



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Agenda City Commission Regular Meeting

### **CITY COMMISSIONERS**

*Jacqueline Moore, Mayor*  
*Rhonda Y. DiFranco, Vice-Mayor*  
*Cheryl Cook, Commissioner*  
*Tom Jones, Commissioner*  
*Linda M. Yates, Commissioner*

### **APPOINTED OFFICIALS**

*Jonathan R. Lewis, City Manager*  
*Mark Moriarty, City Attorney*  
*Patsy Adkins, City Clerk*

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Tuesday, September 27, 2016

10:00 AM

CITY COMMISSION CHAMBERS

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**MEETING PROCEDURE:** By submitting a "Request to Speak" card to the City Clerk, the Public may comment during the course of the meeting: (1) Comments on items not scheduled on the Agenda or Consent Agenda Items that have not been pulled for discussion will be heard under Public Comments; (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by the Staff or Petitioner. Please wait until you are recognized by the presiding Officer, state your name and address so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

### **CALL TO ORDER/ROLL CALL – JACQUELINE MOORE, MAYOR**

### **INVOCATION PROVIDED BY**

### **PLEDGE OF ALLEGIANCE – LED BY THE COMMISSION**

### **1. APPROVAL OF AGENDA – COMMISSION**

### **2. ANNOUNCEMENTS**

A. [16-0550](#) Current Vacancies for Boards and Committees.

Attachments: [Current Vacancies for Boards and Committees](#)

B. [16-0551](#) Upcoming Expiration Dates for Boards and Committees.

Attachments: [Upcoming Expiration Dates for Boards and Committees](#)

### **3. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject not scheduled on the Agenda. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

#### **4. CONSENT AGENDA:**

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda, and Public input will be allowed on the withdrawn items only.)

- A.**     [16-0547](#)     Approval of Minutes for the June 14, 2016 Commission Regular Meeting; June 21, 2016 Commission Budget Workshop Meeting; June 21, 2016 Commission Special Meeting; June 23, 2016 Commission Budget Workshop Meeting; June 28, 2016 Commission Regular Meeting Minutes; July 12, 2016 Commission Regular Meeting Minutes; July 26, 2016 Commission Regular Meeting Minutes; July 28, 2016 Commission Budget Workshop Meeting; July 28, 2016 Commission Special Meeting to Set Maximum Millage Rate; July 29, 2016 Commission Workshop Meeting; August 16, 2016 Commission Special Meeting and Executive Session.

**Attachments:**     [06-14-2016 Commission Regular Meeting Minutes](#)  
[06-21-2016 Commission Budget Workshop](#)  
[06-21-2016 Commission Special Meeting Minutes](#)  
[06-23-2016 Commission Budget Workshop](#)  
[06-28-2016 Commission Regular Meeting Minutes](#)  
[07-12-2016 Commission Regular Meeting Minutes](#)  
[07-26-2016 Commission Regular Meeting Minutes](#)  
[07-28-2016 Commission Budget Workshop Meeting Minutes](#)  
[07-28-2016 Commission Special Meeting Minutes to Set Maximum Millage Rate](#)  
[07-29-2016 Commission Workshop Meeting](#)  
[08-16-2016 Commission Special Meeting and Executive Session](#)

- B.**     [16-0468](#)     Technology Service Agreement amendment with Sarasota County for a recurring annual fee of \$11,398.92.

**Attachments:**     [Sarasota County Amendment #1](#)  
[Sarasota Co. Technology Service Agreement #2015-0146](#)  
[City of North Port Procurement Code and Other Exemption Form](#)  
[Suncoast Regional Datacenter Statistics](#)  
[Suncoast Regional Datacenter Story](#)  
[Sarasota County Datacenter Piggyback Form](#)

- C.**     [16-0470](#)     Three (3) Year Contract Renewal with ESRI, Inc. for comprehensive GIS products, services and training in the amount of \$156,795.00

**Attachments:**     [ESRI Quotation 3yr renewal](#)  
[ESRI Quotation Business Analyst](#)  
[ESRI Sole Source Form](#)  
[Division of Corporations ESRI](#)

- D.     [16-0474](#)     Combined Mutual Aid Agreement and Voluntary Assistance Agreement for Law Enforcement Services During Special Events.

**Attachments:**     [Combined Mutual Aid Agreement and Voluntary Assistance Agreement for Law](#)

- E.     [16-0494](#)     Agreement 2016-48 with DeLoach Engineering Science, PLLC, for Professional Engineering Services for the Big Slough Flood Reduction Study in the amount of \$300,000.00.

**Attachments:**     [Agreement 2016-48](#)  
[City Manager recommendation to negotiate with official ranking tabulation](#)  
[Notice of Intent to Negotiate](#)  
[Notice of Intent to Award](#)  
[DeLoach Engineering Science, PLLC Proposal](#)  
[Request for Proposals 2016-48 and Addendum](#)  
[Florida Division of Corporations document](#)

- F.     [16-0502](#)     Federal Emergency Management Agency Phase 33 Emergency Food and Shelter Program in the amount of \$12,252.

**Attachments:**     [application and certification signed](#)  
[Sarasota FEMA Phase 33 EFSP Allocation](#)  
[Phase 33 Manual 08-08-2016](#)  
[33-KEY CHANGES AND GUIDELINE CLARIFICATIONS 08-08-2016](#)  
[Award notification e-mail](#)

- G.     [16-0533](#)     Disposition of surplus assets by an appropriate fashion per City Ordinance No. 06-29 Sec. 2-410 set forth in F.S. 274.02(1).

**Attachments:**     [Listing of Assets for Disposal](#)

- H.     [16-0535](#)     Renewal of Property and Casualty Insurance and Risk Management Services with Public Risk Insurance Agency (PRIA) for 2016/2017 in the amount of \$724,677.

**Attachments:**     [City of North Port 2016-2017 Insurance Proposed by Public Risk Insurance Age](#)  
[Chubb ADD Renewal Proposal 16-17](#)  
[Premium and Coverage Comparison](#)

- I.     [16-0539](#)     Cash Receipts Summary - August 2016

**Attachments:**     [Cash Receipts Summary 083116](#)

**5. PUBLIC HEARINGS:**

- A. [16-0511](#) Ordinance No. 2016-22, Second Reading, Petition No. CPAL 15-157, Costamar at West Villages Comprehensive Plan Future Land Use Map Amendment and Amendment to Figure 13.1.n of the Land Use Element of the City of North Port Comprehensive Plan.

**Attachments:** [Ordinance 2016-22](#)  
[CPAL 15-157 Staff Report](#)

- B. [16-0532](#) Ordinance No. 2016-32, second reading, amending the Fiscal Year 2015-2016 Non-District Budget.

**Attachments:** [Ordinance No 2016-32](#)

- C. [16-0517](#) Ordinance No. 2016-23, First Reading, Petition No. CPA-16-100 Adopting a Revision to the Capital Improvement Element of the City of North Port Comprehensive Plan, Ordinance No. 89-3, as Amended, to Add in a Fifth Year with Projects to Address Levels of Service.

**Attachments:** [Ordinance No. 2016-23](#)  
[Attachment 1 GOP's](#)  
[Attachment 2 CIE Text](#)  
[Attachment 3 Sarasota County School Board CIP](#)

- D. [16-0520](#) Petition No. PLF-16-119, platting Islandwalk Phase 4 consisting of 228 lots for single family detached homes and 32 lots for single family attached homes.

**Attachments:** [City Commission Staff Report](#)  
[Islandwalk-Phase 4-Final Plat](#)

- E. [16-0534](#) PLF 16-061, Heron Creek Town Center North (F/K/A Phase 2 Plat)

**Attachments:** [PLF 16-061 Final Plat](#)  
[PLF 16-061 Staff Report](#)

**6. RESOLUTIONS**

- A. [16-0506](#) Resolution No. 2016-R-26 authorizing and directing the acquisition of sixteen (16) parcels for stormwater retention ponds as part of the Price Boulevard widening project from Sumter Boulevard to Toledo Blade Boulevard

**Attachments:** [Resolution No. 2016-R-26](#)  
[Exhibit A to Resolution 2016-R](#)

**7. GENERAL BUSINESS:**

- A. [16-0338](#) Interlocal Agreement Between the City of North Port, Florida and the

School Board of Sarasota County, Florida for the Suncoast Community Technical College South Campus.

**Attachments:** [Interlocal Agreement](#)

- B.** [16-0429](#) Family Service Center Tenant Lease Agreement with Big Brothers Big Sisters of the Sun Coast, Inc. in the amount of \$1,680.

**Attachments:** [BBBS - 2015-2016 Big Brothers Big Sisters Lease](#)

[BBBS - Renewal Letter](#)

[BBBS - 2016-17 Big Brothers Big Sisters lease](#)

[BBBS - Florida Division of Corporations](#)

[Family Service Center and Comm Ed Ctr Tenant Leases Memo](#)

- C.** [16-0430](#) Family Service Center Tenant Lease Agreement with Catholic Charities Housing, Diocese of Venice, Inc. in the amount of \$13,468

**Attachments:** [CC - 2015-2016 Catholic Charities lease](#)

[CC - Renewal Letter](#)

[2016-2017 Catholic Charities lease](#)

[CC - Florida Division of Corporations](#)

[Family Service Center and Comm Ed Ctr Tenant Leases Memo](#)

- D.** [16-0431](#) Family Service Center Tenant Lease Agreement with School Readiness Coalition of Sarasota County, Inc. dba Early Learning Coalition of Sarasota County in the amount of \$1,862.

**Attachments:** [SR-ELC - 2015-2016 Early Learning Coalition Lease](#)

[SR-ELC - Renewal Letter](#)

[SR-ELC - 2016-17 Early Learning Coalition lease agreement](#)

[SR-ELC Florida Division of Corporations](#)

[Family Service Center and Comm Ed Ctr Tenant Leases Memo](#)

- E.** [16-0432](#) Family Service Center Tenant Lease Agreement with Jewish Family and Children's Service of the Suncoast, Inc. in the amount of \$7,826

**Attachments:** [JFCS - 2015-2016 Jewish Family Lease](#)

[JFCS - Renewal Letter](#)

[JFCS - 2016-17 Jewish Family Lease](#)

[JFCS - Florida Division of Corporations](#)

[Family Service Center and Comm Ed Ctr Tenant Leases Memo](#)

- F.** [16-0433](#) Family Service Center Tenant Lease Agreement with Safe Place and Rape Crisis Center (SPARCC), Inc. in the amount of \$2,016.

**Attachments:**     [SPARCC - 2015-2016 SPARCC lease - B103](#)  
[SPARCC - renewal letter](#)  
[SPARCC - 2016-17 SPARCC lease agreement B103](#)  
[SPARCC - Florida Division of Corporations](#)  
[Family Service Center and Comm Ed Ctr Tenant Leases Memo](#)

- G.     [16-0434](#)     Family Service Center Tenant Lease Agreement with Safe Place and Rape Crisis Center (SPARCC), Inc. in the amount of \$1,708.

**Attachments:**     [SPARCC - 2015-2016 SPARCC lease - B110](#)  
[SPARCC - renewal letter](#)  
[SPARCC - 2016-17 SPARCC lease Agreement B110](#)  
[SPARCC - Florida Division of Corporations](#)  
[Family Service Center and Comm Ed Ctr Tenant Leases Memo](#)

- H.     [16-0435](#)     Family Service Center Tenant Lease Agreement with School Board of Sarasota - Suncoast Technical College in the amount of \$7,196.

**Attachments:**     [SCT - 2015-2016 SCT Lease](#)  
[SCT - Renewal Letter](#)  
[SCT - 2016-17 SCT lease agreement](#)  
[Family Service Center and Comm Ed Ctr Tenant Leases Memo](#)

- I.     [16-0436](#)     Family Service Center Tenant Lease Agreement with Sarasota County Health Department in the amount of \$60,620.

**Attachments:**     [SCHD - 2015-2016 Lease](#)  
[SCHD - renewal letter](#)  
[SCHD 2016-2017 Lease](#)  
[Family Service Center and Comm Ed Ctr Tenant Leases Memo](#)

- J.     [16-0508](#)     North Port Educational Center Tenant Lease Agreement with the Senior Friendship Center, Inc. in the amount of \$2,400.

**Attachments:**     [SFC - 2015-2016 Executed Tenant Lease Agreement](#)  
[SFC - Renewal Letter](#)  
[SFC - 2016-2017 Tenant Lease Agreement](#)  
[SFC - Florida Division of Corporations](#)  
[Family Service Center and Comm Ed Ctr Tenant Leases Memo](#)

- K.     [16-0509](#)     North Port Educational Center Tenant Lease with North Port Senior Center, Inc. in the amount of \$2,400.

**Attachments:**     [NPCEC 2015-16 Tenant Lease Agreement](#)  
                          [NPCEC Renewal Letter](#)  
                          [NPCEC 2016-17 Tenant Lease Agreement](#)  
                          [Florida Division of Corporations](#)  
                          [Family Service Center and Comm Ed Ctr Tenant Leases Memo](#)

- L.     [16-0510](#)     North Port Educational Center Tenant Lease Agreement with Salvation Army in the amount of \$2,400.

**Attachments:**     [SA - 16-17 Lease.docx](#)  
                          [SA - renewal letter](#)  
                          [SA - 2015-2016 Tenant Lease Salvation Army](#)  
                          [SA - Florida Division of Corporations](#)  
                          [Family Service Center and Comm Ed Ctr Tenant Leases Memo](#)

- M.     [16-0537](#)     Discussion and possible action regarding appointment of 1 Youth Member and Board and 1 Adult Member to the Parks and Recreation Advisory Board.

**Attachments:**     [Application and backup material](#)

- N.     [16-0538](#)     Discussion and possible action regarding appointment of a member to the Art Advisory Board.

**Attachments:**     [Application and backup material](#)

- O.     [16-0540](#)     Discussion and possible action regarding a request from the Charter Review Advisory Board to schedule a Joint Meeting with the Commission.

**Attachments:**     [Excerpt of Minutes from Charter Review](#)

- P.     [16-0543](#)     Discussion and Action on Resolution 2015-R-28.

**Attachments:**     [email from Mayor Moore](#)  
                          [Resolution No. 2015-R-28](#)

## **8. PUBLIC COMMENT:**

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## **9. SCHEDULING OF WORKSHOPS:**

## **10. COMMISSION REPORTS:**

## **11. ADMINISTRATIVE AND LEGAL REPORTS:**

**12. ADJOURNMENT:**

**NOTICE OF AVAILABILITY OF REPORTS** - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration. These materials include staff reports, which explain in detail the item before the Commission and the reason for the recommendation. The materials may also include resolutions or ordinances, which are proposed for adoption. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**AMERICAN WITH DISABILITIES ACT OF 1990** - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

**NONDISCRIMINATION:** The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.