

How to Become a Certified Local Government (CLG)

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What is a Certified Local Government?



The Certified Local Government Program

The Goal of the CLG Program is Preservation Through Partnership

- Connects Local, State, and Federal Governments in a preservation partnership for the identification, evaluation and protection of historic properties

The CLG program is administered by the National Park Service (NPS) and the State Historic Preservation Office (SHPO)

- In Florida, the Division of Historical Resources serves as the SHPO



What is a Certified Local Government?

CLGs are communities that have made historic preservation a public policy through passage of a **historic preservation ordinance** and the creation of a **historic preservation board**, and have **applied for certification** through the Florida Division of Historical Resources and the National Park Service.

By becoming a CLG, communities receive additional support for their historic preservation programs in the form of:

- Grant funding
- Training
- Technical Assistance
- Networking with other historic preservationists involved in the CLG program

In addition, CLGs:

- Have a formal comment role on National Register nominations for properties located in their jurisdiction
- Conduct project reviews for Florida's local option property tax exemption program
 - (project reviews in communities that are not CLGs must be conducted by the Division of Historical Resources).
- The exemption is available for qualified improvements to historic properties listed in the National Register and/or designated by a CLG.



What Does a CLG Do?

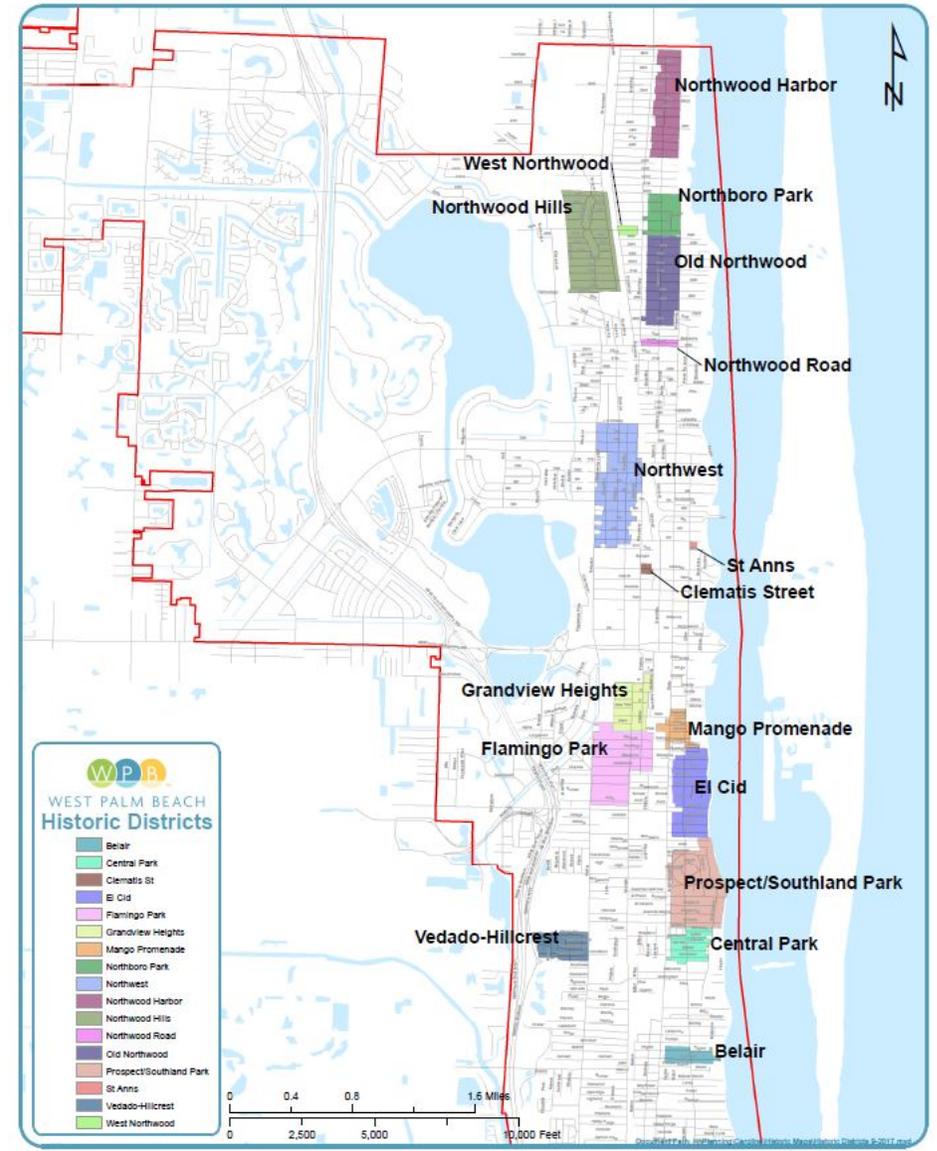
The Historic Preservation Board and City Staff of a CLG:

- **Identify and designate historic resources** in order to facilitate their protection under the local historic preservation ordinance
- **Conduct Design Review** of locally designated structures in order to prevent changes that negatively impact the historic character of historic properties
- **Educate** the public about historic preservation through educational materials, design guidelines, plaques and wayfinding signs, etc.
- **Maintain an ongoing system of survey** in order to facilitate further preservation efforts.



Case Study: West Palm Beach

- Certified on August 12, 1992
- Local Designations:
 - 17 Historic Districts
 - 47 Individually Designated Properties
- Historic Preservation Board meets monthly and is comprised of 9 members
 - 2 Historic Preservationists
 - 2 Lawyers
 - 2 Architects
 - 3 Interested Citizens
- The activities of the Historic Preservation Board are overseen by a Historic Preservation Planner, who also serves as the CLG contact.



Case Study: Town of Jupiter

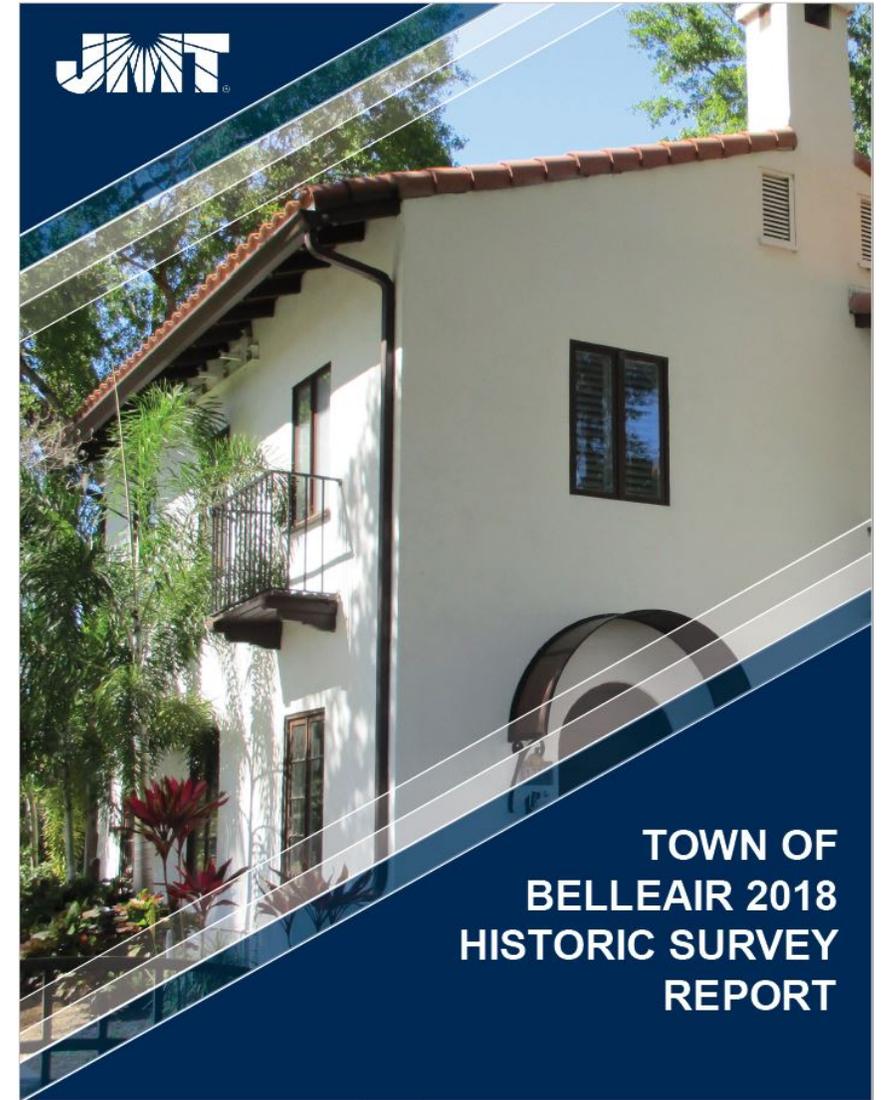
- Certified on January 9, 2001
- Local Designations:
 - 0 Historic Districts
 - 7 individually designated properties
- Historic Resources Board meets monthly, unless there is no new business,* and is comprised of 10 members
 - 2 Historians
 - 1 Architect
 - 1 Planner
 - 6 Interested citizens
- The activities of the Historic Preservation Board are overseen by the town's Principal Planner, who also serves as the CLG contact

**Note, all CLGs are required to meet at least 4x per year*



Case Study: Town of Belleair

- Certified on June 23, 2014
- Local Designations:
 - 0 Districts
 - 33 individual designations
- Historic Preservation Board meets 4x per year and is comprised of 7 members.
 - 1 Historian
 - 2 Realtors
 - 4 Interested citizens
- The activities of the Historic Preservation Board are overseen by the town Management Analyst, who also serves as the CLG contact



Benefits of CLG Status: Grants

Small Matching Grants

- Survey
- National Register Nominations
- Planning
- Educational Materials

Benefits of CLG Status

- Eligible for federal funding
- Match requirement is waived



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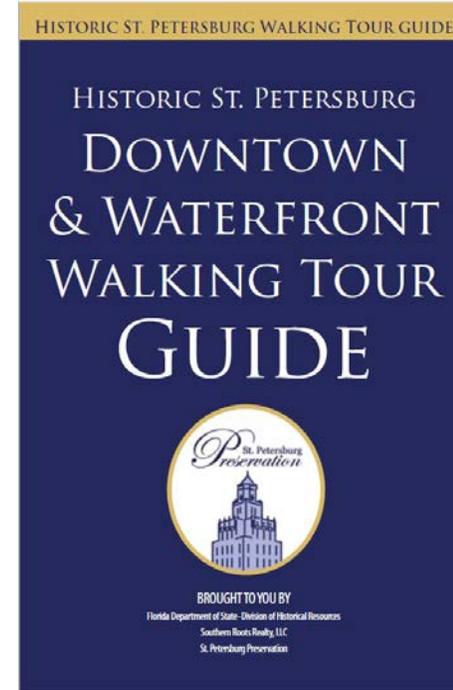
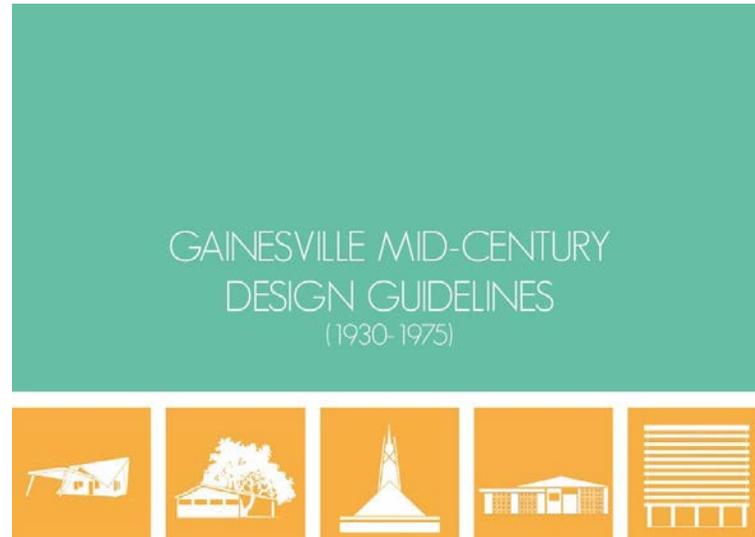
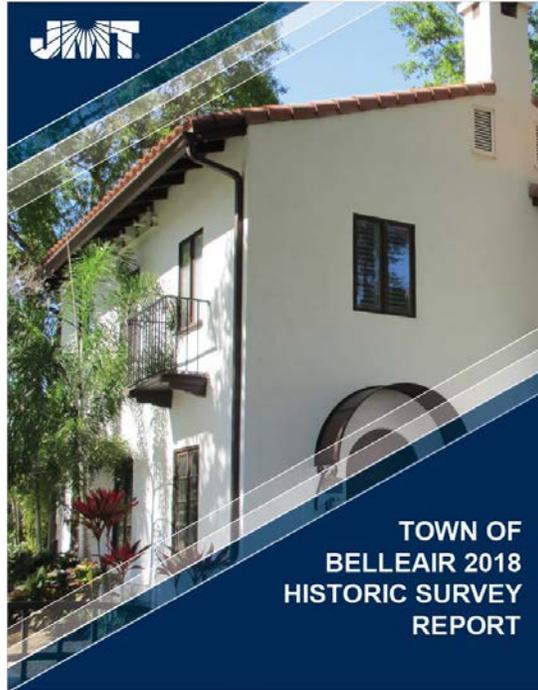
**HOW TO APPLY FOR A
SMALL MATCHING GRANT**

**HISTORIC PRESERVATION
GRANTS PROGRAM**

Rev 04.2018



Florida CLG Grant Projects

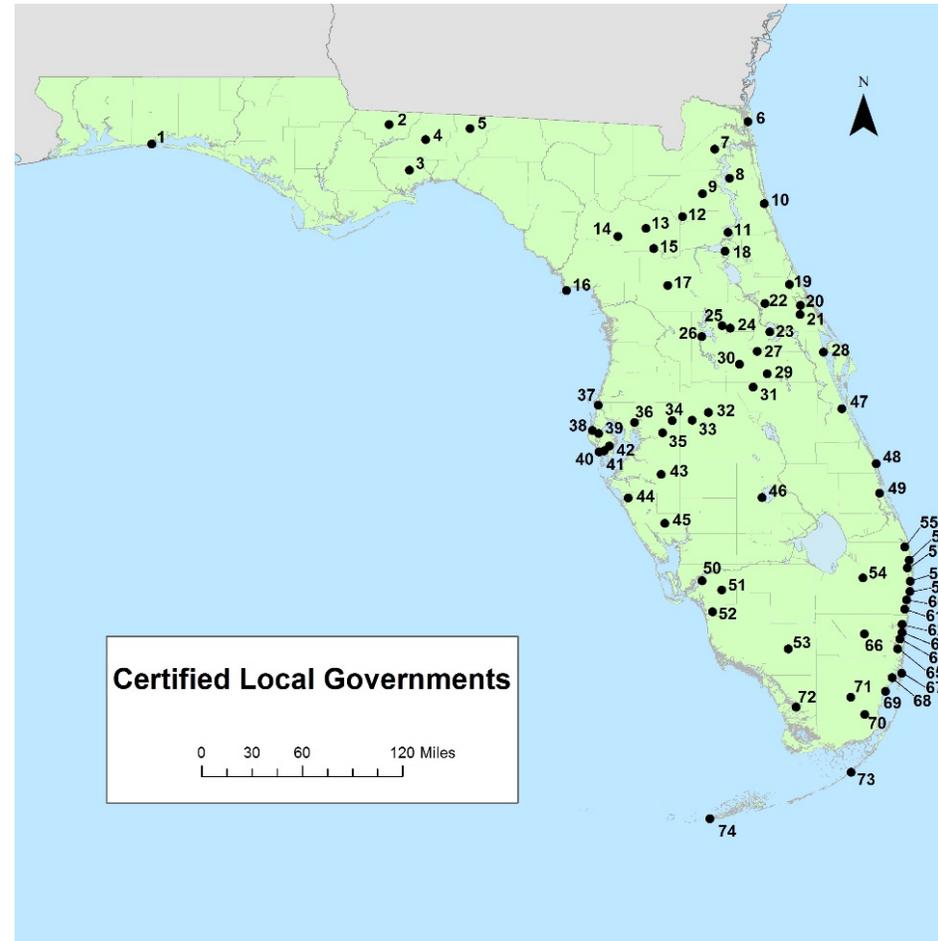


Benefits of CLG Status: Training

- **Regional Trainings**
 - Hosted by individual CLGs
 - Opportunity for networking and sharing of ideas
 - Highlight accomplishments and unique heritage of Florida communities
- **On-Site Trainings**
 - Training designed to meet the specific needs and interests of CLG requesting training
- **Webinars**



Benefits of CLG Status: Network of Support



How to Apply

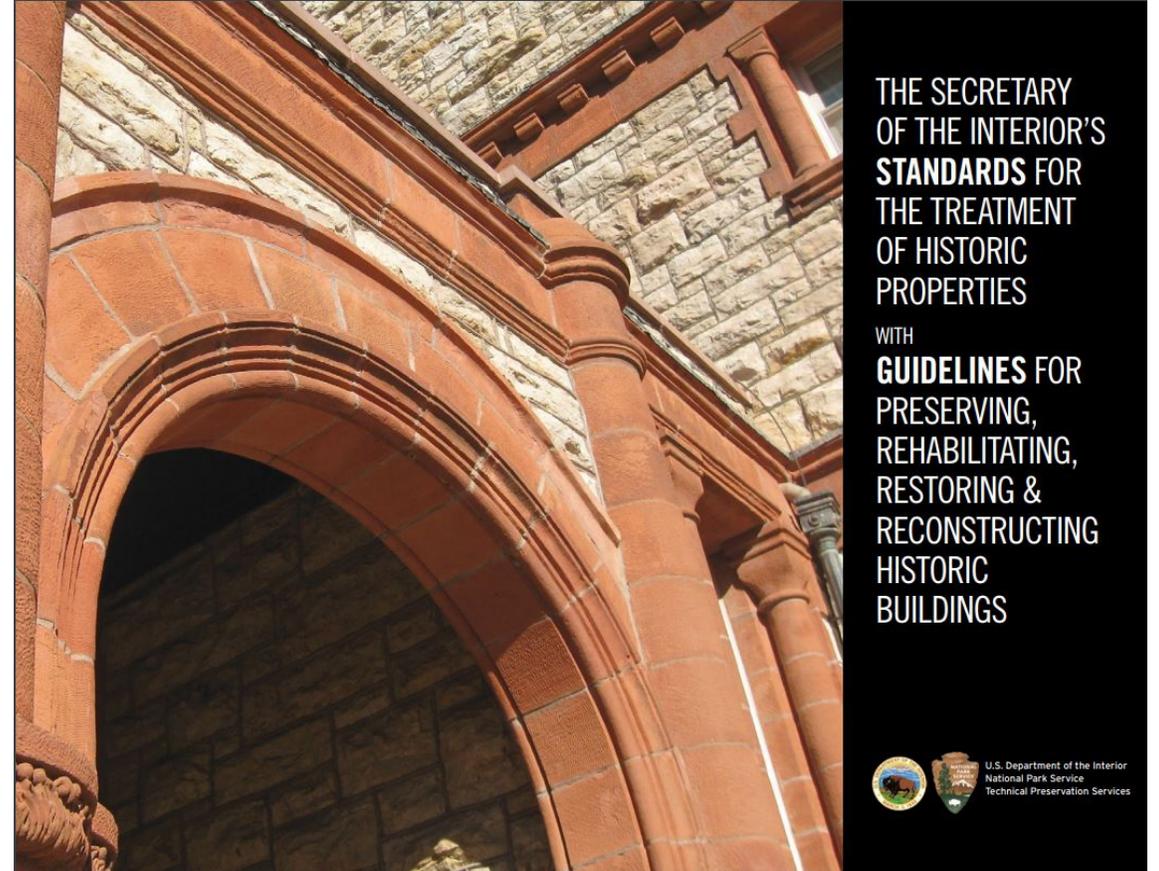
- Enact a Historic Preservation Ordinance
- Establish a Historic Preservation Board/Commission
- Submit a Florida CLG Application to the Division of Historical Resources
- Have your chief elected official sign the CLG Agreement
- State Historic Preservation Officer signs the CLG Agreement
- DHR sends request for certification to the National Park Service (NPS)
- NPS typically sends notice of certification within a month of receipt of CLG Agreement

<http://dos.myflorida.com/historical/preservation/certified-local-governments/how-to-apply-to-the-clg-program/>



Historic Preservation Ordinance

- B.1. Requirements of Ordinance
 - **Criteria** and **process** for creating historic designations
 - **Criteria** and **process** for reviewing changes to historic properties
- B.2. Commission Requirements
- B.3. Survey and Inventory of Historic Properties
- B.4. Public Participation
- B.5. Satisfactory CLG Performance



nps.gov/tps/standards/treatment-guidelines-2017.pdf



CLG Responsibilities

- Maintain a historic preservation ordinance
- Maintain an active HPB/HPC that meets at least four times per year
- Notify Division of Historical Resources of staffing changes and changes to board membership
- Submit Minutes and Agendas of the Historic Preservation Board/Commission
- Complete an Annual Report
- Participate in regular historic preservation training
- Review and comment on National Register Nominations
- Maintain an active system of survey



Questions?



State CLG Coordinator Contact

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