



City of North Port

ORDINANCE NO. 2016-04

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, AMENDING CHAPTER 2, NORTH PORT CODE RELATING TO THE CONDUCT OF MEETINGS OF THE NORTH PORT CITY COMMISSION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Article VI, Section 6.01, North Port Charter provides that all meetings of the City Commission shall be public and any person shall have the right to be heard on any matter before the Commission; and

WHEREAS, Article VI, Section 6.02, North Port Charter authorizes the City Commission to determine its own regulations, rules and order of business. The Commission shall be guided by parliamentary law procedures; and

WHEREAS, the City Commission seeks to codify meeting procedures; and

WHEREAS, these procedures shall be administered and implemented with flexibility, to assure that the will of the majority is accomplished while the rights of the minority are protected, to the end of accomplishing City business in an efficient, effective and respectful manner; and

WHEREAS, the adoption of these procedures is in the best interest of the City of North Port.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1. RECITALS. The recitals outlined above are incorporated by reference herein.

SECTION 2. FINDINGS. The City Commission hereby makes the following findings:

2.01 Section 2-54 is hereby amended and revised to read as follows:

Sec. 2-54. – Types and schedule of meetings.

The city commission shall conduct the affairs of city government as follows:

- (a) Regular meetings. Consistent with section 6.01 of the City Charter, the City Commission shall hold regular meetings the second and fourth Tuesday of each month but not in the month of August. Regular meetings may be cancelled or

28 rescheduled as needed. A regular meeting may be recessed to a later date
 29 certain which is announced at the regular meeting. All meetings shall be open
 30 to the public, except as may be expressly exempted by state law. The purpose
 31 of such meetings is to conduct the business of the City. If an item results in
 32 extensive discussion at a regular meeting, any Commissioner may move that the
 33 item be continued to a workshop. Items requiring Commission action to
 34 become effective must return to a regular or special Commission meeting if
 35 such action is to be taken.

36 (b) *Special Recognition Meetings:* The City Commission may hold special
 37 recognition meetings the first Thursday of the month. The City Manager may
 38 cancel or reschedule Special recognition meetings as needed. The purpose of
 39 the meetings is to showcase employees, events, programs, and people that
 40 support and further the mission, goals, and initiatives of the City of North Port.
 41 Types of matters appropriate for Special Recognition Meetings include but are
 42 not limited to:

- 43 1. Welcome of new employees, and employee recognition.
- 44 2. Proclamations. The number of proclamations per meeting is limited to the
 45 first 10 received by the City Clerk. Standing requests or rolling requests for
 46 proclamations will not be accepted. Requests for proclamations will be
 47 received by the City Clerk one month prior to the meeting where the
 48 proclamation is requested to be read. Letters of Recognition prepared by
 49 the City Clerk and signed by the Mayor may be provided in response to any
 50 request that does not result in a proclamation due to this section.
- 51 3. Ceremonial Items.
- 52
- 53 4. Certificates of Appreciation.
- 54
- 55 5. Presentations and Reports.

56 (c) *Special meetings.* ~~[The Mayor [with] [or] a~~ A quorum of the city commission ~~or~~
 57 ~~the city manager and one member of the city commission]~~ [A quorum of the city
 58 commission or the city manager with two members of the city commission] may
 59 call a special meeting of the commission. ~~-, provided that~~ The city clerk shall
 60 provide public notice and written notice of such a meeting ~~shall be given~~ to each
 61 commissioner member and the city clerk at least 48 hours before the time set
 62 for the meeting. ~~and stating the cause for such a meeting.~~ The notice shall
 63 specify the the date, time, place, location and all the business to be included in
 64 the meeting. Nothing can be considered in a special meeting if it is not included

65 ~~in the notice. In this instance, the clerk shall give reasonable notice of such a~~
66 ~~meeting.~~

67 (d) *Emergency meetings.* The city manager and any one commissioner may call an
68 emergency meeting. An emergency meeting shall be called only when the
69 conditions and circumstances indicate that emergency measures must be taken.
70 The clerk shall give reasonable notice of such meeting.

71 (e) *Workshop meetings.* Workshop meetings are meetings where the Commission
72 reviews and discusses items. The Commission may not make final decisions
73 during workshop meetings. Items are generally topics the Commission is
74 receiving preliminary information on and providing direction for further staff
75 analysis and information gathering for a later meeting. [The City Manager may
76 schedule workshops as needed.] ~~[Workshops will be scheduled or noticed as~~
77 ~~requested by individual commissioners. Each commissioner is limited to two (2)~~
78 ~~requests per month] [Workshops will be scheduled or noticed as requested by~~
79 ~~the commission or the City Manager]~~

80 (f) *Agenda Items requiring public hearings (other than quasi-judicial).* Public
81 hearings shall be held to consider the adoption of all ordinances, resolutions,
82 when applicable, and any other official action required to be considered at a
83 public hearing by city charter, ordinance, or state statutes. Procedures for
84 quasi-judicial proceedings are provided in section 2-83.

85 Public hearings shall be conducted in the following manner.

- 86 1. The Mayor reads the description of the agenda item(s) to be considered
87 and opens the public hearing.
- 88 2. The City Clerk shall read the titles of ordinances and resolutions.
- 89 3. If applicable, the staff makes a presentation for the agenda item being
90 considered.
- 91 4. If applicable, the petitioner makes a presentation.
- 92 5. The Mayor calls for public comment. The petitioner may rebut any
93 public comment.
- 94 6. The Mayor inquires whether there are any questions for the petitioner
95 or staff, limiting the time to ten (10) minutes [five (5) minutes] per
96 commissioner.
- 97 7. If there are no questions or the time for questions expires, the Mayor
98 closes the public hearing and requests a motion.

99 8. The motion is debated. The maker of the motion speaks first. After this,
100 the Mayor shall recognize other Commissioners in rotation and not call
101 on any Commissioner a second time or subsequent time until such time
102 as all Commissioners shall have had an opportunity to speak. Each
103 Commissioner may speak twice, for no more than five (5) minutes each
104 time.

105 9. If during deliberations, a question arises which the commission desires
106 to ask, it shall reopen the public hearing, pose the question and allow
107 either staff or the petitioner or both the opportunity to respond to the
108 question posed prior to closing the public hearing again and resuming
109 deliberations.

110 10. After debate has concluded, the Mayor shall state aloud the motion
111 before a vote is taken. After a decision is made, the Mayor announces
112 the vote. Until such a time that the vote has been announced, a
113 Commissioner has a right to change his or her vote.

114 (g) *Other meetings.* Such other meetings as may be advisable.

115 2.02 Section 2-55 is hereby amended and revised to read as follows:

116 Sec. 2-55. - Agenda. .

117 (a) The city manager or, in his absence, the acting city manager shall review
118 requests for inclusion on any agenda. The clerk shall be responsible for the
119 preparation of each agenda for all meetings held by the city commission. The
120 city manager shall advised the city clerk as to which items are to be included on
121 an agenda.

122 (b) The regular meeting agenda may include public comments, a designated time
123 for public hearings, consent agenda, other business and reports from the city
124 manager, city attorney, city clerk and city commission. The suggested layout for
125 agendas is as follows:

- 126 1. Call to order/ Invocation/ Pledge of Allegiance.
- 127 2. Roll call.
- 128 3. Approval of the agenda.
- 129 4. Announcements by the City Clerk.
- 130 5. Public Comment: non-agenda and consent agenda items.
- 131 6. Consent agenda including approval of minutes of previous meetings.
- 132 7. Public hearings for agenda Items requiring public hearings.
- 133 8. Public hearings for resolutions
- 134 9. General business items.
- 135 10. Scheduling of workshops
- 136 11. Commissioner reports

- 137 12. Administrative and legal reports.
- 138 13. Public Comment: any matter.
- 139 14. Adjournment

140 (c) Consent Agenda items include noncontroversial matters which may be fully explained by
141 supporting documentation and do not require full discussion by the city commission. A
142 single motion may be made to approve the Consent Agenda or one or more consent items
143 identified by number as follows:

- 144
- 145 1. The Mayor asks the Commission if anyone wishes to remove any item from the
146 consent agenda. Removal of an item can be requested to discuss an item, to
147 question an item, or to register a vote against an item.
- 148 2. The Mayor then requests a motion to approve the consent agenda or items.
- 149 3. The Consent Agenda is voted on with a single vote – to approve the consent
150 agenda or one or more consent items identified by number.
- 151 4. Any item not approved or included in the motion to approve will be considered as
152 a separate item independent from the Consent Agenda.

153
154 Any commissioner may request discussion of a consent item.

155
156 (d) General business items are matters due to their nature, staff input and full discussion by
157 the commission is warranted.

158
159 (e) Requests for inclusion on any agenda shall be signed and submitted, in writing, to the city
160 clerk. Requests shall state the nature of the item to be included, together with a statement
161 of requested action. All Any background documentation applicable shall be submitted
162 along with the request. All items requiring a vote by the commission shall include
163 suggested forms of appropriate motions.

164
165 (f) Departments through the city manager or citizens under section 15.01 of the city charter
166 proposing ordinances for adoption by the commission shall submit a request for inclusion
167 on the agenda.

168
169 (g) Citizens initiating a petition for reconsideration of an adopted ordinance in accordance with
170 section 15.01 of the city charter shall comply with the following procedure:

171
172 (1) Any five qualified voters of the city shall file with the city clerk, ~~within two days after~~
173 ~~adoption of an ordinance, an~~ intent to file a petition. Petitions for reconsideration shall
174 include an affidavit stating who will constitute the petitioners' committee and be
175 responsible for circulating and filing it in proper form, stating the name of the
176 committee, addresses and specifying the address to which all notices to the committee
177 will be sent and citing the ordinance sought to be reconsidered.

178
179 (2) ~~Within ten days after adoption, a~~ A copy of the petition with at least ten percent of the
180 qualified voters of the city, as certified by the supervisor of elections, shall be filed with
181 the city clerk.

182
183 (3) When a properly filed petition is received, the commission shall reconsider the

184 ordinance in question.

185

186 (h) All requests for inclusion on any agenda, with the exception of bona fide emergency items,
187 shall be received by the city clerk no later than the close of business on Monday of the
188 week prior to the week of the targeted commission meeting. Absent a showing of a bona
189 fide emergency, no item requiring a commission vote shall be considered by the city
190 commission unless it has been included on the agenda pursuant to the procedure adopted
191 herein.

192

193 (i) ~~The city manager or, in his absence, the acting city manager shall review requests for~~
194 ~~inclusion on any agenda. The city clerk shall be advised as to which items are to be included~~
195 ~~on an agenda.~~

196

197 (j) All members of the public seeking to speak before the city commission are
198 requested to submit to the city clerk a speaker's card to be prepared and made
199 available by the city clerk, containing all information requested on said card.
200 Speakers' cards shall be presented to the city clerk. ~~prior to the agenda item being~~
201 ~~brought before the commission.~~ Speaker's cards shall be accepted up to the time
202 the ~~agenda item is presented to the commission~~ closing of the public comment
203 period. The Mayor shall have the right to decline to recognize any member of the
204 public whose speakers' card reflects intent to provide comments, which in the
205 opinion of the Mayor, are not germane to matters before the commission. Under
206 such circumstances, the Mayor should invite the member of the public to offer the
207 proposed comments during the public comment portion of the meeting or
208 workshop.

209 (k) Commissioner Reports / Comments. This section of the agenda shall be
210 utilized by the Mayor and Commissioners to provide informational reports. Each
211 Commissioner and the Mayor shall have a maximum of five (5) minutes for such
212 reports. The Commission may allow additional time for any Commissioner
213 Comments. ~~A Commissioner is entitled to additional time,~~ as necessary to report
214 on specific Commissioner Assignments, City liaison activities or responsibilities
215 (such as reporting on the activities of a committee on which a Commissioner sits as
216 a City representative). The order of speaking shall be determined ~~at random by~~
217 the Mayor.

218 2.03 Section 2-58. is hereby amended and revised to read as follows:

219 Sec. 2-58. - Rules of decorum.

220 (a) Preservation of order and decorum while in session. While the commission is in
221 session, the members must preserve order and decorum, and a member shall
222 neither, by conversation or otherwise, delay or interrupt the proceedings or the
223 peace of the commission nor disturb any member while speaking or refuse to

224 obey the orders of the Mayor. Members of the commission shall not leave their
225 seats during a meeting without first obtaining the permission of the Mayor.

226 (b) Persons addressing the commission. All comments shall be polite. Proper titles
227 shall be used at all times, to contribute to a respectful and business-like
228 atmosphere. The broadest possible accommodation shall be provided for
229 statements of personal opinion, but no one shall engage in personal,
230 impertinent, slanderous or profane remarks. Yelling, threatening or abusive
231 language is unacceptable.

232 (c) Members of the audience. No person in the audience shall engage in disorderly
233 conduct such as hand-clapping, yelling and similar demonstrations, which
234 conduct disturbs the peace and good order of the meeting.

235 (d) Exception. Except for members of the commission and city staff, no person shall
236 be allowed to approach the commission dais without the consent of the Mayor.

237 2.04 Section 2-59. is hereby amended and revised to read as follows:

238 Sec. 2-59. – Enforcement of decorum

239 (a) *Removal of person disturbing meeting.* The Mayor shall maintain decorum at city
240 commission meetings. The Mayor may interrupt any speaker to maintain order and
241 decorum, but such interruption shall not reduce the speaker’s time. Members of
242 the audience who become disruptive to the proper conduct of the meeting shall
243 first be counselled about their behavior. If the disruptive behavior persists the
244 Mayor is given the right and the authority to require such person to leave the
245 meeting, to be accompanied, if necessary, by a Police Officer. Persons violating
246 Florida Statute Section 871.01 may be arrested by police officers present and noting
247 the willful interruption or disturbance.

248 (b) *Attendance by chief of police or designee.* The chief of police or his designee shall
249 attend all commission meetings for the purpose of maintaining order.

250 (c) *Motions to enforce.* Any commissioner may move to require the Mayor to enforce
251 these rules and the affirmative vote of a majority of the commission shall require
252 the Mayor to do so.

253 (d) *Adjournment.* In the event that any meeting is willfully disturbed by a group or
254 groups of persons so as to render the orderly conduct of such meeting infeasible
255 and when order cannot be restored by the removal of individuals who are creating
256 the disturbance, the meeting may be adjourned by the Mayor and the remaining
257 business considered at the next regular meeting or at a special meeting or other
258 meeting pursuant to §2-54 (c) & (g).

259 2.05 Section 2-61 is hereby created to read as follows:

260 2-61 City Representation.

- 261 a) Commissioners may freely represent and communicate City ordinances, resolutions,
262 motions and adopted plans.
263
- 264 b) Commissioners representing and communicating personal projects, individual goals or
265 visions shall use best efforts to state he or she is communicating in the Commissioner's
266 personal capacity.
267
- 268 c) Any requests of or for the City Commission received by an individual commissioner shall be
269 communicated to the commission at the next City Commission meeting.

270 2.06 Section 2-62 is hereby created to read as follows:

271 Section 2-62. - Rules of Procedure

- 272 (a) Rules of procedure. Consistent with section 6.02 of the City Charter,
273 Parliamentary rules as outlined in Robert's Rules of Order, as revised, are
274 applicable unless expressly changed herein or waived by the Commission

275 (1) DUTIES AND RESPONSIBILITIES OF THE MAYOR

276 a. Mayor to Serve as Presiding Officer. The Mayor shall be the
277 presiding officer at all Commission meetings. The Vice Mayor
278 shall act as the presiding officer during the absence of the
279 Mayor. In the absence of both the Mayor and Vice Mayor, the
280 remaining Commissioners shall, by majority vote, select a
281 presiding officer (Mayor Pro Tem) to carry out the functions of
282 Mayor for that meeting.

283 b. Mayor to Determine Questions and Point of Order. Questions
284 of order shall be decided by the Mayor subject to appeal by the
285 Commission. The Mayor may ask the City Attorney or the City
286 Clerk to serve as the parliamentarian on such questions. The
287 Parliamentarian's role is not to rule but only to counsel the
288 Mayor. The Mayor shall be free to disregard the advice. Such
289 decisions shall be guided by the law that parliamentary
290 procedure shall not be used to thwart the will of the majority of
291 the Commission. A majority vote of the Commission, following
292 a proper motion and a second appealing the Mayor's decision,
293 will ultimately govern appeals of questions of order. The Mayor

294 may consult with the City Attorney for advice on any question of
295 order at any time.

296 (i) If a Commissioner believes the Rules of Procedure are
297 being violated, that Commissioner may interrupt a
298 speaker without being recognized by stating "Point of
299 Order". No motion is required nor is debate allowed.
300 The Mayor shall ask the Commissioner to state the
301 point and shall rule. The ruling is subject to appeal.

302 (ii) An appeal to the ruling of the Mayor shall be made by
303 the statement: "I appeal from the decision of the
304 Mayor." The appeal must be seconded and is subject to
305 debate.

306 (iii) The Mayor then puts to a vote the question, "Shall the
307 decision of the Mayor be sustained?" A majority vote
308 or tie vote sustains the ruling of the Mayor.

309 c. **Mayor's Ability to Vote.** In accordance with City Charter
310 Section 5.03, the Mayor shall have a voice and a vote on all
311 questions and items, and is called last, but does not have veto
312 power. The Mayor may make and second motions upon passing
313 the gavel to the Vice-Mayor or, in the absence of the Vice-
314 Mayor, to any Commissioner.

315 (2) MOTIONS, DEBATE and VOTING

316 a. **Main Motions.** A main motion is one whose introduction brings
317 an item before the Commission. Limited discussion may be
318 permitted by the Mayor prior to the introduction of a motion
319 for the purpose of clarifying an issue. Strictly speaking, however
320 there should be no debate or discussion by the Commission on
321 a matter before a motion regarding it is made. Only one main
322 motion may be before the Commission for action at a time.
323 Once a motion is seconded and stated by the Mayor, it belongs
324 to the Commission and the original maker has no control over it,
325 such as withdrawing it according to the Mayor's own wishes
326 without permission of the Commission.

327 (i) **Secondary Motions.** A secondary motion can be
328 introduced while a main motion is being debated. The
329 most common is a "motion to amend" [the main
330 motion]. The motion must be debated and must be

331 voted upon before the main motion is further
332 considered. Secondary motions usually include
333 subsidiary and privileged motions. Motions determined
334 by the Mayor to be hostile to the main motion are out
335 of order.

336 (ii) **Number of Permissible Secondary Motions.** All main
337 motions shall be subject to no more than two
338 amendments per commissioner.

339 b. **Debate.** All comments shall be polite, respectful, and germane
340 to the pending motion or agenda item. Comments shall be
341 directed to fellow Commissioners, and not directed to the
342 attending public. Proper titles shall be used at all times to
343 contribute to a respectful and business-like atmosphere. Rights
344 in regard to debate may not be transferred to another member.
345 ~~Commissioners shall confine remarks to the subject of the~~
346 ~~motion, while avoiding personalities, or remarks which are~~
347 ~~intended to be a “grandstanding” for the attending public rather~~
348 ~~than for influencing City Commission decisions. To the greatest~~
349 ~~extent possible~~ Commissioners shall not interrupt another
350 Commissioner who has the floor, ~~and shall be polite and~~
351 ~~respectful.~~ Those who are disruptive shall receive at least one
352 warning before being ejected in accordance with Code Section
353 2-59. The Manager may play a role in keeping the Commission
354 discussion on topic and keeping the meeting moving forward¹.
355 The Mayor shall not unreasonably withhold or delay recognition
356 of any Commissioner desiring to speak.

357 (i) **Questions by Commissioners.** In the event a
358 Commissioner wishes to direct questions to another
359 Commissioner, to staff or to the public, the questions
360 shall be directed to the Mayor who, in turn, will
361 recognize the Commissioner or member of the public
362 who wishes to answer the specific questions. All
363 questions of City staff shall be made through the City
364 Manager. Any answers or time taken responding to a
365 Commissioner’s question shall not reduce the
366 Commissioner’s allotted debate time provided in
367 Section 2-54.

¹ See § 12.06 (e) of the City Charter - The City Manager shall: “Attend all City Commission meetings, either in person or by his duly designated representative, with a voice but not a vote in the proceedings”.

368 c. Voting. When the Mayor calls for the vote on a motion, every
369 member who is in the commission chamber must vote, unless
370 the Commissioner has indicted a voting conflict pursuant to
371 section 112.3143 or section 286.011 Florida Statutes. The
372 abstaining Commissioner must comply with the requirements of
373 Section 112.3143 or section 286.011, Florida Statutes, including
374 the requirement that Form 8B – Conflict of Interest must be
375 filed with the City Clerk within ten days of the meeting at which
376 the conflict was declared

377 2.07 Section 2-63 is hereby created to read as follows: [Deletions are shown as strikethrough
378 and additions underline].

379 Section 2-63. - PUBLIC COMMENT

380 a) Non-Agenda and Consent Agenda Items.

381 Individuals wishing to speak on matters that are not on the agenda or on the
382 Consent Agenda will be recognized by the Mayor under the “Public Comment:
383 Non-Agenda and Consent Agenda Items” section at or near the beginning of the
384 agenda. The public shall be permitted to speak for a maximum of three minutes
385 each. Each person who addresses the Commission shall approach the speaker’s
386 podium, shall give his or her name and state whether he or she is a resident of
387 the City. A speakers’ time may not be transferred to another speaker. Personal
388 attacks are not permitted. All questions from the public to the Commission shall
389 be addressed through the Mayor, and shall be handled in the manner that the
390 Mayor sees fit. The normal practice shall be for the City Manager to designate a
391 staff person to follow up on questions or requests, and to avoid conversation
392 between the public speaker and the members of the Commission or the City
393 administration. Speakers shall conduct themselves in a polite and respectful
394 manner, and shall use proper titles when addressing Commissioners, the Mayor
395 or other City officials or staff by name. Persons who are disruptive shall receive
396 at least one warning before being ejected in accordance with Code Section 2-59.

397 (b) Agenda Items.

398 Individuals wishing to speak on matters that appear on the agenda will be
399 recognized by the Mayor when the item is considered by the Commission. The
400 public shall be permitted to speak for a maximum of three minutes each. Each
401 person who addresses the Commission shall approach the speaker’s podium,
402 shall give his or her name and state whether he or she is a resident of the City.
403 All questions from the public to the Commission shall be addressed through the
404 Mayor, and shall be handled in the manner that the Mayor sees fit. The normal
405 practice shall be for the City Manager to designate a staff person to follow up on

406 questions or requests, and to avoid conversation between the public speaker
407 and the members of the Commission or the City administration. Speakers shall
408 conduct themselves in a polite and respectful manner, and shall use proper
409 titles when addressing Commissioners, the Mayor or other City officials or staff
410 by name. Persons who are disruptive shall receive at least one warning before
411 being ejected in accordance with Code Section 2-59.

412 (c) Any Matter.

413 Individuals wishing to speak on any matter will be recognized by the Mayor
414 under the "Public Comment: Any matter" section at or near the end of the
415 agenda. The public shall be permitted to speak for a maximum of three minutes
416 each. Each person who addresses the Commission shall approach the speaker's
417 podium, shall give his or her name and state whether he or she is a resident of
418 the City. All questions from the public to the Commission shall be addressed
419 through the Mayor, and shall be handled in the manner that the Mayor sees fit.
420 The normal practice shall be for the Manager to designate a staff person to
421 follow up on questions or requests, and to avoid conversation between the
422 public speaker and the members of the Commission or the administration.
423 Speakers shall conduct themselves in a polite and respectful manner, and shall
424 use proper titles when addressing Commissioners, the Mayor or other City
425 officials or staff by name. Persons who are disruptive shall receive at least one
426 warning before being ejected in accordance with Code Section 2-59.

427

428 SECTION 3. SEVERABILITY.

429 3.01 If any section, subsection or portion of this Ordinance is for any reason held invalid or
430 unconstitutional by any court of competent jurisdiction, such provisions shall be
431 deemed a separate, distinct and independent provision and such holding shall not affect
432 the validity of the remaining portions thereof.

433

434 SECTION 4. CONFLICTS.

435 4.01 In the event of any conflicts between the provisions of this Ordinance and any other
436 Ordinance, the provisions of this Ordinance shall prevail to the extent of such conflict.

437 SECTION 5. EFFECTIVE DATE.

438

439 5.01 This Ordinance shall take effect immediately upon adoption by the City Commission of
440 the City of North Port, Florida.

441

442 READ BY TITLE ONLY in public session this ____ day of _____, 2016.

443

444 PASSED and ADOPTED on second and final reading in public session this ____ day of
445 _____, 2016.

446

447 CITY OF NORTH PORT, FLORIDA

448

449

450

451

JACQUELINE MOORE
Mayor

452 ATTEST:

453

454 _____
HELEN RAIMBEAU, MMC

455 City Clerk

456

457 Approved as to form and correctness:

458

459 _____
MARK MORIARTY

460 City Attorney

461