

Application Form

Profile

Billy

First Name

C

Middle Initial

Benton

Last Name

4023 Pesola Terrace

Home Address

North Port

City

FL

State

34286

Postal Code

billybenton1015@gmail.com

Email Address

Please list three references (name only)

Ellen Fisher Tim Hill II Heather Shehorn

All board appointees shall have resided within the City for a period of one year and residency must be maintained throughout the term of office. A nonresident may serve provided that the individual currently owns and has owned real property in the City of North Port for at least one year prior to appointment pursuant to City Code, Chapter 4, Article I, Section 4-3(b). Have you lived in North Port for 12 months or longer?

Yes No

Interests & Experiences

Which Boards would you like to apply for?

Charter Review Advisory Board: Submitted

Community Economic Development Advisory Board: Submitted

Parks & Recreation Advisory Board: Submitted

Are you currently serving on any other City Board/Committee? Citizens may serve only on one Advisory Board or Committee pursuant to City Code, Chapter 4, Article I, Section 4-3(h).

Yes No

Were you ever removed from a City Board/Committee due to lack of attendance?

Yes No

Do you have any relatives currently serving on a City Board/Committee or relatives that are currently serving on the same City Board/Committee for which you are applying? Relatives shall not serve on the same Advisory Board or Committee pursuant to City Code, Chapter 4, Article I, Section 4-3(i).

Yes No

Educational Background:

Ed.S in Educational Leadership M.A. in Corporate Communication B.S. in Organizational Management

Are you retired?

Yes No

State College of Florida

Employer

College Registrar

Occupation

[Billy Benton Resume copy copy.docx](#)

Upload a Resume

Why do you desire to serve on the above Board/Committee? Please list any relative experience, if applicable.

I am active in the community and have a passion for parks and recreation. While in college, I was a part time director of Parks and Recreation in Tennessee. I have been involved with parks and rec my entire life and would enjoy giving back and being a part of this group.

Question applies to Community Economic Development Advisory Board

Please indicate for which position you are applying. *

North Port Resident

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Demographics

Ethnicity *

Caucasian/Non-Hispanic

Gender *

Male

Acknowledgements

Please Agree with the Following Statement

I agree that if appointed, I will serve on the above board without compensation and at the pleasure of the City Commission.

I Agree

Please Agree with the Following Statement

I agree to abide by the Sunshine and Public Records Laws and attend all mandatory training sessions.

I Agree

Please indicate if any information provided on this application is exempt under Florida Statutes Chapter 119.07.

No

Billy C. Benton

4023 Pesola Terrace
North Port, FL 34286
billybenton1015@gmail.com
423.676.5733 (Mobile)

OBJECTIVE:

A position in higher education working with institutions to gain insight into technology or providing the platform to demonstrate such technology. This will allow me to use my skills, education, and experience to meet the needs of the constituents.

SUMMARY OF QUALIFICATIONS:

Skilled administrator, supervisor, and adjunct faculty member with over 22 years' experience in education and administrative positions.

- ❑ Experienced and effective collaboration with various units of Student Affairs.
- ❑ Experience with data-driven decisions, student behavior, and enrollment management.
- ❑ Effective one-on-one and group communicator with public-speaking experience.
- ❑ Extensive training and experience in all business and accounting procedures
- ❑ Familiar with all major accounting, spreadsheet, and word processing software: Excel, Dbase, Word, Access, SIS (Student Information System), Ellucian Banner (Student Information System) and WordPerfect.
- ❑ Superb interpersonal, recruiting, and motivational skills.
- ❑ Motivator and leader.
- ❑ Extensive knowledge and experience with the Financial Aid Office and Student Success Center.
- ❑ Worked closely with Center for Students with Disabilities.
- ❑ Trained advisors and counselors to work with students and degree/certificate requirements.
- ❑ Trained faculty and staff on FERPA.
- ❑ Extensive knowledge and usage of all Ellucian solutions (Banner, Degree Works, Student and Advisor Profile, Faculty Grade Entry, Attendance Tracking, Communication Management, Student Accounts Receivable, Finance, Employee Profile, CAPP, Reporting and Analytics, Ellucian Ethos Data Model, Ellucian Workflow, Banner Workflow, ODS/EDW, and MEP Banner instances).
- ❑ Extensive knowledge of Ellucian Analytics.
- ❑ Extensive knowledge of Argos and Cognos, report writers.
- ❑ Master skills with regards to integrations from Banner to ancillary solutions.
- ❑ Familiar with ancillary solutions (StarRes, Hobson's, Starfish, Ad Astra scheduling, Raiser's Edge, CollegeSource, and various Business Intelligence solutions).
- ❑ Athletic Compliance and Certification solutions.
- ❑ Constituent Relationship Management (CRM for Recruiting, Early Alert/Retention, and Advancement).

- ❑ Experienced working and implementing a Banner multi-entity processing (MEP) system.
- ❑ Student conduct and discipline
- ❑ Students with Disabilities
- ❑ Advisement and Assessment

EXPERIENCE:

State College of Florida, Bradenton, Florida (2018-present)

College Registrar

- ❑ Provides administrative leadership, vision, oversight and supervision to the core functions within the division of Student Services & Enrollment Management; focusing on records management, federal compliance, registration services, student information systems and technology, and services for enrollment management.
- ❑ Provides valuable input and counsel to the Vice President, Student Services & Enrollment Management.
- ❑ Provides vision, oversight, supervision and evaluation of college-wide services, procedures and technological systems that ensure student integration and success into the college environment including registration, student information systems/technology and graduation.
- ❑ Supervises and directs the planning, development, budgeting, implementation and evaluation of all college-wide policies, procedures and systems used to implement registration and technology systems.
- ❑ Supports the College mission to serve the unique and diverse needs of students and helps provide a variety of services and programs that promote the Student Services & Enrollment Management division, enrollment goals, and the student registration experience.
- ❑ Supervises, mentors and evaluates direct reports which includes managers, coordinators and career staff; plans, develops and provides oversight for all budgets under direct supervision.
- ❑ Leads and facilitates a team that builds and maintains a culture of optimal enrollment management goals coupled with student success strategies and provides vision and leadership for the optimal use of technology.
- ❑ Develops and maintains quality student service focused programs for the college. Works with campus administrators to develop programs and services that promote academic excellence, equity, retention and student success.
- ❑ Monitors and supervises grant expenditures and provides guidance to the appropriate Dean regarding compliance and proper expenditures of funds and required reporting deadlines.
- ❑ Actively participates in professional organizations to enhance and gain knowledge of governmental changes in policy that impact post-secondary education and to collaborate with other professionals to learn innovative techniques to improve student success and promote retention.
- ❑ Serves on the Student Services & Enrollment Management Leadership team as a key contributor for the division to help develop and implement comprehensive student

services plans. Promote collaboration with college staff and other constituents to achieve the college mission and goals through campus and community engagement. Aids in the implementation of division goals and objectives for the division by partnering with the Vice President and directors and coordinators in the division to set annual division goals, objectives, assessment plan and strategic priorities.

- ❑ Serves in a variety of college leadership roles on college committees upon the direction of the Vice President.

Ellucian, Inc., Fairfax, Virginia (2014-2018)

Senior Solutions Consultant

- ❑ Determine how a prospect's business requirements align with Ellucian's software solutions in Student, Faculty, Advisor and Student Success Areas.
- ❑ Coordinate and participate in strategy and discovery calls, represent Ellucian at industry and user conferences, and provide a variety of functional product support.
- ❑ Building strong relationships amongst internal stakeholders by providing insightful direction, options and a plan for execution to improve productivity and competency
- ❑ Business process review and analysis of client business requirements.
- ❑ Configuration and Software presentation workshops (preparation, execution, and follow-up).
- ❑ Communicate with Ellucian R&D, Product Management, Sales, Professional Services and other departments regarding prospect issues in advance.
- ❑ Take active role in identifying, communicating, and advancing internal process improvement suggestions/initiatives.
- ❑ Provide direction for colleges/universities with regards to Student Success best practices.
- ❑ Review institution processes in order to maximize efficiency for students, staff, and faculty.
- ❑ Conduct discovery sessions within Student and Academic Affairs to increase student graduation, retention, and success.
- ❑ Provide guidance for using technology to increase opportunities for all constituents to complete daily tasks, answer questions, and reduce phone calls and in-person visits.
- ❑ Worked with various state governing boards with regards to student success initiatives.
- ❑ Present annually at Ellucian Conference with over 8000 college staff, administrators, and executives
- ❑ Vast knowledge of all Ellucian solutions that aid students, faculty, and staff.

Northeast State Community College, Blountville, Tennessee (1996-2014)

Registrar, (2006-2014)

- ❑ Serve as custodian of student academic records
- ❑ Assist with Student registration
- ❑ Counsel students for successful completion
- ❑ Collaborate with local K-12 systems for dual enrollment and graduation completion.
- ❑ Collection and maintenance of grade information
- ❑ Student performance monitoring
- ❑ Develop and provide various types of enrollment related data and reports to local, state, and federal agencies
- ❑ Interpret and implement institution, State or Federal policies as they pertain to student records
- ❑ Documents and provides training for records systems

- ❑ Oversees the institution's online degree audit
- ❑ Maintains tables and systems for records and registrations
- ❑ Coordinates the process of reviewing the student academic records of potential graduates
- ❑ Prepares list of degree candidates for various interested parties
- ❑ Completes State and Federal enrollment related reports
- ❑ Manages the registration process and certifies degree candidates
- ❑ Administers and supervises the document imaging system, in coordination with the Dean of Admissions and Records, to ensure accuracy, security, and compliance with records retention policies
- ❑ Assists the Dean of Admissions and Records with matters related to student residency classification
- ❑ Represents the institution in state, regional, and national associations
- ❑ Provides guidance in the development of policies governing the acceptance of transfer credits from other accredited institutions
- ❑ Develops and administers the commencement budget
- ❑ Assists in the interpretation and application of academic rules and regulations
- ❑ Represents the institution upon receipt of subpoena for student records
- ❑ Meets regularly with deans, chairs, etc. regarding institution policy and state and federal regulations and changes
- ❑ Compile and submit institutional self-report and related required reports to the State and the Tennessee Board of Regents
- ❑ Maintain and insure accuracy of records in student information system.
- ❑ Oversee International student admission
- ❑ Serve as a Designated School Official (DSO) with the Department of Immigration and Naturalization
- ❑ Complete and submit Student Clearinghouse reports
- ❑ Serve on Academic Advisement and Calendar Committees

Coordinator of Admissions and Records, (1998-2006)

- ❑ Manage and supervise admissions process for all students
- ❑ Work with local K-12 systems to recruit students and provide graduation information
- ❑ Work with various demographics of students and provide assistance or referrals as needed
- ❑ Maintain database of applicants and use it to generate reports, charts, and recommendations
- ❑ Effectively recruit students from various high schools
- ❑ Advise applicants regarding academic and career choices
- ❑ Oversee admissions and records staff
- ❑ Oversee the graduation process for students
- ❑ Plan the commencement ceremony
- ❑ Complete reports that are submitted to the Tennessee Board of Regents
- ❑ Oversee the registration process

Adjunct Faculty, (2000-2014)

- ❑ Taught Freshman Experience (started August 2000)
- ❑ Taught in the Communications/Speech Department (started January 2003)
- ❑ Taught Learning Strategies (started August 2008)

Technical Clerk, (1996-1998)

- ❑ Completed data entry tasks
- ❑ Prepared mailings to prospective students
- ❑ Assisted students at front counter
- ❑ Assisted with registration activities

National Business College, Bristol, Virginia (1993-1995)**Director of Admissions, Bristol Campus (1993-1995)**

- ❑ Managed and supervised admissions process for all students
- ❑ Maintained database of applicants and used it to generate reports, charts, recommendations, etc.
- ❑ Effectively recruited students from various high schools
- ❑ Delivered effective multi-media presentations

Director of Financial Aid, Student Accounts, and Student Services, Bluefield Campus (1995)

- ❑ Supervised staff of 6
- ❑ Ensured all applications were properly filled out and processed and applicants thoroughly interviewed
- ❑ Completed numerous financial aid seminars with Virginia Student Assistance Authority
- ❑ Maintained extensive database of students and used it to track payment of all accounts
- ❑ Oversaw Student Services area along with clubs, organizations, and student discipline.

EDUCATION:

Liberty University, Education Specialist in Educational Leadership	(5/2011)
Austin Peay State University, Master of Arts in Communication	(12/2003)
Tusculum College, Bachelor of Science in Organizational Management	(05/1998)

PROFESSIONAL AFFILIATIONS:

American Association of Collegiate Registrars and Admissions Officials (AACRAO)	(1997-2014)
Member, AACRAO Community College Issues Committee	(2001-2002)
Chair, AACRAO Community College Issues Committee	(2002-2006)
AACRAO National Conference Presenter	(2001-2003)
Southern Association of Collegiate Registrars and Admissions Officials (SACRAO)	(1997-2014)
Tennessee Association of Collegiate Registrars and Admissions Officials (TACRAO)	(1997-2014)
American Council on Education Active Program Evaluator	(2006-2014)
Tennessee International Education Association	(2006-2014)

PERSONAL AFFILIATIONS:

Tennessee Secondary School Athletic Association (TSSAA) umpire (1988-present)
NCAA baseball umpire (1992-96)
Member of Blountville Youth Athletic Association
Coached Youth Football for three years
Coached Youth Basketball for five years
Coached Youth Baseball for 6 years
Member of First Baptist Church in Blountville
Member of Sullivan Central Athletic Boosters
Member of Blountville Middle School Athletic Boosters
Assisted with food drives for Second Harvest Food Bank

Billy C. Benton
 P. O. Box 305
 Blountville, TN 37617
 423-676-5733
billybenton1015@gmail.com

CURRICULUM VITAE

EDUCATION

Liberty University
 Ed.S in Educational Leadership (2011)

Austin Peay State University, Clarksville, TN
 M. A. in Corporate Communication (2003)
 Thesis: *Does the Age of the Student Correlate with Opinion about Northeast State Technical Community College*

Tusculum College, Greeneville, TN
 B. S. in Organizational Management (1998)

EXPERIENCE

Adjunct Instructor, (2000-present)
 Northeast State Community College
 Courses: Public Speaking, Speech Communication, College Success, and Learning Strategies

PROFESSIONAL AFFILIATIONS

American Association of Collegiate Registrars and Admissions Officials (AACRAO)	(1997-present)
Member, AACRAO Community College Issues Committee	(2001-2002)
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American Council on Education Active Program Evaluator	(2006-present)
Tennessee International Education Association	(2006-present)



North Port, FL

Parks & Recreation Advisory Board

Board Roster



Richard E Beaver

1st Term Sep 14, 2021 - Sep 14, 2023

Position Member



Nicole A Everett

1st Term Apr 13, 2021 - Apr 13, 2023

Position Vice Chair



James Hersh

2nd Term Jan 14, 2020 - Jan 25, 2024

Position Member



Mark A Murphy

1st Term Sep 28, 2021 - Sep 28, 2023

Position Member



Kara Parsotan

1st Term Sep 14, 2021 - Sep 14, 2022

Position Student



James Scheidel

2nd Term Dec 11, 2018 - Dec 08, 2022

Position Chair



Gail Stevens

1st Term Nov 09, 2021 - Nov 09, 2023

Position Member



Burton C Thomas

1st Term Feb 22, 2022 - Feb 22, 2024

Position Member



Vacancy

Position Alternate II



Vacancy

Position Alternate I



Vacancy

Position Student




North Port, FL

Parks & Recreation Advisory Board

Board Details

The parks and recreation advisory board shall advise the city commission on parks and recreation matters.


Overview

 **Size** 11 Seats


 **Term Length** 2 Year

 **Term Limit** 2

Contact

 **Name** Susan Hale

 **Email** boardapplications@cityofnorthport.com

 **Phone** (941) 429-7061

Additional

Membership Requirements

The board shall consist of seven regular members, two alternate members, and two youth members. Youth board members shall serve a one-year term, and may be reappointed for an additional one-year term if they are still in high school and under 18 at the time of reappointment. Youth who have aged out may apply for membership as an adult member.

Meetings

Meets the 3rd Thursday of each month at 6:30 p.m.

Enacting Legislation

City Code Chapter 4 Article I - Boards Generally and City Code Article VII Parks and Recreation Advisory Board

Enacting Resolution Website

n/a