

# A. Applicant Information

Completed by mdavey@northportfl.gov on 4/2/2026 9:20 AM

**Case Id:** 31495

**Name:** City of North Port LaBrea Park Playground - 2026

**Address:** 6340 La Brea Street, North Port, FL 34287--1400

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## A. Applicant Information

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Please provide the following information.

### AGENCY/ORGANIZATION INFORMATION

**A.1. Agency/Organization Name**

City of North Port

**A.2. Agency/Organization Type**

City of North Port

**A.3. Address**

4970 City Hall Boulevard  
North Port, FL 34286-4100

**A.4. Telephone Number**

(941) 426-7000

**A.5. Organization Website**

City of North Port

**A.6. Federal Tax ID Number**

59-6072227

**A.7. SAM Registration/Unique Entity ID**

Z9MLXPDL2AM3

### AUTHORIZED OFFICIAL CONTACT INFORMATION

**A.8. First Name**

Michael

**A.9. Last Name**

Davey

**A.10. Title**

Grants Coordinator

**A.11. Telephone Number**

(941) 468-4644

**A.12. Email Address**

mdavey@northportfl.gov

## B. Organizational Status

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### B. Organizational Status

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Please provide the following information.

**B.1. How long has the Agency/Organization been in business?**

67

**B.2. How many employees does the Agency/Organization have?**

800

**B.3. Has there been a change in senior level management (e.g. Executive Director/CEO, Finance Director/CFO) within the past twelve (12) months?**

No

**B.4. Is the individual primarily responsible for fiscal and administrative oversight of grant awards to the agency/organization familiar with the applicable grants management rules, principles, and regulations include the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR § Part 200)?**

Yes

**B.4a. Please Explain:**

The Grants team, including the grant coordinator for this project, is fully familiar with the stipulated requirements and has successfully applied for and managed CDBG grants in the past.

**B.5. Has the agency/organization substantially changed or implemented a new management or software system in areas of personnel, financial, informational technology, etc., within the past twelve (12) months?**

No

## C. Financial Activity and Experience

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### C. Financial Activity and Experience

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Please provide the following information.

**C.1. Does the agency/organization have personnel policies and procedures governing conflicts of interest and purchasing and procurement? If so, please provide a copy of these procedures.**

Yes

**C.1a. Website (if applicable)**

<https://cityofnorthport.sharepoint.com/sites/Finance>

**C.1b. Documentation (if applicable)**



**Conflict of Interest, Purchasing, and Procurement Policies**

Purchasing Procedure Manual.pdf

**C.2. Does the agency/organization have purchasing policies that conform with the procurement standards identified in 2 CFR 200.317 through 2 CFR 200.327?**

Yes

**C.2a. Website (if applicable)**

<https://cityofnorthport.sharepoint.com/sites/Finance>

**C.2b. Documentation (if applicable)**



**Conflict of Interest, Purchasing, and Procurement Policies**

Purchasing Procedure Manual.pdf

**C.3. Does the agency/organization have a financial management system that provides records that can identify the source and application of funds for award-supported activities?**

Yes

**C.4. Has the agency/organization entered into a financial agreement with Sarasota County where federal, state, and/or local county funds have been issued for services in the last three (3) fiscal years?**

Yes

**C.4a. Please provide a list of awards**

Contract Number	Brief Summary of Services	Amount of Contract
B-23-UC-12-0014	Biscayne Erosion Control	\$325,000.00
B-24-UC-12-0014	Biscayne Erosion Control	\$166,120.00

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B-24-UC-12-0014	Biscayne Sidewalk	\$60,000.00
B-24-UC-12-0014	Hope Park Playground	\$300,000.00
		\$0.00
		\$851,120.00

**C.5. Has the agency/organization received a federal or state award or subaward to conduct programs similar to these covered under the proposed subaward agreement in the last three (3) fiscal years?**

Yes

**C.5a. Please provide a list of awards.**

Contract Number	Brief Summary of Services	Amount of Contract
B-24-UC-12-0014	Hope Park Playground	\$300,000.00
		\$300,000.00

**C.6. Has the agency/organization had to comply with the Single Audit requirements in accordance with 2 CFR § Part 200, Subpart F – Audit Requirements or in accordance with the Florida Single Audit Act within the last two (2) fiscal years? If yes, please provide a copy of the statements for the last three (3) fiscal years.**

Yes

**C.6a. Please upload**

**Most Recent Financial Audit \*Required**

2024 Annual Financial Report.pdf

2023-annual-comprehensive-report.pdf

2022-annual-comprehensive-report.pdf

**C.7. Has the agency/organization’s annual financial statements been audited by an independent audit firm within the last three (3) fiscal years? If yes, please provide a copy of the statements for the last three (3) fiscal years.**

Yes

**C.7a. Please upload**

**Most Recent Financial Audit \*Required**

2024 Annual Financial Report.pdf

2023-annual-comprehensive-report.pdf

2022-annual-comprehensive-report.pdf

**C.8. If the answer to Question C.6 and C.7 is “Yes”, were there any findings or questioned costs in the last three (3) fiscal years?**

No

## D. Project Information

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### D. Project Information

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Please provide the following information.

#### D.1. Proposed Project Title

LaBreak Park Playground Replacement

#### D.2. Type of Project

Construction

#### D.3. Which of the following activities will the proposed project achieve? (Priority Needs as identified in the Consolidated Plan):

- Rehabilitation of Affordable Housing
- Production of Affordable Housing
- Housing Assistance and Supportive Services
- Mental and Behavioral Health Services
- Senior Facilities and Services
- Child Care Facilities and Services
- Health Care Facilities and Services
- Neighborhood Improvements
- Homeless Housing and Services
- Homeless Outreach and Case Management
- Water/Sewer Improvements
- Parks/Recreation or Community Facilities
- Special Needs Facilities and Services
- Public Services

#### D.4. Total Amount of CDBG Funds Requested

\$300,000.00

#### D.5. Total Estimated Project Cost:

\$300,000.00

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**D.6. Will additional funding sources be used for this project?**

No

**D.7. Physical Location of Proposed Project:**

6340 La Brea Street  
North Port, FL 34287-----1400

**D.8. What National Objective does this project satisfy? (Check all that apply):**

- Benefiting low- and moderate-income persons
- Preventing or eliminating blight
- meeting other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs.

**D.9. Area Benefit**

Census Tract	Block Group	Total Population	Low/Mod Population	% Low/Mod Population
27.23	1	790	467	59.20%
27.23	2	2000	1080	54.00%
27.10	2	1343	966	72.40%
Total		4,133	2,513	185.60%

**D.10. Does this Project Conform to LMI Benefit Standards for Grant?**

Yes

## E. Project Summary

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### E. Project Summary

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Please provide the following information.

#### E.1. Summary of the Project.

**For all applications: Describe how your project/program will meet a priority need in the County's 5-Year Consolidated Plan. Provide a program narrative for general public understanding about the proposed project/service.**

**For Public Service applications only: Is this project a new service being provided or an improvement of a service already being provided?:**

Sarasota County's HUD Consolidated Plan identifies several major focus areas for HUD funding, including community development/public improvements and public services that enhance quality of life in LMI neighborhoods. Public recreational facilities such as neighborhood parks and playgrounds are eligible community development activities under CDBG because they improve access to safe public infrastructure and provide essential community amenities for low- and moderate-income residents. The Consolidated Plan specifically emphasizes the use of HUD resources to address non-housing community development needs and neighborhood improvements that benefit residents and strengthen community conditions. Replacing the outdated playground equipment at La Brea Park will directly advance these priorities by providing safe, modern recreational infrastructure within a neighborhood park serving local families. Playgrounds are critical neighborhood assets that support child development, community cohesion, and equitable access to recreation. Investment in these facilities ensures that children and families living in LMI areas have access to safe outdoor play opportunities comparable to those available in higher-income areas.

#### E.2. Community Impact.

**For all applications: Describe the need or justification for this project. Include demand and location of similar services and also include an explanation of what input citizens have had in identifying the need/project:**

The proposed replacement of the playground at La Brea Park supports priorities identified in Sarasota County's HUD Consolidated Plan. Public parks and playgrounds are eligible CDBG activities because they provide essential recreational infrastructure that serves neighborhood residents, particularly families and children. Replacing aging playground equipment at La Brea Park will improve safety, accessibility, and usability while ensuring that local residents have access to modern recreational amenities. This project will enhance neighborhood livability by providing a safe and inclusive public space that encourages outdoor activity, social interaction, and community engagement. By investing in improved recreational infrastructure within a neighborhood serving LMI households, the project directly advances the Consolidated Plan's goal of strengthening communities and improving access to public amenities for underserved residents.

#### E.3. Project Timeframe:

**For Public Facilities and Improvement applications:** List project-specific milestones and planned dates of accomplishment including but not limited to: bid, design, construction, completion, etc.

**For Public Service applications:** List project-specific outcomes and planned dates of accomplishment including but not

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limited to: proposed number of unduplicated beneficiaries, whereby each household is counted one time for the fiscal year, regardless of the number of times assisted (Person, Household, etc.)

**Please note:** Information listed below will become part of the Subrecipient Agreement if project is approved for funding.

Date	Description
06/01/2027	Design Complete on or before this date
06/01/2027	Project bid published on or before this date
01/03/2028	Contractor selected on or before this date
04/03/2028	Work to begin on or before this date.
09/29/2028	Work to be completed on or before this date.

**E.4. What activities are involved in the project? (Select all that apply)**

- Acquisition (including refinance) of real property
- Leasing
- Maintenance
- Repair/Improvement/Rehabilitation
- New construction/Reconstruction
- Demolition
- Disposition
- Removal of architectural barriers
- Soft costs or other non-physical activities (e.g. planning, services, administration, predevelopment costs)
- Public/Social Services
- Other

**E.5. Description of Budget. Provide a budget narrative that identifies how the project/service/activity will be accomplished. The Project Budget must include all funding sources (including leveraged funds) that are being used for the proposed project/service; not just the funding being requested.**

**Include the resources that will be used for the project prior to reimbursement, any potential funding concerns, completeness of budget given, and estimates used. Backup documentation for the budget amounts and associated contracts and statements should be available upon request.**

This project will be funded with CDBG funds in the amount of \$300,000 to cover the cost of purchase and installation of new playground equipment to replace the aging equipment on the current site. Maintenance of the park and associated playground equipment is part of the regular Parks and Recreation annual budget.

## F. Required Documents

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### F. Required Documents

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Please provide the following information.

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**Articles of Incorporation \*Required**

2026 CDBG Application Placeholder.docx

**Conflict of Interest, Purchasing, and Procurement Policies**

Purchasing Procedure Manual.pdf

**Copies of Executed Agreements for Committed or Secured Funds at Time of Application \*Required**

2026 CDBG Application Placeholder.docx

**Florida Annual Report (Sunbiz.org) \*Required**

2026 CDBG Application Placeholder.docx

**Most Recent Financial Audit**

2024 Annual Financial Report.pdf

2023-annual-comprehensive-report.pdf

2022-annual-comprehensive-report.pdf

**Official Correspondence**

*\*\*No files uploaded*

**Organization Chart \*Required**

City Org Chart 2026.pdf

**Proof of Current 501(c)(3) Status**

*\*\*No files uploaded*

**Proof of General Liability Coverage**

*\*\*No files uploaded*

**W-9**

W-9 (2026) signed.pdf

## Submit

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## Submit

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Please provide the following information.

The signature below certifies that I am an Authorized Representative approved by the Agency's Board of Directors to enter into this agreement and that the applicant will conduct the proposed activity in the location, time, and manner within the budget presented. It certifies that the proposed activity addresses one of the priorities as contained in the Sarasota County 5-Year Consolidated Plan.

The applicant certifies that the CDBG funds will be used in the manner described and will be used only to reimburse those eligible costs described in the approved budget and any other type of funds presented in the budget, will be obtained and used for the proposed project.

**Name**

Michael J Davey

**Title**

Grants Coordinator

**Signature**

Michael J. Davey Grants Coordinator

*Electronically signed by mdavey@northportfl.gov on 4/2/2026 9:52 AM*