



City Manager's Office

Request for Legal Services

Date: 2/7/2020

Requestor: Mel Thomas Department/Division: NDS/Economic Development

TYPE OF REQUEST (check one):

- Contract, Ordinance/Resolution, Research, Meeting Attendance

Point of Contact for Other Party (If applicable):

Phone: Email:

*Document to be reviewed is: Attached - Editable

REQUEST FOR SERVICE (Short Title): Make changes to CEDAB Ordinance as directed by City Commission

Description: (Please attach continuation page as needed)

At the 2/6/2020 meeting of the City Commission, there was discussion regarding the Community Economic Development Advisory Board's request to change the membership structure of the advisory board. The Commission requested to have this ordinance change put on the February 25th Commission meeting for a first reading. Attached is a supporting memo with the CEDAB's request and a Word document of the Ordinance with tracked changes. Minutes from 2/6/2020 Commission meeting are not yet available.

Files Provided: November 20, 2019 Memo to City Manager, Word document of current ordinance with tracked changes (downloaded from Municode on 02.07.2020)

APPLICABLE DEADLINES:

DATE of COMMISSION MEETING: 02/25/2020 DATE item is due to FINANCE:

DATE item is due in LEGISTAR: 02/11/2020 ANY OTHER DEADLINE:

APPROVALS:

Department Director:

Date: 2-7-2020

Assistant City Manager:

Date:

City Manager: on behalf

Date: 2/11/2020



NEIGHBORHOOD DEVELOPMENT SERVICES DEPARTMENT
Economic Development Division

MEMO

Community Economic Development Advisory Board

To: Peter D. Lear, CPA, CGMA, City Manager
Thru: Jason Yarborough, ICMA-CM, Assistant City Manager
Thru: Frank Miles, MPA, Director, Neighborhood Development Services
From: Mel Thomas, Economic Development Manager 
Date: November 20, 2019

This memo is to inform the City Manager of a request from the Community Economic Development Advisory Board regarding membership and a change of meeting times.

As Staff Liaison to and at the behest of the Community Economic Development Advisory Board, I am submitting the CEDAB's request for consideration of the following:

Membership Changes / Definitions:

1. To increase the number of certain classification numbers, specifically
 - a. Financial Services from 1 member to 2
 - b. Real Estate from 1 member to 2
2. To combine North Port Resident with HOA to one group entitled "Citizen" with 2 members
3. Expand definition of Tourism to include Sports & Entertainment

The group is also requesting a move to an earlier time to meet monthly at 8:00 or 8:30 AM based upon room availability and ability of City Clerk's office for necessary support.

Thank you for your consideration of this request.