



## CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



Please indicate:  Visa Purchase  Purchase Order

Single Purchase (For current FY)  Blanket Purchase (Ongoing purchases for current FY)  Change Order  Amendment

DEPARTMENT/DIVISION Police

NAME OF REQUESTOR Rachel Birkett

*Sections 2-403 of the City of North Port Procurement Code states that certain procurements shall not be subject to competitive requirements in the judgment of the Procurement Official.*

**A. Please describe all products and/or services to be procured under this exemption:**

Due for the relationship between the North Port Police Department and the state's accrediting body- Commission for Florida Law Enforcement Accreditation, Inc. (CFA)

Commission Meeting Date: 9/24/2019  
Agenda Item Number: 19-0983

**B. Vendor Information**

Vendor Name: Commission for Florida Law Enforcement Accreditation Vendor Number: 4020

Address: P.O. Box 1489 Tallahassee, Florida 32302

Contact: Lori Mizell Phone: 800-558-0218 Email: LoriMizell@fdle.state.fl.us

**C. Briefly explain why it is in the best interest of the City to exempt this procurement from competition:**  
(If additional space is needed, please attached separate memo)

To maintain a higher level of professionalism through the compliance of standards through the accreditation process. We partner with CFA, which is Florida based.



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D. Please select one of the following:

- Piggyback** (Departments may utilize another municipality, county, or other governmental agency contract). The requesting department must provide the following documentation: copy of the solicitation and addendum, tabsheet/price-sheet, vendor submittal, entity approval (either stated in the solicitation or letter from vendor) agenda approval and contract as back-up documentation. Purchasing may request additional information if needed.

Name of Entity:

Contract Number:

Start Date:

End Date:

Is a fee required to utilize this contract?  Yes  No If yes, how much?

Vendor-Paid  City-Paid

- State of Florida Contract:** The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract *\*\*Further price negotiations may be conducted with state-awarded vendor per F.S. 287.056(2) \*\**

Number:

Name/Category:

Start Date:

End Date:

- Florida Sheriff's Association Bid:** The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract

Number:

Name/Category:

Start Date:

End Date:

- Joint Cooperative:** The requesting department must provide the following documentation: copy of the solicitation and addendum, tab sheet/price sheet, vendor submittal, agenda approval and contract

Lead Entity:

Contract Number:

Start Date:

End Date:

- Code Exemption\* (Specify):**

Sec. 2-403.(a)(2)

\*For list of exemptions, see page 3



## CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



**Sec. 2-403. - Exemptions.**

- (a) (2) Procurement contracts between the city and nonprofit organizations, other governments or other public entities.
- (3) Procurement of:
  - a. Dues and memberships in trade and professional organizations.
  - b. Subscriptions for periodicals, books, maps or training videos.
  - c. Real property, real estate brokering, or appraising.
  - d. Abstract of titles for real property; title insurance.
  - e. Works of art for public display or artistic services.
  - f. Advertising.
  - g. Medical, dental and other medically related services performed by a health care professional.
  - h. Room or board for social service clients.
  - i. Room and board for employees on city business.
  - j. Funeral related services.
  - k. Water, sewer, electrical, cable television or other utility services.
  - l. Personnel, including but not limited to part-time or temporary services.
  - m. Academic program reviews or lectures by individuals.
  - n. Auditing services and financial services.
  - o. Legal services.
  - p. Social services.
  - q. Lobbying services.
  - r. Goods, materials and equipment whose cost has been incorporated as part of a competitively bid project.

**Other Exemption (not specified by code):**  
(If additional space is needed, please attach separate memo)

<b>Vendor Tracking:</b>	
<input type="checkbox"/>	Check if Vendor Documents Current
YTD Dept Exp. (Inclusive):	\$ _____
<b>To be completed by Purchasing:</b>	
YTD City Wide Exp. (Inclusive):	\$ _____



## CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



### PURCHASE DETAILS

Please provide the amount of the purchase for this product or service: \$ 900.00

Please provide the estimated fiscal year expenditure for this product or service: \$ 900.00

Account # 001-2100-521-46-01	Project # n/a	Subtotal \$ 300.00
Account # 001-2100-521-49-00	Project # n/a	Subtotal \$ 600.00
Account #	Project #	Subtotal \$
Account #	Project #	Subtotal \$

Description	Unit	Qty	Unit Price	Total
Agency fee	each	1		\$ 600.00
Annual software maintenance	each	1		\$ 300.00
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
Shipping (FOB Destination)				\$ 0.00
<b>Total</b>				<b>\$ 900.00</b>

Requesting Department Director: *Ar R Garcia* Date: *9/8/19*

Budget Administrator: *Shawn Jensen* Date: *9/6/19*

Purchasing: *Paul J. Skipper* Date: *9/6/19*

Finance Director (If applicable): *Emily J. ...* Date: *9/6/19*

Assistant City Manager (If applicable): \_\_\_\_\_ Date: \_\_\_\_\_

City Manager (If applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Commission Meeting Date (if applicable): \_\_\_\_\_