



**NPPD - Law Enforcement Tools**

Prepared by City of North Port  
for Florida Department of Law Enforcement JAG21 - Direct

**Submitted by Joseph Fussell**

**Submitted on 08/30/2022 4:46 PM Eastern Standard Time**

## Opportunity Details

### Opportunity Information

Title

JAG21 - Direct

Description

This opportunity is available to select state agencies who receive annual appropriations under Florida's Justice Assistance Grant (JAG) Program.

Awarding Agency Name

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance

Agency Contact Phone

850-617-1250

Agency Contact Email

criminaljustice@fdle.state.fl.us

Fund Activity Categories

Departments

Subjects

Opportunity Manager

Krista Sanders

Opportunity Posted Date

6/20/2022

Announcement Type

Initial Announcement

Assistance Listings Number

16.738

Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/664e9666-2359-41a6-b68d-18c03426f4f3>

Is Published

Yes

### Funding Information

Total Program Funding

\$606,881.00

Funding Sources

Federal Or Federal Pass Through

Funding Source Description

This funding is available under Florida's FY2021 Justice Assistance Grant award (15PBJA-21-GG-00241-MUMU). Additional information regarding this funding opportunity can be found on the FY2021 JAG - Direct (JAGD) funding page: <http://www.fdle.state.fl.us/Grants/Documents/Funding-Opportunities/JAGD/FY2021.aspx>.



## Award Information

Award Period

10/01/2021 - 09/30/2024

Award Type

Non Competitive

Capital Grant

No

Indirect Costs Allowed

Yes

Restrictions on Indirect Costs

Yes

Matching Requirement

No

## Submission Information

Submission Window

06/20/2022 12:00 AM - 08/31/2022 11:59 PM

Submission Timeline Type

One Time

Allow Multiple Applications

Yes

## Technical Assistance Session

Technical Assistance Session

No

## Eligibility Information

Eligibility Type

Public

Eligible Applicants

- County Governments
- City or township governments
- Native American tribal governments (Federally recognized)
- State Governments

Additional Eligibility Information

Eligible applicants are limited to units of local government. A unit of local government is defined as a city, county, town, township, borough, parish, village, or other general-purpose political subdivision of the state, including Native American Tribes who perform law enforcement functions as determined by the Secretary of the Interior.

## Additional Information

Additional Information URL

<https://www.fdle.state.fl.us/Grants/Home.aspx>



Additional Information URL Description

This site contains information regarding the various programs, funding opportunities, and forms managed by the Office of Criminal Justice Grants. Contact information and additional resources can also be found on this site.



## **Project Information**

### **Application Information**

Application Name  
NPPD - Law Enforcement Tools

Award Requested  
\$8,060.00

Total Award Budget  
\$8,060.00

### **Primary Contact Information**

Name  
Joseph Fussell

Email Address  
jfussell@northportpd.com

Address  
4970 City Hall Blvd  
North Port, Florida 34286

Phone Number  
941-429-7345

## Project Description

### JAG Program - Project Overview

#### Eligible Recipient for JAG Funds

Eligible applicants are limited to units of local government. A unit of local government is defined as a city, county, town, township, borough, parish, village, or other general-purpose political subdivision of the state, including Native American Tribes who perform law enforcement functions as determined by the Secretary of the Interior. The eligible recipient cannot be a police department, sheriff's office, or other division of a unit of local government.

For the purposes of this opportunity, please provide the name of the eligible recipient below:

Eligible Recipient Name:

City of North Port

In which county is the Eligible Recipient located?

Select an item... ▼

What is the Eligible Recipient's SAM Unique ID number?

Z9MLXPDL2AM3

What is the Eligible Recipient's FEID or FLAIR account number?

59-6072227

Please select your desired reporting frequency for submitting payment requests AND performance reporting.

- Monthly  
 Quarterly

#### Project Timeline

Desired Start Date of the Project

10/1/2022

Desired End Date of the Project

4/1/2023

Key Activities Timeline

	Estimated Completion Date	Description of Key Activity
QTR 1	01/01/2023	Purchase authorized equipment.
QTR 2	04/01/2023	Issue equipment to designated staff members.
QTR 3	N/A	N/A
QTR 4	N/A	N/A
QTR 5 (if applicable)	N/A	N/A
QTR 6 (if applicable)	N/A	N/A
QTR 7 (if applicable)	N/A	N/A
QTR 8 (if applicable)	N/A	N/A

## JAG Program - Project Summary

### Problem Identification (PID)

**Instructions:** The Problem Identification is a key element of any grant application. Responses in this section should describe the problem(s) to be addressed or solved with the funding in a clear, concise manner. Applicants may wish to consider and include relevant data (quantitative or qualitative) to support the issue identified. Applicants are strongly encouraged to use evidence-based practices in solving their identified problems. To search for evidence-based programs and practices, search <https://crimesolutions.ojp.gov/>.

PID1: Describe all hazards, risks, or concerns the funding will address.

The North Port Police Department seeks funding to purchase 10 sets of Breaching Backpacks, 4 pairs of binoculars, and once set of night vision to assist staff with surveillance and crime prevention. Law Enforcement personnel routinely respond to crimes that are "in progress." Examples of such calls for service include but are not limited to the following: crimes involving domestic violence, child abuse, suicidal subjects, emergency 911-hangup, and active shooter. When law enforcement personnel arrive to such calls, they may experience difficulty entering the premises to help the victim if the door is locked. It is critical that law enforcement officers have the tools to assist with an expeditious entry in exigent circumstances. By deploying breaching back packs onto each patrol squad, the officers will have quicker access to the tools needed to enter premises when circumstances arise. Furthermore, binoculars and night vision equipment will be deployed to members of the North Port Police Department - Special Response Team. This equipment will be used to assist law enforcement address the illicit drug use and possession through surveillance techniques as this is one of the top four priorities identified for the Drug Treatment and Enforcement Program Area. The concerns this funding will address is the risk of death through illicit drug use.

The concerns and risks this funding will address is to help law enforcement respond to victims of crimes in locked premises by providing the necessary tools, and to deploy surveillance equipment to identify illicit drug activity. Both areas of concern directly correlate to the safety of the residents of North Port.

PID2: Describe why this project is a priority for the agency, county, and/or state.

The mission of the North Port Police Department is to provide the community with the highest level of law enforcement and crime prevention possible and to:

Protect life and property;

Preserve the peace;

Prevent, reduce, and deter crime and the fear of crime;

Enforce the law fairly;

Protect individual rights; and,

To provide a safe and secure environment for all citizens.

In order to accomplish this mission, the Police Department will aggressively pursue crime prevention, crime suppression, investigative and community oriented programs. Our mission includes the creation of partnerships within the community we serve to secure and promote safety for all residents and visitors.

This project coincides with the mission and is a priority for the North Port Police Department.

PID3: Describe any existing resources or actions being used to address the problem(s). If it is a new problem, please identify how you plan to address the issue.

The North Port Police Department does have similar resources available for staff to use in exigent circumstances; however, we do not have this equipment available to officers on each patrol shift. Currently, officers would have to request someone to bring the equipment to them which could cause a delayed response to victims of crimes. By providing additional resources to each patrol

shift, officers will be able to respond to victims of crimes quicker. Additionally, the surveillance equipment we are requesting through this grant opportunity provides for upgraded and more reliable equipment than the equipment we already possess. It is our goal to provide our staff with needed equipment to respond to emergency calls for service and to reduce criminal behavior with the assistance of surveillance equipment.

Review the program area definitions attached below:

JAG Program Area definitions.pdf

PID4: Select the appropriate program area for this project.

- 01 - Law Enforcement
- 02 - Crime Lab/Forensics
- 03 - Crime Prevention
- 04 - Prosecution
- 05 - Public Defense
- 06 - Courts
- 07 - Corrections
- 08 - Community Corrections
- 09 - Reentry Services
- 10 - Behavioral Health
- 11 - Assessment/Evaluation
- 12 - Crime Victim/Witness

PID5: Describe how the project aligns with the selected program area.

The program area for Law Enforcement is: "Law enforcement: Includes all programs (e.g., crime prevention, intervention), activities, or spending conducted by a law enforcement organization. This includes all task force activity but does not include crime lab/forensics activity/programs."

The equipment we seek to purchase under this grant opportunity directly relates to crime prevention and intervention as outlined above.

### Federal/State Priorities

Federal priorities are identified in the program solicitation, and Florida's JAG strategic plan can be accessed below:

### [JAG Strategic Plan](#)

PID6: Does the project align with a federal priority, or a priority identified in Florida's JAG strategic plan?

- Yes
- No

If yes, state which priority and briefly explain how this project addresses the identified priority.

Survey Priority for Federal Program Area 1 - Law Enforcement indicates that one of the top four areas of need is equipment. In the wake of increased active shooter incidents, we conducted additional training in the school setting. During this training we discovered the difficulty gaining access to locked classrooms and we decided that there is a need for additional entry tools. This equipment will assist law enforcement personnel with gaining access to these locked rooms quicker if needed to protect lives.

Additionally, Program Area 5 - Drug Treatment and Enforcement refers to prevention and reduction of the state's alarming drug related death rate as it relates to drug use. Priority 1 of this survey illustrates the need for additional surveillance equipment. The North Port Police Department is seeking to purchase and deploy the following surveillance equipment: Binoculars and night vision goggles. This equipment will be used to assist in identifying criminal activity surrounding illicit drugs.

The project the North Port Police Department seeks to apply for directly impacts public safety. The tools we are seeking to purchase are supported through the federal priorities that are identified in



the program solicitation.

PID7: Is the proposed project a continuation from the previous year?

- Yes  
 No

### Scope of Work (SOW)

**Instructions:** The Scope of Work provides important details on the tasks and activities to be completed under the grant award. Applicants are strongly encouraged to review the [OCJG Grant Writing Guide](#) for more information related to the Scope of Work and project deliverables.

**NOTE:** Information in this section will be used by OCJG's assigned grant manager to write the contract deliverables to satisfy state contracting requirements identified in [Section 215.971, Florida Statutes](#). It is important to provide clear responses to the questions below.

SOW1: Describe all major tasks and activities to be performed under the award.

The City of North Port Police Department will use grant funds to purchase 10 Breaching Backpack Kits, 4 sets of binoculars, and 1 set of night vision goggles. This equipment will be valuable for officers conducting surveillance on drug activity, and for officers responding to emergency incidents where access needs to be made into a secure premises. Documentation to be provided at the time of monitoring will include: purchase order, invoice, inventory records, and cancelled check or bank statements. This is a cost reimbursement deliverable, only costs previously paid for and supported by the appropriate documentation will be reimbursed.

SOW2: Describe the expected outcome as a result of the tasks/activities identified in SOW1.

The expected outcome as a result of the tasks and activities identified above are providing necessary equipment to officers when responding to an emergency where assistance is needed to gain entry into the premises. Also, the expected outcome for providing surveillance equipment to select officers is the support they will provide when conducting drug investigations.

SOW3: Describe who will benefit from the tasks, activities, and outcomes identified above.

The students, residents, and transient individuals who inhabit or travel through the City of North Port will benefit from the tasks, activities, and outcomes identified above.

SOW4: Describe the entity (or entities) responsible for completing activities under this project.

The entity responsible for completing the activities under this project is the North Port Police Department.

SOW5: Describe and/or provide the location of where project activities will be performed.

The location where project activities will be performed is within the corporate limits of the City of North Port or when requested to assist other law enforcement jurisdictions under mutual aid.

SOW6: Describe how the performance and completion of EACH identified task/activity will be verified.

The performance and completion of each identified task will be verified through "receipt of equipment" documentation and through monitoring on police activity and records.

SOW7: Describe what source documentation will be maintained and provided to OCJG for payment requests for EACH activity identified above.

The source documentation that will be maintained and provided to OCJG for payment requests will include all necessary and required documentation. Documentation may include competitive



quotes, purchasing policy, commission minutes, purchase order, invoice, copy of the cashed check or bank statement, inventory tracking, and performance related reports.

## JAG Program - Spending Plan

### Personnel

This category includes paying costs for salaries and overtime. This section should not include any fringe benefits.

Will you be using funds to support personnel costs?

- Yes  
 No

### Fringe Benefits

This category includes costs associated with paying the fringe benefits associated with salaries and overtime costs above. This may include: FICA, Medicare, Retirement, Health Insurance, Life Insurance, Worker's Comp, etc.

### Travel

This category includes costs associated with travel. NOTE: Registration fees do not go in the Travel Category; they should be reflected in the "Other Cost" category.

Will you be using grant funds to support travel costs?

- Yes  
 No

### Equipment

This category includes costs for non-consumable items in excess of the organization's capital outlay threshold, or in the absence of an established threshold \$5,000, that has a useful life of more than one year. This may include equipment that does not meet the preceding criteria but is inventoried by the recipient organization.

Will you be using grant funds to purchase equipment?

- Yes  
 No

If yes, how much grant funding is being allocated to equipment costs?

\$8,060.00

Briefly describe how each equipment item listed in the budget is necessary for the success of the project.

The North Port Police Department seeks funding to purchase 10 sets of Breaching Backpacks, 4 pairs of binoculars, and once set of night vision to assist staff with surveillance and crime prevention. Law Enforcement personnel routinely respond to crimes that are "in progress." Examples of such calls for service include but are not limited to the following: crimes involving domestic violence, child abuse, suicidal subjects, emergency 911-hangup, and active shooter. When law enforcement personnel arrive to such calls, they may experience difficulty entering the premises to help the victim if the door is locked. It is critical that law enforcement officers have the tools to assist with an expeditious entry in exigent circumstances. By deploying breaching back packs onto each patrol squad, the officers will have quicker access to the tools needed to enter premises when circumstances arise. Furthermore, binoculars and night vision equipment will be deployed to members of the North Port Police Department - Special Response Team. This equipment will be used to assist law enforcement address the illicit drug use and possession through surveillance techniques as this is one of the top four priorities identified for the Drug Treatment and Enforcement Program Area. The concerns this funding will address is the risk of death through illicit drug use.

Briefly describe the procurement method that will be used for each type of equipment listed in the budget.

The City of North Port will use competitive quotes when purchasing each item of equipment listed in the budget.

Does your organization have a written inventory policy/procedure?

- Yes  
 No (a condition may be applied to the award).

Upload your organization's inventory policy.

101.01.pdf, 700.01.pdf, Purchasing Procedure Manual (APRIL 2021) Rev (1).pdf

### Supplies

This category includes costs for small, consumable project supplies. These typically are below the organization's capital outlay threshold, have a useful life of less than a year, and/or are not inventoried on a regular schedule.

Will you be using grant funds to purchase supplies?

- Yes  
 No

### **Contractual Services**

This category includes third-party agreements with a vendor, provider, consultant, etc. to assist in accomplishing the goals and objectives of the project.

There are two types of contractual relationships recognized under federal awards. For a visual flowchart of the two types and what is required for each, please see our "[Understanding Contractual Services under Federal Awards](#)" resource.

Will you be using funds to support third-party agreements (contractual services)?

- Yes  
 No

### **Other Costs**

This category includes costs that do not fall into any other category. These items may include things such as rental agreements, utilities, subscriptions, training registrations, etc.

Will you be using grant funds to support other costs?

- Yes  
 No

### **Indirect Costs**

Federal recipients may elect to use a portion of funding for indirect costs.

Will you be using grant funds to support indirect costs?

- Yes  
 No

## JAG Program - Certifications & Forms

### Required Forms/Certifications for All Applicants

#### Lobbying, Debarment, and Drug Free Workplace

All applicants are required to complete and submit the [Lobbying, Debarment, and Drug Free Workplace](#) Certification with each application submission.

Upload the completed certification below.

Lobbying, Debarment, Drug Free Workplace.pdf

#### Subrecipient Management Questionnaire

All applicants are required to complete and submit the [Subrecipient Management Questionnaire \(SMQ\)](#) form with their application. This form is used to help evaluate the applicant organization's existing internal controls related to the management of federal grant funds. FDLE will utilize this form as a "risk assessment" to determine the appropriate level of monitoring (desk or onsite) for the subaward.

Upload the completed SMQ form below.

SMQ.pdf

Upload additional attachments to accompany your completed SMQ.

Blank Document.docx

#### Equal Employment Opportunity (EEO)

##### Civil Rights Training (\*NEW\*)

As a condition of the federal JAG award, FDLE requires applicants (and subrecipients) to complete a two part Civil Rights Training and provide copies of the training certificates upon request. To access the training, please visit our [Civil Rights Training for Grantees](#) webpage. At a minimum, the applicant grant manager must complete the training.

Have you completed the Civil Rights Training for Grantees modules?

- Yes  
 No (a condition will be added to award)

Upload copy of Civil Rights Training for Grantees certificates.

Certificates.pdf

#### EEO Certification (EEOC)

All applicants are required to submit an EEO Certification (EEOC) annually.

FDLE strongly recommends the use of the OJP Office for Civil Rights, [EEO Reporting Tool](#) to complete this certification, especially for applicants who are required to prepare an EEO Plan (EEOP), or Utilization Report. However, in absence of using the EEO Reporting Tool, you may choose to submit the [PDF certification](#) with your application.

Upload completed EEO Certification below.

EEO Certification Form [Hardcopy].pdf

#### EEO Plan (EEOP)

Applicants with more than 50 employees who also receive a single award of \$25,000 or more in funding from the U.S. Department of Justice (regardless of if it is passed through FDLE), must complete and submit their EEO Plan (EEO Plan), also known as a Utilization Report, to OJP's Office for Civil Rights.

This process must be completed using the [EEO Reporting Tool](#). OJP's Office for Civil Rights has published an [assistance tool](#) to assist applicants with this process.

Does your organization have 50 employees or more?

- Yes
- No

Does your organization receive a single award of \$25,000 or more from any U.S. Department of Justice grant program?

- Yes
- No

**No Plan Required (Less than \$25,000 in DOJ funding)**

Based on your response, you are only required to submit the EEO Certification above. You may move to the next section.

## Project Specific Certifications

### Ballistic Vest Certification

Applicants proposing to use grant funds to procure ballistic vests must ensure the vests are American-made, ordered to fit the user, and are compliant with [NIJ Ballistic/Stab Standards](#). In addition, applicants purchasing routine-duty body armor must complete the [Ballistic Vests \(Mandatory Wear\) Certification](#) with their application.

Is this application proposing to use grant funds for ballistic vests?

- Yes
- No

### Body Worn Camera Certification

Applicants proposing to use grant funds to procure body worn camera equipment and supplies must complete the [Body Worn Camera Policy Certification](#) with their application.

**NOTE: Grant funds can only support licensing, storage, and warranties during the grant period. If these costs extend past the grant period they will be pro-rated from the date of purchase.**

Is this application proposing to use grant funds for body cameras?

- Yes
- No

### Confidential Funds Certification

Applicants proposing to use their grant to support confidential fund activities must complete the [Confidential Funds Certification](#) with their application. Additionally, applicants must have written policies and procedures to ensure confidential funds are managed in accordance with federal guidelines. Agencies who do not have a written policy may consider formalizing and adopting policies based off of our [example policy](#) provided on our website.

Is the applicant proposing to use the grant to support confidential fund activities?

- Yes
- No

### Suitability to Work With Minors

Applicants proposing to use grant funds that involve interacting with minors must make a written determination of each individuals suitability to work with minors. For more information on this requirement, please review our [Suitability to Work with Minors](#) training slides.

In order to facilitate compliance with this requirement, FDLE has two forms that must be completed for any program involving interactions with minors:

- [Suitability to Work and/or Interact with Minors Certification \(SWIMC\)](#)
- [Suitability to Work and/or Interact with Minors Tracking \(SWIMT\)](#)

Is the applicant proposing to use grant funds for activities that directly involve working with or interacting with minors?

- Yes
- No

### Telecommunications and Video Surveillance Services and/or Equipment

Applicants proposing to use grant funds to procure telecommunications and/or video surveillance equipment and/or services must complete a [TVS certification](#) with their application. For more information on this requirement, please review the [FAQs](#) and the [training](#) posted to our webpage.

Is the applicant proposing to use grant funds for telecommunications or video surveillance equipment/services?

- Yes
- No

### Task Force Activities

Applicants proposing to use funds to support any task force activities (personnel, overtime, equipment, supplies, service agreements, etc.) must provide a task force personnel roster at the time of application. In addition, the applicant is responsible for ensuring all task force members complete the required [BJA Center for Task Force Integrity and Leadership online training](#) once every four years. The completion certificates for each member on the roster must be provided to OCJG.

Note: For any task force members who have not completed the training or have expired training certificates, a withholding of funds condition will be placed on the award until valid certificates are provided for each member on the task force roster.

Is the applicant proposing to use grant funds to support task force activities?

- Yes
- No

### NEPA

Applicants proposing to use funds for "minor renovations", mounting items to the exterior of an existing building/structure (i.e. surveillance cameras), meth lab clean up activities, and some forensic processing requires approval from BJA's National Environmental Policy Act (NEPA) coordinator. Any applicants proposing projects that meet the criteria for NEPA approval are required to complete the [BJA CATEX Checklist form](#) and upload it with their grant.

Note: Applicants should not expend any grant funds until NEPA approval is obtained. If BJA denies the approval, you will not be reimbursed for the NEPA related expenses.

Is the applicant proposing to use grant funds for any NEPA related activities?

- Yes
- No

#### JAG Pre-Approvals

JAG funds may not be used to pay for any of the following items unless pre-approved by the BJA Director:

1. Vehicles, vessels, and aircraft (excluding police cruisers, police boats, and police helicopters). Note: Pick-up trucks require BJA approval;
2. Luxury items;
3. Real estate;
4. Construction projects (other than correctional institutions); and/or
5. UAS/UAV/US systems and equipment.

See [BJA's JAG FAQs](#) for more information on the approval process. OCJG grant managers will review the application and seek more information for any items that may require BJA pre-approval.



## JAG Program - Grant Contact Information

### Recipient Grant Manager Contact Information

This individual serves as a primary point-of-contact and is responsible for:

- ensuring the project is progressing on time and promptly notifying their FDLE grant manager of any delays;
- overseeing all programmatic and financial reporting; and
- ensuring overall compliance with the grant agreement.

GM Name (First Last)

Joseph Fussell

GM Title

Commander

GM Address 1

4980 City Hall Blvd

GM Address 2

GM City

North Port

GM State

FL

GM Zip Code+4 (XXXXXX-XXXX)

34286-4100

GM Phone Number (XXX-XXX-XXXX)

941-429-7345

GM Email Address

jfussell@northportpd.com

### Chief Official Contact Information

This individual is the agency head for the eligible recipient.

The eligible recipient for the JAG program is a state agency or unit of local government. Examples of Chief Officials may include: Chairperson, Mayor, Executive Director, Secretary, Commissioner, etc.

CO Name (First Last)

Pete Emrich

CO Title

Mayor

CO Address 1

4970 City Hall Blvd

CO Address 2

CO City

North Port

CO State

FL

CO Zip Code+4 (XXXXXX-XXXX)

34286-4100

CO Phone Number (XXX-XXX-XXXX)

941-429-7000

CO Email Address

pemrich@northportfl.gov

Will the Chief Official be designating another individual to execute agreements on their behalf?

- Yes  
 No

If yes, upload written authorization of signature authority (i.e. letter, ordinance, charter, etc.)

Res 2021-R-09 Executed Allowing CM or Designee to Apply.pdf

### Chief Financial Officer (CFO) Contact Information

This individual is responsible for the recipient's accounting system, financial management, and certifying claim reports submitted for payment.

CFO Name (First Last)

Kimberly Williams

CFO Title

Director of Finance

CFO Address 1

4970 City Hall Blvd

CFO Address 2

CFO City

North Port

CFO State

FL

CFO Zip Code+4 (XXXXXX-XXXX)

34286-4100

CFO Phone Number (XXX-XXX-XXXX)

941-429-7118

CFO Email Address

kwilliams@northportfl.gov

Will the Chief Financial Officer be designating another individual to certify payment requests on their behalf?

- Yes  
 No

### Additional Grant Contact

Is there an additional grant point-of-contact (POC) you wish to add to the grant file?

- Yes  
 No



POC Name (First Last)

Jennifer Sadonis

POC Title

Grant Writer

POC Phone Number (XXX-XXX-XXXX)

9414297006

POC Email Address

jsadonis@northportfl.gov

## JAG Program - Program Income and Budget Review

### Program Income (PGI)

Grant-funded activities may generate revenues for the recipient organization. Examples of program income activities include but are not limited to: asset seizures/forfeitures, registration/tuition fees, interest earned on grant funds, membership fees, court-ordered attorney's fees, and fees/fines for failed drug tests. All program income must be accounted for, reported, and expended in accordance with [Section 3.4 of the DOJ Grants Financial Guide](#).

Will any proposed grant activities generate Program Income?

- Yes  
 No

### Budget/Procurement Review

#### Sole Source

The use of noncompetitive procurement methods (i.e. sole source) for grant funded purchases and procurement contracts is strongly discouraged. However, there are three scenarios in which sole source is allowable:

1. The item or service is only available from one source. This does not mean a particular brand name of a product justifies a sole source, it is the item itself. For example, procuring electronic control devices cannot be a sole source because these less-lethal devices are available to purchase from Taser International and various other vendors.
2. A public emergency exists that will result in harmful delays if formal competition is required. This requires official written declaration of the public emergency by an authorized official (i.e. President, Governor, Mayor, etc.). The ability to purchase non-competitively under a declaration of public emergency expires when the written declaration expires.
3. Inadequate competition was noted after soliciting a number of sources. Documentation of the solicitations from each source must be maintained to support the noncompetitive procurement.

Applicants expecting to purchase grant-funded items non-competitively must complete the [OCJG Sole Source Justification Approval](#) form. If the total procurement, regardless of how much is grant funded, exceeds the federal simplified acquisition threshold (currently \$250,000), the OCJG grant manager must coordinate federal sole source approval, which may require additional information.

Are any items in the budget being procured noncompetitively?

- Yes  
 No

#### State-Term or Alternate Source Contracts

Federal procurement regulations allow for grant-funded items to be piggybacked off of other existing contracts with other entities. This is often referred to as alternate source contracting and is often used by OCJG recipients when procuring off of a State-Term Contract. Applicants proposing to use this method of procurement are required to describe and provide the contract number they are using for the alternate source procurement.

Are any items in the budget being procured from an existing Florida State-Term Contract?

- Yes  
 No

Are any items in the budget being procured from any other Alternate Source Contract?

- Yes  
 No



## Budget

### Proposed Budget Summary

#### Expense Budget

	Grant Funded	Total Budgeted
<b>D. Equipment</b>		
Binoculars	\$560.00	\$560.00
Breaching Backpack	\$5,491.00	\$5,491.00
Night Vision Goggles	\$2,009.00	\$2,009.00
<b>Subtotal</b>	<b>\$8,060.00</b>	<b>\$8,060.00</b>
<b>Total Proposed Cost</b>	<b>\$8,060.00</b>	<b>\$8,060.00</b>

#### Revenue Budget

	Grant Funded	Total Budgeted
<b>Grant Funding</b>		
Award Requested	\$8,060.00	\$8,060.00
<b>Subtotal</b>	<b>\$8,060.00</b>	<b>\$8,060.00</b>
<b>Total Proposed Revenue</b>	<b>\$8,060.00</b>	<b>\$8,060.00</b>

### Proposed Budget Detail

See attached spreadsheet.

### Proposed Budget Narrative

#### D. Equipment

List each NON-EXPENDABLE item to be purchased. Expendable items should be included in the supplies category. Each line item description MUST detail the calculation (unit price and quantity) used to arrive at the funded amount. EXAMPLE: 3 PC/Tablets @ \$1,500 each (including associated peripherals such as case, keyboard, docking station, etc.) = \$4,500.

#### Breaching Backpack

10 Breaching Backpacks @ \$549.10 dollars each.

#### Binoculars

4 pairs of binoculars @ 140.00 dollars each.

#### Night Vision Goggles



1 pair of night vision goggles for \$2,009.00 dollars.