



BOARD - COMMITTEE APPLICATION
 PLEASE INDICATE IF ANY INFORMATION PROVIDED ON
 THIS APPLICATION IS EXEMPT UNDER
 FLORIDA STATUTES CHAPTER 119.07

CITY CLERK
 JUN 30 2020
CITY of NORTH PORT

Board Preference: Charter Review Advisory Board

Name: ART BILSKI Date: 6/25/2020

Home Address: 2695 MARTON OAK BLVD Zip Code: 34289

How long have you lived in North Port? 1 YR

**All board appointees shall have resided within the City for a period of one year and residency must be maintained throughout the term of office or a nonresident may serve provided that the person currently owns and has owned real property in the City of North Port for at least one year prior to appointment pursuant to City Code, Chapter 4, Article I, Section 4-3(b)

Home/Cell Phone: 630-244-0962 E-Mail: ART@MYANTIQUERADIO.COM

Occupation: RETIRED Business Phone: _____

Name & Address of Employer: _____

Are you currently serving or have you ever served on a City Board/Committee? N/A

If yes, which Board and when? ASAP - WHEN NEEDED, COMMUNITY ECONOMIC DEV, CITIZEN TAX OVERSIGHT OR CHARTER REVIEW
**per City Code, Chapter 4, Article I, Section 4-3(h); Citizens may serve only on one Advisory Board or Committee

Were you ever removed from a City Board/Committee due to lack of attendance? NO

Do you have any relatives currently serving on the City Board/Committee you are applying for? NO
** per City Code, Chapter 4, Article I, Section 4-3(i); relatives shall not serve on the same Advisory Board or Committee.

Educational Background: SEE RESUME

Civic Organizations: ANTIQUE RADIO CLUB OF ILLINOIS

Why do you desire to serve on the above Board/Committee and please list any relative experience, if applicable?
WANT TO CONTRIBUTE TO MAKING NORTH PORT A BETTER PLACE TO LIVE
BOD ANTIQUE RADIO CLUB, BOD COCS CHICAGO, ARC FOR HOA

If you are under 18 or applying for the North Port Youth Council, please indicate your age and the name of the school you currently attend: _____

Applicant's Signature

SUMMARY

Senior Director with strong operational background in productivity improvement and cost containment success. Knowledge strengths are Kofax document imaging software, FileNet Image Services, print and promotional item procurement, warehousing, letter mailings and shipping, and vendor relations. Effectively communicates and collaborates with all levels of operational leaders and across many functional departments. Demonstrated talent for transforming client needs into high-quality written communication. Demonstrated proven success in transforming customer requirements into new features and system functionality.

PROFESSIONAL EXPERIENCE**Senior Director Document Management & Fulfillment**

June 1999 – December 2014

Money Management International, Sugarland, TX

- Implemented FileNet Document Imaging for client documentation.
- Expanded document imaging to currently include 37 different document classes including Human Resource, Benefits and Payroll documentation; legal documents; and all client documentation.
- Identified paper documents company-wide where imaging could provide a cost benefit. Built scope and workflow designs to satisfy user requirements.
- Managed upgrade to Kofax for imaging ingestion and subsequently became the system administrator for Kofax software.
- Reduced cost per image processed year over year for 5 continuous years.
- Developed centralized warehouse concept for all print and promotional item storage.
- Developed a balance of in-house and external vendor usage for letter and check mailings that provided both security and cost savings.
- Acted as liaison to Information technology Division for imaging and fulfillment needs that could not be self-managed. Provided detailed specifications and test plans.
- Coach, mentor, motivate, and supervise team members. Communicate expectations, and influence them to take positive action and accountability for assigned work.
- Led and directed the Fulfillment Operations Group in the achievement of key goals in the area of order processing and delivery, quality assurance management, inventory management, purchasing management, cost management, process layouts, process improvements and employee development.
- Developed using Transact SQL all reporting for Document Imaging and Fulfillment.
- Worked with the Senior Vice President to influence corporate strategic plans.

Director Claims & Collections

1986 – 1999

Illinois Student Assistance Commission, Deerfield, IL

- Provided direction and oversight to three distinct portfolios totaling \$1 billion and a staff count of 250.
- Responsible for compliance to State and Federal statutes and regulations governing student loans.
- Served as national Chairman of the National Council of Higher Education Loan Programs (NECHELP) Default Management Committee.
- Developed, published and selected collection vendors based on a comprehensive Request for Proposals.

Art Bilski

630.244.0962

Art@MyAntiqueRadio.com

- Improved collection rates by 40% in the first year.
- Designed and acted as Project Manager to implement a Collection Management System for Pre-Claims and Defaulted Student Loans.

Senior Credit Account Manager
Montgomery Wards, Lombard IL

1970 - 1986

- Managed up to 12 collection staff. Recruited, interviewed, and hired for all positions.
- Was on primary team that developed and tested Collection Management system.
- Collection performance continuously ranked in the top 10%.

EDUCATION AND PROFESSIONAL AFFILIATIONS

BA Applied Behavioral Sciences, National University, Lombard IL
Board of Directors, Consumer Credit Counseling services of Great Chicago – 1995 to 1999
Illinois Joining Forces, Financial Literacy Committee – 2013-2014

TOOLS, TECHNOLOGIES AND METHODOLOGIES

Kofax Document Imaging, FileNet IS, Transact SQL, MS Office, SharePoint

Established in Ordinance No. 2014-08, adopted 02-10-2014 by the City Commission. Also governed by Advisory Board general legislation in Ordinance No. 2014-07, adopted on 02-10-2014 and Ordinance No. 2017-30 adopted 01-09-2018.

Membership consists of 7 Regular Members, 2 Alternates. 1 Member may be a Youth 14-17 at the time of appointment.
 Adult members serve a two-year term and youth members serve a one-year term.
 Meets not less than once a year.
 Staff Liaison: Deputy City Clerk Heather Taylor 429-7056
 Email: Htaylor@cityofnorthport.com

CHARTER REVIEW ADVISORY BOARD

<u>TERM EXPIRATION</u>	<u>NAME, ADDRESS, PHONE</u>	<u>DATE APPOINTED</u>
12-11-20	CORY HUTCHINSON	12-11-18
12-13-18	CHAIR	12-13-16
04-23-21	JUSTIN WILLIS	04-23-19
03-28-19	VICE-CHAIR	03-28-17
09-25-20	MELANIE BREUER	09-25-18
09-25-20	EVE SWEETING	09-25-18
04-09-21	DAVID L. DUVAL	04-09-19
02-06-21	ANDREW SIAS	02-06-20
	AMBER SLAYTON, CITY ATTORNEY 429-7253	email: ASLAYTON@cityofnorthport.com