

## Non-Competitive Procurement Memorandum

Date: May 21, 2024

Subject: Procurement Justification for Ground Storage Tank Repairs

**Rationale for the Method of Procurement:** As the fabricator of the tanks, CROM Coatings and Restoration (CROM) was contacted directly to perform these repairs. This procurement was needed to provide repairs to the ground storage tanks to ensure safe drinking water and meet Florida Department of Environmental Protection standards. CROM Restoration and Coatings is the only authorized entity [by the tank fabricator] to make repairs to this equipment in North Port area. Additional rationale for this procurement is provided within the Non-Competitive Procurement Summary Memorandum accompanying this document.

**Contractor Selected:** CROM Coatings and Restorations

**Contract Type:** Purchase order with fixed fee, with FEMA clauses appended.

**Explanation of Contract Price:** CROM provided a written proposal following an assessment of the damage to the City's tanks at the project location. CROM's contract will be limited in scope and expenditure, being continuously monitored by onsite staff to ensure the limited scope authorized by the City will be adhered to.