.

Type of Services Provided Emergency power systems design engineering; uninterruptible power supply (UPS) system studies

3. Business/Customer Name: Moorings Park, senior communities

Name of Contact Person/Title: James Krall, P.E. / Director of Construction

Telephone# 239-919-1758 Fax _____ E-mail jkral@mooringspark.org

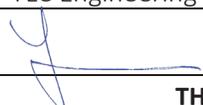
Address 120 Moorings Park Drive, Naples, Florida

Phone Number _____

Duration of Contract or business relationship Multiple contracts over a 4 year period

Type of Services Provided Generator and emergency power systems upgrades for multiple facilities on the campus

COMPANY NAME: TLC Engineering Solutions, Inc.

SIGNATURE:  _____

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4. Business/Customer Name: Hendry County Schools

Name of Contact Person/Title: Kevin McCarthy/Director of Facilities

Telephone# 863-674-4184 Fax _____ E-mail mccarthyk@hendry-schools.net

Address 4040 Cowboy Way, PO Box 1980, Labelle, Florida

Phone Number _____

Duration of Contract or business relationship 2 year contract

Type of Services Provided Electrical switchgear replacement

5. Business/Customer Name: Tandem Construction

Name of Contact Person/Title: Cody Carson, Donnie Siegert / Project Manager

Telephone# 941-376-3877 Fax _____ E-mail cody.carson@tandemconstruction.com

Address 5391 Lakewood Ranch Blvd North, Suite 200, Sarasota, Florida

Phone Number 941-504-1097 donnie.siegert@tandemconstruction.com

Duration of Contract or business relationship 2 year contract, for design-build services with construction manager

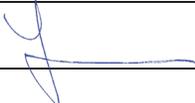
Type of Services Provided Generator system engineering design for multiple facilities on IMG Sports Academy campus, Bradenton, Florida

1	Project Team Name and Title	Years of Experience	City of office the individual will work out of for this project	City individual's office is normally located	City of Individual's residence
	Lawrin T. Ellis, PE PIC	30	Ft. Myers	Ft. Myers	N. Ft. Myers
	Brett Sands, PE PM	37	Ft. Myers	Ft. Myers	Ft. Myers
	Maritzah M. Howard Elec. Des.	28	Sarasota	Sarastoa	Parrish
	Michael Barrali, PE Elec. Eng.	15	Ft. Myers	Ft. Myers	Naples
	Michael Heilman, PE Mech. Eng.	14	Ft. Myers	Ft. Myers	Cape Coral
	Jeffrey Stash Plumbing / FP	30	Ft. Myers	Ft. Myers	N. Ft. Myers
2	Magnitude of Company Operations				
	a. Total professional services fees received within last 12 months			\$ 64,885,000	
	b. Number of similar projects started within last 12 months:			30+ projects minimum	

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	c. Largest single project to date: Dr. Phillips Performing Arts Center	\$ 5,525,000		
3	Magnitude of City of North Port Projects			
	a. Number of Current or scheduled County Projects	0		
	b. Payments received from the City over the past 24 months (based upon executed contracts with the City)	\$ 0		
4.	Sub-Consultant(s) (if applicable)	Location	%Of Work To Be Provided	Services to be Provided
5	Disclosure of Interest or involvement: List below all private sector clients with whom you have an active pending contract and who have interest within the areas affected by this project. Also include any properties or interest held by your firm, or officers of your firm, within the areas affected by this project.			
	Firm:		Address:	
	Phone #:		E-mail:	
	Contact Name:		Start date & End Date:	
	Project Name/Description:			
	TLC is a large multi-office corporation with almost 400 employees that does business with many 100s of clients on many 100s of projects. We currently have over 2,000 active projects. It is not feasible to provide a list of active private sector clients. There are no clients who have an interest with the areas affected by this project.			
	TLC has no properties or interest, nor do any officers, within the areas affected by this project.			

COMPANY NAME: TLC Engineering Solutions, Inc.

SIGNATURE: 

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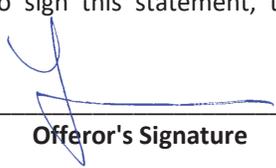
DRUG FREE WORKPLACE FORM

The undersigned Consultant in accordance with Florida Statute 287.087 hereby certifies that
TLC Engineering Solutions, Inc. does:
(Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

Check one:

- As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.
- As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.



Offeror's Signature10-10-2019

Date**THIS PAGE MUST BE SUBMITTED WITH PROPOSAL**

**REQUEST FOR PROPOSAL NO. 2020-12
PROFESSIONAL ENGINEERING SERVICES FOR DESIGN OF CITY HALL GENERATOR**

PUBLIC ENTITTY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, Supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

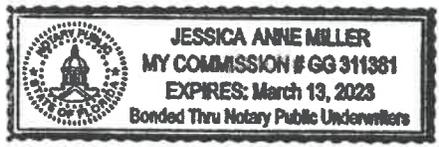
I, Lawrin T. Ellis, PE, being an authorized representative of the Respondent, TLC Engineering Solutions, Inc., located at 13099 S. Cleveland Ave., Ste. 500 City: Ft. Myers State: FL Zip Code: 33907, have read and understand the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S. §287.133.

Signature: [Signature] Date: 10-10-2019
Telephone #: 239-292-4240 Fax #: 239-275-3511
Federal ID #: 59-1228645

STATE OF Florida
COUNTY OF Hillsborough

Sworn to and subscribed before me this 10th day of October, 2019, by Lawrin Ellis who is personally known to me or has produced his/her driver's license as identification.

[Signature]
Notary Public - State of Florida
Print Name: Jessica Anne Miller
Commission No: GG311381



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 PROFESSIONAL ENGINEERING SERVICES FOR DESIGN OF CITY HALL GENERATOR**

NON-COLLUSIVE AFFIDAVIT

State of _____ }
 County of _____ } SS.

Before me, the undersigned authority, personally appeared:

_____ who, being first duly sworn, deposes and says that:

1. He/She is the Lawrin T. Ellis, PE (Owner, Partner, Officer, Representative or Agent) of TLC Engineering Solutions, Inc., the Respondent that has submitted the attached reply;
2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;
3. Such reply is genuine and is not a collusive or sham reply;
4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any respondent, firm, or person to fix the price or prices in the attached reply or of any other respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 10th day of October, 2019.



By: _____
Lawrin T. Ellis, PE
 (Printed Name)
Principal in Charge
 (Title)

STATE OF Florida
 COUNTY OF Hillsborough

Sworn to and subscribed before me this 10th day of October, 2019, by Lawrin Ellis who is personally known to me or has produced his/her driver's license as identification.

 Notary Public - State of Florida
 Print Name: Jessica Anne Miller
 Commission No: GG 311381

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 PROFESSIONAL ENGINEERING SERVICES FOR DESIGN OF CITY HALL GENERATOR

LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF _____

COUNTY OF _____

This _____ day _____ of 2019

_____ Lawrin T. Ellis, PE, being first duly sworn, deposes and says that he or she is the authorized representative of TLC Engineering Solutions, Inc. (Name of the contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the city in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the city. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

(a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.

(b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

Signed, sealed and delivered this 10th day of October, 2019.



By: _____
 Lawrin T. Ellis, PE
 (Printed Name)
 Principal in Charge
 (Title)

STATE OF Florida
 COUNTY OF Hillsborough

Sworn to and subscribed before me this 10th day of October, 2019 by Lawrin Ellis who is personally known to me or has produced his/her driver's license as identification.

 Notary Public - State of Florida
 Print Name: Jessica Anne Miller
 Commission No: GG311381

REQUEST FOR PROPOSAL NO. 2020-12
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CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

- I am an employee, public officer or advisory board member of the City
_____ (List Position Or Board)
- I am the spouse or child of an employee, public officer or advisory board member of the City
Name: _____
- An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____
- Respondent employs or contracts with an employee, public officer or advisory board member of the City
Name: _____
- None Of The Above

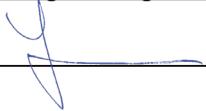
PART II:

Are you going to request an advisory board member waiver?

- I will request an advisory board member waiver under §112.313(12)
- I will NOT request an advisory board member waiver under §112.313(12)
- N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any vendors whose conflicts are not waived or exempt.

COMPANY: _____ TLC Engineering Solutions, Inc. _____

SIGNATURE: _____  _____

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REQUEST FOR PROPOSAL NO. 2020-12
PROFESSIONAL ENGINEERING SERVICES FOR DESIGN OF CITY HALL GENERATOR**DISCLOSURE FORM
FOR
CONSULTANT/ENGINEER/ARCHITECT**

Please select (only) one of the following three options:

Our firm has no actual, potential, or reasonably perceived, **financial*** or **other interest**** in the outcome of the project.

Our firm has a potential or reasonably perceived **financial*** or **other interest**** in the outcome of the project as described here: _____.

Our firm proposes to mitigate the potential or perceived conflict according to the following plan:
_____.

Our firm has an actual **financial*** or **other interest**** in the outcome of the project as described here:
_____.

***What does "financial interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to receive or lose private income depending on the government business choices based on your firm's findings and recommendations, this must be listed as a financial interest. An example would be ownership in physical assets affected by the government business choices related to this project. The possibility of contracting for further consulting services is not included in this definition and is not prohibited.

****What does "other interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to have political, legal or any other interests that will affect what goes into your firm's findings and recommendations, or will be/may be perceived to be affected by the government business choices related to this project, this must be listed as another interest.

BUSINESS NAME: TLC Engineering Solutions, Inc.

NAME (PERSON AUTHORIZED TO BIND THE COMPANY): Lawrin T. Ellis, PE

SIGNATURE: _____ **DATE:** 10-10-2019

**REQUEST FOR PROPOSAL NO. 2020-12
PROFESSIONAL ENGINEERING SERVICES FOR DESIGN OF CITY HALL GENERATOR**

Scrutinized Company Certification Form

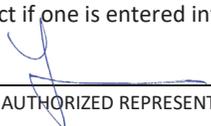
Company Name: <u>TLC Engineering Solutions, Inc.</u>			
Authorized Representative Name and Title: <u>Lawrin T. Ellis, PE</u>			
Address: <u>13099 S. Cleveland Ave., Ste. 500</u>	City: <u>Ft. Myers</u>	State: <u>FL</u>	ZIP: <u>33907</u>
Phone Number: <u>239-292-3776</u>		Email Address: <u>lawrin.ellis@tlc-eng.com</u>	

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

CHOOSE ONE OF THE FOLLOWING

- This bid, proposal, contract or contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.
- This bid, proposal, contract or contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.	
Certified By: 	_____
AUTHORIZED REPRESENTATIVE SIGNATURE	
Print Name and Title: <u>Lawrin T. Ellis, PE</u>	<u>Principal in Charge</u>
Date Certified: <u>10-10-2019</u>	_____

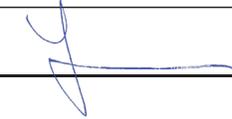
Solicitation/Contract/PO Number (Completed by Purchasing): _____

REQUEST FOR PROPOSAL NO. 2020-12
PROFESSIONAL ENGINEERING SERVICES FOR DESIGN OF CITY HALL GENERATOR**Certification Regarding
Debarment, Suspension, Ineligibility
And Voluntary Exclusion****Contractor Covered Transactions**

- (1) The prospective subcontractor of the Recipient, TLC Engineering Solutions, Inc. certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the Recipient's subcontractor is unable to certify to the above statement, the prospective contract shall attach an explanation to this form.

CONTRACTOR

By: _____

**Signature**

Lawrin T. Ellis, PE Principal in Charge

Name and Title13099 S. Cleveland Ave., Ste. 500**Street Address**Ft. Myers, FL 33907**City, State, Zip**10-10-2019**Date**

City of North Port

Recipient's NameH0131**DEM Contract umber**4337-28-R**FEMA Project Number****END OF PART IV**



THINK. LISTEN. CREATE.

www.tlc-engineers.com