



The Roles and Responsibilities of The Community Economic Development Advisory Board and Their Respective Liaison as Outlined in The Code of The City of North Port, Florida:

Chapter 4 - BOARDS AND COMMITTEES

ARTICLE I. - BOARDS GENERALLY

Sec. 4-6. - Staff liaison.

(a)The city manager must provide a staff liaison to each board.

(b)The staff liaison will attend all board meetings. The staff liaison is responsible for preparing agenda items and backup material. The staff liaison is responsible for scheduling all meetings and should schedule a special meeting only after determining that a quorum of board members is available to attend.

(c)Neither the board, nor any single member, is authorized to make requests of or assign work to the staff liaison. If the board desires that city staff provide information, reports, or research, the board must approve the request by majority vote. Upon approval, the staff liaison will communicate the request to the appropriate charter officer. If the request is time extensive or staffing is not available, the charter officer may request approval of the city commission prior to proceeding. If the charter officer refuses the request, the charter officer must notify the city commission.

(Ord. No. [2023-07](#), § 2.02, 2-14-2023)

ARTICLE VI. - COMMUNITY ECONOMIC DEVELOPMENT ADVISORY BOARD

Sec. 4-150. - Establishment.

The community economic development advisory board, is hereby created and established for the purpose of advising the city commission on business and economic development and issues of importance to the North Port business community and citizens.

(Ord. No. 2014-11, § 1(Exh. A), 2-24-2014)

Sec. 4-151. - Membership.

The community economic development advisory board shall consist of up to 11 regular members comprised of:



(1)No more than two members from each of the following categories:a.Financial services;b.Real estate; andc.North Port resident.(2)No more than one member from each of the following categories:a.Medical and health care;b.Development, engineering, or planning;c.Higher education or unelected school board representative;d.Tourism, sports, or entertainment;e.Diversified light industrial/manufacturing;f.Public relations; andg.Land use attorney.

An unelected Sarasota County representative may serve as an ex officio nonvoting member.

(Ord. No. 2014-11, § 1(Exh. A), 2-24-2014; Ord. No. 2017-06, § 1(1.01), 3-28-2017; Ord. No. 2017-30, § 2(2.01), 1-9-2018; Ord. No. 2020-13, § 2(2.01), 3-24-2020)

Sec. 4-152. - Residency requirement.

It is preferred that a majority of the regular and alternate members of the board shall be city residents. However, in cases where local residents are unable or unavailable to fill a specific category, applicants who are not city residents will be considered for membership.

(Ord. No. 2014-11, § 1(Exh. A), 2-24-2014; Ord. No. 2017-30, § 2(2.01), 1-9-2018; Ord. No. 2018-36, § 2.03, 1-22-2019)

Sec. 4-153. - Meetings.

The board shall meet at least quarterly, but may hold additional meetings as needed.

(Ord. No. 2014-11, § 1(Exh. A), 2-24-2014)

Sec. 4-154. - Power and duties.

(a)The community economic development advisory board shall serve in an advisory capacity and shall work with the city manager and staff as appointed by the city manager in researching, developing and recommending business and economic development policies necessary to direct the orderly economic growth of the city.(b)The community economic development advisory board shall work with the city manager and staff as appointed by the city manager to support the city's business and economic development activities as follows:(1)Make recommendations on any updates to the city's business and economic development strategic plan with long-term goals and objectives.(2)Provide recommendations on any city commission short-term action plans and measurements.(3)Make recommendations on resources allocated for economic development activity of the city.(4)Provide recommendations on policies and ordinances affecting economic development.

(Ord. No. 2014-11, § 1(Exh. A), 2-24-2014)