



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes City Commission Workshop

CITY COMMISSIONERS

Rhonda Y. DiFranco, Mayor
Jacqueline Moore, Vice-Mayor
Cheryl Cook, Commissioner
Tom Jones, Commissioner
Linda M. Yates, Commissioner

APPOINTED OFFICIALS

Jonathan R. Lewis, City Manager
Mark Moriarty, City Attorney
Helen Raimbeau, MMC, City Clerk
Patsy Adkins, CMC, Deputy City Clerk

Tuesday, March 3, 2015

1:00 PM

CITY HALL ROOM 302

COMMISSION STRATEGIC PLANNING SESSION

CALL TO ORDER/ROLL CALL

The North Port City Commission Strategic Planning Session was called to order at 1:00 p.m. in Conference Room 302 by Mayor DiFranco.

Present: Mayor DiFranco; Vice-Mayor Moore; Commissioners Cook, Jones and Yates; City Manager Lewis; Assistant City Manager Schult; City Attorney Moriarty; City Clerk Raimbeau; and Deputy City Clerk Adkins.

STRATEGIC PLANNING

City Manager Lewis introduced the agenda and reported that City staff met with Mr. Lyle Sumek, of Lyle Sumek Associates, Inc., earlier today to discuss setting goals with realistic timetables. It was reported that a new development in the West Villages called Mattamy Homes, is likely to be a significant expansion issue.

City of North Port Goals for 2020:

- GOAL 1: Toledo Blade and Sumter Interchanges as Major Destinations.
- GOAL 2: Preservation of Environment and Natural Resources.
- GOAL 3: Alive Activity Centers and Planned Community Development.
- GOAL 4: Financially Responsible City Providing Quality Municipal Services.
- GOAL 5: Maintained/Upgraded/Expanded City Infrastructure.

Goal 1: TOLEDO BLADE AND SUMTER INTERCHANGES AS MAJOR DESTINATIONS.

Policy Action Priority 1 for 2015 for the Retail/Entertainment Attraction Strategy included staff to research strategies and best practices by August 2015; evaluation of funding options by August 2015; a completed report by September 2015; and a Commission Workshop in October 2015 to address the issues of what role the City should undertake including policy direction.

Key issues to be addressed include type; the City's role; private sector; incentives; relationship to the "market"; financing options; and Economic development with

potential collaboration with Sarasota Economic Development Corporation (EDC) and Sarasota County.

Policy Action Priority 2 for 2015 for the Suncoast Technical College Development included preparing an interlocal agreement with the Sarasota County School District for the conference center by March 2015; preparing an Interlocal agreement with the Sarasota County School District for the police/fire training tower by March 2015; Commission decision and direction on Interlocal agreements by April 2015; complete rezoning by July 2015; complete land acquisition with the Sarasota County School District by August 2015.

Key issues to be addressed include funding and agreements.

Policy Action Priority 3 for 2015 Direction for the Frontage Road on south side of I-75 between Sumter and Toledo Blade Boulevards include research on feasibility, steps and funding by November 2015; prepare report regarding impacts by November 2015; Commission workshop by December 2015.

Key issues to be addressed include investigating the possibility of a frontage road.

Management in Progress for 2015 will be an on-going effort with marketing messages to potential businesses and landowners.

On the Horizon 2016-2020 (1) following a brief discussion concerning the Toledo Blade extension to State Road 72, the majority of the Commission favored moving this goal further into the future; (2) Toledo Blade/Sumter Medical Development Strategy, goals, direction, and actions.

GOAL 2: PRESERVATION OF ENVIRONMENT AND NATURAL RESOURCES.

Policy Action Priority 2 for 2015 Little Salt Spring include conducting research on City options and legal restrictions; prepare a report addressing City-ownership, State-ownership and management with restrictions on development and use; Commission workshop to review the report and determine a direction by June 2015.

In connection with Priority 2, the Short-term Challenges and Opportunities, Staff deleted (4) Balancing development with protection and natural areas. Staff added "access to" in item (1) Expand, and maintain access to green and open space throughout North Port; (7) Determining the City's role with Little Salt Spring; and (8) Funding for addressing non-native, invasive plants on City properties, parks, utilities, and green/open space.

Policy Action Priority 1 for 2015 for Warm Mineral Springs includes preparing a report on a vendor contract by March 2015; a Commission decision on the vendor contract by March 2015; preparing Capital Improvement Projects (CIP) related to WMS by March 2015; a Commission decision on demolition or preservation of the existing building by April 2015; completing a water research study by the United States Geological Society (USGS) by July 2015.

Policy Action Priority 3 for 2015 Blueways: Identification of Areas, Priority, Projects, and Funding included completing Phase 1 (3 launches, a portage area around the water control structure); a Commission decision on Phase 2 funding in the CIP. No dates were set, but Phase 1 will be finished by June, 2015.

Policy Action Priority 4 for 2015 Myakkahatchee Creek Greenway Trail includes letters for voluntary acquisition by March 2015; contacting land acquisition firms by June 2015; a Commission decision regarding involuntary acquisitions by December 2015; place a

Myakkahatchee Creek Master Plan on the horizon.

Policy Action Priority 5 for 2015 Trail Development (Price to Appomattox) includes a Commission decision regarding an amount and approval by October 2015.

Key issues to be addressed include discussions with Heron Creek.

Management Action Priority 1 for 2015 Legacy Trail Connection Advocacy at the MPO level.

On the Horizon 2016-2020 include a City-wide Habitat Conservation Study/Plan; a State Forest Opportunities, Direction, and Funding; Canal Study (dredging); Bikeways Plan including development and project direction; ULDC Chapter 17 regarding Flood Damage Prevention Regulations; a Master Plan Update based on Staff's review.

GOAL 3 ALIVE ACTIVITY CENTERS AND PLANNED COMMUNITY DEVELOPMENT.

Policy Action Priority 1 for 2015 A Unified Land Development Code Comprehensive Review by 2018 to address 1) Activity Center 6; 2) Veterans Affairs Services and Clinic Advocacy; 3) Heritage Town/Activity Center; 4) Toledo Blade/Price Activity Center 5; and 5) Urban Design Standards for all Activity Centers. The Action will include presenting a Basic Framework in a Commission Workshop by April 2015; Define the Scope of the Comprehensive Review with the phasing of the Project and a cost estimate; a Commission decision/direction with funding in the next Budget year.

Policy Action Priority 2 for 2015 Community Gardens (evaluation and goals) include developing a pilot project proposal by April 2015; a Commission decision regarding direction by July 2015.

Policy Action Priority 3 for 2015 Electronic Sign Ordinance includes a Commission decision regarding adoption by March 2015.

Policy Action Priority 4 for 2015 Abandoned Properties/Buildings includes completing an inventory by January 2016, with a report to the Commission of possible options by March 2016.

Policy Action Priority 5 for 2015 The Mattamy Development includes a complete rezoning; reviewing principals of agreement including utilities; initiating the Pattern Book development.

Management in Progress items for 2015 include Arts on the Green; the ULDC review Phase 1; a Historical Preservation Policy and Board by March 2015; and a Retail Gap Analysis Report by July 2015.

Recess 2:31 p.m. -- 2:49 p.m.

GOAL 4: FINANCIALLY RESPONSIBLE CITY PROVIDING QUALITY MUNICIPAL SERVICES

Objective 3 for 2015 Staff recommends adding "decrease" to the Objective to state: maintain/increase/decrease current core City services.

Long-term Challenges and opportunities include designating privatization or alternative service providers as both long-term and short-term challenges.

Policy Action Priority for 2015 Code Enforcement Policies and Process; Social Media Policy: "Best Practices" Direction; City Events and Festival Policy, Goals, Direction,

City's Role, and Funding; Animal Control Ordinance Revision; Alternative Service Delivery.

Policy Action Priority 1 for 2015 Code Enforcement Policies and Process included reviewing and understanding the Code and Property Standards with Commission direction. No time frame was assigned.

Policy Action Priority 2 for 2015 Social Media Policy and "Best Practices" Direction includes a review to be completed by June 2015; a report by July 2015; and Commission direction and or policy by September 2015.

Policy Action Priority 3 for 2015 City Events and Festivals Policy, Goals, Direction, City's Role, and Funding include a leadership class recommendation by March 2015; a Commission presentation by March 2015; preparing a budget proposal with no time frame assigned; and Commission Budget direction and funding by October 2015.

Policy Action Priority 4 for 2015 Animal Control Ordinance Revision includes a finalized draft by March 2015; a City Attorney review by April 2015; and Commission decision by May 2015.

Policy Action Priority 5 for 2015 Alternative Service Delivery include identifying areas (mowing, spring cleaning of canals, street light maintenance) by June 2015; preparing a report by June 2015; a Commission Budget decision by July 2015.

Management Action 1 for 2015 The Police Department Study/Action Plan include a budget proposal action plan for Commission consideration; and a Commission Budget decision by July 2015.

Management Action 2 for 2015 Youth Sports Agreement Direction include preparing a Standardization Agreement by June 2015; and a Commission Workshop by July 2015.

Management Action 3 for 2015 A City-Wide Capital Acquisition Policy (vehicle replacement for example) includes a development plan by December 2015.

GOAL 5: MAINTAINED UPGRADED AND EXPANDED CITY INFRASTRUCTURE

Policy Action 1 for 2015 Bridge R-36 (the connector bridge at the Environmental Park) includes preparing an Interlocal Agreement regarding funding and Commission decision by April 2015.

Policy Action 2 for 2015 Swales Service Delivery include preparing an alternative for neighborhood swales by February 2015; and a Commission Workshop by March 2016.

Policy Action 3 for 2015 Utilities Infrastructure Master Plan moved from Management Actions 2015, include finalizing a draft plan by June 2015; and a Commission decision regarding adoption by July 2015.

Key Issues to be addressed: projects where and which; and funding.

Major Projects added for 2015 Atwater Park, which will be finished by July 2015, and Butler Park which include future Capital Improvement Program issues and budget adjustments.

On the Horizon 14 Regional Park. Discussion ensued and it was determined to keep it on the list and continue working with Sarasota County to find opportunities within North Port for a regional park after a Parks & Recreation Master Plan is finished.

On the Horizon 15 Campground Feasibility Study and Location. Following a discussion, it was determined by a majority of the Commission, to delete it from the list.

POLICY AGENDA FOR 2015 (Seven most important of the following list)

1. Destination Retail/Entertainment Attraction
2. Suncoast Technical College: Development
3. Frontage Road Feasibility/Direction
4. Warm Mineral Springs
5. Little Salt Spring: Direction
6. Blueways Development
7. Myakkahatchee Creek Greenway Trail
8. Trail Development: Funding
9. Unified Land Development Code: Comprehensive Review
10. Community Garden Pilot Project
11. Electronic Sign Ordinance
12. Abandoned Properties/Buildings: Action Plan
13. Mattamy Development
14. Code Enforcement Policies and Process
15. Social Media Policy
16. City Events and Festival Policy
17. Animal Control Ordinance: Revision
18. Alternative Service Delivery
19. Bridge R-36
20. Swales Service Delivery
21. Utilities Infrastructure Master Plan/Funding Mechanism

TOP PRIORITIES:

2. Suncoast Technical College: Development
4. Warm Mineral Springs
5. Little Salt Spring: Direction
9. Unified Land Development Code: Comprehensive Review
12. Abandoned Properties/Buildings: Action Plan
13. Mattamy Development

NEXT HIGHEST PRIORITIES:

7. Myakkahatchee Creek Greenway Trail
11. Electronic Sign Ordinance
14. Code Enforcement Policy and Process
18. Alternative Service Delivery
19. Bridge R-36
21. Utilities Infrastructure Master Plan/Funding Mechanics

MANAGEMENT AGENDA 2015

1. Legacy Trail Connection Advocacy
2. Police Department Study: Action Plan
3. Capital Acquisition Policy (City-wide)
4. Youth Sports Agreement

TOP PRIORITIES

1. Legacy Trail Connection Advocacy
2. Police Department Study: Action Plan

NEXT HIGHEST PRIORITIES:

3. Capital Acquisition Policy (City-wide)
4. Youth Sports Agreement

PUBLIC COMMENT: None.

ADJOURNMENT:

Mayor DiFranco adjourned the North Port City Commission Strategic Planning Session at 3:55 p.m.

City of North Port, Florida

By: _____
Rhonda Y. DiFranco, Mayor

Attest: _____
Helen M. Raimbeau, MMC, City Clerk

Minutes approved at the City Commission Regular Meeting this ____ day of _____, 2015.