

**CITY OF NORTH PORT COMPETITIVE PROCUREMENT REQUEST
PIGGYBACK AND OTHER EXEMPTIONS**

One Time Purchase Annual Purchase Renewal Change Order/Amendment

DEPARTMENT/DIVISION Information Technology

NAME OF REQUESTOR Jeff Kasson

Sections 2-403 of the City of North Port Procurement Code states that certain procurements shall not be subject to competitive requirements in the judgment of the Procurement Official.

A. Vendor Information

Vendor Name: Sarasota County, Florida Government

Address: 1660 Ringling Blvd
Sarasota, Florida 34236

Phone: 941-232-9518 Fax: _____ Email: kewatson@scgov.net

B. Please describe all products and/or services to be procured under this exemption: Sarasota county is providing datacenter hosting services to North Port for the purpose of the establishment of a remote disaster recovery center. North Port servers and related disaster recovery infrastructure would be hosted at Sarasota's secure datacenter.

C. Please provide the estimated fiscal year expenditure for this product or service: \$ 7,946.40
Account # 001-0710-516-65-00 Project # _____

D. Briefly explain why it is in the best interest of the City to exempt this procurement from competition: These technology services are provided in a cooperative, non-profit model, and the services meet security and reliability standards of North Port's IT division.

E. Will the Vendor accept Visa Card/E-Payables for this transaction: yes no

- If yes, complete and attach the Visa Purchase Request Master Form

F. Please select one of the following:

Piggyback (Departments may piggyback another municipality, county, or state contract). The requesting department must provide the following documentation: copy of the solicitation and addendum, tabsheet/price-sheet, vendor submittal, entity approval (either stated in the solicitation or letter from vendor) agenda approval and contract to piggyback as back-up documentation. Purchasing may request additional information if needed.

Name of Entity: _____ Contract Number: _____

Start Date: _____ End Date: _____

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State of Florida contract: The requesting department must provide the following documentation: copy of the tabsheet/price-sheet, agenda approval and contract

Number : _____ Name/Category: _____

Start Date: _____ End Date: _____

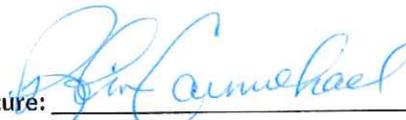
Joint Cooperative: The requesting department must provide the following documentation: copy of the solicitation and addendum, tabsheet/price-sheet, vendor submittal, agenda approval and contract

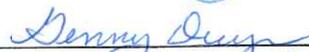
Lead Entity: _____ Contract Number: _____

Start Date: _____ End Date: _____

Code Exemption (Specify): Sec. 2-403(a) (2)

Other (please describe): _____

Requesting Department Director's Signature:  Date: 6/11/15

Procurement Manager's Approval:  Date: 6/11/15

Finance Director's Approval (If applicable):  Date: 6-11-15

City Manager's Approval (If applicable): _____ Date: _____

APPROVAL LEVELS:

- \$9,999.99 or less: *Purchasing Manager*
- \$10,000.00 - \$24,999.99: *Purchasing Manager & Finance Director*
- \$25,000.00-\$99,999.99: *Purchasing Manager, Finance Director and City Manager*
- \$100,000.00 + : *Purchasing Manager, Finance Director, City Manager and Commission*

Commission Meeting Date (if applicable): 6/22/2015