



City of North Port

MEMORANDUM Office of the City Clerk

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TO: Commission

COPY: Peter Lear, City Manager
Amber Slayton, City Attorney

FROM: Heather Taylor, Interim City Clerk

SUBJECT: Charter Review Advisory Board Recommendations

DATE: October 31, 2019

The Charter Review Advisory Board met on October 30, 2019 and discussed the below items:

- During the June 6, 2019 Commission meeting there was consensus to task the Charter Review Advisory Board to weigh in on the requirement for emergency ordinances vs. a declaration of a state of local emergency and should the Charter be amended. During the Charter Review Advisory Board meeting, discussion took place and the board agreed that the Charter was good as written, and no action was recommended.
- During the February 4, 2019 Commission Workshop there was consensus to remove the Deputy City Clerk from Charter position be brought back to vote as a Charter amendment in 2020. During the Charter Review Advisory Board meeting, discussion took place and the board voted 4/1 to recommend approval of Ordinance 2019-05 removing the designation of the Deputy City Clerk as a Charter Officer by amending the Charter via referendum. This item will be placed on a future Commission agenda.
- During the Charter Review Advisory Board meeting, discussion took place regarding requiring a referendum for projects in excess of \$5 million that are not used for services. The board voted 3/2 to recommend to Commission that projects in excess of \$5 million that are not used for service require a referendum.

Additionally, the below recommendations have been made this year. I am unsure as to whether these have been provided to you previously.

March 6, 2019

- There was a unanimous consensus by majority that no changes are needed regarding parliamentary procedures for the Commission and a motion is not needed.
- A motion was made by Chair Hutchinson, seconded by Board Member Willis, that the Charter Review Advisory Board recommends to the City Commission to change to four Districted Seats with one be At-Large Seat. The motion carried on a four-to-one (4-1) vote.
- There was unanimous consensus to table the discussion concerning project funding requirements to a subsequent meeting and for Board Members to do individual research on the subject.
- There was unanimous consensus that the length of the Charter Review Advisory Board meetings be set at 90 minutes.

May 7, 2019

- A motion was made by Chair Hutchinson, seconded by Board Member Duval, that the Charter Review Advisory Board recommends that the City Commission change the title from “Mayor” to “Chair” throughout the City Charter. The motion carried on a three-to-two (3-2) vote.
- A motion was made by Chair Hutchinson, seconded by Board Member Duval, that the Charter Review Advisory Board recommends to the City Commission to consider adding a provision to the City Charter to address the event of no one running for a District Seat. The motion carried unanimously on a voice vote.

Please let me know if you have any questions.

Thank you.

Heather